

Sampson Creek
Community Development District

September 15, 2022

AGENDA

Sampson Creek Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.stjohnsgcc.org

September 8, 2022

Board of Supervisors
Sampson Creek Community Development District

Dear Board Members:

The Sampson Creek Community Development District Meeting is scheduled for **Thursday, September 15, 2022 at 6:00 p.m. at the St. Johns Golf & Country Club Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida 32092.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment *(regarding agenda items listed below)*
- III. Discussion of Pool Maintenance Service
- IV. Discussion of Landscape RFP
- V. Discussion of FPL Easement Request
- VI. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - D. Amenities & Recreation Manager
 - E. Operations Manager
 - 1. Report
 - 2. Consideration of Proposals for Sidewalk Project

3. Consideration of Proposal for Golf Cart Path Repair

VII. Supervisors' Request

VIII. Public Comments

IX. Approval of Consent Agenda

A. Approval of Minutes of the August 25, 2022 Meeting

B. Balance Sheet as of August 31, 2022 and Statement of Revenues & Expenditures for the Period Ending August 31, 2022

C. Check Register

X. Next Scheduled Meeting – October 20, 2022 @ 6:00 p.m. @ St. Johns Golf & Country Club Meeting Room

XI. Adjournment

THIRD ORDER OF BUSINESS



HENDERSON

POOL SERVICE, INC.

July 19, 2022

Pool Service Maintenance Contract

Henderson Pool Service, Inc. agrees to supply swimming pool maintenance for St Johns Golf and Country Club, 205 St Johns Golf Dr, St Augustine FL 32092 for a total of \$2400.00 per month.

This price includes chemicals.

The following items, performed as necessary, are included as part of routine service:

1. Chemical balance.
2. Backwashing system.
3. Vacuuming pool.
4. Cleaning tile.
5. Skimming and brushing.

Pool will be serviced three times per week April through September and two times per week October through March. Repairs are considered as an additional item.

Starting date:

Payment is due within 30 days of billing. If payment of the account becomes delinquent past 60 days, the contract may be terminated immediately. In the event that payment is not made to Henderson Pool Service, Inc., as set out in the above agreement, customer agrees to pay all costs of collection, including an attorney's fee and court costs. Contract may be cancelled by either party for no cause with written 30-day notice.

Henderson Pool Service, Inc

St Johns Golf and Country Club



CBUSS ENTERPRISES

COMMERCIAL POOL SERVICE

JUNE 18, 2022

Mr. Daniel Laughlin
c/o Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine FL, 32092

Sampson Creek CDD
219 St. Johns Golf Drive
Saint Augustine FL, 32092
dlaughlin@gmsnf.com

COMMERCIAL SWIMMING POOL MAINTENANCE CONTRACT

C. Buss Enterprises agrees to provide swimming pool maintenance for St Johns Golf Community pool and Splash Pad for a total of \$1,850.00 per month. Chemicals NOT Included.

Check water quality/Test and fill out log sheet as required by FL Code Chapter 64E-9 per visit.

Manually skim, brush, vacuum and clean tile as necessary. Straighten Pool Furniture.

Conduct tests for Free Available Chlorine, Combined Chlorine, Total Chlorine, pH, Acid Demand, Base Demand, Total Alkalinity, Calcium Hardness, Cyanuric Acid and Temperature as needed to maintain water quality levels within requirements of Chapter 64E-9.004(d), maintain Saturation Index within +0.3 to -0.3 for proper water balance.

Operate filtration and recirculation system, cleaning when necessary. Maintain pool at proper water level. Check all valves for leaks, all bolts for snug fit, respond to variations in the sounds of electric motors, check GFCI for proper operation, clean strainers, maintain proper flow rates, and equipment in clean condition.

All chemicals to perform the above maintenance, plus any chemicals required for special treatment of stains, metals sequestering, foam removal, oil removal, phosphate and nitrate removal, mustard and black algae treatment, and superchlorination **shall be provided only by the service contractor, used as needed and billed.**

The Service Contractor shall not be responsible for any existing damage or stains to the swimming pool or deck finish; or equipment damage due to sump pump failure.

Maintenance shall be performed three (3) days per week April 15th through September 15, two (2) days per week September 16th through April 14th. The pools shall be closed during the time the service technician performs routine cleaning functions.

Both parties agree that either party may terminate this agreement, or any person, upon thirty (30) days written notice, sent by regular mail, to the other party. Both parties agree that this is the sole and total agreement between them, and that no verbal or implied agreement shall be valid unless same has been written into this contract or any addendum hereto. No changes or alterations to this agreement shall be made unless both parties have agreed to same in written form properly executed.

Contractor: <i>Clayton Buss</i>	Starting Date: _____
Title: President	Purchaser: _____
Date: June 18, 2022	Title: _____
	Date: _____

FOURTH ORDER OF BUSINESS

PROJECT MANUAL
FOR
LANDSCAPE & IRRIGATION MAINTENANCE SERVICES
SAMPSON CREEK COMMUNITY
DEVELOPMENT DISTRICT

August 26, 2022

**SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

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**SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSAL FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

Notice is hereby given that the Sampson Creek Community Development District (“District”) will receive proposals for the following District project:

Landscape and Irrigation Maintenance Services

The contract will require contractors to provide for the labor, materials and equipment necessary for the maintenance of certain landscape and irrigation improvements and other associated scopes as more particularly described in the Project Manual which will include, among other materials, contract documents, project scope and any technical specifications.

The Project Manual will be available beginning August 26, 2022 at 9:00 a.m. from the offices of the District Manager, Governmental Management Services, LLC, located at 475 West Town Place, Suite 114, St. Augustine, Florida 32092. Each Project Manual will include, but not be limited to, the Request for Proposals and proposal and contract documents.

The pre-proposal meeting will be held on September 2, 2022, at 1:00 p.m. (EST), at St. Johns Golf & Country Club Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida 32092. In order to submit a proposal, each Proposer must (1) be authorized to do business in Florida, and hold all required state and federal licenses in good standing; (2) have at least five (5) years of experience with landscape and irrigation maintenance projects; and (3) attend the pre-proposal meeting. The District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the proposal opening.

Firms desiring to provide services for this project must submit proposals no later than September 9, 2022 at 4:00 p.m. (EST) via email to Danial Laughlin, dlaughlin@gmsnf.com. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours after the day of the pre-proposal meeting. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents. Additional information and requirements regarding protests are set forth in the Project Manual and the District’s Rules of Procedure, which are available from the District Manager, Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Rankings will be made based on the Evaluation Criteria contained within the Project Manual. Price will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award to other than the lowest price proposal. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest of the District to do so. Any and all questions relative to this project shall be directed in writing by e-mail only to Daniel Laughlin at dlaughlin@gmsnf.com and Wesley S. Haber, District Counsel, at wesley.haber@kutakrock.com.

Sampson Creek Community Development District
Daniel Laughlin, District Manager

**SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
INSTRUCTIONS TO PROPOSERS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

1. DUE DATE. Proposals (“**Proposals**”) must be received by interested parties (“**Proposer**”) no later than September 9, 2022 at 4:00 p.m. via email to Daniel Laughlin, dlaughlin@gmsnf.com.

2. SUMMARY OF SCHEDULE. The District anticipates the following RFP schedule, though certain dates may be subject to change:

DATE	EVENT
August 26, 2022	RFP Available for Pick-Up
September 2, 2022	Pre-Proposal Meeting
August 26, 2022	Site Available for Inspection
September 9, 2022	Proposals Due / Public Opening
September 15, 2022	Board Meeting to Evaluate Proposals & Award Contract

3. PRE-PROPOSAL MEETING. There will be a pre-proposal meeting beginning at 1:00 p.m. on September 2, 2022, and located at St. Johns Golf & Country Club Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida 32092. Proposers who do not attend the pre-proposal meeting will not be eligible to submit a proposal.

4. SIGNATURE ON PROPOSAL. Each Proposer must correctly execute all forms, affidavits, and acknowledgments for which signature and notary blocks are provided. Anyone signing the Proposal as agent shall file with the Proposal legal evidence of his authority to do so.

5. FAMILIARITY WITH THE PROJECT. The Proposer, by and through the submission of the Proposal, agrees that it shall be held responsible for having heretofore examined the project site, the location of all proposed work and for having satisfied himself from its own personal knowledge and experience or professional advice as to the character, conditions, and location of the site, the nature of the turf, shrubs, trees, palms, vegetation, weeds, sprinklers and irrigation systems, roads, sidewalks and paved paths, ground, surface and subsurface, and any other conditions surrounding and affecting the work, any obstruction, the nature of any existing construction, and all other physical characteristics of the job, in order that the Proposer may include in the prices which the Proposer proposes all costs pertaining to the work and thereby provide for the satisfactory landscape and irrigation maintenance thereof. The Proposer agrees to accept the site in an “as is” condition, and hold its prices for the period set forth in this proposal package, regardless of any changes to the site that may occur from the time of Proposal submission and through the time of contract award and the start of any work under the contract. The Proposer, in preparing the Proposal, shall take into consideration that work by other contractors may be in progress at or near the site and that the Proposer shall not interfere with work done by such other contractors.

6. FAMILIARITY WITH THE LAW. By submitting a Proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work as well as the District's operating rules and procedures. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

7. PROJECT MANUAL. The Project Manual will be available beginning August 26 2022 at 9:00 a.m. from Governmental Management Services, LLC, located at 475 West Town Place, Suite 114, Saint Augustine, Florida 32092. Each Project Manual will include the Request for Proposals and proposal and contract documents.

8. QUALIFICATIONS OF PROPOSER. The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience to do the work specified herein at the sole and absolute discretion of the District. The Proposer shall submit with its Proposal satisfactory evidence of experience in similar work and show that it is fully prepared with the necessary organization, capital, and equipment to complete the work to the satisfaction of the District.

9. SUBMISSION OF ONLY ONE PROPOSAL. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

10. INTERPRETATIONS AND ADDENDA. All questions about the meaning or intent of the Project Manual are to be directed in writing, via e-mail only, to Daniel Laughlin at dlaughlin@gmsnf.com with an e-mail copy to Wesley S. Haber, District Counsel, at wesley.haber@kutakrock.com. Additionally, the District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the Proposal opening. Interpretations or clarifications considered necessary in response to such questions will be issued by Addenda to all parties. No interpretations will be given verbally. No inquiries will be accepted from subcontractors; the Proposer shall be responsible for all queries.

11. SUBMISSION OF PROPOSAL. Submit one (1) electronic copy, along with other requested attachments, by the time indicated herein via email to Daniel Laughlin (dlaughlin@gmsnf.com). Proposals are due September 9, 2022 by 4:00 pm.

12. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where Proposals are to be submitted at any time prior to the time and date the proposals are due. No Proposal may be withdrawn after opening for a period of ninety (90) days.

13. PROPOSAL FORMS. All blanks on the Proposal forms must be completed in ink or typewritten. The Proposal shall contain an acknowledgment of receipt of all Addenda. In making its Proposal, each Proposer represents that it has read and understands the Project Manual and that the Proposal is made in accordance therewith, including verification of the contents of the Project Manual against the Table of Contents. Proposer shall provide in the Proposal a complete breakdown of both unit quantities and unit costs for each separate item associated with landscaping

& irrigation maintenance plan and technical specifications. The quantities and unit costs for landscaping materials shall be provided by the Proposer in accordance with the Project Manual.

14. PROPOSAL INFORMATION. All Proposals should include the following information, among other things described herein:

- A. A completed and executed Proposal Form, with all of its four parts and any attachments, as well as executed copies of the Affidavit Regarding Proposal, the Sworn Statement Regarding Public Entity Crimes, and the Sworn Statement Regarding Scrutinized Companies.
- B. A listing of the position / title and corporate responsibilities of key management or supervisory personnel (forms attached). Include resumes for each person listed, and list years of experience in present position for each party listed and years of related experience.
- C. Describe proposed staffing levels, including information on current operations, administrative, maintenance and management staffing of both a professional and technical nature, including resumes for staff at or above the project manager level.
- D. Information related to other projects of similar size and scope for which Proposer has provided, or is currently providing, landscape and irrigation maintenance services (forms attached).
- E. At least three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- F. A narrative description of the Proposer's approach to providing the services as described in the scope of services provided herein.
- G. Completed proposal pricing. All responses must itemize the cost for each of the items described in the Project Manual and break out all costs, such as the number of mowings by month, dollar value by event, etc. Unit costs for mulch and annuals, including installation, should be provided but not included in the contract amount as these services shall be rendered at the discretion of the District's Board of Supervisors.

15. INSURANCE. All Proposers shall include as part of their proposal a current Certificate of Insurance demonstrating that the company's ability to meet the insurance coverage requirements set forth in the attached contract form provided herein. In the event the Proposer is notified of award, it shall provide proof of the insurance coverage identifying the District, its officers, employees and agents as additional insureds, as stated in the Contract form provided herein, within fourteen (14) calendar days after notification, or within such approved extended period as the District may grant. Failure to provide proof of insurance coverage shall constitute a default.

16. FINANCIALS. In evaluating and scoring the proposals, the District will consider the financial capability of each Proposer, and as such each Proposer should submit relevant information regarding financial capability. In the event the Proposer is notified of award, the District may in its sole discretion require that the Proposer provide sufficient proof of financial capability, including, if requested, audited financial statements from the last three years.

17. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, in its sole and absolute discretion, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

18. CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District or as otherwise extended by the District, the Proposer shall enter into and execute a Contract in substantially the form included in the Project Manual. If a Proposer to whom a contract is awarded forfeits and fails to execute a contract agreement within the aforementioned timeframe, the contract award may be annulled at the District's option. If the award is annulled, the District may, at its sole discretion, award the contract to the next highest ranked Proposer for the contract work, re-advertise, perform the work by day/temporary labor, or through in-house operations. The District and the selected contractor ("**Contractor**") will execute a contract for a specified term. Upon expiration or termination of any existing contract for landscape and irrigation maintenance services, Contractor, if requested by the District, agrees to perform the services on a month-to-month basis until either party has provided the other party written notice of its election to renew or terminate the contract agreement. This RFP does not guarantee that a contract will be awarded. The District reserves the exclusive right to reject any and all Proposals. The District reserves the right to award by items, groups of items, or total proposal.

19. MANDATORY AND PERMISSIVE REQUIREMENTS. Notwithstanding anything else within the Project Manual, the only mandatory requirements of this Project Manual are that each Proposer must (1) be authorized to do business in Florida, (2) hold all required state and federal licenses in good standing; and (3) have at least five (5) years of experience as a landscape and irrigation maintenance contractor. All other requirements set forth in the Project Manual shall be deemed "permissive," in that a Proposer's failure to meet any requirement described in mandatory terms such as "shall," "will," "mandatory," or similar language does not automatically disqualify the Proposer's Proposal, but instead in the Board's discretion may result in the disqualification of a Proposal or alternatively may be taken into account in the evaluation and scoring of the Proposal.

20. INDEMNIFICATION. The successful Proposer shall fully indemnify, defend and hold harmless the District and its officers, agents, and employees from and against all claims, damages, costs and losses arising, in whole or in part, from Contractor's negligence or breach of contract, as more fully set forth in the agreement form, provided herein.

21. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limitations on liability contained in section 768.28, *Florida Statutes*, or other statute or law.

22. EVALUATION OF PROPOSALS. The proposals shall be ranked based on criteria presented in the Evaluation Criteria sheets contained within the Project Manual. The Board shall review and evaluate the Proposals in their individual discretion, and make any final determination with respect to the award of a final contract that is in the best interests of the District. Chapter 112 of the *Florida Statutes* will govern any voting conflicts of interest, and as such a voting conflict of interest may arise solely where there is a personal financial interest relating to the contract award.

Proposals may be held by the District for a period not to exceed 90 days from the date of proposal opening for the purposes of reviewing the proposals and investigating the qualifications of the Proposers, prior to executing a contract agreement. During this time, all provisions of the submitted proposal must be in effect, including pricing. The District may visit the Proposer's facilities as part of the evaluation process. The District also reserves the right to seek clarification from prospective firms on any issue in a response, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the District's best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

23. COLLUSION. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

24. BLACK OUT PERIOD/CONE OF SILENCE. The black out period is defined as between the time the Request For Proposals is issued by the District and the time the Board awards the contract. During this black out period, and except as otherwise expressly authorized herein, any attempt to communicate either directly or indirectly with District staff or officials related to this solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication, will result in disqualification of their award and/or contract. This does not apply to pre-solicitation conferences, contract negotiations, or communications with staff not concerning this solicitation.

25. PRICING. Proposers shall submit their price information on the supplied forms with all blank spaces completed. Proposers shall also sign the required form. Each line item shall be clearly stated and cover all charges including incidental expenses, applicable taxes, insurance, overhead and profit. Proposers will not be allowed to make any substitutions in materials, quantities or frequencies during the proposal process. Proposers shall guarantee that their pricing to the District shall not increase throughout the term of the contract agreement executed.

26. REFERENCE TERMS. Any headings in this document are for the purposes of reference only and shall not limit or otherwise affect the meaning thereof. Any reference to gender shall be construed to include all genders, firms, partnerships and corporations. References in the singular shall be construed to include the plural and references in the plural shall be construed to include the singular.

27. ADDITIONAL TERMS AND CONDITIONS. No additional terms and conditions included with the proposal response shall be evaluated or considered and any and all such additional terms and conditions shall have no force and effect and are inapplicable to this proposal. If submitted either purposefully through intent or design or inadvertently appearing separately in transmitting letters, specifications, literature, price lists or warranties, it is understood and agreed the general and special conditions in this solicitation are the only conditions applicable to this proposal and the Proposer's authorized signature affixed to the proposal attests to this.

28. PROTESTS. Any protest relating to the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after the day of the pre-proposal meeting, and any protest relating to a decision regarding a contract award or rejection of proposal(s) must be filed within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after issuance of a notice of such a decision. Such protests must be filed at: **Sampson Creek Community Development District, c/o: Governmental Management Services, LLC, 475 West Town Place, Suite 114, Saint Augustine, Florida 32092, ATTN: Daniel Laughlin, District Manager.** A formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest relating to the aforesaid Project Manual.

Any person who files a notice of protest shall provide to the District, simultaneous with the filing of the notice, a protest bond with a responsible surety to be approved by the District and in the amount equal to 1% of the anticipated total contract award (including the initial one-year term of the contract and all renewal terms) that is the subject of the protest. If the protest relates to the Project Manual, or a decision to reject all proposals, the protest bond shall be in the amount of Twenty Thousand Dollars (\$20,000.00). In the event the protest is successful, the protest bond shall be refunded to the protestor. In the event the protest is unsuccessful, the protest bond shall be applied towards the District's costs, expenses and attorney's fees associated with hearing and defending the protest. In the event that the protest is settled, the protest bond may be applied as set forth in the settlement agreement. No proposer shall be entitled to recover any costs of proposal preparation from the District, regardless of the outcome of any protest.

**SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES**

EVALUATION CRITERIA

1. Personnel & Equipment

(20 Points Possible)

This category addresses the following criteria: skill set and experience of key management and assigned personnel, including the project manager and other specifically trained individuals who will manage the property; present ability to manage this project; proposed staffing levels; capability of performing the work; geographic location; subcontractor listing; inventory of all equipment; etc. Skill set includes certification, technical training, and experience with similar projects. Please include resumes, certifications, etc., with proposal. Please also provide evidence of the proposer's ability to meet deadlines and be responsive to client needs.

2. Experience

(20 Points Possible)

This category addresses past & current record and experience of the Proposer in similar projects; volume of work previously awarded to the firm; past performance in any other contracts; etc.

3. Understanding Scope of RFP

(15 Points Possible)

This category addresses the following issues: Does the proposal demonstrate an understanding of the District's needs for the services requested? Does it provide all information as requested by the District including pricing, scheduling, staffing, etc.? Does it demonstrate clearly the ability to perform these services? Were any suggestions for "best practices" included? Does the proposal as a whole appear to be feasible, in light of the scope of work? Did the contractor use the forms provided from the Project Manual in responding to the proposal?

4. Financial Capacity

(5 Points Possible)

This category addresses whether the Proposer has demonstrated that it has the financial resources and stability as a business entity necessary to implement and execute the work. Proposer should include proof of ability to provide insurance coverage as required by the District such as audited financial statements, or similar information.

5. Price

(25 Points Possible)

A full twenty-five (25) points will be awarded to the Proposer submitting the lowest bid for the Contract Amount. AN AVERAGE OF ALL THREE YEARS PRICING IS TO BE CONSIDERED WHEN AWARDING POINTS FOR PRICING - THE INITIAL TERM AND THE FIRST AND SECOND ANNUAL RENEWALS. All other proposers will receive a

percentage of this amount based upon a formula which divides the low bid by the proposer's bid and is then multiplied by the number of points possible in this part of the Price evaluation. *

* Contractor "A" turns in a bid of \$210,000 and is deemed to be low bid and will receive the full 25 points. Contractor "B" turns in a bid of \$265,000. Bid "A" is divided by Bid "B" then multiplied by the number of points possible (25). $(210,000/265,000) \times 25 = 19.81$, therefore, Contractor "B" will receive 19.81 of 25 possible points. Contractor "C" turns in a bid of \$425,000. Bid "A" is divided by Bid "C" then multiplied by the number of points possible (25). $(210,000/425,000) \times 25 = 12.35$, therefore, Contractor "C" will receive 12.35 of 25 points.

6. Reasonableness of ALL Numbers

(15 Points Possible)

Up to fifteen (15) points will be awarded as to the reasonableness of ALL numbers, quantities & costs (including, but not limited to fertilizer quantities, mulch quantities based on Contractor's field measurements) provided, as well as unit costs from the additional schedules.

Proposer's Total Score

(100 Points Possible)

AFFIDAVIT REGARDING PROPOSAL

STATE OF _____
COUNTY OF _____

Before me, the undersigned authority, appeared the affiant, _____, and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of _____ for _____ (“Proposer”), and am authorized to make this Affidavit Regarding Proposal on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer’s proposal (“Proposal”) provided in response to the Sampson Creek Community Development District’s (“District”) request for proposals for landscape and irrigation maintenance services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the District may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information for ninety (90) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual.

5. The Proposer acknowledges the receipt of the complete Project Manual as provided by the District and as described in the Project Manual’s Table of Contents, as well as the receipt of _____ the _____ following _____ Addendum _____ No.’s: _____.

6. By signing below, and by not filing a protest within the seventy-two (72) hour period after the pre-proposal meeting, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; and (iv) the Proposer has waived any right to challenge any matter relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual.

7. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the District, or its authorized agents, deemed necessary to verify

the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit Regarding Proposal and that the foregoing is true and correct.

Dated this _____ day of _____, 2022.

Proposer: _____

By: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2022, by _____ of _____, who is personally known to me or who has produced _____ as identification, and did [] or did not [] take the oath.

Notary Public, State of Florida

Print Name: _____

Commission No.: _____

My Commission Expires: _____

PROPOSAL FORM
PART I – GENERAL INFORMATION

• *Proposer General Information:*

Proposer Name _____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

Parent Company Name (if any) _____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

- *Company Standing:*

Proposer's Corporate Form: _____
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? _____ Date _____

Is the Proposer in good standing with that State? Yes ___ No ___

If no, please explain _____

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes ___ No ___

If no, please explain _____

- *What are the Proposer's current insurance limits?*

General Liability \$ _____

Automobile Liability \$ _____

Workers Compensation \$ _____

Expiration Date _____

- *Licensure* – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

PART II – PERSONNEL AND EQUIPMENT

- *List the location of the Proposer's office, which would perform work for the District.*

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

- *Proposed Staffing Levels - Landscape and irrigation maintenance staff will include the following:*

_____ Supervisors, who will be onsite ____ days per week;
_____ Technical personnel, who will be onsite ____ days per ____; and
_____ Laborers, who will be onsite ____ days per week.

- *Officers and Supervisory Personnel – Please complete the pages that follow at the end of this Part regarding the Proposer's Officers and Supervisory Personnel, and attach resumes for any individuals listed.*
- *Technical Personnel – Does the Proposer currently employ any other technical personnel who have expertise in pesticide application, herbicide application, arboriculture, horticulture, or other relevant fields of expertise? Yes ____ No ____ If yes, please provide the following information for each person (attach additional sheets if necessary):*

Name: _____

Position / Certifications: _____

Duties / Responsibilities: _____

% of Time to Be Dedicated to This Project: _____%

Please describe the person's role in other projects on behalf of the Proposer:

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Duties / Responsibilities: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

Dates Serviced: _____

- *Subcontractors – Does the Proposer intend to use any subcontractors in connection with the work? Yes ___ No ___ For each subcontractor, please provide the following information (attach additional sheets if necessary):*

Subcontractor Name _____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

Proposed Duties / Responsibilities: _____

Please describe the subcontractor's role in other projects on behalf of the Proposer:

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

Dates Serviced: _____

- *Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the Proposer's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:*

- *Equipment – Please complete the pages that follow at the end of this Part regarding the Proposer's Equipment that will be used in connection with this project.*

OFFICERS

PROPOSER: _____

DATE: _____

Provide the following information for key officers of the Proposer and parent company, if any.

NAME	POSITION OR TITLE	RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
FOR PARENT COMPANY (if applicable)			

**SUPERVISORY PERSONNEL
WHO WILL BE INVOLVED WITH THE WORK**

PROPOSER: _____

DATE: _____

INDIVIDUAL'S NAME	PRESENT TITLE	JOB RESPONSIBILITIES	OFFICE LOCATION	% OF TIME TO BE DEDICATED TO THIS PROJECT / # OF DAYS ON-SITE PER WEEK	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE

**COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK**

PROPOSER: _____

DATE: _____

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS

PROPOSAL FORM
PART III – EXPERIENCE

- *Has the Proposer performed work for a community development district previously? Yes ____ No ____ If yes, please provide the following information for each project (attach additional sheets if necessary):*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Scope of Services for Project: _____

Dates Serviced: _____

- *List the Proposer's total annual dollar value of landscape and irrigation services work completed for each of the last three (3) years starting with the latest year and ending with the most current year:*

2021 = _____

2020 = _____

2019 = _____

- *Please provide the following information for each project that is similar to this project, currently undertaken, or undertaken in the past five years. The projects must include irrigation maintenance as well. Attach additional sheets if necessary.*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

List of equipment used on site: _____

List of subcontractors used: _____

Is this a current contract? Yes ____ No ____

Duration of contract: _____

- *(Information regarding similar projects – continued)*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

List of equipment used on site: _____

List of subcontractors used: _____

Is this a current contract? Yes ____ No ____

Duration of contract: _____

- *(Information regarding similar projects – continued)*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

List of equipment used on site: _____

List of subcontractors used: _____

Is this a current contract? Yes ____ No ____

Duration of contract: _____

- *(Information regarding similar projects – continued)*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

List of equipment used on site: _____

List of subcontractors used: _____

Is this a current contract? Yes ____ No ____

Duration of contract: _____

- *Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from any landscape or irrigation installation or maintenance contract within the past 5 years? Yes _____ No _____ For each such incident, please provide the following information (attach additional sheets as needed):*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Scope of Services for Project: _____

Dates Serviced: _____

Reason for Termination: _____

- *Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? Yes ___ No ___*

If yes, please describe each violation, fine, and resolution _____

What is the Proposer's current worker compensation rating?

Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes ___ No ___

If yes, please describe each incident _____

- *Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from proposing or contracting on any state, local, or federal contracts? Yes ___ No ___ If yes, please provide:*

The names of the entities _____

The state(s) where barred or suspended _____

The period(s) of debarment or suspension _____

Also, please explain the basis for any bar or suspension:

- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

-
- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

-
-
-
-
- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors filed for bankruptcy, either voluntary or involuntary, within the past 10 years? Yes () No () If yes, provide the following:*

Identify the Case # and Tribunal: _____

Describe the Nature of the Action: _____

Describe the Proposer's Role in the Action and Describe the Status and/or Resolution:

-
-
-
-
- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors executed an assignment for the benefit of creditors within the past 10 years? Yes () No () If yes, please explain:*

-
- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors defaulted on a loan or other financial obligation (e.g., failing to pay subcontractors or materialmen) within the past 10 years? Yes () No () If yes, please explain:*

**PROPOSAL FORM
PART IV PRICING**

LANDSCAPE AND IRRIGATION MAINTENANCE

SERVICES BID SUMMARY

Basic Services

Total lump sum for all services covered in Request for Proposal:

	Proposed Lump Sum	Monthly	Annual Term Total
Term 1	\$ _____	\$ _____	(Twelve (12) months)
Term 2	\$ _____	\$ _____	(Twelve (12) months)
Term 3	\$ _____	\$ _____	(Twelve (12) months)

Breakdown of Lump Sum (Contract Total Shown Above):

	Term 1	Term 2	Term 3
Turf Maintenance (52 site visits)	\$ _____	\$ _____	\$ _____
Tree and Palm Maintenance (52 site visits)	\$ _____	\$ _____	\$ _____
Shrub and bed Maintenance (52 site visits)	\$ _____	\$ _____	\$ _____
Fertilization St Aug Turf (6 times per year)	\$ _____	\$ _____	\$ _____
Fertilization Bermuda Turf (8 times per year)	\$ _____	\$ _____	\$ _____
Fertilization Bahia Turf (3 times per year)	\$ _____	\$ _____	\$ _____
Fertilization Shrubs, Trees and Palms (min 4 times per year)	\$ _____	\$ _____	\$ _____
Pesticide Program Turf	\$ _____	\$ _____	\$ _____
Pesticide Program Shrubs, Trees and Palms	\$ _____	\$ _____	\$ _____
Mulch – Brown Mulch (200 cubic yards annually)	\$ _____	\$ _____	\$ _____
Mulch Pine Straw (600 bales semi-annually – 1,200 total)	\$ _____	\$ _____	\$ _____
Annuals (1715 units every 3 months)	\$ _____	\$ _____	\$ _____
Irrigation (as per scope)	\$ _____	\$ _____	\$ _____
Athletic Field Program	\$ _____	\$ _____	\$ _____
TOTAL LUMP SUM	\$ _____	\$ _____	\$ _____

Alternates:	\$ _____	\$ _____	\$ _____
--------------------	----------	----------	----------

All-Inclusive Irrigation Option (see Irrigation Options Below)			
Lump Sum Annual Fee:			

Additional Services

Additional services that may be required will be based on a scope of work provided by the District Representative.

Fee for additional services shall be an amount agreed upon by the District Representative and the Contractor.

Irrigation Alternate: All-Inclusive Irrigation Option

-This option will include the following:

1. Lateral line repairs
2. Valve repairs and replacement as needed.
3. Solenoid replacement
4. Head replacement, raising and adjusting as needed
5. Relocation or adjustment of heads to accommodate PLANT GROWTH
6. Wire splices, locating cut wires as needed
7. Valve box replacements

Note the following items are excluded from this alternate option.

1. The water source and pump system and their respective controls and power supplies
2. Mainline repairs of 4" pipe size and above
3. Timer replacements
4. Damage due to vandalism, verifiable lightning strikes or power surges

As this is an all-inclusive option any damage to the landscape do to an irrigation related issue, be it over under watering, shall be repaired or replaced at the contractor's expense. There shall be no extra costs for special service calls for repairing, adjusting, or maintaining the irrigation system unless the damage is due to vandalism, verifiable lightning strikes or power surges. All irrigation repairs shall be completed within 24 hours of notification.

Please provide the following unit prices for the following items. Each unit price shall include all costs for complete, installed work including materials, labor, overhead and profit.

SOD/SEED/MULCH:

Sod installed: St Aug, per pallet	\$ _____
Pine Straw per Bale	\$ _____
Shredded Brown Mulch, CY	\$ _____
Seeded Winter Rye, per bag	\$ _____
Removal of Aged Mulch - Entrances, Amenity Area, Roadways and Round-About	\$ _____ per hour

SHRUBS:

Chord Grass - 3 gal.	\$ _____
Lorapetalum - 3 gal.	\$ _____
Glendale Fashion Azalea (Pink) - 3 gal.	\$ _____
Podocarpus "Pringle" - 3 gal.	\$ _____
Blue Daze- 1 gal.	\$ _____
Eugenia Globe 7 Gal.	\$ _____

ANNUALS:

Annuals in 4" pots per flat of 18	\$ _____
-----------------------------------	----------

TREES (CONTAINER):

Crape Myrtle - 65 gal., 100 gal.	\$ _____
	\$ _____
Southern Magnolia - 65 gal.	\$ _____
	\$ _____
Live Oak - 100 gal., 200 gal.	\$ _____

IRRIGATION:

CONTROLLERS:

Hunter ICC Outdoor Controller	\$ _____
Hunter Pro-C Controller	\$ _____

VALVES WITH VIOLET INDICATORS:

Compatible valves	\$ _____
-------------------	----------

SPRAY HEADS AND ROTORS:

4" Spray head	\$ _____
6" Spray head	\$ _____
12" Spray head	\$ _____
6" Rotor	\$ _____
12" Rotor	\$ _____

VALVE BOX:

6" Round	\$ _____
10" Round	\$ _____
14" Rectangular	\$ _____

MISCELLANEOUS:

Mowers (riding mower)	\$_____ per acre
Mowers (mower - not to exceed 36")	\$_____ per acre
Bush-Hog	\$_____ per acre
Tractor/Skid Steer	\$_____ per hour
Supervisor with Transportation	\$_____ per hour
Laborer with hand equipment	\$_____ per hour
Dump/Flat-Bed Truck	\$_____ per load
Irrigation tech labor rate	\$_____ per hour
Irrigation tech after hour rate (evenings/weekends)	\$_____ per hour
Additional site pick-up	\$_____ per trip/load
Additional Irrigation Inspection	\$_____ per hour
Additional Palm Tree Trimming	\$_____ per visit
Back-Hoe/Trencher/Excavator	\$_____ per hour
Fire Ant Control application	\$_____ Top Choice
Fire Ant Control	\$_____ Spot treatment
Ornamental Grass Maintenance	
Berms, Medians & Entryways	\$_____ per visit
Amenity Center (including pool area)	\$_____ per visit
Common Area Fields & Courts	\$_____ per visit

HURRICANE AND STORM RATES:

Before, during and after the storm/hurricane the district operations manager and contractor will be in contact with each other to determine the extent of the damage and the need for additional crew out on district property. After discussion the best plan of action will be formed to ensure safety to the community and its residents. Repairs and replacement will be done at the most cost effective way to the district.

Fully equipped laborer	\$_____ per hour
Backhoe/Front end Loader	\$_____ per hour
Skid steer Loader	\$_____ per hour
Chipper	\$_____ per hour
Specialty Rental Equipment	Proposed as needed

Subcontractor costs (if necessary)
Disposal Fees

Proposed as needed
Proposed as needed

Under penalties of perjury under the laws of the State of Florida, I represent that I have authority to sign this Proposal Form (including Parts I through IV) on behalf of _____ (“Proposer”) and declare that I have read the foregoing Proposal Form (including Parts I through IV) and that all of the questions are fully and completely answered, and all of the information provided is true and correct.

Dated this _____ day of _____, 2022.

Proposer: _____

By: _____

Title: _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was sworn and subscribed before me this ____ day of _____, 2022, by _____ of _____, who is personally known to me or who has produced _____ as identification, and did [] or did not [] take the oath.

Notary Public, State of Florida
Print Name: _____
Commission No.: _____
My Commission Expires: _____

**SWORN STATEMENT UNDER SECTION 287.133(3)(a),
FLORIDA STATUTES, REGARDING PUBLIC ENTITY CRIMES**

***THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.***

1. This sworn statement is submitted to Sampson Creek Community Development District.
2. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of _____ for _____ (“Proposer”), and am authorized to make this Sworn Statement on behalf of Proposer.
3. Proposer’s business address is _____

4. Proposer’s Federal Employer Identification Number (FEIN) is _____

(If the Proposer has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
5. I understand that a “public entity crime” as defined in Section 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
6. I understand that “convicted” or “conviction” as defined in Section 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
7. I understand that an “affiliate” as defined in Section 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime; or,
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another

person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

8. I understand that a "person" as defined in Section 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
9. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Please indicate which statement applies.)

_____ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity, have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members or agents who are active in management of the entity or an affiliate of the entity, has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (please indicate which additional statement applies):

_____ There has been a proceeding concerning the conviction before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings. The final order entered by the Administrative Law Judge did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before an Administrative Law Judge of the State of Florida, Division of Administrative Hearings. The final order entered by the Administrative Law Judge determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Florida Department of Management Services.)

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Sworn Statement under Section 287.133(3)(a), Florida Statutes, Regarding Public Entity Crimes and all of the information provided is true and correct.

Dated this _____ day of _____, 2022.

Proposer: _____

By: _____

Title: _____

STATE OF _____

COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 2022, by _____ of _____, who is personally known to me or who has produced _____ as identification, and did [] or did not [] take the oath.

Notary Public, State of Florida

Print Name: _____

Commission No.: _____

My Commission Expires: _____

**SWORN STATEMENT PURSUANT TO SECTION 287.135(5), FLORIDA STATUTES,
REGARDING SCRUTINIZED COMPANIES WITH ACTIVITIES IN SUDAN LIST OR
SCRUTINIZED COMPANIES WITH ACTIVITIES IN THE IRAN PETROLEUM
ENERGY SECTOR LIST**

***THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY
PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.***

1. This sworn statement is submitted to Sampson Creek Community Development District (“District”).
2. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of _____ for _____ (“Proposer”), and am authorized to make this Sworn Statement on behalf of Proposer.
3. Proposer’s business address is _____

4. Proposer’s Federal Employer Identification Number (FEIN) is _____

(If the Proposer has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____.)
5. I understand that, subject to limited exemptions, Section 287.135, *Florida Statutes*, declares a company that at the time of proposing or submitting a proposal for a new contract or renewal of an existing contract is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, *Florida Statutes*, is ineligible for, and may not proposal on, submit a proposal for, or enter into or renew a contract with a local governmental entity for goods or services of \$1 million or more.
6. Based on information and belief, at the time the Proposer submitting this sworn statement submits its proposal to the District, neither the Proposer, nor any of its officers, directors, executives, partners, shareholders, members, or agents, is listed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.
7. If awarded the contract, the Proposer will immediately notify the District in writing if either the entity, or any of its officers, directors, executives, partners, shareholders, members, or agents, is placed on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Sworn Statement and all of the information provided is true and correct.

Dated this _____ day of _____, 2022.

Proposer: _____

By: _____

Title: _____

STATE OF _____
COUNTY OF _____

The foregoing instrument was acknowledged before me this ____ day of _____, 2022, by _____ of _____, who is personally known to me or who has produced _____ as identification, and did [] or did not [] take the oath.

Notary Public, State of Florida
Print Name: _____
Commission No.: _____
My Commission Expires: _____

**AGREEMENT FOR LANDSCAPE AND IRRIGATION MAINTENANCE
SERVICES BETWEEN SAMPSON CREEK COMMUNITY DEVELOPMENT
DISTRICT AND _____**

THIS AGREEMENT (the "Agreement") is made and entered into this ____ day of _____, 2022, by and between:

Sampson Creek Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in St. Johns County, Florida, whose mailing address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (the "District"); and

_____, a _____, whose address is _____
_____ (the "Contractor").

RECITALS

WHEREAS, the District was established pursuant to Chapter 190, *Florida Statutes*, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure improvements, including but not limited to, landscaping and irrigation improvements; and

WHEREAS, the District desires to retain an independent contractor to provide landscape and irrigation maintenance services within the District; and

WHEREAS, Contractor represents that it is qualified to serve as a landscape and irrigation maintenance contractor and provide such services to the District.

WHEREAS, the District and Contractor warrant and agree that they have all right, power and authority to enter into and be bound by this Agreement.

NOW, THEREFORE, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

SECTION 1. RECITALS. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

SECTION 2. DESCRIPTION OF WORK AND SERVICES.

A. The duties, obligations, and responsibilities of the Contractor are to provide the services, labor and materials necessary for the provision of landscape and irrigation maintenance services as described herein and in **Exhibit A** (the "Services"), attached hereto and incorporated by reference herein, within the District. Such lands on which Services shall be provided are as more particularly described and shown on **Exhibit B**, attached hereto and incorporated herein by reference.

- B. Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District and in accordance with this Agreement. Contractor shall use industry best practices and procedures when carrying out the Services. Any additional compensation for additional services shall be paid only as negotiated between the parties and upon the written authorization of the District.
- C. This Agreement grants to Contractor the right to enter the lands that are subject to this Agreement, for those purposes described in this Agreement, and Contractor hereby agrees to comply with all applicable laws, rules, ordinances and regulations affecting the provision of the Services.
- D. In the event that time is lost due to heavy rains (“Rain Days”), the Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the time during the same week as any Rain Days. The Contractor shall provide services on Saturdays if needed to make up Rain Days, but shall not provide services on Sundays.
- E. The Contractor shall report directly to the District’s Designee who shall be Joe Roethke, District Manager. Contractor shall use all due care to protect the property of the District, its residents and landowners from damage and shall follow and be responsible for the Services set forth in **Exhibit A** on the property as provided in **Exhibit B**. Contractor agrees to repair any damage resulting from Contractor’s activities and work within twenty-four (24) hours. This includes, but is not limited to, damage caused by Contractor to irrigation heads and lines, landscape, grasses or any other District or landowner properties or improvements.

SECTION 3. COMPENSATION; TERM.

- A. As compensation for the completion of the Services, the District agrees to pay the Contractor _____ (\$_____) per year, which amount includes all tools, labor and materials necessary to complete the Services. The term of this Agreement shall be from _____ through _____ unless terminated earlier in accordance with the terms of this Agreement or renewed for optional one (1) year renewals at the option of the parties hereto at the same price and terms as provided for herein.
- B. If the District should desire additional work or services not provided in **Exhibit A**, or to add additional lands to be maintained not contained in **Exhibit B**, the Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the parties shall agree in writing to a work order, addendum, addenda, or change order to this Agreement as set forth in Section 4.
- C. The District may require, as a condition precedent to making any payment to the Contractor that all subcontractors, material men, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be

submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that the Contractor provide an Affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from the Contractor, in a form satisfactory to the District, that any indebtedness of the Contractor, as to services to the District, has been paid and that the Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workmen's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.

- D.** The Contractor shall maintain records conforming to usual accounting practices. Further, the Contractor agrees to render an invoice to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. This invoice is due and payable within forty-five (45) days of receipt by the District, or in accordance with Florida's Prompt Payment Act, whichever is sooner. The invoice shall include such supporting information as the District may reasonably require the Contractor to provide.

SECTION 4. CHANGE ORDERS. Contractor understands that the Services may be reduced, enlarged or otherwise modified in scope. If any additional Services are proposed beyond those identified in this Agreement, Contractor shall perform them but only after receiving a written change order from the District. Contractor shall cooperate with and assist the District in preparing and determining the scope of any change order. In the event the service represents a unit price set forth in this Agreement, Contractor's compensation shall be adjusted for the added or deducted services proposed by the change order in accordance with the unit prices established in the Agreement. In the event the service is not represented by a lump sum or unit price set forth in this Agreement, Contractor's compensation shall be adjusted for the added or deducted services proposed by the change order as reasonably determined by the District in conference with the Contractor. All change orders shall be in the form attached hereto as **Exhibit C**.

SECTION 5. WARRANTY AND COVENANT. The Contractor warrants to the District that all materials furnished under this Agreement shall be new, and that all services and materials shall be of good quality, free from faults and defects. The Contractor hereby warrants any materials and Services for a period of one year after acceptance by the District or longer as required under Florida law. With respect to any and all plant material provided pursuant to Section 2, all plant material shall be guaranteed to be in a satisfactory growing condition and to live for a period of one year from planting except for annuals, which will be replaced seasonally. All plants that fail to survive under the guarantee shall be replaced as they fail with the same type and size as originally specified. Contractor further warrants to the District those warranties which Contractor otherwise warrants to others and the duration of such warranties is as provided by Florida law unless longer guarantees or warranties are provided for elsewhere in the Agreement (in which case the longer periods of time shall prevail). Contractor shall replace or repair warranted items to the District's satisfaction and in the District's discretion. Neither final acceptance of the Services, nor monthly or final payment therefore, nor any provision of the Agreement shall relieve Contractor of responsibility for defective or deficient materials or Services. If any of the Services or materials are found to be defective, deficient or not in accordance with the Agreement, Contractor shall

correct remove and replace it promptly after receipt of a written notice from the District and correct and pay for any other damage resulting there from to District property or the property of landowners within the District. Contractor hereby certifies it is receiving the property in its as is condition and has thoroughly inspected the property and addressed any present deficiencies, if any, with the District. Contractor shall be responsible for maintaining and warranting all plant material maintained by Contractor as of the first date of Services.

Contractor hereby covenants to the District that it shall perform the Services: (i) using its best skill and judgment and in accordance with generally accepted professional standards and (ii) in compliance with all applicable federal, state, county municipal, building and zoning, land use, environmental, public safety, non-discrimination and disability accessibility laws, codes, ordinances, rules and regulations, including, without limitation, all professional registration (both corporate and individual) for all required basic disciplines that it shall perform. Contractor hereby covenants to the District that any work product of the Contractor shall not call for the use nor infringe any patent, trademark, services mark, copyright or other proprietary interest claimed or held by any person or business entity absent prior written consent from the District.

SECTION 6 INSURANCE. Contractor shall, at its own expense, maintain insurance during the performance of its Services under this Agreement, with limits of liability not less than the following:

Workers Compensation	statutory
General Liability	
<i>Bodily Injury (including contractual)</i>	\$1,000,000/\$2,000,000
<i>Property Damage (including contractual)</i>	\$1,000,000/\$2,000,000
Automobile Liability (if applicable)	
<i>Bodily Injury and Property Damage</i>	\$1,000,000

Contractor shall provide the District with a certificate naming the District, its officers, agents and employees as an additional insured. At no time shall Contractor be without insurance in the above amounts. No policy may be canceled during the term of this Agreement without at least thirty (30) days written notice to the District. An insurance certificate evidencing compliance with this section shall be sent to the District prior to the commencement of any performance under this Agreement.

SECTION 7. INDEPENDENT CONTRACTOR. It is understood and agreed that at all times the relationship of Contractor and its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor to the District is the relationship of an independent contractor and not that of an employee, agent, joint venturer or partner of the District. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the District and Contractor or any of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor. The parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall hire and pay all of Contractor's employees, agents, subcontractors or anyone directly or indirectly employed by Contractor, all of

whom shall be employees of Contractor and not employees of District and at all times entirely under Contractor's supervision, direction and control.

In particular, District will not: i) Withhold FICA (Social Security) from Contractor's payments; ii) Make state or federal unemployment insurance contributions on Contractor's behalf; iii) Withhold state or federal income tax from payment to Contractor; iv) Make disability insurance contributions on behalf of Contractor; or v) Obtain workers' compensation insurance on behalf of Contractor.

SECTION 8. COMPLIANCE WITH LAWS, ORDINANCES AND REGULATIONS. In performing its obligations under this Agreement, Contractor and each of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public or governmental authority having appropriate jurisdiction, including all laws, regulations and rules relating to immigration and/or the status of foreign workers. Contractor shall initiate, maintain, and supervise all safety precautions and programs in connection with its obligations herein. Contractor shall ensure that all of Contractor's employees, agents, subcontractors or anyone directly or indirectly employed by Contractor observe Contractor's rules and regulations of safety and conduct. Contractor shall take all reasonable precautions for the safety of and shall provide all reasonable protection to prevent damage, injury or loss to all of its employees, agents and subcontractors performing its obligations herein and other persons who may be affected, and any material, equipment and other property. Contractor shall remedy all damage or loss to any property caused in whole or in part by Contractor, its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor, or by anyone for whose acts Contractor may be liable. Contractor shall indemnify District for all damage or losses it may incur or be exposed to because of Contractor or any of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor's failure to comply with the provisions contained herein.

SECTION 9. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE. A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of actual damages and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

SECTION 10. ENFORCEMENT OF AGREEMENT. In the event that either party is required to enforce this Agreement by court proceedings or otherwise, then the parties agree that the substantially prevailing party shall be entitled to recover from the other all fees and costs incurred, including reasonable attorneys fees and costs for trial, alternative dispute resolution, or appellate proceedings.

SECTION 11. AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Contractor.

SECTION 12. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this instrument.

SECTION 13. NOTICES. All notices, requests, consents and other communications under this Agreement (“Notices”) shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

A. If to Contractor: _____

Attn: _____

B. If to District: Sampson Creek Community Development District
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Attn: District Manager

With a copy to: Kutak Rock LLP
107 West College Avenue
Tallahassee, Florida 32301
Attn: District Counsel

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

SECTION 14. ARM’S LENGTH TRANSACTION. This Agreement has been negotiated fully between the District and the Contractor as an arm’s length transaction. Both parties participated fully in the preparation of this Agreement and received the advice of counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, both parties are deemed to have drafted, chosen, and selected the language, and the doubtful language will not be interpreted or construed against either the District or the Contractor.

SECTION 15. THIRD PARTY BENEFICIARIES. This Agreement is solely for the benefit of the District and the Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this

Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Contractor and their respective representatives, successors, and assigns.

SECTION 16. ASSIGNMENT. Neither the District nor the Contractor may assign this Agreement or any monies to become due hereunder without the prior written approval of the other.

SECTION 17. APPLICABLE LAW AND VENUE. This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida. Each party consents that the venue for any litigation arising out of or related to this Agreement shall be in St. Johns County, Florida.

SECTION 18. INDEMNIFICATION.

- A. Contractor, its employees, agents and subcontractors shall defend, hold harmless and indemnify the District and its supervisors, officers, staff, employees, representatives and agents against any claims, damages, liabilities, losses and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the acts or omissions of Contractor, and other persons employed or utilized by Contractor in the performance of this Agreement or the Services performed hereunder up to the amount of One Million Dollars (\$1,000,000.00). By executing this Agreement, Contractor agrees such indemnification amount bears a reasonable commercial relationship to the Agreement.
- B. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.

SECTION 19. LIMITATIONS ON GOVERNMENTAL LIABILITY. Nothing in this Agreement shall be deemed as a waiver of immunity or limits of liability of the District beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, *Florida Statutes*, or other statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

SECTION 20. TERMINATION. The District agrees that the Contractor may terminate this Agreement for cause by providing thirty (30) days written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that the District may terminate this Agreement immediately for cause by providing written notice of termination to the Contractor. The District shall provide thirty (30) days written notice of termination without cause. Upon any termination of this Agreement, the Contractor shall be entitled to payment for all Services rendered up until

the effective termination of this Agreement, subject to whatever claims or off sets the District may have against the Contractor as the sole means of recovery for termination.

SECTION 21. OWNERSHIP OF DOCUMENTS. All rights in and title to all plans, drawings, specifications, ideas, concepts, designs, sketches, models, programs, software, creation, inventions, reports, or other tangible work product originally developed by Contractor pursuant to this Agreement shall be and remain the sole and exclusive property of the District when developed and shall be considered work for hire.

SECTION 22. PUBLIC RECORDS. Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is **Daniel Laughlin** ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, DANIEL LAUGHLIN, GOVERNMENTAL MANAGEMENT SERVICES, LLC, 475 WEST TOWN PLACE, SUITE 114 St. Augustine, Florida 32092, (904) 940-5850, DLAUGHLIN@GMSNF.COM

SECTION 23. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

SECTION 24. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall not control nor affect the meaning or construction of any of the provisions of this Agreement.

SECTION 25. ENTIRE AGREEMENT. This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Agreement.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

Attest:

**Sampson Creek Community
Development District**

Secretary

Chairman/Vice Chairman, Board of Supervisors

Witness:

Signature of Witness

By: _____

Print Name

Print Name: _____

Title: _____

Exhibit A: Scope of Services
Exhibit B: Landscape Maintenance Map
Exhibit C: Form of Change Order

EXHIBIT A
Scope of Services

I. LANDSCAPE MAINTENANCE PROGRAM

Scope of Work:

Contractor shall furnish all horticultural supervision, labor, material, equipment and transportation required to maintain the landscape throughout the contract period as specified herein. Inclusive of maintenance of St. Augustine and Bahia turf in all common areas throughout the community. Also includes shrub and plant maintenance as well as all irrigation services and maintenance throughout the entire community for all CDD owned areas (including Bermuda turf areas).

A. Turf grass Maintenance

1. Mowing

- a. Frequency of mowing is determined by the type of turf being serviced and adjusted to coincide with seasonal growth rates to maintain a consistent, healthy appearance of the turf (weekly during growing season (April 1 – October 31, bi-weekly during cool season (November 1 – March 31))
. Scheduled cuts missed due to inclement weather will be made up as soon as possible. **Please see attached map with mowing locations and frequency.**
-St Augustine Turf will be cut up 52 times per year with a rotary type mower.
-Bermuda Turf will be cut up to 52 times per year with a rotary type mower.
-Bahia Turf will be cut up to 52 times per year with a rotary type mower.
- Bahia on pond banks will be cut up to 36 times per year with rotary type mower.
- b. Mower blades will be always kept sharp to prevent the tearing of grass blades.
- c. Various mowing patterns will be employed to ensure the even distribution of clippings and to prevent ruts in the turf caused by mowers. Grass clippings will be left on the lawn to restore nutrients, unless excess clippings create an unsightly appearance in which case clippings must be removed.
- d. All 11 Lake banks will be mowed at a minimum of 2 times per month from the water's edge line all the way up to the residents' lot line. Where turf is growing up against resident fences it will be cut by the contractor with a string trimmer. Ensure best practices are used to avoid any damage to a resident's property.
- e. Turf will be cut to a desirable height with no more than 1/3 of the leaf blade removed during each mowing to enhance the health and vigor of turf.
-St Augustine Turf will be cut to a mowing height of 4 to 5 inches.
-Bermuda Turf will be cut to a mowing height of 2½ to 3 inches.
-Bahia Turf will be cut to a mowing height of 3 to 4 ½ inches.
- f. Contractor will neatly edge and trim around all plant beds, curbs, streets,

- trees, buildings, etc., including those occurring on pond banks to maintain shape and configuration.
- g. Edging equipment will be equipped with manufacturer's guards to deflect hazardous debris.
 - h. All walks will be blown after edging to maintain a clean, well-groomed appearance with each turf mowing.
 - i. All grass runners will be removed after edging to keep mulch areas free of weeds and encroaching grass.
 - j. "Hard" and "Soft" edging and string-trimming shall be performed in conjunction with turf mowing.
 - k. Areas mutually agreed to be inaccessible to mowing machinery will be maintained with string trimmers.
 - l. During the blowing off sidewalks, curb lines, etc. workers and equipment will yield to cars and pedestrians so as not to cause damage
2. Debris Removal
- a. Prior to mowing, each area will be patrolled for trash and other debris to reduce the risk of object propulsion and scattering.
 - b. Removal of all landscape debris generated on the property during landscape maintenance is the sole responsibility of Contractor, at no additional expense to the Owner.
3. Fertilizer
- a. Turf will be fertilized using a premium turf fertilizer containing minor elements. Various ratios of Nitrogen, Phosphorus, and Potassium (NPK) will be utilized for different growing seasons and environmental conditions.
 - St Augustine Turf will be fertilized six (6) times per year.
 - Bermuda Turf will be fertilized eight (8) times per year.
 - Bahia Turf will be fertilized three (3) times per year
 - b. The pond banks are excluded from fertilization.
 - c. All sidewalks, roads, curbs, and patios will be swept clean of granular fertilizer after application to prevent staining.
4. Insect, Disease, and Weed Control
- a. Treatment of turf areas for damaging insect infestation or disease and weed control will be the responsibility of Contractor.
 - b. All products will be applied as directed by the manufacturers' instructions and in accordance with all state and federal regulations.
 - c. Contractor must possess and maintain an active certified Pest Control License issued through the Florida Department of Agriculture and Consumer Services. Only trained applicators will apply agricultural chemicals.
 - d. Access to a water source on District property must be provided for use in spray applications.
 - e. Two applications of a pre-emergent herbicide will be applied to St. Augustine and Bermuda turf areas for weed control.
 - f. Systemic insecticide will be applied at least once per year for control of

chinch bugs in St Augustine turf areas. Contractor will be responsible for additional applications as needed for additional control.

- g. Disease control is maintained through proper fertilization, mowing and water management. In the event that disease problems occur the contractor will use treatments to stop or slow the progression of disease.

B. Plant Material

1. Wood line Maintenance

All common area wood lines adjacent to nature preserves need to be trimmed and maintained as to not encroach onto the common areas on a minimum once a year.

Please see Wood line Maintenance Map for locations.

2. Grasses

- a. Ornamental grasses shall be trimmed and cut back on an annual basis. 1x a year
- b. Dead foliage will be raked out and removed off property.

3. Shrubs

- a. All pruning and thinning will be performed as necessary to retain the intended shape and function of plant material using proper horticultural techniques.
- b. All grasses shall be pruned off of curbs, sidewalks, and turf on a monthly basis throughout the community.
- c. Any plant material that is damaged or obstructing traffic (e.g., pedestrian, automobile) will be pruned as needed.
- d. Clippings are to be removed by Contractor following pruning.
- e. All volunteer plant growth/vines shall be removed from shrubs and plant material as needed.

4. Tree Maintenance

- a. Small Trees (up to 10 ft. in height) will be trimmed and shaped, including removal of interior sucker branches and dead wood as needed.
- b. Medium Trees (up to 20 ft.) - will be cleared of sprouts from trunk as needed. "Lifting" of limbs up to 10 feet above the ground is included.
- c. Large Trees (over 20 feet in height) -will be cleared of sprouts from trunk as needed. "Lifting" of limbs up to 10 feet above the ground is included.
- d. Palm Trees - All palms must be pruned as follows:
 - One (1) thorough, uniform pruning of all palms will occur between the months of July through September when the seed pods have presented themselves.
 - Palms will be pruned to 10/2 form once a year
- e. Staking - are to be inspected and adjusted or removed as necessary. When trees attain a trunk caliper of 4" or substantial root development stability, removal will be discussed with District.
- f. Any limbs larger than 3" caliper will fall outside of scope and will be proposed to the District. Management.

5. Edging and Trimming

- a. Groundcovers will be confined to plant bed areas by manual or chemical means as environmental conditions permit.
- b. Keep beds free of broadleaf or grassy weeds, preferably with pre-emergent or

selective post emergent. Chosen chemical will be recommended and legally approved for the specific weed problem.

6. Insect, Disease and Weed Control

- a. Plants will be treated chemically as needed to effectively control insect infestation and disease as environmental and horticultural conditions permit. In extraordinary cases where disease or pests resist standard chemical treatments (e.g., Asian Scale [*cycad aulacaspis scale*] infestations on Sago Palms), Contractor will offer suggestions and apply best course of action.
- b. Open ground in plant beds will be treated by manual or chemical means to control weed pressure as environmental, horticultural, and weather conditions permit.
 - A pre-emergent herbicide will be applied to open ground in plant beds as needed to improve weed control. In addition,
- c. Contractor is required to inspect for evidence of fire ant mounds and immediately treat upon evidence of an active mound.
- d. Contractor will maintain a log listing all applications and will have MSDS sheets available for each product used on the District's property.
- e. The District will provide access to a suitable water source on their property for use by Contractor in spray applications.

7. Fertilization

- a. Shrubs and ground cover will be fertilized no less than 2 times per year.
- b. Number of applications will be dependent on the type of nitrogen used and the type of plant material.
- c. Soil testing of ornamental bed areas will be performed on as needed basis per year to evaluate pH and nutrient content.

c. Irrigation

- a. A Contractor technician will inspect the performance of the District's sprinkler system one (1) time per month. This inspection will include sprinkler heads, timer mechanism, and each zone. In addition, the system will be inspected visually for hot spots and line breaks with each additional visit to the property. A monthly irrigation inspection report will be turned in to the designated CDD representative. This report shall include quantities of heads replaced due to normal wear and tear, as well as heads replaced due to mowing/pruning operations.
- b. All batteries for battery operated controllers (approx.. 30) shall be replaced throughout the year as needed.
- c. Contractor will inspect and ensure that both well systems and pump system are operating correctly during each inspection.
- d. All clocks (Amenity, Golf Course) will be inspected and adjusted as needed during each inspection.
- e. Irrigation rotors and spray nozzles will be kept free of grass and unobstructed by other plant
- f. material to ensure proper performance.
- g. Minor nozzle adjustments and cleaning and timer adjustments will be performed with no additional charge.

- h. Contractor will promptly inform the District of any system malfunction or deficiencies.
- i. Repairs for items such as head replacement, broken lines, and timers will be performed with prior approval from onsite District representative.
- j. Irrigation schedules shall be provided to the designated C.D.D. representative and must comply with current regulations and restrictions.

D. Mulching

- a. Mulched areas will be inspected on Contractor's days of service. Weeds and grasses shall be controlled with recommended herbicides.
- b. Areas with excessive mulch build up will need to be discussed with the District.
- c. Mulch will be replaced to a depth of 2 inches one (1) time per year in March.
- d. A total of 200 cubic yards of Grade A mulch (Brown Mulch) shall be applied once a year.
- e. Pine straw shall be used for all tree rings and common areas throughout CDD, aside from Amenity Center. 600 cubic yards of pine straw for semi-annual application (Spring and Fall) totaling 1,200 cubic yards.

E. Annuals

- a. Annuals will be changed every 3 months of the year. Fungicides and insecticides will be applied as needed to maintain healthy planting beds.
- b. All beds are to be roto-tilled to a depth of eight to ten inches before installing new flowers.
- c. Annual soil mix will be replenished one (1) time per year
- d. Fertilization - all annuals will be fertilized at time of installation using a balanced controlled release fertilizer at the label rate.
- e. A total of 1715 units will be changed out every 3 months. **Please see attached map for locations.** 5 areas to receive seasonal annuals; Main entrance off of CR 210, In front of Entry signs, Leo McGwire/St. John's Golf Drive (median islands and around marguerite signs), Leo McGwire/Eagle Point Drive (median island), and Leo McGwire/Stone Hedge Trail Lane (median island).

Change out schedule should reflect the following:

Spring – April (after last chance to freeze)

Early Summer – June

Late Summer – August/September

Winter – November/December

f. Athletic Field Program (Currently an optional service)

Treatment plan

- a. January – Treat the soccer field with fertilizer, soil bacteria, weed, insect, disease controls and micronutrients
- b. March – Treat both soccer and multi-purpose fields with Mole Cricket control. Treat both with Pre-emergent, fertilizer, insect, disease, weed controls. Adding micronutrients and soil bacteria
- c. April till September– Treat both fields with fertilizer, insect, disease, weed controls. Adding micronutrients and soil bacteria.
- d. Reserve 3 applications for grassy weed control
- e. Aeration will be completed once a year in the months of May-June
- f. Top dressing with sand will be proposed on a, per needed basis for approval from the board

g. General Clean-up

1. General site detailing will be performed when contractor is onsite:
 - a. Landscaped areas, common areas and ponds will be policed during regular weekly visits fifty-two (52) times per year to remove trash, limbs, and foreign objects, as well as to perform general clean-up.
 - b. Excluding heavy leaf fall pick up from parking areas, sidewalks, pool, etc.

II. ADDITIONAL SERVICES

It is the intent of this solicitation to provide a landscape and irrigation maintenance contract. Please list any additional services not already stated in the scope of work that can be provided at no additional fee. For example, arborist services, soiling testing, etc.

III. PERSONNEL

- a. Contractor must employ an Operations Manager who has years of industry experience, to oversee the onsite managers and landscape personnel.
- b. Contractor will provide all labor, transportation, and supervision necessary to perform the work described herein.
- c. Landscape service personnel will wear clean uniforms of consistent design and color, to convey a professional and identifiable appearance while onsite.
- d. Field personnel will be equipped with all necessary supplies, tools, parts and equipment and trained to perform work in a safe manner.
- e. Personnel will be licensed for all applicable maintenance functions, including any pesticide applications, as required by law.
- f. Contractor recognizes that its personnel are perceived as representatives of the District while on the District's property and, as such, will conduct themselves in an efficient, well-mannered, well- groomed and workmanlike manner at all times.
- g. Any damage caused by Contractor personnel shall be repaired promptly at no cost to Client.
- h. Contractor *can* reserve the right to utilize qualified subcontractors at

any time during this contract period for palm pruning, sod replacement, and mulch installation.

- i. All work performed by Contractor will be coordinated with the District to minimize disruption and to maximize safety to people and vehicular traffic on the property.

IV. CONTRACTOR'S VEHICLES AND EQUIPMENT

- a. Contractor service vehicles must be well maintained and clean in appearance. Vehicles must be properly licensed and tagged and operated only by licensed personnel.
- b. All Contractor vehicles must operate in a safe and courteous manner while on Client's property. Pedestrians have the right-of-way; service vehicles and equipment operators are expected to yield.
- c. All trailers, storage facilities, and maintenance equipment must be in good condition and present a clean and neat appearance.
- d. Tools and equipment must be properly suited for their purpose and used in a safe manner utilizing the appropriate safety gear when necessary.

V. ADDITIONAL PROVISIONS

- a. Landscape inspections will be conducted weekly followed by a **monthly** written report by an authorized Contractor representative, detailing work completed on a weekly basis. Contractor will document and correct any landscape maintenance deficiencies that are identified within one week or provide a status update for work requiring a longer period to accomplish.
- b. Contractor shall provide an annual fertilization and pesticide application plan which is to include all labels, proposed rates of application and MSDS sheets to the District for review and comment within 15 days of notice to proceed. Contractor will provide soil testing within 30 days of notice to proceed. A copy of testing results is to be submitted for review. Based upon testing recommendations Contractor will adjust fertilization program accordingly. Any deviation from the approved annual pesticide and fertilization application plan must be approved in writing by the District.
- c. Within 5 days of notice to proceed the Contractor and a representative of the District will inspect the irrigation system for acceptance by the Contractor. Any defects will be noted for repair under the District's existing warranty.
- d. Contractor will provide the District with a contact list for use in case of emergencies and will have personnel on call after regular business hours to respond accordingly.
- e. Contractor and District agree that Contractor is an independent contractor and, as such, shall assume liability for its own withholding taxes, social security taxes, unemployment taxes, licenses and insurance pertaining to its employees or operations.
- f. Contractor agrees to always secure and maintain in effect, at its own expense, general liability, automobile, and workers compensation insurance. Contractor will provide an insurance certificate as proof to District of such liability insurance with limits of not less than \$1,000,000, with workers

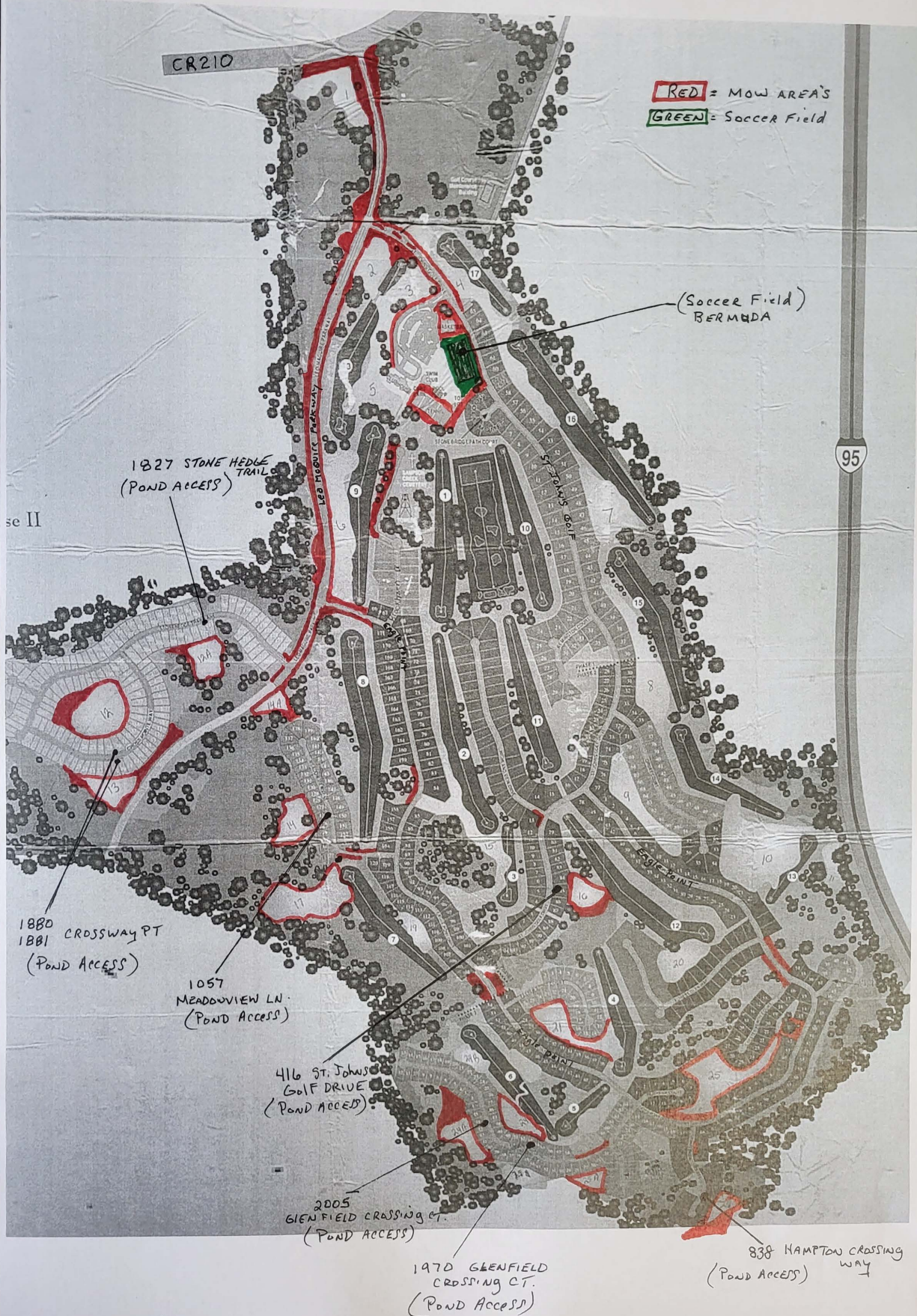
compensation coverage as required under the laws of the State of Florida.

- g. Contractor shall maintain applicable licenses and permits within the cities, counties, and states of operation.
- h. Contractor will be proactive in identifying any landscape site conditions that affect long-term plant health and vigor and will immediately advise District accordingly. Contractor does not provide any warranty, whether express or implied, pertaining to the improvement or survival of the planted or sodded areas; furthermore, this proposal does not include any allowance for tree, shrub, or plant replacement. Contractor will only be responsible for replacement of plant material that dies as a direct and identifiable result of improper maintenance practices.
- i. As applicable, Contractor agrees to pay all sales taxes on materials supplied. The District agrees that if sales taxes become applicable to the services or any portion(s) thereof, they will pay these taxes in addition to the fees quoted in the Landscape Maintenance Service Agreement

VI. SPECIAL PROVISIONS

- a. The Contractor will have experience maintaining residential CDD properties and/or MHOA properties with a minimum annual contract of \$150,000.

SAMPSON CREEK CDD



SAMPSON CREEK CDD Irrigation Controllers

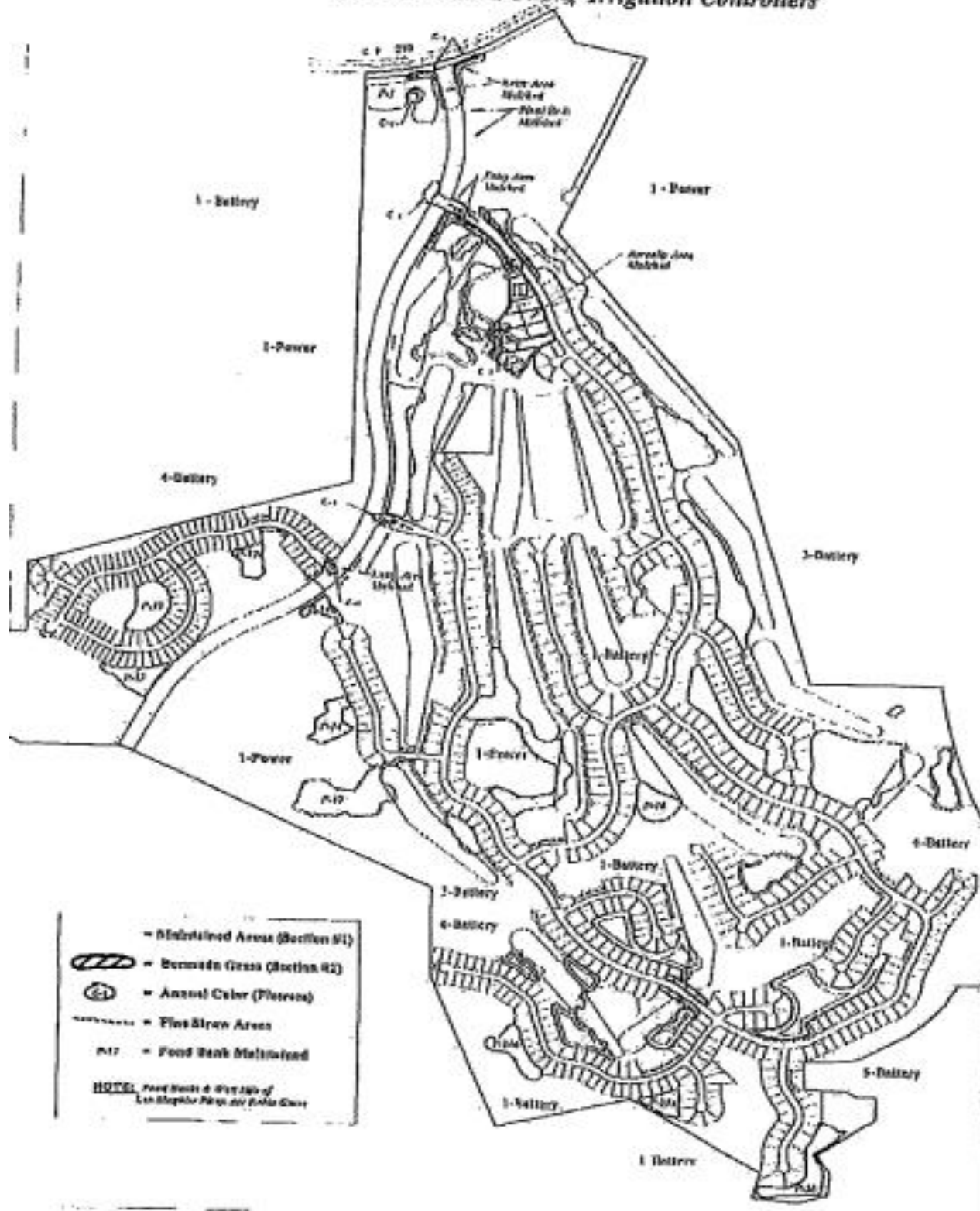


EXHIBIT C
Form of Change Order

WORK AUTHORIZATION FOR ADDITIONAL LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

THIS WORK AUTHORIZATION (the “Work Authorization”), dated _____, 20__ authorizes certain work in accordance with that certain *Agreement for Landscape and Irrigation Maintenance Services* (the “Agreement”), dated _____, by and between:

Sampson Creek Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in St. Johns County, Florida, whose mailing address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (the “District”); and

_____, a _____, whose address is _____ (the “Contractor”).

SECTION 1. SCOPE OF SERVICES. In addition to the Services described in the Agreement and any Exhibits and Amendments thereto, the Contractor will provide additional landscape, irrigation and pond maintenance services and/or wetland monitoring and maintenance services, as set forth in the attached **Exhibit A**, which is incorporated herein by reference, all in accordance with the terms of the Agreement (collectively, the “Additional Services”).

SECTION 2. COMPENSATION. It is understood and agreed that the payment of compensation for the Additional Services under this Work Authorization shall be in the amount set forth in the attached **Exhibit A**, and in the manner set forth in the Agreement. [SPECIFY WHETHER ONE TIME CHARGE OR INCREASES COMPENSATION LINE ITEM IN ORIGINAL AGREEMENT AND, IF SO, REFLECT AMENDMENT TO THAT PROVISION].

SECTION 3. ACCEPTANCE. Acceptance of this Work Authorization will authorize the Contractor to complete the Additional Services as outlined above and is indicated by the signature of the authorized representative of the District and the Contractor in the spaces provided below. Contractor shall commence the aforesaid Additional Services as provided herein and shall perform the same in accordance with the terms and conditions of the Agreement, which, except to the extent expressly altered or changed in this Work Authorization, remain in full force and effect.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have caused this Work Authorization to be executed the day and year first above written.

**SAMPSON CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chairman, Board of Supervisors

Witness

By: _____
Its: _____

Exhibit A: Proposal/Scope of Additional Services

SIXTH ORDER OF BUSINESS

E.

1.

Sampson Creek Community Development District

9655 Florida Mining Blvd., Bldg. 300, Suite 305, Jacksonville, Florida 32257

Memorandum

Amenity and Recreation Manager:

1. The Slide is closed for the season, Labor Day signaled the completion of the season for lifeguards.
2. Repair of the Fitness Center Mirror was completed
3. The installation of the new Chair Lift was to be completed on September 11th.
4. New Fall Fitness Classes have begun with the addition of Power Yoga on Wednesday evenings at 6:30pm and Kat Dance Ballet Class on Wednesdays at 3pm in the Aerobics Room.
5. The Ladies First Coast Tennis Association League Tournaments have begun with two home meets this past week. The season runs from September – May.

Upcoming Events:

1. There is a Family Movie Night on the Lawn scheduled for Friday, September 23rd.
2. The Fall Community Wide Yard Sale Date has been set for Saturday, October 8th.
3. The Annual Fall Spooktacular Community Event is scheduled for Sunday October 30 from 1-4pm.

2.



1702 Lindsey Rd
Jacksonville, Fl. 32221
Ph (904) 781-7060 Fax (904) 619-5011

CGC1523954 CMC1250093 CFC1428601 CCC1329086

St Johns Golf and Country Club

Attn: Travis --Management

5 4 22

Re: concrete repairs

All Weather Contractors is proposing the following services for the below mentioned prices. Any item not specifically mentioned is subject to a written change order.

- >saw cut and remove the following area of concrete
- >cut out tree roots as needed where concrete is removed
- >form and pour new concrete in same location using 3000 psi concrete with a broom finish
- >strip forms and cut joints as needed
- >any location that says LIN FT will be grinded down not removed
- >clean up job site and haul away debris
- amenities center parking area-252 sq ft**
- st johns golf drive and leo mcguire -ADA ramp 30 sq ft and new ada pad**
- entry lane to golf and country club-745 sq ft**
- st johns golf drive amenities center ada ramp-188 sq ft and new ada pad**
- st johns golf drive -900 sq ft**
- crosswalk -100 sq ft**
- *st johns golf drive**
- unit 224-125 sq ft**
- unit 228-200 sq ft**
- unit 232-215 sq ft**
- unit 236-235 sq ft**
- unit 240-400 sq ft**
- unit 248-280 sq ft**
- unit 252-180 sq ft**
- unit 256-90 sq ft**
- unit 260-150 sq ft**

- unit 264-210 sq ft
- unit 268-145 sq ft
- unit 272-110 sq ft
- unit 276-85 sq ft
- unit 280-170 sq ft
- unit 284-195 sq ft
- unit 288-270 sq ft
- unit 292-85 sq ft
- unit 296-60 sq ft
- unit 300-60 sq ft
- unit 309-255 sq ft
- by JEA station-55 sq ft
- unit 321-55 sq ft
- unit 327-100 sq ft
- unit 331-30 sq ft
- unit 337-85 sq ft
- unit 341-ada ramp-72 sq ft with new ada pad
- unit 349-120 sq ft
- unit 353-85 sq ft
- unit 357-100 sq ft
- unit 361-55 sq ft
- unit 367-67 sq ft
- unit 371-115 sq ft
- unit 375-58 sq ft
- golf cart crosswalk-58 sq ft
- unit 379-105 sq ft
- unit 391-225 sq ft
- unit 403-180 sq ft
- unit 407-30 sq ft
- unit 413-60 sq ft
- unit 417-60 sq ft
- unit 427-150 sq ft
- unit 431-125 sq ft
- unit 445-90 sq ft
- unit 447-285 sq ft
- st johns gold drive and Remington ct ada ramp-50 sq ft and new ada pad -
across the street 180 sq ft with new ada ramp-includes an extra 190 sq ft
by the ada ramp
- st johns gold drive and highland view ada ramp-150 sq ft with new ada
pad
- end of st johns golf drive-135 sq ft
- *highland view drive
- unit 1700-95 sq ft
- unit 1730-35 sq ft
- unit 1734-30 sq ft
- unit 1754-35 sq ft
- unit 1758-30 sq ft
- unit 1762-43 sq ft
- unit 1770-85 sq ft
- unit 1778-35 sq ft

***drury ct**

**-unit 340-115 sq ft
-unit 1507-125 sq ft
-unit 1517-60 sq ft
-unit 1521-140 sq ft
-unit 1527-60 sq ft
-unit 1531-75 sq ft
-unit 1535-120 sq ft
-unit 1539-115 sq ft
-unit 1543-90 sq ft
-unit 1551-135 sq ft
-unit 1555-50 sq ft
-unit 1557-90 sq ft
-unit 1571-30 sq ft
-unit 1577-90 sq ft
-unit 1581-150 sq ft**

Total Square Footage Of Above 10,638.00

Total price \$129,885.00

***option -at unit 349 st johns golf drive -driveway 75 sq ft \$1,875.00**

Proposal Signed by_____ Printed Name_____

Thank you for your consideration

Scott Haines

C 904.402.6561



CBC1260724 - CUC1225348 - FPC21-000104

CHRIS@PACBUILDERSINC.COM

Physical Address: 4613 U.S. Hwy 17
Fleming Island, FL. 32003

Mailing Address: P.O. Box 8668
Fleming Island, FL. 32006

Submitted To:

St.Johns Golf & Country Club
Eagle Point Drive East
St. Augustine, FL, 32092

Project Location:

Site Visit: 4/27/2022

As Listed Above
Address
City, State Zip Code

Proposal Date:

4/11/2022

SCOPE OF WORK

Description	Unit	Qty.	Unit Price	Total Price
General Conditions				
Mobilization	LS	1.0	\$750.00	\$750.00
Demo	SF	8,980.0	\$2.50	\$22,450.00
Disposal	LD	15.0	\$650.00	\$9,750.00
New Concrete - 4"	SF	8,980.0	\$6.60	\$59,268.00
New ADA Ramp	LS	2.0	\$1,450.00	\$2,900.00
				\$0.00
			Subtotal	\$95,118.00
			Grand Total	\$95,118.00

DETAILED SCOPE OF WORK

Mobilization of concrete demo crew to remove all sidewalk and curbing that is to be replaced. The Areas will be marked out by PAC Concrete Division Manager, Patrick Roberts, along with a point of contact from SJGCC prior to mobilization. Sidewalk will be cut, removed, and put in a dumpster located on site on Sampson Cemetery Rd. Once removed the disturbed soil will be dressed and prepared for instalation of new sidewalk. Clean up of any access concrete, dirt, and demo/removal of roots will be provided along with backfilling the new curbing once form boards are stripped. If root removal requires a stump grinder, a change order to the HOA may be necessary. The HOA can also provide their own grinding compnay if necessary.

* Unless otherwise specified herein, all prices shown shall only be valid for 14 Business days from the date of the proposal. Premier American Construction retains the right to adjust all quoted prices in the event of shortages, environmental impacts, material price increases, fuel increases, and/or impacts due to governmental regulations. Changes made to plans, specifications or scope of work by any party after the date of this proposal constitute a material change and shall require an amendment to the proposal. Any party confirming acceptance of this quotation verbally, in writing, or by inclusion as an exhibit or artifact in any contract hereby agrees to be bound by these terms and acknowledges that these terms supersede all other agreements. *



CBC1260724 - CUC1225348 - FPC21-000104

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Mailing Address: P.O. Box 8668
Fleming Island, FL. 32006

Submitted To:

St. Johns Golf & Country Club
Eagle Point Drive West
St. Augustine, FL, 32092

Project Location:

Site Visit: 4/27/2022

As Listed Above
Address
City, State Zip Code

Proposal Date:

4/11/2022

SCOPE OF WORK

Description	Unit	Qty.	Unit Price	Total Price
General Conditions				
Mobilization	LS	1.0	\$750.00	\$750.00
Demo	SF	6,045.0	\$2.50	\$15,112.50
Disposal	LD	10.0	\$650.00	\$6,500.00
New Concrete - 4"	SF	6,045.0	\$7.55	\$45,639.75
Stump Grinding (Up to 20 locations throughout project)	PS	1.0	\$10,000.00	\$10,000.00
				\$0.00
			Subtotal	\$78,002.25
			Grand Total	\$78,002.25

DETAILED SCOPE OF WORK

Mobilization of concrete demo crew to remove all sidewalk and curbing that is to be replaced. The Areas will be marked out by PAC Concrete Division Manager, Patrick Roberts, along with a point of contact from SJGCC prior to mobilization. Sidewalk will be cut, removed, and put in a dumpster located on site on Sampson Cemetery Rd. Once removed the disturbed soil will be dressed and prepared for installation of new sidewalk. Clean up of any access concrete, dirt, and demo/removal of roots will be provided along with backfilling the new curbing once form boards are stripped. If root removal requires a stump grinder, there is a \$500 dollar cost for each location. there is a \$10000 allowance In the bid that will cover up to 20 locations. If the locations where a stump grinder is needed exceeds the 20 locations, a change order will be issued.

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Eagle Point Drive West
St. Augustine, FL, 32092

Project Location:

Site Visit: 4/27/2022

As Listed Above
Address
City, State Zip Code

Proposal Date:

4/11/2022

SCOPE OF WORK

Description	Unit	Qty.	Unit Price	Total Price
General Conditions				
Mobilization	LS	1.0	\$750.00	\$750.00
Demo	SF	1,985.0	\$2.50	\$4,962.50
Disposal	LD	4.0	\$650.00	\$2,600.00
New Concrete - 4"	SF	1,985.0	\$8.55	\$16,971.75
				\$0.00
			Subtotal	\$25,284.25
			Grand Total	\$25,284.25

DETAILED SCOPE OF WORK

Mobilization of concrete demo crew to remove all sidewalk and curbing that is to be replaced. The Areas will be marked out by PAC Concrete Division Manager, Patrick Roberts, along with a point of contact from SJGCC prior to mobilization. Sidewalk will be cut, removed, and put in a dumpster located on site on Sampson Cemetery Rd. Once removed the disturbed soil will be dressed and prepared for instalation of new sidewalk. Clean up of any access concrete, dirt, and demo/removal of roots will be provided along with backfilling the new curbing once form boards are stripped. If root removal requires a stump grinder, a change order to the HOA may be necessary. The HOA can also provide their own grinding compnay if necessary.

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CBC1260724 - CUC1225348 - FPC21-000104

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Submitted To:

St. Johns Golf & Country Club
St. Johns Golf Drive
St. Augustine, FL, 32092

Project Location:

Site Visit: 4/27/2022

As Listed Above
Address
City, State Zip Code

Proposal Date:

4/11/2022

SCOPE OF WORK

Description	Unit	Qty.	Unit Price	Total Price
General Conditions				
Mobilization	LS	1.0	\$750.00	\$750.00
Demo	SF	8,870.0	\$2.50	\$22,175.00
Disposal	LD	15.0	\$650.00	\$9,750.00
New Concrete - 4"	SF	8,870.0	\$6.60	\$58,542.00
New Miami Curb	LF	25.0	\$35.00	\$875.00
Miami Curb Demo	LF	25.0	\$15.00	\$375.00
New ADA Ramp	LS	3.0	\$1,450.00	\$4,350.00
				\$0.00
			Subtotal	\$96,817.00
			Grand Total	\$96,817.00

DETAILED SCOPE OF WORK

Mobilization of concrete demo crew to remove all sidewalk and curbing that is to be replaced. The Areas will be marked out by PAC Concrete Division Manager, Patrick Roberts, along with a point of contact from SJGCC prior to mobilization. Sidewalk will be cut, removed, and put in a dumpster located on site on Sampson Cemetery Rd. Once removed the disturbed soil will be dressed and prepared for instalation of new sidewalk. Clean up of any access concrete, dirt, and demo/removal of roots will be provided along with backfilling the new curbing once form boards are stripped. If root removal requires a stump grinder, a change order to the HOA may be necessary. The HOA can also provide their own grinding compnay if necessary.

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3.



Concrete and Paver Installation

www2menconcrete.com

11001 Old St. Augustine Rd. - Suite 2110 - Jacksonville - FL - 32257

Mr. Yuro,

My name is Richard Egan and I'm with Two Men Concrete. I was asked by Mr. Asher to provide you a quote for approximately 1170 square feet of sidewalk off of St. John's Golf Drive.

We have done some work in the community and have done work at a golf course in St. John's County and the community associated with the course.

We are licensed and insured and will provide documentation when requested.

Mr. Asher showed me the concrete that needs to be repaired and as promised, this is the quote for your project.

The price includes demolition of existing concrete, removal, dumping, root removal, grading, site prep, forming, finishing, form removal, and clean up.

We try to come in one day for the demolition and site prep with the concrete pour the following day. The day after the pour, we try to remove the forms and finish the clean up. Obviously, weather plays a factor with the timing of the project.

The concrete used will be 3000 psi with fiberglass to reinforce concrete at 3.6 inches in depth. The price of the project is \$10,000.00

If you have any questions please let me know.

Thank you for allowing us to complete for the job.

Respectfully,

Richard Egan

Two Men Concrete

202.439.6843



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

08/18/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Safeway Multiservice Corp 9891 SAN JOSE BLVD STE 1 Jacksonville FL 32257	CONTACT NAME: Marcello almeida PHONE (A/C, No, Ext): 904-683-1767 E-MAIL ADDRESS: safewaymultiservice@hotmail.com FAX (A/C, No): 904-683-1846
INSURED 2 MEN CONCRETE, INC. 11001 OLD ST AUGUSTINE RD Jacksonville FL 25732	INSURER(S) AFFORDING COVERAGE INSURER A: Clear Blue Insurance Company A- INSURER B: Frank Winston Crum Insurance Company B++ INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			BGFL0022769801	03/02/2022	03/02/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	N	FWFL0022776601	03/02/2022	03/02/2023

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

POWELL CONSTRUCTION AND DEVELOPMENT, INC
104 E Macclenny Ave
Macclenny, FL 32063

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marcello Almeida

NINTH ORDER OF BUSINESS

A.

MINUTES OF MEETING
SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Sampson Creek Community Development District was held on Thursday, August 25, 2022 at 6:00 p.m. at St. Johns Golf & Country Club, Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida.

Present and constituting a quorum were:

Robert Sevestre	Chairman
Kyle Williams	Vice Chairman
Laura Webb	Supervisor
Mike Yuro	Supervisor

Also present were:

Daniel Laughlin	District Manager
Wes Haber <i>by phone</i>	District Counsel
Joe Brown <i>via phone</i>	Kutak Rock, LLP
Travis Jacques	Riverside Management Services
Kate Trivelpiece	Riverside Management Services
Jerry Lambert	Riverside Management Services
Alison Mossing	Riverside Management Services

The following is a summary of the actions taken at the August 25, 2022 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 6:00 p.m. A quorum was present.

SECOND ORDER OF BUSINESS

Public Comment (*regarding agenda items listed below*)

Mr. Laughlin opened the public comment period, and the following residents addressed the Board:

- Resident commented on the sidewalk project and the replacements need to be made.

- Ms. Ernest (Meadowview Lane) commented on the discussion on the landscaping for the common areas. She noted there are beds full of weeds and it has never looked worse than now. She asked that this be completed with a sense of urgency and seriousness.
- Resident commented on landscaping.

There being no further comments, Mr. Laughlin closed the public comment period.

THIRD ORDER OF BUSINESS

Affidavit of Publication

Mr. Laughlin stated the affidavit shows publication of the meeting.

FOURTH ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Supervisor Patterson's Resignation

Mr. Laughlin stated Supervisor Patterson's resignation was received

On MOTION by Mr. Sevestre, seconded by Mr. Williams, with all in favor, Accepting the Resignation of Supervisor Patterson, was accepted.

B. Appointment of a New Supervisor to Fill the Unexpired Term of Office (11/22)

Mr. Laughlin asked for suggestions on who to fill the seat. He suggested Mike Yuro to fill the seat.

On MOTION by Ms. Sevestre, seconded by Ms. Webb, with all in favor, the Appointment of Mike Yuro to Fill the Unexpired Term of Office, was approved.

C. Oath of Office for Newly Appointed Supervisor

Mr. Laughlin performed the oath of office for Mr. Mike Yuro.

D. Election of Officers, Resolution 2022-04

Mr. Laughlin stated that the officers needed to be elected and Mr. Yuro will be added as Assistant Secretary. He asked the Board if they would like to keep the same slate of officers and add Mr. Yuro. It was noted they will elect officers again in November.

On MOTION by Mr. Sevestre, seconded by Mr. Yuro, with all in favor, Resolution 2022-04 Appointing Mr. Yuro as Assistant Secretary, was approved.

FIFTH ORDER OF BUSINESS

Acceptance of Fiscal Year 2021 Audit Report

Mr. Laughlin reviewed the Fiscal Year 2021 audit report. It was noted there were no deficiencies reported and the District was in compliance. He noted this report was reviewed by counsel.

On MOTION by Mr. Williams, seconded by Mr. Sevestre, with all in favor, Accepting the Fiscal Year 2021 Audit Report, was approved.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2022-05, Resetting the Public Hearing Date to Adopt the Fiscal Year 2023 Budget

Mr. Laughlin reported this was to be adopted at the July meeting, this will move to adoption to this meeting.

On MOTION by Ms. Webb, seconded by Mr. Williams, with all in favor, Resolution 2022-05, Resetting the Public Hearing Date to Adopt the Fiscal Year 2023 Budget, was approved.

SEVENTH ORDER OF BUSINESS

Public Hearing to Adopt the Fiscal Year 2023 Budget

Mr. Laughlin asked for a motion to open the hearing to allow public comments.

On MOTION by Mr. Williams, seconded by Mr. Sevestre, with all in favor, Opening the Public Hearing, was approved.

Mr. Laughlin asked for public comments. A resident commented on the future of the electricity and lights being shut off at midnight to save money. Other concern was increase of office supplies. He was corrected that office supplies went from \$500 to \$100. It was noted that total cost of electricity this year was \$60,000. It was noted they are approving at cost going from

\$68,000 to \$76,000 to be approved in this budget. District counsel advised the Board not to turn off electricity at night because it was a liability. Mr. Laughlin explained that money can be moved from line item to line item. This was the bottom-line expenditure.

Another resident asked if they had looked at the possibility switching out lights that are more efficient. It was noted that was in progress. He asked about shields and was stated they have been ordered. It was asked if the timers could be corrected.

Resident asked about an open action items list or spreadsheet, the operations team is working on a list that could be seen by homeowners.

Mr. Laughlin asked for other comments. Hearing none, he asked for a motion to close the public hearing.

On MOTION by Mr. Williams, seconded by Mr. Sevestre, with all in favor, Closing the Public Hearing was approved.

A. Consideration of Resolution 2022-06, Relating to the Annal Appropriations and Adopting the Budget for Fiscal Year 2023

The Board asked for clarification about moving funds internally within the line items and the start date. It was noted the start date for this fiscal year budget is October 1, 2022 and goes through September 30, 2023. A Board member asked for clarification about a \$350,000 expenditure. It was noted that was capital project funds and it was multiple charges. A question on the carry forward surplus was asked if it was for future surplus saving for future expenses. It was explained that it is extra funds and taxes collected and can be used at the Board's discretion.

On MOTION by Ms. Webb, seconded by Mr. Sevestre, with all in favor, Resolution 2022-06 Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2023, was approved.

B. Consideration of Resolution 2022-07, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2023

Mr. Laughlin reviewed the resolution and asked for a motion if there were no questions.

On MOTION by Mr. Yuro, seconded by Ms. Webb with all in favor, Resolution 2022-07, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2023, was approved.

EIGHTH ORDER OF BUSINESS**Discussion of Pool Maintenance Service**

An overview was presented on a new vendor for the pool maintenance and transitioning to a new pool service vendor. It was also noted the proposal is less than current costs. Overall costs, chemical costs, and insurance were discussed. The Board asked to have the pool chemical cost broken out. After discussion the Board decided to table this for the next meeting.

NINTH ORDER OF BUSINESS**Discussion of Landscape RFP**

Mr. Laughlin noted the RFP was included under separate cover. It was noted the goal was to send out the RFP, get the proposals back by the next meeting to approve. After that they will proceed with termination of the old company and start with the new company. The Board asked to have an overview presented of the scope of services. The scope included the common areas, mulching, pine straw, pruning, annual change and number included, visits, mowing, the schedule, and the scoring. The Board asked if this included working on the soccer fields and it was noted it was included.

Discussion included the vendors and how other communities have handled this item, the overall scope, and schedule. Another question was asked on putting out the RFP immediately and the Board being able to tweak the scope and the mandatory pre-proposal. It was noted this would make it difficult for vendors to submit a proposal. The Board suggested adding a provision to the contract about the terms not being met and withholding of money. Clarification was made that withholding money can only be done if a letter of deficiency is sent.

The Board asked if counsel could have something written into the contract about payment. Ms. Webb asked who maintained the islands of the parking lot. Further discussion ensued on annuals, spraying, treatments, and monthly irrigation reports. The notice to Duval was discussed. It was noted that most contracts start in October and if changes are needed that can be done. It was noted that the proposals would be sent out and the deadline will be before the next meeting.

On MOTION by Mr. Williams, seconded by Mr. Yuro, with all in favor, the Landscape RFP, was approved.

TENTH ORDER OF BUSINESS

Consideration of Proposal for Pool Lift

The pool lift proposals were reviewed and it was noted the current motor is more than 10 years old. It was noted this is an ADA requirement and the proposal includes installation. After discussion the Board made the motion to approve the Central Florida Stairlift proposal.

On MOTION by Mr. Williams, seconded by Mr. Yuro, with all in favor, the Pool Lift Proposal From Central Florida Stairlift for the Ranger 2 Model in the Amount of \$5,495, was approved.

ELEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2022-08,
Designating Registered Agent**

Mr. Laughlin noted this designates counsel as the Registered Agent.

On MOTION by Mr. Williams, seconded by Mr. Sevestre, with all in favor, Resolution 2022-08 Designating Registered Agent as ,was approved.

TWELFTH ORDER OF BUSINESS

Discussion of FPL Easement Request

After discussion the Board decided to table this topic.

THIRTEENTH ORDER OF BUSINESS

**Update Regarding Stormwater Needs
Analysis**

Mr. Laughlin noted this was completed and needed Board approval. Mr. Yuro abstained because his company created the report. There was discussion of some current maintenance issues with trash.

On MOTION by Ms. Webb seconded by Mr. Williams, with all in favor and Mr. Yuro abstaining, The Stormwater Needs Analysis, was approved 3-0.

FOURTEENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed. It was asked that counsel check on the landscape RFP payment issue.

B. Engineer

There was one item in the report for a washout repair.

C. Manager – Discussion of Fiscal Year 2023 Meeting Schedule

Mr. Laughlin announced the meeting schedule is set for the 3rd Thursday of each month.

On MOTION by Mr. Williams, seconded by Ms. Webb, with all in favor, the Fiscal Year 2023 Meeting Schedule, was approved.
--

D. Amenities & Recreation Manager

The Amenity Manager reviewed updates and activities at the facilities. A question on the speaker systems was asked and it was noted there are still issues.

E. Operations Manager

1. Report

Mr. Jacques presented the Operations Manager report. He reviewed several proposals.

2. Consideration of Proposals for Sidewalk Project

Mr. Jacques has asked for an update on the proposal costs since previous proposals are no longer valid. He expects the costs will increase. The Board suggested getting a fresh quote from Premier. Discussion ensued on the proposal differences and comparisons of the companies.

After discussion the sidewalk project was tabled.

3. Consideration of Proposals for Washout Repair

Mr. Jacques updated the Board on the washout issue and noted the CDD is not responsible. He further noted this is the homeowner's property. After discussion the Board agreed this proposal should be denied.

On MOTION by Mr. Williams, seconded by Mr. Sevestre, with all in favor, Denying the Proposal for Washout Repair, was approved.

4. Consideration of Proposal for Golf Cart Pay Repair (under separate cover)

Mr. Jacques updated the Board on the new proposal specifics and stated they are still waiting on updated costs. The area for repair was discussed and the increase in concrete costs were noted. After discussion the proposal for golf cart pay repair was tabled.

5. Consideration of Proposal from Down to Earth for Sod Replacement

Mr. Jacques noted the cost differences in the proposals. Discussion ensued on the damage to the sod and the specific area affected. The Board was concerned that it was not their responsibility to pay for this replacement. Since there are issues with the current landscape company the Board agreed to wait until a new landscaper was selected. After discussion the proposal from Down to Earth for sod replacement was tabled.

6. Consideration of Proposal from Aquaseal for Splash Pad

Mr. Jacques stated he had the same proposals and discussed the specifics. He noted he was waiting for updates. Installation problems and specific issues were discussed. It was decided to table a decision for another meeting. They decided to withhold payment and work with staff to give them a notice of deficiency. Termination was discussed.

Mr. Jacques noted this will be his last meeting and another person is being trained and has been onsite for the last couple of days. The Board noted the new person needed strong attention to detail.

FIFTEENTH ORDER OF BUSINESS

Supervisors' Request

Ms. Webb noted the algae concerns on the poles and street signs. It was noted they will pressure wash before replacing. She also noted the monuments looked moldy and the front entrance asphalt that has been torn out.

The concerns were noted on the slide and getting the company to repair. That concern has been noted and they are reaching out for a vendor proposal.

A comment was made on the back door locks not working properly. Gates are still remaining open and continues to be a concern.

Concern noted on the Operations contract going from \$21,000 to \$75,000 last year and this year's budget being over \$78,000. Comments were on part-time/full-time contract. The concern is the District took a \$55,000 hit without additional services. Continued operation concerns are not being addressed. It was noted accountability is needed. Clarification on the positions and responsibilities are needed. Ms. Webb asked for a job description.

SIXTEENTH ORDER OF BUSINESS**Public Comments**

Resident commented on concerns with sidewalk squares, concrete, asphalt repair and replacement costs. The Board needs to work with the golf course and path usage.

SEVENTEENTH ORDER OF BUSINESS**Approval of Consent Agenda**

- A. Approval of Minutes of the June 16, 2022 Meeting**
- B. Balance Sheet as of July 31, 2022 and Statement of Revenues & Expenditures for the Period Ending July 31, 2022**
- C. Check Register**

Mr. Laughlin presented the minutes of the June 16, 2022 meeting, July 31, 2022 Balance Sheet and Statement of Expenditures ending July 31, 2022, and Check Register in the amount of the general fund for \$212,033.26 and the capital reserve at \$26,160.62. There was a correction to Mr. Grahams comment on light shields and that it was to add lights, not remove.

On MOTION by Mr. Williams, seconded by Ms. Webb, with all in favor, the Check Register, was approved as presented.

EIGHTEENTH ORDER OF BUSINESS

Next Scheduled Meeting – September 15, 2022 @ 6:00 p.m. @ St. Johns Golf & Country Club Meeting Room

Mr. Laughlin announced the next meeting date and time.

NINETEENTH ORDER OF BUSINESS**Adjournment**

On MOTION by Mr. Sevestre, seconded by Mr. Williams, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT

Unaudited Financial Statements
as of
August 31, 2022

Board of Supervisors Meeting
September 15, 2022

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II.	<u>Capital Reserve Fund/Construction Schedule - August 31, 2022</u>
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IV.	<u>Special Assessment Receipts Schedule - August 31, 2022</u>

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET

August 31, 2022

	Major Funds			Total Governmental Funds
	General	Debt Service	Capital Projects	
<u>ASSETS:</u>				
Cash	\$101,853	---	\$18,389	\$120,242
Petty Cash	\$54,188	---	---	\$54,188
Due from Other	\$91	---	---	\$91
Due from Other Funds	\$2,332	---	---	\$2,332
US Bank Custodian Account	\$541,256	---	---	\$541,256
State Board - Reserves	---	---	\$93,371	\$93,371
Investments:				
Series 2016				
Reserve A	---	\$193,381	---	\$193,381
Revenue A	---	\$74,448	---	\$74,448
Construction	---	---	\$6,118	\$6,118
Series 2020				
Reserve A	---	\$112,710	---	\$112,710
Cap Interest A	---	\$316	---	\$316
Revenue A	---	\$33,022	---	\$33,022
Construction	---	---	\$687,408	\$687,408
Electric Deposits	\$820	---	---	\$820
Prepaid Expense	\$4,909	---	---	\$4,909
TOTAL ASSETS	\$705,449	\$413,877	\$805,286	\$1,924,612
<u>LIABILITIES:</u>				
Accounts Payable	\$14,949	---	---	\$14,949
Due to Other Funds	---	---	\$2,332	\$2,332
TOTAL LIABILITIES	\$14,949	\$0	\$2,332	\$17,280
<u>FUND BALANCES:</u>				
Nonspendable:				
Prepaid items and deposits	\$5,729	---	---	\$5,729
Restricted for:				
Debt Service	---	\$413,877	---	\$413,877
Assigned to:				
Capital Projects	---	---	\$802,954	\$802,954
Unassigned	\$583,162	---	---	\$583,162
TOTAL FUND BALANCES	\$690,501	\$413,877	\$802,954	\$1,907,332
TOTAL LIABILITIES & FUND BALANCES	\$705,449	\$413,877	\$805,286	\$1,924,612

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended August 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 08/31/22	ACTUAL THRU 08/31/22	VARIANCE
<u>REVENUES:</u>				
Maintenance Assessments	\$965,283	\$965,283	\$967,656	\$2,373
Interest Income	\$75	\$69	\$35	(\$34)
Youth Programs Income	\$45,000	\$36,870	\$36,870	\$0
Clubhouse Income	\$250	\$229	\$3,191	\$2,962
Non-Resident Membership	\$0	\$0	\$0	\$0
Insurance Proceeds	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$1,010,608	\$1,002,451	\$1,007,752	\$5,301
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisor Fees	\$12,000	\$11,000	\$7,000	\$4,000
FICA Expense	\$918	\$842	\$536	\$306
Engineering	\$15,000	\$13,750	\$12,093	\$1,657
Dissemination	\$2,000	\$1,833	\$1,933	(\$100)
Arbitrage	\$1,200	\$1,100	\$600	\$500
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney	\$30,000	\$27,500	\$12,333	\$15,167
Annual Audit	\$3,615	\$3,615	\$3,615	\$0
Trustee Fees	\$9,750	\$9,750	\$8,405	\$1,345
Management Fees	\$56,286	\$51,596	\$51,596	\$0
Information Technology	\$1,000	\$917	\$917	\$0
Telephone	\$300	\$275	\$423	(\$148)
Postage	\$1,000	\$917	\$210	\$706
Printing & Binding	\$1,500	\$1,375	\$596	\$779
Insurance	\$8,751	\$8,751	\$8,626	\$125
Legal Advertising	\$1,350	\$1,238	\$875	\$363
Other Current Charges	\$1,350	\$1,238	\$1,558	(\$320)
Office Supplies	\$500	\$458	\$6	\$452
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$151,695	\$141,328	\$116,494	\$24,833
<u>Field Expenditures:</u>				
Field Operation Manager	\$75,000	\$68,750	\$68,750	\$0
Landscape Maintenance (Duval Landsape)	\$102,552	\$94,006	\$86,356	\$7,650
Landscape Maintenance (St Johns Golf)	\$65,000	\$59,583	\$42,987	\$16,596
Landscape Maintenance Contingency	\$52,000	\$47,667	\$21,335	\$26,331
Lake Maintenance	\$26,460	\$24,255	\$24,255	\$0
Amenities and Recreation Management	\$97,844	\$89,690	\$76,961	\$12,730
Security	\$59,854	\$54,866	\$52,825	\$2,041
Lifeguards/Pool Monitors	\$40,892	\$37,484	\$14,429	\$23,056
Pool Maintenance	\$35,000	\$32,083	\$28,077	\$4,006
Splash Pad Maintenance	\$6,000	\$5,500	\$5,500	\$0
Janitorial Maintenance	\$22,500	\$20,625	\$19,146	\$1,479
Electric	\$68,000	\$62,333	\$68,800	(\$6,467)
Water	\$16,000	\$14,667	\$14,372	\$294
Refuse Service	\$500	\$458	\$0	\$458
Permits	\$2,000	\$1,833	\$608	\$1,226
Repairs & Maintenance	\$20,000	\$18,333	\$42,718	(\$24,385)
Street & Tennis Court Lighting Maintenance	\$11,000	\$10,083	\$3,285	\$6,799
Repairs & Replacements-Amenity Center	\$20,000	\$18,333	\$13,054	\$5,279
Tennis Court Maintenance	\$7,500	\$6,875	\$4,441	\$2,434

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended August 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 08/31/22	ACTUAL THRU 08/31/22	VARIANCE
<i><u>Field Expenditures: (continued)</u></i>				
Supplies	\$12,500	\$11,458	\$22,498	(\$11,040)
Special Events	\$25,000	\$25,000	\$26,030	(\$1,030)
Holiday Decorations	\$20,000	\$16,856	\$16,856	\$0
Workers Compensation Insurance	\$2,000	\$1,833	\$0	\$1,833
Property Insurance	\$24,902	\$24,902	\$24,543	\$359
Telephone/Internet/Cable TV	\$12,500	\$11,458	\$11,106	\$353
Website Fees	\$5,040	\$4,620	\$4,550	\$70
Office Supplies	\$500	\$458	\$468	(\$9)
Contingencies	\$3,000	\$2,750	\$0	\$2,750
Youth Programs	\$45,000	\$41,250	\$42,104	(\$854)
TOTAL FIELD	<u>\$878,544</u>	<u>\$808,012</u>	<u>\$736,053</u>	<u>\$71,959</u>
TOTAL EXPENDITURES	<u>\$1,030,238</u>	<u>\$949,340</u>	<u>\$852,547</u>	<u>\$96,793</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(\$19,630)</u>	<u>\$53,111</u>	<u>\$155,205</u>	<u>\$102,094</u>
<u>OTHER FINANCING SOURCES/(USES)</u>				
Interfund Transfer In-Excess DS Revenues	\$4,905	\$4,905	\$10,146	\$5,241
Interfund Transfer Out-Capital Reserve (FY21)	(\$86,884)	(\$86,884)	(\$86,884)	\$0
TOTAL OTHER FINANCING SOURCES/(USES)	<u>(\$81,979)</u>	<u>(\$81,979)</u>	<u>(\$76,738)</u>	<u>\$5,241</u>
Net change in fund balance	<u>(\$101,609)</u>	<u>(\$28,868)</u>	<u>\$78,466</u>	<u>\$107,334</u>
FUND BALANCE - Beginning	\$101,609		\$612,034	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$690,501</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
SERIES 2016

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended August 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 08/31/22	ACTUAL THRU 08/31/22	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$25	\$23	\$835	\$812
Assessments - Levy	\$552,515	\$552,515	\$553,784	\$1,269
TOTAL REVENUES	\$552,540	\$552,538	\$554,619	\$2,081
<u>EXPENDITURES:</u>				
<u>Series 2016A</u>				
Interest - 11/01	\$80,162	\$80,162	\$80,162	(\$0)
Interest - 05/01	\$80,162	\$80,162	\$80,162	\$0
Principal - 05/01	\$395,000	\$395,000	\$395,000	\$0
Special Call - 05/01	\$0	\$0	\$5,000	(\$5,000)
TOTAL EXPENDITURES	\$555,324	\$555,324	\$560,324	(\$5,000)
Excess (deficiency) of revenues over (under) expenditures	(\$2,784)	(\$2,786)	(\$5,705)	(\$2,919)
<u>OTHER FINANCING SOURCES/(USES)</u>				
Interfund Transfer In / (Out)-To General Fund	(\$4,905)	(\$4,905)	(\$10,146)	(\$5,241)
TOTAL OTHER FINANCING SOURCES/(USES)	(\$4,905)	(\$4,905)	(\$10,146)	(\$5,241)
Net change in fund balance	(\$7,689)	(\$7,691)	(\$15,851)	(\$8,160)
FUND BALANCE - Beginning	\$85,087		\$283,680	
FUND BALANCE - Ending	<u>\$77,397</u>		<u>\$267,829</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
SERIES 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended August 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 08/31/22	ACTUAL THRU 08/31/22	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$403	\$403
Assessments - Levy	\$73,780	\$73,780	\$73,952	\$171
TOTAL REVENUES	<u>\$73,780</u>	<u>\$73,780</u>	<u>\$74,355</u>	<u>\$575</u>
<u>EXPENDITURES:</u>				
<u>Series 2020A</u>				
Interest - 11/01	\$31,950	\$31,950	\$31,950	(\$0)
Interest - 05/01	\$31,950	\$31,950	\$31,950	\$0
Principal - 05/01	\$10,000	\$10,000	\$10,000	\$0
TOTAL EXPENDITURES	<u>\$73,900</u>	<u>\$73,900</u>	<u>\$73,900</u>	<u>(\$0)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(\$120)</u>	<u>(\$120)</u>	<u>\$455</u>	<u>\$575</u>
Net change in fund balance	<u>(\$120)</u>	<u>(\$120)</u>	<u>\$455</u>	<u>\$575</u>
FUND BALANCE - Beginning	\$32,187		\$145,593	
FUND BALANCE - Ending	<u>\$32,067</u>		<u>\$146,048</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
Long Term Debt Report
FY 2021

Series 2016, Special Assessment Bonds		
Interest Rate:	2.00%	
Maturity Date:	5/1/22	\$395,000.00
Interest Rate:	2.125%	
Maturity Date:	5/1/23	\$400,000.00
Interest Rate:	2.375%	
Maturity Date:	5/1/24	\$410,000.00
Interest Rate:	2.40%	
Maturity Date:	5/1/25	\$420,000.00
Interest Rate:	2.50%	
Maturity Date:	5/1/26	\$430,000.00
Interest Rate:	2.625%	
Maturity Date:	5/1/27	\$445,000.00
Interest Rate:	3.00%	
Maturity Date:	5/1/31	\$1,910,000.00
Interest Rate:	3.125%	
Maturity Date:	5/1/34	\$1,420,000.00
Bonds outstanding - 9/30/2021		\$5,830,000.00
Less:	May 1, 2022 (Mandatory)	(\$395,000.00)
Less:	May 1, 2022 (Special Call)	(\$5,000.00)
Current Bonds Outstanding		\$5,430,000.00
Series 2020, Special Assessment Bonds		
Interest Rate:	2.375%	
Maturity Date:	5/1/35	\$795,000.00
Interest Rate:	2.625%	
Maturity Date:	5/1/40	\$1,715,000.00
Bonds outstanding - 9/30/2021		\$2,510,000.00
Less:	May 1, 2022 (Mandatory)	(\$10,000.00)
Current Bonds Outstanding		\$2,500,000.00
Total Current Bonds Outstanding		\$7,930,000.00

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL RESERVE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended August 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 08/31/22	ACTUAL THRU 08/31/22	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$500	\$458	\$897	\$438
TOTAL REVENUES	\$500	\$458	\$897	\$438
<u>EXPENDITURES:</u>				
Repairs & Replacements	\$63,797	\$63,797	\$349,263	(\$285,466)
TOTAL EXPENDITURES	\$63,797	\$63,797	\$349,263	(\$285,466)
Excess (deficiency) of revenues over (under) expenditures	(\$63,297)	(\$63,339)	(\$348,366)	(\$285,028)
<u>OTHER FINANCING SOURCES/(USES)</u>				
Interfund Transfer In / (Out)	\$86,884	\$86,884	\$86,884	\$0
TOTAL OTHER FINANCING SOURCES/(USES)	\$86,884	\$86,884	\$86,884	\$0
Net change in fund balance	\$23,587	\$23,545	(\$261,482)	(\$285,028)
FUND BALANCE - Beginning	\$423,414		\$370,910	
FUND BALANCE - Ending	<u>\$447,001</u>		<u>\$109,428</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL PROJECTS FUND
SERIES 2016

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended August 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 08/31/22	ACTUAL THRU 08/31/22	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$17	\$17
TOTAL REVENUES	\$0	\$0	\$17	\$17
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
Excess (deficiency) of revenues over (under) expenditures	\$0	\$0	\$17	\$17
<u>OTHER FINANCING SOURCES/(USES)</u>				
Interfund Transfer In / (Out)	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES/(USES)	\$0	\$0	\$0	\$0
Net change in fund balance	\$0	\$0	\$17	\$17
FUND BALANCE - Beginning	\$0		\$6,102	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$6,118</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL PROJECTS FUND
SERIES 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended August 31, 2022

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 08/31/22	ACTUAL THRU 08/31/22	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$1,863	\$1,863
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$1,863</u>	<u>\$1,863</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$107,044	(\$107,044)
Cost of Issuance	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$107,044</u>	<u>(\$107,044)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>(\$105,181)</u>	<u>(\$105,181)</u>
<u>OTHER FINANCING SOURCES/(USES)</u>				
Bond Proceeds	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES/(USES)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Net change in fund balance	<u>\$0</u>	<u>\$0</u>	<u>(\$105,181)</u>	<u>(\$105,181)</u>
FUND BALANCE - Beginning	\$0		\$792,589	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$687,408</u>	

**SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT**

General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance (Month by Month)
FY 2022

	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEP 2022	TOTAL
Revenues													
Maintenance Assessments	\$0	\$134,436	\$257,643	\$518,751	\$29,763	\$8,049	\$13,772	\$0	\$5,241	\$0	\$0	\$0	\$967,656
Interest Income	\$2	\$2	\$2	\$3	\$4	\$4	\$4	\$4	\$4	\$3	\$3	\$0	\$35
Youth Programs Income	\$0	\$0	\$320	\$0	\$0	\$0	\$12,675	\$650	\$10,605	\$12,620	\$0	\$0	\$36,870
Clubhouse Income	\$575	\$0	\$0	\$0	\$211	\$0	\$300	\$450	\$1,070	\$0	\$585	\$0	\$3,191
Non-Resident Membership	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$577	\$134,438	\$257,966	\$518,754	\$29,977	\$8,053	\$26,752	\$1,104	\$16,919	\$12,623	\$588	\$0	\$1,007,752
Expenditures													
Administrative													
Supervisor Fees	\$600	\$1,000	\$600	\$800	\$0	\$800	\$800	\$800	\$800	\$0	\$800	\$0	\$7,000
FICA Expense	\$46	\$77	\$46	\$61	\$0	\$61	\$61	\$61	\$61	\$0	\$61	\$0	\$536
Engineering	\$721	\$345	\$942	\$502	\$502	\$148	\$451	\$308	\$8,015	\$160	\$0	\$0	\$12,093
Dissemination	\$167	\$167	\$167	\$167	\$167	\$167	\$267	\$167	\$167	\$167	\$167	\$0	\$1,933
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$0	\$600
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney	\$1,111	\$0	\$2,258	\$1,400	\$459	\$1,548	\$0	\$2,864	\$1,199	\$1,496	\$0	\$0	\$12,333
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,615	\$0	\$0	\$3,615
Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$4,041	\$0	\$0	\$4,364	\$0	\$0	\$0	\$8,405
Management Fees	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$4,691	\$0	\$51,596
Information Technology	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$917
Telephone	\$0	\$65	\$29	\$60	\$35	\$33	\$0	\$65	\$24	\$44	\$67	\$0	\$423
Postage	\$0	\$0	\$172	\$0	\$0	\$17	\$0	\$21	\$0	\$0	\$0	\$0	\$210
Printing & Binding	\$56	\$55	\$35	\$64	\$47	\$13	\$52	\$51	\$83	\$76	\$63	\$0	\$596
Insurance	\$8,626	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,626
Legal Advertising	\$72	\$92	\$0	\$72	\$72	\$72	\$72	\$139	\$284	\$0	\$0	\$0	\$875
Other Current Charges	\$127	\$145	\$104	\$122	\$139	\$122	\$103	\$143	\$141	\$239	\$173	\$0	\$1,558
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$6	\$0	\$0	\$0	\$0	\$0	\$0	\$6
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$21,473	\$6,718	\$9,126	\$8,022	\$6,194	\$11,801	\$6,580	\$9,392	\$19,912	\$11,171	\$6,105	\$0	\$116,494

**SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT**

General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance (Month by Month)
FY 2022

	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEP 2022	TOTAL
<u>Field Expenditures</u>													
Field Operation Manager	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$0	\$68,750
Landscape Maintenance (Duval Landscape)	\$8,546	\$8,546	\$8,546	\$8,674	\$8,674	\$8,674	\$8,674	\$8,674	\$8,674	\$8,674	\$0	\$0	\$86,356
Landscape Maintenance (St Johns Golf)	\$5,356	\$5,381	\$5,369	\$5,364	\$5,344	\$5,394	\$5,340	\$5,440	\$0	\$0	\$0	\$0	\$42,987
Landscape Maintenance Contingency	\$7,145	\$640	\$7,900	\$2,222	\$0	\$0	\$1,300	\$0	\$2,129	\$0	\$0	\$0	\$21,335
Lake Maintenance	\$2,205	\$2,205	\$2,205	\$2,205	\$2,205	\$2,205	\$2,205	\$2,205	\$2,205	\$2,205	\$2,205	\$0	\$24,255
Amenities and Recreation Management	\$6,972	\$6,772	\$6,810	\$6,872	\$6,647	\$6,572	\$7,085	\$7,916	\$8,247	\$7,147	\$5,922	\$0	\$76,961
Security	\$4,703	\$4,160	\$5,400	\$4,320	\$4,403	\$4,640	\$6,480	\$5,508	\$5,574	\$6,756	\$880	\$0	\$52,825
Lifeguards/Pool Monitors	\$0	\$0	\$0	\$0	\$0	\$2,782	\$0	\$0	\$11,647	\$0	\$0	\$0	\$14,429
Pool Maintenance	\$2,560	\$2,335	\$2,517	\$1,821	\$2,000	\$5,324	\$1,996	\$1,671	\$2,670	\$3,471	\$1,713	\$0	\$28,077
Splash Pad Maintenance	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$0	\$5,500
Janitorial Maintenance	\$1,836	\$1,611	\$1,611	\$1,961	\$1,611	\$1,611	\$1,611	\$2,236	\$1,611	\$1,836	\$1,611	\$0	\$19,146
Electric	\$5,604	\$5,642	\$6,637	\$6,742	\$6,421	\$6,363	\$6,202	\$6,024	\$6,556	\$6,446	\$6,164	\$0	\$68,800
Water	\$1,360	\$1,204	\$1,471	\$980	\$1,332	\$1,075	\$1,139	\$1,442	\$1,293	\$1,624	\$1,451	\$0	\$14,372
Refuse Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Permits	\$10	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$586	\$11	\$0	\$0	\$608
Repairs & Maintenance	\$1,926	\$1,810	\$5,857	\$2,349	\$9,962	\$7,457	\$4,484	\$3,695	\$2,900	\$2,058	\$220	\$0	\$42,718
Street & Tennis Court Lighting Maintenance	\$508	\$0	\$2,696	\$0	\$27	\$53	\$0	\$0	\$0	\$0	\$0	\$0	\$3,285
Repairs & Replacements-Amenity Center	\$1,148	\$2,115	\$1,528	\$3,306	\$461	\$653	\$992	\$888	\$889	\$556	\$518	\$0	\$13,054
Tennis Court Maintenance	\$955	\$0	\$840	\$350	\$140	\$735	\$455	\$420	\$196	\$350	\$0	\$0	\$4,441
Supplies	\$1,866	\$3,101	\$579	\$3,072	\$1,069	\$2,535	\$1,877	\$3,877	\$2,556	\$1,717	\$249	\$0	\$22,498
Special Events	\$5,686	\$6,070	\$3,703	\$791	\$1,000	\$1,616	\$3,186	\$1,238	\$2,460	\$280	\$0	\$0	\$26,030
Holiday Decorations	\$9,428	\$7,428	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,856
Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$24,543	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,543
Telephone/Internet/Cable TV	\$879	\$952	\$936	\$1,050	\$952	\$942	\$942	\$955	\$320	\$2,850	\$329	\$0	\$11,106
Website Fees	\$490	\$420	\$420	\$350	\$420	\$420	\$420	\$420	\$420	\$420	\$350	\$0	\$4,550
Office Supplies	\$69	\$0	\$193	\$120	\$0	\$0	\$0	\$0	\$86	\$0	\$0	\$0	\$468
Contingencies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Youth Programs	\$0	\$0	\$300	\$0	\$0	\$472	\$0	\$2,177	\$14,438	\$17,894	\$6,822	\$0	\$42,104
Total Field Expenses	\$100,545	\$67,140	\$72,268	\$59,299	\$59,418	\$66,272	\$61,139	\$61,536	\$82,207	\$71,046	\$35,183	\$0	\$736,053
Subtotal Operating Expenditures	\$122,019	\$73,859	\$81,394	\$67,321	\$65,612	\$78,073	\$67,718	\$70,928	\$102,119	\$82,217	\$41,288	\$0	\$852,547
Interfund Transfers	\$0	\$10,146	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,146
Interfund Transfers	\$0	\$0	\$0	(\$86,884)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$86,884)
Excess Revenues (Expenditures)	(\$121,441)	\$70,725	\$176,571	\$364,549	(\$35,634)	(\$70,020)	(\$40,967)	(\$69,824)	(\$85,199)	(\$69,594)	(\$40,700)	\$0	\$78,466

Sampson Creek
Community Development District
Series 2016 Construction Schedule

1. Recap of Capital Project Fund Activity Through August 31, 2022

Opening Balance in Construction Account		\$0.00
Source of Funds:		
	Interest Earned	\$20,839.57
	Interfund Transfers	\$209,555.02
	Miscellaneous Income	\$0.00
	Bond Proceeds	\$1,039,435.27
Use of Funds:		
Disbursements:	Pool Area Improvements	(\$646,823.76)
	General Community Lighting Improvements	(\$29,268.00)
	Sport Court Improvements	(\$31,339.11)
	Security Improvements	(\$78,066.65)
	Common Area Enhancements	(\$15,525.00)
	Professional Fees	(\$93,426.34)
	Cost of Issuance	(\$369,262.90)
Adjusted Balance in Construction Account at August 31, 2022		<u><u>\$6,118.10</u></u>

2. Funds Available For Construction at August 31, 2022

Book Balance of Construction Fund at August 31, 2022		\$6,118.10
A. Crown Pools		
	Contract Amount	\$637,347.00
	Tuffcoat/Sod Replacement	(\$14,400.00)
	Paid to Date (CRF)	(\$64,406.90)
	Paid to Date (Series 2016)	(\$558,540.10)
	Balance on Contract	<u><u>\$0.00</u></u>
		<u>\$0.00</u>
Construction Funds available at August 31, 2022		<u><u>\$6,118.10</u></u>

3. Investments - US Bank

August 31, 2022	<u>Type</u>	<u>Yield</u>	<u>Due</u>	<u>Maturity</u>	<u>Principal</u>
Construction Fund:	Overnight	0.05%		\$6,118.10	\$6,118.10
				Due to Capital Reserve Fund	\$0.00
				Contracts Payable	\$0.00
				Balance at 8/31/2022	<u><u>\$6,118.10</u></u>

Sampson Creek
Community Development District
Capital Reserve Fund

1. Recap of Capital Project Fund Activity Through August 31, 2022

Opening Balance in Construction Account		\$0.00
Source of Funds:		
	Interest Earned	\$26,365.44
	Interfund Transfers	\$1,995,086.95
	Miscellaneous Income	\$30,000.00
Use of Funds:		
Disbursements:		
	Fitness Room Construction	(\$365,869.80)
	Fitness Equipment	(\$144,378.59)
	Clubhouse Equipment	(\$122,203.48)
	Building Renovations	(\$23,488.64)
	Pool Renovations	(\$308,675.54)
	Signs	(\$27,843.80)
	Benches	(\$9,185.00)
	Bike Rack	(\$1,499.00)
	Golf Cart Path	(\$60,590.50)
	Other R & R	(\$815,561.36)
	Reserve Study	(\$5,240.00)
	Professional Fees	(\$55,156.59)
Adjusted Balance in Construction Account at August 31, 2022		<u>\$111,760.09</u>

2. Funds Available For Construction at August 31, 2022

Book Balance of Construction Fund at August 31, 2022	\$111,760.09
Construction Funds available at August 31, 2022	<u>\$111,760.09</u>

3. Investments - State Board of Administration

August 31, 2022	<u>Type</u>	<u>Yield</u>	<u>Due</u>	<u>Maturity</u>	<u>Principal</u>
Construction Fund:	Overnight	0.33%		\$111,760.09	\$111,760.09
				Due to/from Other Funds	\$0.00
				Contracts Payable	\$0.00
				Balance at 8/31/2022	<u>\$111,760.09</u>

Sampson Creek
Community Development District
Series 2020 Construction Schedule

1. Recap of Capital Project Fund Activity Through August 31, 2022

Opening Balance in Construction Account		\$0.00
Source of Funds:	Interest Earned	\$5,228.61
	Interfund Transfers	\$0.00
	Miscellaneous Income	\$0.00
	Bond Proceeds	\$2,362,749.91
Use of Funds:		
Disbursements:	Road Resurface	(\$1,201,949.76)
	Amenity Enhancements	(\$88,563.60)
	Recreational Enhancements	(\$67,835.46)
	Stormwater System Repairs	\$0.00
	Professional Fees	(\$18,169.79)
	Cost of Issuance	(\$304,052.04)
Adjusted Balance in Construction Account at August 31, 2022		<u><u>\$687,407.87</u></u>

2. Funds Available For Construction at August 31, 2022

Book Balance of Construction Fund at August 31, 2022	\$687,407.87
Construction Funds available at August 31, 2022	<u>\$687,407.87</u>

3. Investments - US Bank

August 31, 2022	<u>Type</u>	<u>Yield</u>	<u>Due</u>	<u>Maturity</u>	<u>Principal</u>
Construction Fund:	Overnight	0.05%		\$687,407.87	\$687,407.87
				Due to Capital Reserve Fund	\$0.00
				Contracts Payable	\$0.00
				Balance at 8/31/2022	<u><u>\$687,407.87</u></u>

Sampson Creek CDD

Special Assessment Receipts

Fiscal Year Ending September 30, 2022

Date Received	Description	Gross Tax Received	Discounts/Penalties	Commissions Paid	Interest Income	Net Amount Received	\$1,027,034.95	\$587,766.20	\$78,489.51	\$1,693,290.66
							General Fund 60.65%	2016A Debt Svc Fund 34.71%	2020A Debt Svc Fund 4.64%	Total 95%
11/04/21	Distribution #1	\$ 15,112.34	\$ 793.40	\$ 286.38	\$ -	\$ 14,032.56	\$ 8,511.20	\$ 4,870.91	\$ 650.45	\$ 14,032.56
11/17/21	Distribution #2	\$ 63,530.17	\$ 2,541.23	\$ 1,219.78	\$ -	\$ 59,769.16	\$ 36,251.91	\$ 20,746.76	\$ 2,770.49	\$ 59,769.16
11/23/21	Distribution #3	\$ 157,148.99	\$ 6,286.11	\$ 3,017.26	\$ -	\$ 147,845.62	\$ 89,673.10	\$ 51,319.40	\$ 6,853.12	\$ 147,845.62
12/08/21	Distribution #4	\$ 157,015.08	\$ 6,275.65	\$ 3,014.79	\$ -	\$ 147,724.64	\$ 89,599.72	\$ 51,277.40	\$ 6,847.52	\$ 147,724.64
12/21/21	Distribution #5	\$ 294,447.13	\$ 11,736.24	\$ 5,654.22	\$ -	\$ 277,056.67	\$ 168,043.73	\$ 96,170.46	\$ 12,842.47	\$ 277,056.67
01/14/22	Distribution #6	\$ 909,071.28	\$ 36,363.19	\$ 17,454.16	\$ -	\$ 855,253.93	\$ 518,738.87	\$ 296,871.27	\$ 39,643.79	\$ 855,253.93
01/21/22	INTEREST #1	\$ -	\$ -	\$ -	\$ 20.18	\$ 20.18	\$ 12.24	\$ 7.00	\$ 0.94	\$ 20.18
02/16/22	Distribution #7	\$ 51,496.91	\$ 1,424.97	\$ 1,001.44	\$ -	\$ 49,070.50	\$ 29,762.83	\$ 17,033.10	\$ 2,274.58	\$ 49,070.50
03/07/22	Distribution #8	\$ 13,739.05	\$ 197.05	\$ 270.84	\$ -	\$ 13,271.16	\$ 8,049.38	\$ 4,606.62	\$ 615.16	\$ 13,271.16
04/07/22	Distribution #9	\$ 23,169.90	\$ -	\$ 463.40	\$ -	\$ 22,706.50	\$ 13,772.22	\$ 7,881.76	\$ 1,052.52	\$ 22,706.50
06/16/22	TAX SALE	\$ 6,232.27	\$ (186.97)	\$ 128.38	\$ -	\$ 6,290.86	\$ 3,815.61	\$ 2,183.65	\$ 291.60	\$ 6,290.86
06/21/22	Distribution #11	\$ 2,327.54	\$ (69.83)	\$ 47.95	\$ -	\$ 2,349.42	\$ 1,425.00	\$ 815.52	\$ 108.90	\$ 2,349.42
		\$ 1,693,290.66	\$ 65,361.04	\$ 32,558.60	\$ 20.18	\$ 1,595,391.20	\$ 967,655.80	\$ 553,783.85	\$ 73,951.55	\$ 1,595,391.20

Gross Percent Collected	100.00%
Balance Remaining to Collect	\$0.00

C.

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT

Check Run Summary

September 15, 2022

GENERAL FUND

<u>Date</u>	<u>Check Numbers</u>	<u>Amount</u>
8/25/2022	7871-7874	\$4,461.84
9/6/2022	7875-7880	\$21,685.21
Total		<u><u>\$26,147.05</u></u>

SAMC SAMPSON CREEK SHENNING

AP300R
*** CHECK NOS. 007871-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
SAMPSON CREEK - GENERAL FUND
BANK A SAMPSON CREEK CDD

RUN 9/08/22

PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/06/22	00399	8/23/22	99141775 202208 320-57200-41000 SERVICE THRU 08/23/2022	VERIZON	*	36.09	
							36.09 007880
TOTAL FOR BANK A						26,147.05	
TOTAL FOR REGISTER						26,147.05	

SAMC SAMPSON CREEK SHENNING



ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE

St Johns Golf CDD

SJSO22CAD183432

NAME / ID:		Casey A Romein LLC			
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Wednesday, August 17, 2022	SJSO22CAD183432	4:15 PM	8:15 PM	4	\$220.00
ACTIVITY / COMMENTS:		Hour Rate	\$55.00	4	\$220.00

Total Contacts: 3 Citations: 2 Warnings: 0

Multiple roving patrols. *Responded to a house fire at 224 St. Johns Golf Drive where lightning stuck a house. Fire Rescue needed St. Johns Golf Drive blocked due to the fire hose in the middle of the roadway getting water from a fire hydrant.*

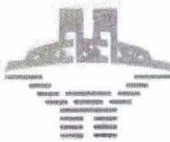
Moving Violations: 2x (Leo Maguire Pkwy) two drivers cited for speeding 50/35mph zone.

Parking violations: No parking violations observed.

Payroll use only		**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:		REMIT PAYMENT TO:	INVOICE #	SJSO22CAD183432
Sharyn Rosina		Casey A Romein LLC	Service Date:	08/17/22
Govt. Management Service		82 Willow Lake Drive	Invoice Date:	08/17/22
5385 N Hob Hill Road		Saint Augustine FL, 32092	Total Due:	\$220.00
Sunrise, FL 33351			Due Date:	UPON RECEIPT

Discount Glass

6334 Phillips Hwy. #101
 Jacksonville, FL 32216 US
 (904)332-7010
 sales@discountglassjax.com
 www.discountglassjax.com



**Discount
Glass**

Invoice 13813

BILL TO

St. Johns Golf and County
 Club
 205 St. Johns Golf Dr.
 St Johns, Florida 32092
 Travis-(904)-803-2763

SHIP TO

St. Johns Golf and County Club
 205 St. Johns Golf Dr.
 St Johns, Florida 32092
 Travis Jacques-(904)-803-2763

DATE
08/24/2022

PLEASE PAY
\$517.50

DUE DATE
09/08/2022

ACTIVITY

QTY RATE AMOUNT

Mirror Removal

We will attempt to remove Customer's existing mirror. We are not responsible for any damages that may occur due to this removal as we did not install this mirror therefore the technique in which it was installed is unknown.

0 150.00 0.00

Mirror

67 1/4" X 80" X 1/4" MIRROR WITH SEAMED EDGES AND BRUSHED NICKEL J-BAR

0 885.00 0.00

Tax Exempt Form Attached

Single Pane Flat Glass Repair

This invoice is for the 50% down payment only. Remaining 50% invoice will be due upon completion.

1 517.50 517.50

Warranty Information: Shower Enclosure units carry a 1 year warranty on material and labor. Glass Coating warranties vary depending on vendor, please see the paperwork for the glass coating that was provided by the Technicians at time of installation. Insulated residential window units carry a manufacturers 5 year limited seal failure warranty on the glass (This does not include labor). In the event of broken glass: Discount Glass and it's Employees will do our best, within reason, to clean the affected area. We always encourage a thorough cleaning again to ensure all debris is safely removed and discarded. Tolerances of cut glass sizes may vary +/- 1/8" per ANSI standards. By signing the Customer Acceptance form you agree that the material and services provided/preformed are accepted as complete and satisfactory.

TOTAL DUE

\$517.50

THANK YOU.

Travis Jacques 8-24-2022

REPAIRS/REPLACE - AMENITY

001. 320. 57200. 54502.



21 West Church Street, Jacksonville, FL 32202-3139
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

Page 1 of 3

Customer Name: SAMPSON CREEK COMMUNITY

Account #: 1487324200

Cycle: 15

Bill Date: 08/16/22

TOTAL SUMMARY OF CHARGES

Irrigation \$ 130.80

(A complete breakdown of charges can be found on the following pages.)

Total New Charges: \$ 130.80



Please pay immediately.



If your business floods and water rises above the electrical outlets, it's important to call a licensed electrician to check the wiring before you restore power.

AUG 22 2022

Please pay immediately.

Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay
\$135.65	-\$135.65	\$0.00	\$130.80	\$130.80

WE APPRECIATE
YOUR BUSINESS

PLEASE DETACH AND RETURN PAYMENT STUB BELOW WITH TOTAL DUE IN ENVELOPE PROVIDED.

Additional information on reverse side. →



Add \$_____ to my monthly bill: \$_____ for Neighbor to Neighbor and/or \$_____ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.



Check here for telephone/mail address correction and fill in on reverse side.

Acct#: 1487324200		Bill Date: 08/16/22		Please pay by 09/07/22		
Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay	TOTAL AMOUNT PAID	
\$135.65	-\$135.65	\$0.00	\$130.80	\$130.80	130.80	

0000117

I=10010000



117 1 MB 0.512
SAMPSON CREEK COMMUNITY
DEVELOPMENT DISTRICT
5385 N NOB HILL RD
SUNRISE FL 33351-4761



** JEA **

PO BOX 45047
JACKSONVILLE FL 32232-5047

02321487324200000000000000004000013080010100000001500013

BILLING AND PAYMENT OPTIONS

JEA offers a number of convenient billing and payment options. You can pay online, by phone, by mail, in person or automatically using your bank account. And you can go paperless by receiving your bill by email, which is easy for you and good for the environment.

eBill: Receive, view, and pay your bill online. JEA ebill is one of our most convenient ways to receive, view and pay your bill.

MyBudget: With MyBudget, your bill is based on a rolling 12-month average. This prevents drastic changes in your bill month to month, even in the coldest or hottest months when you use more.

Auto-Pay: Our Automatic Bill Payment service ensures your JEA bill is paid automatically. You still receive a bill, but Automatic Bill Pay deducts the amount you owe from your bank account on your due date. Once set up, you don't have to do a thing.

Pay Online: When you pay your JEA bill on jea.com, your payment is credited to your account immediately. It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

Pay Through Your Bank: Use your bank's bill payer system to pay JEA electronically. Provide your JEA account information to your bank and enter the date and amount to pay each month.

Pay by Phone: Call 665-6000 to pay your JEA bill using our automated phone system 24 hours a day. Your payment will be credited to your account immediately.

It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

Pay by Mail: Please write your account number on your check or money order. Please include the payment stub with your payment and mail to P.O. Box 45047, Jacksonville, FL 32232-5047. Make checks payable to JEA.

Pay in Person: JEA payments are accepted at the JEA Downtown Customer Center, Winn-Dixie stores, Duval County Tax Collector offices and over 140 JEA authorized payment-only locations. Find locations at JEA.com/paymentlocations. Be sure to take a copy of your JEA bill when you go. **The JEA Downtown Customer Center, 43 W. Church Street, is open 8:00 a.m.–5:00 p.m. Monday through Friday except holidays. Closed Saturday.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

Request an Extension: We understand that sometimes things happen and you need a little more time to pay your bill. You can apply for an extension online at jea.com. Also, residential customers can call 665-6000; commercial customers can call 665-6250. Our self-serve system will let you know if you qualify and give you a new due date.

Need Help Paying Your Bill? United Way maintains a computerized database of programs that may be able to assist you in paying your utility bill. For assistance with your utility bill, dial 2-1-1 or 632-0600.

STATEMENT INFORMATION

APPLICATION AND CONTRACT FOR SERVICE—Customers may review terms and conditions of service and policies on jea.com, or may call, write or e-mail JEA to request a copy. Requesting of utility service and JEA's acceptance to provide utility service, including the rendering of a bill, constitutes a binding contractual agreement between JEA and the customer, including each financially responsible person or entity as defined by applicable State, City and Utility regulations and policies, whether or not service is listed in that individual's name.

Please review your billing statement. Should you suspect a billing or payment error, please notify us immediately at 665-6000. **Commercial customers can call us at 665-6250. You have 90 days from the statement date to request a JEA review for correction or credit.**

Customer Charge is a fixed monthly charge to maintain an account for a customer, including metering, billing and account administration.

Energy Charge pays for the cost of the electric infrastructure, contribution to the City of Jacksonville and to generate and deliver the electricity you use, excluding the cost of fuel.

Fuel Cost is determined by the Adjustable Fuel Rate, which may go up or down based on the cost of fuels JEA uses to generate electricity. A portion of the fuel charge is exempt from the Public Service Tax.

Water/Sewer Service Availability Charge is a fixed monthly charge that covers a portion of the water/sewer infrastructure and the cost to maintain an account for a customer, including metering, billing and account administration.

Conservation Charge applies only if you use more than 2,750 kWh during a billing period. If this occurs, you will be charged an additional \$.01 per kWh over 2,750 kWh to encourage conservation. Average home usage is 1,000 kWh per month.

Environmental Charge provides funding for environmental and regulatory programs.

Water Consumption/Sewer Usage Tiers are based on the amount of water you use. Typical household usage is 6 kgals or less.

Fees and Taxes are government transfers paid to city or state governments.

kgal: 1,000 gallons

cf: Cubic foot of water which equals 7.48 gallons of water

kWh: Kilowatt-hour is a measure of electrical energy. One kWh is the equivalent of using 1,000 watts for one hour. For example, if you use a 100 watt light bulb for 720 hours (i.e. for 30 days straight), you will have used 72 kWh.

ADDRESS CORRECTION

Account #

Tel:

Address:

City:

State:

Zip Code:

E-mail:



Customer Name: SAMPSON CREEK COMMUNITY

Account #: 1487324200

Cycle: 15

Bill Date: 08/16/22

IRRIGATION SERVICE

Billing Rate: Commercial Irrigation Service

Service Address: 1013 MEADOW VIEW LA APT IR01

Service Period: 07/11/22 - 08/09/22 Reading Date: 08/09/2022

Service Point: Irrigation 1 - Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
73470057	29	2714	Regular	3/4	17000 GAL
Basic Monthly Charge				\$	18.90
Tier 1 Consumption (1-14 kgal @ \$3.44)					48.17
Tier 2 Consumption (> 14 kgal @ \$3.96)					11.87
Environmental Charge					6.29
TOTAL CURRENT IRRIGATION CHARGES				\$	85.23

IRRIGATION SERVICE

Billing Rate: Commercial Irrigation Service

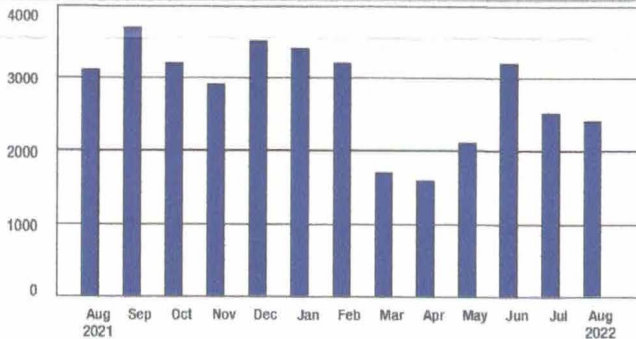
Service Address: 784 EAGLE POINT DR APT IR01

Service Period: 07/11/22 - 08/09/22 Reading Date: 08/09/2022

Service Point: Irrigation 1 - Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
72802699	29	2161	Regular	3/4	7000 GAL
Basic Monthly Charge				\$	18.90
Tier 1 Consumption (1-14 kgal @ \$3.44)					24.08
Environmental Charge					2.59
TOTAL CURRENT IRRIGATION CHARGES				\$	45.57

CONSUMPTION HISTORY



Water tens Gal Electric Kwh

	1 year ago	Last Month	This Month	Average Daily
Total Kwh used				
Total Gallons used	31,000	25,000	24,000	0



21 West Church Street, Jacksonville, FL 32202-3139
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

Page 1 of 4

Customer Name: SAMPSON CREEK COMMUNITY

Account #: 8274324200

Cycle: 15

Bill Date: 08/16/22

TOTAL SUMMARY OF CHARGES

Irrigation	\$	625.99
Sewer		89.02
Water		605.46

(A complete breakdown of charges can be found on the following pages.)

Total New Charges: \$ 1,320.47



Please pay immediately.



If your business floods and water rises above the electrical outlets, it's important to call a licensed electrician to check the wiring before you restore power.

AUG 22 2022

Please pay immediately.

Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay
\$1,448.22	-\$1,448.22	\$0.00	\$1,320.47	\$1,320.47

WE APPRECIATE
YOUR BUSINESS

PLEASE DETACH AND RETURN PAYMENT STUB BELOW WITH TOTAL DUE IN ENVELOPE PROVIDED.

Additional information on reverse side. →


☐

Add \$_____ to my monthly bill: \$_____ for Neighbor to Neighbor and/or \$_____ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

☐

Check here for telephone/mail address correction and fill in on reverse side.

Acct#: 8274324200		Bill Date: 08/16/22		Please pay by 09/07/22	
Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay	TOTAL AMOUNT PAID
\$1,448.22	-\$1,448.22	\$0.00	\$1,320.47	\$1,320.47	1320.47

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SAMPSON CREEK COMMUNITY
DEVELOPMENT DISTRICT
5385 N NOB HILL RD
SUNRISE FL 33351-4761



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JACKSONVILLE FL 32232-5047

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ADDRESS CORRECTION

Account #

Tel:

Address:

City:

State:

Zip Code:

E-mail:



21 West Church Street, Jacksonville, FL 32202-3139
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

SERVICE DETAILS

Account Name:	Account #:	Bill Date:	Cycle:
SAMPSON CREEK COMMUNITY	8274324200	08/16/22	15

Service Address:	Serv Type:	Current Chgs:	Service Point:	Service Period:	Bill Rate:
1054 EAGLE POINT DR	I	26.52	Irrigation 1 - Commercial	07/11/22 - 08/09/22	Commercial Irrigation Service
Detail Basic Monthly Charge		18.90	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges: Tier 1 Consumption (1-14 kgal @ \$3.44)		6.88	74457419	487	2000 GAL 29 Regular
Environmental Charge		0.74			
1148 STONEHEDGE TRAIL LN APT 1	I	77.22	Irrigation 1 - Commercial	07/08/22 - 08/08/22	Commercial Irrigation Service
Detail Basic Monthly Charge		31.50	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges: Tier 1 Consumption (1-14 kgal @ \$3.44)		41.28	64314540	3997	12000 GAL 31 Regular
Environmental Charge		4.44			
1401 CRESTED HERON CT	I	198.61	Irrigation 1 - Commercial	07/11/22 - 08/09/22	Commercial Irrigation Service
Detail Basic Monthly Charge		63.00	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges: Tier 1 Consumption (1-14 kgal @ \$3.44)		48.17	62253178	8365	33000 GAL 29 Regular
Tier 2 Consumption (> 14 kgal @ \$3.96)		75.23			
Environmental Charge		12.21			
219 SAINT JOHNS GOLF DR	S	44.51	Commercial - Water/Sewer	07/11/22 - 08/09/22	Commercial Sewer Service
Detail Basic Monthly Charge		31.73	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges: Sewer Usage Charge		12.04	60873506	1908	2000 GAL 29 Regular
Environmental Charge		0.74			
219 SAINT JOHNS GOLF DR	W	560.22	Swimming Pool - Water	07/11/22 - 08/09/22	Commercial Water Service
Detail Basic Monthly Charge		100.80	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges: Water Consumption Charge		368.03	74759589	19328	247000 GAL 29 Regular
Environmental Charge		91.39			
219 SAINT JOHNS GOLF DR	W	22.62	Commercial - Water/Sewer	07/11/22 - 08/09/22	Commercial Water Service
Detail Basic Monthly Charge		18.90	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges: Water Consumption Charge		2.98	60873506	1908	2000 GAL 29 Regular
Environmental Charge		0.74			
219 SAINT JOHNS GOLF DR APT 1	S	44.51	Commercial - Water/Sewer	07/11/22 - 08/09/22	Commercial Sewer Service
Detail Basic Monthly Charge		31.73	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges: Sewer Usage Charge		12.04	86955411	55	2000 GAL 29 Regular
Environmental Charge		0.74			



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Service Address:	Serv Type:	Current Chgs:	Service Point:	Service Period:	Bill Rate:
219 SAINT JOHNS GOLF DR APT 1	W	22.62	Commercial - Water/Sewer	07/11/22 - 08/09/22	Commercial Water Service
Detail		Basic Monthly Charge	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges:		Water Consumption Charge	86955411	55	2000 GAL 29 Regular
		Environmental Charge			
380 SAINT JOHNS GOLF DR	I	49.38	Irrigation 1 - Commercial	07/11/22 - 08/09/22	Commercial Irrigation Service
Detail		Basic Monthly Charge	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges:		Tier 1 Consumption (1-14 kgal @ \$3.44)	67063459	1253	8000 GAL 29 Regular
		Environmental Charge			
825 HAMPTON CROSSING WAY	I	45.63	Irrigation 1 - Residential	07/11/22 - 08/09/22	Residential Irrigation Service
Detail		Basic Monthly Charge	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges:		Tier 1 Consumption (1-14 kgal @ \$2.60)	83711246	238	9000 GAL 29 Regular
		Environmental Charge			
884 EAGLE POINT DR APT 1	I	58.17	Irrigation 1 - Commercial	07/11/22 - 08/09/22	Commercial Irrigation Service
Detail		Basic Monthly Charge	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges:		Tier 1 Consumption (1-14 kgal @ \$3.44)	83715860	214	7000 GAL 29 Regular
		Environmental Charge			
885 EAGLE POINT DR	I	98.22	Irrigation 1 - Commercial	07/11/22 - 08/09/22	Commercial Irrigation Service
Detail		Basic Monthly Charge	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges:		Tier 1 Consumption (1-14 kgal @ \$3.44)	64513670	6534	20000 GAL 29 Regular
		Tier 2 Consumption (> 14 kgal @ \$3.96)			
		Environmental Charge			
982 EAGLE POINT DR	I	72.24	Irrigation 1 - Commercial	07/11/22 - 08/09/22	Commercial Irrigation Service
Detail		Basic Monthly Charge	Meter Nbr	Current Reading	Consumption Days Billed Reading Type
Charges:		Tier 1 Consumption (1-14 kgal @ \$3.44)	82580203	365	14000 GAL 29 Regular
		Environmental Charge			



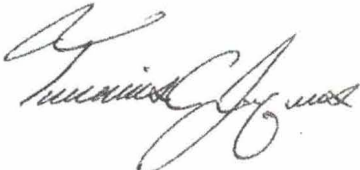
Riverside Management Services, Inc
Jacksonville, FL 32257
9655 Florida Mining Blvd. W.


Invoice

Invoice #: 353
Invoice Date: 8/17/2022
Due Date: 8/17/2022
Case:
P.O. Number:

Bill To:

Sampson Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance July 1 - July 31, 2022		1,971.64	1,971.64
Maintenance Supplies		301.43	301.43
 8-18-2022			
• REPAIRS + MAINTENANCE \$1,366.86 001.320.57200.54500			
• REPAIRS/REPLACE. - AMENITY \$556.21 001.320.57200.54502			
• TENNIS COURT MAINTENANCE \$350.00 001.320.57200.54503			


8-22-22

Total	\$2,273.07
Payments/Credits	\$0.00
Balance Due	\$2,273.07

SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
 MAINTENANCE BILLABLE HOURS
 FOR THE MONTH OF JULY 2022

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/1/22	8	J.S.	Trim vines and weeds around score board, blew leaves and debris off tennis courts, walkways, playground area and picnic area, removed debris around playground, picnic area, basketball courts, tennis courts, pool area, soccer field and parking lot, straightened and organized pool deck furniture, check and changed trash receptacles as needed
7/8/22	8.13	J.S.	Re-filled wash out with sand and relayed pavers on pool deck, sprayed for wasps on tennis courts, picked up PVC pipe on side of road, cut up and disposed, blew leaves and debris off sidewalks, picnic area and playground, checked and changed all trash receptacles, removed debris around basketball courts, pool area, roadways, picnic area, soccer field, playground area and parking lot
7/11/22	6	J.S.	Installed fire sign, cut up and disposed of fallen tree, put adhesive on loose pavers in pool area, removed debris around parking lot, pool area, picnic area and playground area
7/18/22	8.13	J.S.	Pulled weeds around tennis court three and trimmed bushes, installed two new basketball nets, straightened and organized pool deck furniture, blew leaves and debris off tennis courts, playground area, picnic area and walkways, removed debris around pool area, picnic area, playground area, tennis courts, basketball courts, soccer field and parking lot, checked and changed all trash receptacles
7/22/22	8	J.S.	Pulled weeds from tennis court two, sprayed for wasps on water slide and playground, put ant killer down on playground, basketball courts and walkways, sprayed for weeds on tennis court one and two, removed debris around pool area, picnic area, playground area, tennis courts, basketball courts, soccer field, parking lot and roadways, removed dirt from storm drains on CDD property, checked and changed all trash receptacles
7/25/22	8	J.S.	Straightened and organized all pool deck furniture, sprayed for wasp on slide tower, blew leaves and debris off tennis courts, walkways, picnic area and playground area, removed debris along roadways, playground area, soccer field, picnic area, pool area and parking lot, checked and changed all trash receptacles
7/29/22	8	J.S.	Sprayed for wasps on playground, put ant killer around pool area, put weed killer on upper pool deck, checked and changed all trash receptacles as needed, removed debris around basketball courts, pool area, roadways, picnic area, soccer field, playground area and parking lot

TOTAL 54.26

MILES 163

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

Period Ending 08/05/22

DISTRICT	DATE	SUPPLIES	PRICE	EMPLOYEE
SC				
SAMPSON CREEK				
	7/1/22	Wasp Spray (12)	35.64	T.J.
	7/15/22	5 Gallon Bucket	4.98	T.J.
	7/15/22	3' Gutter Covers (2)	7.48	T.J.
	7/15/22	Roofing Screws	21.63	T.J.
	7/15/22	Unger Duster	8.97	T.J.
	7/15/22	Unger Telescopic Pole	51.97	T.J.
	7/18/22	Wasp Spray - Spectracide (4)	15.88	T.J.
	7/18/22	Wasp Spray - Real Kill (6)	17.82	T.J.
	7/18/22	Eye Protection	8.97	T.J.
	7/18/22	Weed Killer Refill	29.97	T.J.
	7/18/22	Brush Duster	9.97	T.J.
	7/18/22	Leather Garden Gloves	12.57	T.J.
	7/18/22	Garden Gloves	6.97	T.J.
	7/25/22	Weed Killer Refill	32.97	T.J.
	7/25/22	Wasp Spray (12)	35.64	
		TOTAL	\$301.43	



ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE

St Johns Golf CDD

SJSO22CAD191545

NAME / ID:	Casey A Romein LLC				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Saturday, August 27, 2022	SJSO22CAD191545	2:45 PM	6:45 PM	4	\$220.00

ACTIVITY / COMMENTS:	Hour Rate \$55.00	4	\$220.00
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Total Contacts: 6 Citations: 3 Warnings: 3

Multiple roving patrols.

Moving Violations: 2x (Leo Maguire Parkway) both drivers cited for speeding at 52/35mph zone, 1x (Eagle Point Drive) driver warned for running the stop sign at Eagle Point Drive/Leo Maguire Parkway, 1x (St Johns Golf Drive) driver cited for speeding *47/25mph zone*.

Parking violations: 1x (Eagle Point Drive) vehicle yellow tagged for parking the wrong direction, 1x (Stone Hedge Trail Lane) owner warned for illegally parking on the street.

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO22CAD191545
Sharyn Rosina	Casey A Romein LLC	Service Date:	08/27/22
<u>Govt. Management Service</u>	82 Willow Lake Drive	Invoice Date:	08/27/22
<u>5385 N Hob Hill Road</u>	Saint Augustine FL, 32092	Total Due:	\$220.00
<u>Sunrise, FL 33351</u>		Due Date:	UPON RECEIPT



ST JOHNS COUNTY SHERIFF'S OFFICE
DETAIL INVOICE

St Johns Golf CDD

SJSO22CAD195568

NAME / ID:	Casey A Romein LLC				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS	TOTAL DUE
Thursday, September 1, 2022	SJSO22CAD195568	4:00 PM	8:00 PM	4	\$220.00
ACTIVITY / COMMENTS:		Hour Rate	\$55.00	4	\$220.00

Total Contacts: 9 Citations: 3 Warnings: 6

Multiple roving patrols.

Moving Violations: 1x (St Johns Golf Drive) driver cited for speeding on wet roads *44/25mph zone*.

Parking violations: 6x (St Johns Golf Drive) three vehicles yellow tagged, one cited, and two owners warned for illegally parking in the street, 1x (Hampton Crossing Way) vehicle yellow tagged for illegally parking on the street, 1x (Red Hawk Court) owner cited for illegally parking on the street.

Payroll use only	**VERIFY NAME AND ADDRESS**	***Payroll use only***	
BILL TO:	REMIT PAYMENT TO:	INVOICE #	SJSO22CAD195568
Sharyn Rosina	Casey A Romein LLC	Service Date:	09/01/22
<u>Govt. Management Service</u>	82 Willow Lake Drive	Invoice Date:	09/01/22
<u>5385 N Hob Hill Road</u>	Saint Augustine FL, 32092	Total Due:	\$220.00
<u>Sunrise, FL 33351</u>		Due Date:	UPON RECEIPT

Remit To:
 JANI-KING OF JACKSONVILLE
 5700 ST. AUGUSTINE ROAD
 JACKSONVILLE FL 32207
 (904) 346-3000

Invoice	
Date 08/01/2022	Number JAK08220029
Due Date 08/31/2022	Cust # 126069
Invoice Amount \$ 1,611.00	Amount Remitted

Sold To:
 SAMPSON CREEK C.D.D.

For:
 Same as Sold To

219 ST. JOHNS GOLF DRIVE

ST. AUGUSTINE FL 32092

Make All Checks Payable To: JANI-KING OF JACKSONVILLE
 RETURN THIS PORTION WITH YOUR PAYMENT

JANI-KING OF JACKSONVILLE
Commercial Cleaning Services
 (904) 346-3000

Sold To:
 SAMPSON CREEK C.D.D.
 219 ST. JOHNS GOLF DRIVE
 ST. AUGUSTINE FL 32092

For:
 Same as Sold To

Invoice No	Date	Cust No	Slsmn No	PO Number	Franchisee	Due Date	
JAK08220029	08/01/2022	126069	GREENWALT		DARRYL HALL ENTERPRISES LLC	08/31/2022	
Quantity	Description				Unit Price	Extended Price	
1	MONTHLY CONTRACT BILLING AMOUNT FOR AUGUST				1611.00	1611.00	
<p>320.51200 45300 ↘</p> <p>Make All Checks Payable To: JANI-KING OF JACKSONVILLE</p>					Amount of Sale		\$ 1,611.00
					Sales Tax		\$ 0.00
					Total		\$ 1,611.00

KUTAK ROCK LLP**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

June 7, 2022

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3064174

Client Matter No. 17923-1

Mr. Jim Oliver
Sampson Creek CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
Orlando, FL 32817

Invoice No. 3064174
17923-1

Re: Sampson Creek CDD - General Counsel

For Professional Legal Services Rendered

04/04/22	W. Haber	0.70	136.50	Prepare agreements for swim team and security
04/05/22	W. Haber	0.80	156.00	Review and revise agreement for security services; confer with Loughlin and review resident complaints; prepare amendment to sidewalk repair agreement
04/13/22	W. Haber	0.50	97.50	Review correspondence from counsel for landowner regarding lighting; confer with Laughlin
04/15/22	W. Haber	0.30	58.50	Confer with Jacques regarding agreement with Duval Asphalt
04/19/22	K. Haber	1.40	315.00	Research Bert Harris Act and nuisance laws regarding outdoor lighting
04/20/22	W. Haber	0.40	78.00	Prepare for Board meeting
04/21/22	W. Haber	3.40	663.00	Prepare for and participate in Board meeting
04/22/22	W. Haber	0.20	39.00	Confer with Laughlin regarding

PRIVILEGED AND CONFIDENTIAL
ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

KUTAK ROCK LLP

Sampson Creek CDD

June 7, 2022

Client Matter No. 17923-1

Invoice No. 3064174

Page 2

04/28/22	W. Haber	0.50	97.50	landscape maintenance agreement Review and respond to correspondence regarding resident complaints about street lights and planning department review of same
05/03/22	W. Haber	0.40	78.00	Review and revise minutes
05/09/22	K. Jusevitch	0.20	21.00	Prepare budget resolution and confer with Haber
05/11/22	W. Haber	0.20	39.00	Review and revise budget approval resolution
05/11/22	K. Jusevitch	0.20	21.00	Correspond with district manager regarding budget resolution
05/19/22	W. Haber	2.40	468.00	Prepare for and participate in Board meeting
05/19/22	K. Jusevitch	0.30	31.50	Prepare budget hearing documents; confer with Haber

TOTAL HOURS 11.90

TOTAL FOR SERVICES RENDERED \$2,299.50

DISBURSEMENTS

Computer Research	329.84
Meals	10.77
Travel Expenses	223.51

TOTAL DISBURSEMENTS 564.12TOTAL CURRENT AMOUNT DUE \$2,863.62

KUTAK ROCK LLP**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

September 4, 2022

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3105976

Client Matter No. 17923-1

Mr. Jim Oliver
Sampson Creek CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
Orlando, FL 32817

Invoice No. 3105976
17923-1

Re: Sampson Creek CDD - General Counsel

For Professional Legal Services Rendered

07/01/22	W. Haber	0.70	136.50	Review and revise landscape RFP and confer with Laughlin regarding same
07/01/22	K. Magee	1.40	224.00	Begin drafting of landscape maintenance RFP package
07/10/22	W. Haber	1.50	292.50	Prepare correspondence to Loughlin regarding response to public records request and preparation of RFP for landscape maintenance; review agenda for July meeting; review audit and confer with Henning regarding same
07/12/22	W. Haber	0.70	136.50	Confer with Laughlin and Jacques regarding RFP for landscape maintenance; begin revision of same
07/14/22	W. Haber	0.30	58.50	Review and revise budget and O&M assessment resolutions
07/14/22	K. Jusevitch	0.20	21.00	Correspond with district manager regarding budget hearing documents

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KUTAK ROCK LLP

Sampson Creek CDD

September 4, 2022

Client Matter No. 17923-1

Invoice No. 3105976

Page 2

07/18/22	W. Haber	0.70	136.50	Review and revise project manual for landscape maintenance RFP
07/18/22	M. Rigoni	0.10	16.00	Prepare memorandum regarding statutory changes to publication requirements
07/19/22	K. Jusevitch	0.40	42.00	Research easement area; confer with Haber
07/20/22	W. Haber	0.50	97.50	Prepare for Board meeting
07/20/22	K. Jusevitch	0.40	42.00	Confer with Haber regarding easement area
07/21/22	W. Haber	0.30	58.50	Confer with Loughlin regarding status of landscape RFP
07/25/22	W. Haber	0.30	58.50	Review revised notice for budget public hearing
07/26/22	W. Haber	0.50	97.50	Review and respond to correspondence regarding repair to retaining wall on homeowner's lot; review plat regarding same
07/27/22	W. Haber	0.40	78.00	Confer with Acree regarding retaining wall repair obligation

TOTAL HOURS 8.40

TOTAL FOR SERVICES RENDERED

\$1,495.50

TOTAL CURRENT AMOUNT DUE

\$1,495.50

UNPAID INVOICES:

June 7, 2022

Invoice No. 3064174

2,863.62

TOTAL DUE

\$4,359.12

RICK

ARSENAULT



COMMERCIAL • RESIDENTIAL • WATER FEATURES

BILL TO

Sampson Creek CDD
219 St. Johns Golf Drive
St. Augustine, FL 32092

Invoice

TERMS

INVOICE #

DATE

Due on receipt

SC822

8/25/2022

QUANTITY	DESCRIPTION	RATE	AMOUNT
1	September Pool & Splash Pad Maintenance Agreement	1,885.00	1,885.00
300	Sodium Hypochlorite, per gallon	3.94	1,182.00
320.57200.45200 KS			

Total

\$3,067.00

STATE CERTIFIED CPC 043148

3653 Regent Boulevard, Suite 503 | Jacksonville, FL 32224 | 904-997-6679 | 904-997-6680 Fax |
904-710-SWIM Cell



PO BOX 489
NEWARK, NJ 07101-0489

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	442199298-00001	09/15/22
Change your address at http://sso.verizonenterprise.com	Invoice Number	9914177521

Quick Bill Summary

Jul 24 - Aug 23

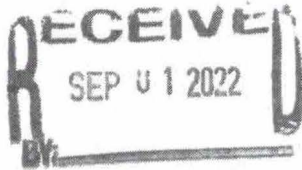


SAMPSON CREEK
475 W TOWN PL STE 114
SAINT AUGUSTINE, FL 32092-3649

00309306
N108

Previous Balance (see back for details)	\$36.09
Payment - Thank You	-\$36.09
Balance Forward	\$0.00
Monthly Charges	\$36.05
Usage and Purchase Charges	
Messaging	\$0.02
Data	\$0.00
Surcharges and Other Charges & Credits	\$0.02
Taxes, Governmental Surcharges & Fees	\$0.00
Total Current Charges	\$36.09

Total Charges Due by September 15, 2022 \$36.09



Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



SAMPSON CREEK
475 W TOWN PL STE 114
SAINT AUGUSTINE, FL 32092-3649

Bill Date August 23, 2022
Account Number 442199298-00001
Invoice Number 9914177521

Total Amount Due by September 15, 2022

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$36.09

\$ 36.09

PO BOX 660108
DALLAS, TX 75266-0108



99141775210104421992980000100000003609000000036095



Invoice Number Account Number Date Due Page

9914177521 442199298-00001 09/15/22 2 of 5

Get Minutes Used

Get Data Used

Get Balance

#MIN + SEND

#DATA + SEND

#BAL + SEND

COLR700A 1154 5011 125 07 20220626 PG 1 OF 3
00309506 44099623.5 0-1

Payments

Payments, continued

Previous Balance **\$36.09**

Payment - Thank You

Payment Received 08/17/22 -36.09

Total Payments **-\$36.09****Balance Forward** **\$0.00**PAID
SEP 18 2022

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:

Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 442199298-00001 SAMPSON CREEK

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless. Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.





Invoice Number Account Number Date Due Page

9914177521 442199298-00001 09/15/22 3 of 5

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Charges and Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
904-466-3018 Ryan Barnett	4	\$36.05	\$0.02	—	\$0.02	\$0.00	—	\$36.09	—	1	8.743GB	—	—	—
Total Current Charges		\$36.05	\$0.02	\$0.00	\$0.02	\$0.00	\$0.00	\$36.09						





Invoice Number Account Number Date Due Page

9914177521 442199298-00001 09/15/22 4 of 5

Summary for Ryan Barnett: 904-466-3018**Your Plan****Mobile Broadband Unlimited**

\$36.05 monthly charge

\$.25 per minute

MBB Unlimited

Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Mobile Broadband Unlimited	08/24 - 09/23	36.05
		\$36.05

Usage and Purchase Charges

Messaging		Allowance	Used	Billable	Cost
Text - Rcv'd	messages	--	1	1	.02
Total Messaging					\$0.02

Data		Allowance	Used	Billable	Cost
Gigabyte Usage	gigabytes	unlimited	8.743	--	--
Total Data					\$0.00

Total Usage and Purchase Charges	\$0.02
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Surcharges

Regulatory Charge	.02
	\$0.02

Total Current Charges for 904-466-3018	\$36.09
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Need-to-Know Information

Explanation of Surcharges

Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. **Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.**

Important Information Regarding Your Customer Agreement

Verizon has updated parts of your Customer Agreement. In the "What Charges are set by Verizon?" section, we updated the name of the Administration and Telco Recovery Charge and how it applies to your service. In the "How and when can I dispute charges?" section, we removed the requirement to alert Verizon of any bill disputes within 180 days. In the "HOW DO I RESOLVE DISPUTES WITH VERIZON?" section we clarified the rules and procedures governing such disputes, including: that claims can no longer be resolved by one or more neutral arbitrators before the Better Business Bureau; that for claims of \$25,000 or less (which are governed by the American Arbitration Association's Consumer Arbitration Rules), you can choose whether you'd like the arbitration to be carried out based only on documents submitted to the arbitrator or by a hearing in person or by phone; the rules governing the potential tolling of applicable statutes of limitations; that if the dispute resolution process set forth in subsection (6) for some reason cannot be enforced as to all or part of a dispute, then the agreement to arbitrate will not apply to that dispute or part of the dispute; and that if any part of the Customer Agreement is ruled invalid, that part may be removed from the Customer Agreement with the exception of part 8 of the dispute resolution section.

Regulatory Charge Decrease

Effective September 1, 2022, the monthly Verizon Wireless Regulatory Charge for voice-capable devices will decrease from \$0.16 to \$0.09 per line. The charge for data-only devices remains at \$0.02 per line. Please note that this is a Verizon Wireless charge, not a tax. This charge, and what's included, are subject to change from time to time. For further information regarding this charge, review the "Explanation of Surcharges" section of this bill.

Bankruptcy Information

If you are or were in bankruptcy, this bill may include amounts for pre-bankruptcy charges. You should not pay pre-bankruptcy amounts; they are for your information only. In the event Verizon receives notice of a bankruptcy filing, pre-bankruptcy charges will be adjusted in future invoices. Mail bankruptcy-related correspondence to 500 Technology Drive, Suite 550, Weldon Spring, MO 63304.