

MINUTES OF MEETING
SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Sampson Creek Community Development District was held on Thursday, May 18, 2023 at 6:00 p.m. at the St. Johns Golf & Country Club, Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida.

Present and constituting a quorum were:

| | |
|------------------------------------|------------|
| Robert Sevestre <i>(via phone)</i> | Chairman |
| Laura Webb | Vice Chair |
| Mike Yuro | Supervisor |
| Brad Weger | Supervisor |
| Graham Leary | Supervisor |

Also present were:

| | |
|-----------------|-------------------------------|
| Daniel Laughlin | District Manager |
| Wes Haber | District Counsel |
| Tyler Smith | District Engineer |
| Marc Rousseau | Riverside Management Services |
| Leah Tincher | Riverside Management Services |
| Alison Mossing | Riverside Management Services |
| Dan Fagen | Vesta Property Services |
| Daniel Bauman | Brightview |
| Rodney Hicks | Brightview |
| Residents | |

The following is a summary of the actions taken at the May 18, 2023 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 6:00 p.m. A quorum was present.

SECOND ORDER OF BUSINESS

Public Comment *(regarding agenda items listed below)*

Resident Corrine Darling of Glenfield Crossing Court was in favor of pickleball and suggested placing markers on the existing courts for dual usage. Resident Jen Hughes of Drury

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Court voiced concern that residents would want more than one pickleball court and it would attract non-residents. Resident Lisa Berman of Eagle Point Drive was in favor of pickleball as it was the fastest growing sport and was attractive for new residents. Resident Chuck Hood of St. Johns Golf Drive felt that there were challenges with the location and noise. Resident Tom Ballas of Eagle Point Drive questioned whether HOA fees were increasing by \$192 per quarter. Mr. Laughlin confirmed that the CDD assessment was increasing by \$192 per year. Resident Gretchen Lechner of Cross Pointe Way was in favor of pickleball and having markings on the tennis court. Resident Kent Olsen of St. Johns Golf Drive hoped that the Board considered a location for pickleball that did not negatively impact residents.

THIRD ORDER OF BUSINESS**Landscape Update**

Mr. Daniel Bauman of Brightview reported the following:

1. They were preparing for mulching the remainder of the property. Any leaves would be removed prior to mulching.
2. Proposals were submitted as requested by the Board after walking the property at the last meeting, such as an addendum for the soccer field and a tree in back of the pool that had to be removed.
3. A time would be scheduled with the Golf Course Superintendent to use their mulch truck for four hours.
4. The spring flowers were doing well and would be changed out in July.
5. The entrance of St. Johns Parkway and Leo Maguire Parkway was mulched.
6. The knockout roses were declining, due to the heat.
7. They were spraying the turf on a regular basis. Some areas looked good while other areas did not and proposals for turf replacements would be provided to the Board at the next meeting.

Mr. Yuro thought that Brightview did a great job when they started, but he had not seen the same level of attention and questioned their scheduled day of maintenance. Mr. Bauman stated that they maintained on Monday. Mr. Yuro would check on Tuesday what was completed, as numerous areas were not maintained such as the median on Eagle Point Drive and Leo Maguire Parkway. An area on Pepper Stone Court had not maintained in several months. Grass was going over the curb and down into the gutter and he questioned how often they drive around

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the community with Mr. Rousseau. Mr. Bauman confirmed that they drive through the community once a month with Mr. Rousseau. Mr. Yuro requested that they drive slower and pay closer attention and asked if they were mulching the entire neighborhood on Monday. Mr. Bauman pointed out that they were going to finish all of the areas they were required to mulch. Mr. Yuro asked if it included pine straw in all of the common areas. Mr. Bauman confirmed all common areas would have pine straw in a couple of weeks. Mr. Yuro read from last month's minutes, that there were several proposals; one from a non-landscape contractor and a more expensive one from a landscape contractor and preferred the more expensive one. He asked if the sidewalk restoration along St. Johns Golf Drive was complete as there was only dirt on the side and the sod looked terrible. Mr. Bauman stated that they were only authorized to put in dirt, but there were irrigation issues, due to the sidewalk repair. Mr. Laughlin indicated that staff was in contact with the sidewalk contractor about damage they caused to the irrigation system. Mr. Yuro voiced concern that if there was a heavy rain, the dirt would get washed away.

Mr. Yuro questioned why Brightview presented proposals for irrigation repairs on the soccer field, as the District spent \$5,530 on replacement valves and sprinkler heads, but they did not have the coverage they needed. Mr. Bauman explained that the District spent \$2,600 to upgrade the existing sprinkler heads, add two heads and replace valves that were not working. Mr. Yuro asked if the heads were defective. Mr. Bauman confirmed that the bottom inlet of the heads was not big enough to provide a large volume of water to the area. Mr. Yuro voiced concern about adding additional heads if there was a lack of water pressure as the water pressure was so low that it created puddles. Mr. Bauman explained that a valve was partially stuck open. Mr. Leary asked if it was a new problem. Mr. Bauman confirmed that it was discovered when a valve was replaced. Mr. Leary agreed that there was a water pressure problem and requested that they look for a leak. Mr. Yuro questioned how many heads were on the soccer field. Mr. Bauman believed that there were 45 to 70 heads, but would do an irrigation audit and provide all of the details to Mr. Yuro. Ms. Webb recalled that the Board noted that the roses did not look good and Mr. Bauman was going to provide a recommendation to replace them. Mr. Bauman would provide recommendations on plants that would do well.

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FOURTH ORDER OF BUSINESS**Ratification of Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank for Fiscal Year 2022 Audit**

Mr. Laughlin presented thane audit engagement letter with Berger, Toombs, Elam, Gaines & Frank to perform the audit for the Fiscal Year ending September 30, 2021 in the amount of \$3,615. This was the firm selected by the Audit Committee.

On MOTION by Mr. Yuro seconded by Ms. Webb with all in favor the Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank for the Fiscal Year ending September 30, 2022 in the amount of \$3,615 was ratified.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2023-03, Approving the Proposed Budget for Fiscal Year 2024 and Setting a Public Hearing Date to Adopt**

Mr. Laughlin presented Resolution 2023-03, approving the Proposed Budget for Fiscal Year 2024 and setting the public hearing, which was included in the agenda package. The following changes to the budget were highlighted:

- A 15% increase was being proposed or \$192.24 per resident per year, due to a large increase in the *Capital Reserve Fund*. There had not been an increase for several years.
- “*Property Insurance*” increased by \$14,000, as the insurance company projected the insurance to be \$41,298. GMS was looking at other options.
- “*Repairs & Maintenance*” increased from \$20,000 to \$45,000, due to unexpected repairs.
- “*Landscape Maintenance (Brightview Landscape)*” increased from \$104,088 to \$158,472.

Mr. Yuro appreciated Mr. Laughlin reading his recommendations at the last meeting and questioned why the capital reserve was under “*Field*” versus “*Other Sources*” as the last budget. Mr. Laughlin explained that it was combined for clarification. Mr. Yuro noted that the assessment increased from \$114 to \$192 and assumed that there was no assessment increase last year because they were not funding capital reserves. Mr. Laughlin confirmed that last year, \$145,385 of carry forward surplus was used from the General Fund to balance the budget. Mr.

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Yuro pointed out at the October meeting, through September 30th, the total balance was \$113,000, but some items still had not been paid such as the lifeguards and questioned whether the surplus in October matched the carry forward. Mr. Laughlin explained that it changes month to month as they did not know what the expenses would be and would obtain further clarification. Mr. Leary asked if the purpose was to get the *Capital Reserve Fund* to \$205,000. Mr. Laughlin stated the recommendation was \$211,000. Mr. Yuro questioned why the golf course assessment was not changing. Mr. Laughlin believed that it would be assessed at a different rate, but would verify. Mr. Yuro understood that they would have to raise assessments, but wanted to ensure that the Board was managing the budget.

Mr. Yuro recommended reducing *Amenities and Recreation Management-Assistant* from \$32,206 to \$12,000. If the Amenities Assistant was available full-time for summer camps and special events throughout the year, it would cost \$9,000, which would leave \$3,000 to hire someone for \$25 per hour and questioned whether *Amenities and Recreation Management-Assistant* should be offset by “*Youth Programs Income*.” Mr. Laughlin believed that the summer camp was offset by it. Mr. Yuro disagreed with budgeting funds being used at Vesta’s discretion, as the District had a lump sum contract for 43 hours per week and did not recommend increasing the maintenance budget because infrastructure was failing, the community was older and they needed more maintenance. The Board also needed to manage their contractors better as they were being charged for tasks that others were responsible for such as spraying for ants on Leo Maguire Parkway, which was the responsibility of Brightview and pressure washing. Mr. Yuro recommended that “*Website Maintenance*” be decreased from \$5,040 to \$1,200 as GMS only charged \$1,200 per year for website maintenance. *Mr. Laughlin would make this change.* Mr. Leary felt that they should determine the work that needed to be completed and then the number of hours required, comparing it with other communities in similar size and age and budgeting for the two days that they did not have security. Mr. Yuro suggested changing the hours for the off-duty officer to the evening, especially on Friday night and transferring \$20,000 from *Amenities and Recreation Management-Assistant* to *Security*. Mr. Laughlin would inform the Sheriff’s Department. Mr. Leary noted that they were paying \$64,000 for the golf course to maintain the soccer field and felt that they needed to look at different approaches. Mr. Yuro preferred that one vendor handle the golf course irrigation and treatment and have a single-consistent scope of what they wanted and needed to get comparative bids. Mr. Laughlin would include an addendum from

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Brightview in the amount of \$39,000 per year for the soccer field maintenance, in the next agenda, as well as the recommendation from the golf course to take over the irrigation, which was proposed in their Request for Proposal (RFP).

Mr. Yuro MOVED to amend the budget to transfer \$20,000 from *Amenities and Recreation Management-Assistant to Security*.

Ms. Webb was hesitant to cut the Amenity Assistant line item as Ms. Tincher wanted to bring back *Tiny Tots* on Friday nights, which she was in favor of. Ms. Tincher pointed out that it took time to plan and hold events, especially summer camp. Mr. Yuro felt that a sufficient amount was in the line item for this purpose and questioned why Ms. Tincher needed an assistant. Mr. Weger felt that Ms. Tincher did not need to justify her job. Mr. Sevestre was opposed transferring \$20,000 from *Amenities and Recreation Management-Assistant to Security* as Ms. Tinchure needed an assistant to handle the events as well as vandalism. Mr. Leary agreed.

There being no second to amend the budget to transfer \$20,000 from *Amenities and Recreation Management-Assistant to Security*, the motion failed.

Mr. Laughlin suggested the July meeting for the public hearing, which was 60 days from this meeting. A notice must be sent to residents at least 21 days prior informing them of the increase. Mr. Haber clarified that the 60 days was from the date that the budget was provided to the county. Mr. Weger felt that August would give them more time. *There was Board consensus to schedule the August meeting for the public hearing.*

On MOTION by Ms. Webb seconded by Mr. Leary with Mr. Sevestre, Mr. Weger, Ms. Webb and Mr. Leary in favor and Mr. Yuro dissenting, Resolution 2023-03 Approving the Proposed Budget for Fiscal Year 2024 and Setting the Public Hearing for August 17, 2023 at 6:00 p.m. at this location was adopted. (Motion Passed 4-1)

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SIXTH ORDER OF BUSINESS**Discussion of Pickleball Court**

Mr. Yuro requested this item for the agenda, as there was discussion in the past about putting a pickleball court on the tennis courts, but there was opposition from the tennis league and residents as there was not much area within the CDD boundaries for a pickleball court. One option was turning the basketball court furthest away from homes, into three full-size pickleball courts, but there was an issue with the net size and noise. However, there could be sound abatement with a rubber wall, fencing or vegetation between the basketball courts and the sidewalk, using bond funds from the refinancing. Ms. Webb was not in favor of removing a basketball court as there would be conflicts between kids who wanted to play basketball and adults who wanted to play pickleball and suggested utilizing greenspace at the Amenity Center.

Mr. Laughlin opened up the floor for public comments. Resident Kent Olsen felt that they needed to take time to look for a location. Resident Chuck Hood suggested sub-leasing the cemetery lot next to the cell tower. Resident Jen Hughes suggested bartering with the cell tower company on the maintenance or with the golf course for the berm. Mr. Laughlin would look on the Property Appraiser website to see who the owner was. Resident Corrine Darling suggested marking one tennis court for pickleball and limiting tennis court use to 75% of residents and 25% non-residents. Resident Lori Weitzel of Drury Court was not in favor of this as every tennis court was utilized in the afternoon and there were sufficient pickleball courts in Veterans Park. Resident Kent Olsen agreed with using the cemetery lot next to the cell tower as the tennis court was not the right size and would make it difficult for people to play tennis. Mr. Weger suggested surveying residents through Survey Monkey, to see what the community wanted. Ms. Webb wanted a detailed survey, not just whether or not there should be a pickleball court. Resident Lori Weitzel suggested expanding the survey to all of the amenities that they offered, so the Board could see where to spend the money. Mr. Sevestre was not in favor of pickleball courts, due to the expense, the availability pickleball courts at Veterans Park and the noise. Resident Steve Carter of Crested Heron Court wanted the Board to do their due diligence as it affected all residents property values. Resident Mike Davis of 250 Eagle Point Drive requested that the Board do as much research as possible and take their time, to ensure that they were making the right choice for the tennis and basketball players. Mr. Leary noted the following issues that they needed to solve:

1. **Location:** Should be over 250 yards away from homes.

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2. **Cost:** There would be an unlimited expense. Even though they had \$600,000 in bond funds, they had \$9 million of debt. They must have fiscal diligence and responsibility.
3. **Use:** It would be a full-time job controlling the use of the courts, as people would be jumping the fence to use them.

Mr. Leary requested that the Board engage an Acoustical Engineer with experience in pickleball noise abatement and obtained two Acoustical Engineering Firms. One was based in Florida, but they were not available, but the second one was Spendiarian & Willis Acoustics & Noise Control, who were based in Arizona, but did some work in Florida, focusing on architecture and acoustical engineering. They proposed \$1,625 for a Noise Impact Analysis, \$1,250 for each additional site and \$625 for a Noise Abatement Plan. Mr. Sevestre felt that it was a great idea and supported proceeding. Resident Chuck Hood preferred to research whether the cell tower area was a viable site before spending money on a study. Mr. Yuro agreed. Resident Mike Davis suggested doing a formal Land Study along with the Noise Impact Analysis and a five-to-ten-year plan. Resident Lori Weitzel voiced concern if they added pickleball now, in five to ten years there would be another amenity to spend money on. *After further discussion, there was Board consensus for Mr. Laughlin to research the owner and the viability of cemetery lot next to the cell tower and prepare the survey.*

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber reported that the District settled with Duval Landscaping (Duval) for \$14,000, which was less than the maximum that the Board approved. The Legislative Session in Tallahassee recently ended. Starting on January 1, 2024, there was an obligation for Board Members to undergo four hours of ethics training and had a year to complete it. The Bill that did not pass was a limitation on sovereign immunity, protecting the District from various lawsuits and placing a limit on the damage amount that the District would have to pay. There were a number of bills that were presented to the Governor that may or may not impact the District, which he would follow up on with Mr. Laughlin. Mr. Leary requested an inventory of existing contracts. Mr. Laughlin would provide one by the next meeting.

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B. Engineer

There being none, the next item followed.

C. Manager – Report on the Number of Registered Voters (1,960)

Mr. Laughlin reported 1,960 registered voters in the District according to the St. Johns County Supervisor of Elections as of April 15, 2023.

D. Amenities & Recreation Manager

Ms. Tincher presented the Amenities & Recreation Manager Report, which was included in the agenda package. The golf cart registration deadline ended. Two to three times per day she walked around the facility, taping reminders to golf carts that did not have stickers to register. Mr. Leary questioned how many golf carts were not registered out of the 800 homes. Ms. Tincher confirmed that 168 golf carts were registered. Ms. Webb questioned whether the number on the sticker could be viewed on the camera. Ms. Tincher could see them, but teens were covering up their number and she contacted the parent as the rule was that each number must be visible on CDD property. Mr. Weger recalled that there was a new Law changing the Statute to allow a golf cart driver to be 16 years of age. Mr. Haber confirmed that it was on the Governor's desk to be signed, but if it was passed, the rule must be changed as it was State Law. Ms. Tincher asked if the 16-year-old was supposed to show identification. Mr. Haber explained that the streets would be controlled by law enforcement, but if they were on CDD property, they must operate their golf carts in accordance with Florida Law. If Florida Law required it, they needed to present their ID.

Ms. Tincher reported that women members of the tennis team, who wanted to remain anonymous, were intimidated by members wanting their entire team to be comprised of 75% residents and 25% non-residents, which did not follow their current policy. Mr. Haber believed that their policy related to teams, not the general usage of the court. Ms. Webb did not believe it was a big issue and questioned how it was enforceable. Mr. Haber recommended that the Board decide how they wanted the rule to apply. Mr. Yuro understood that there were not enough residents to make up a complete roster and residents wanted to play on a higher-level team, but they could not because non-residents were in those spots and would confirm this with their team captain. He did not want the Board to interpret the rule in a way that prohibited residents from playing in a league. Mr. Leary requested that Ms. Tincher provide a written report to the Board

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explaining the issue between now and the next meeting. Ms. Webb noticed that flags were replaced and preferred ones that had numbers. Ms. Tincher purchased new flags because no one could find the old ones. Ms. Webb thanked Ms. Tincher for purchasing the flags and would place stickers on them.

E. Operations Manager

1. Report

Mr. Rousseau presented the Operations Manager Report, which was included in the agenda package. There was vandalism in the golf cart parking area to the bollards. Mr. Weger asked if there was footage from the cameras. Mr. Rousseau stated the cameras were too far away. Two Men Concrete made repairs to the slide tower concrete. Three proposals were obtained to repair and repaint the tennis courts, which would be provided to the Board at the next meeting. Mr. Yuro suggested using a company that specialized in resurfacing such as Welch Tennis, versus an asphalt company. Mr. Rousseau confirmed that the companies that provided proposals were tennis court resurfacing companies. The crosswalks and speed limit signs would be ordered since the locations were finalized. Mr. Laughlin pointed out that they must find another location for the speed limit sign past the Amenity Center because nearby residents did not want them, but the ones after the entrance into the Amenity Center were fine. Mr. Leary explained that the site was moved further south 50 or 60 feet, due to the amount of trees that provided shade and the bend in the road; however, the residents in that location did not approve it. Mr. Leary recommended looking at the original location, but if it was not feasible, it would be put on hold. Mr. Yuro felt that having a speed limit sign at this location was not needed because typically, there were speed limit signs coming into a community, but none on the way out. Mr. Rousseau stated that the purpose was to remind residents that the speed limit was 25 miles-per-hour (MPH) before the crosswalk. Mr. Laughlin would coordinate the installations with Mr. Rousseau.

2. Lake Doctors Report

Mr. Rousseau presented the Lake Doctors Report, which was included in the agenda package.

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3. **Brightview Proposal for Irrigation Repairs**
4. **Brightview Proposal for New Soccer Rotors**
5. **Brightview Proposal for Soccer Field Valve**

Mr. Yuro requested that the Brightview proposals be put on hold until Mr. Bauman provided the irrigation audit. *There was Board consensus.*

6. **Hoffman HVAC Proposal**

Mr. Yuro requested utilizing another air conditioning company as \$19,000 was spent on repairs in the past year-and-a-half. Mr. Rousseau obtained a proposal from Chill-O-Matic who proposed \$1,995 for two drain pans versus the \$3,500 proposed by Hoffman. Mr. Rousseau requested a proposal from Chill-O-Matic for semi-annual maintenance. Mr. Yuro suggested that Mr. Rousseau look into Florida Air Engineers and Ms. Webb suggested Creeks Air. Mr. Leary questioned when the fountain would be installed. Mr. Rousseau stated it was later than expected because SOLitude needed a signed agreement from the Chairman. They would install it as soon as possible.

7. **Soccer Field Applications**

Mr. Laughlin received chemical and fertilizer application records from Billy Casper Golf, which were included in the agenda package. After the last meeting, staff met with the golf course as the Board was in consensus that the golf course repair the soccer field with the \$2,500 allocated for sod replacements in their agreement. The golf course explained that the \$2,500 was a working budget for them to use and a special type of fertilizer that they used to help hold the water was not part of their agreement. They operated under a scope of work that was identified as Exhibit B in their agreement and therefore, would not replace the sod. Mr. Leary questioned the Board's options. Mr. Haber stated that the Board could authorize him to send a demand letter to the golf course, taking the position that Exhibit A, for the replacement of sod, was part of the agreement or the District would withhold payment. Mr. Yuro preferred waiting until after the irrigation matter was resolved, but if it was approved, he would have to abstain from the vote because he had an open contract with the golf course. Mr. Haber was of the opinion that the golf course would not respond favorably to the demand letter, but there may be room for negotiation. Mr. Haber would work with Mr. Laughlin on the demand letter.

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EIGHTH ORDER OF BUSINESS**Supervisors' Request**

Ms. Webb felt that there inconsistency with who emails were sent to and requested that Mr. Laughlin forward them to any Board Members who were not copied on the email. Mr. Haber advised if it was an email from a resident to a Board Member about CDD business, it was a public record. Mr. Leary asked for an update on the stolen license tag reader (LTR). Mr. Sevestre reported that the LTR was removed by a contractor for the Sheriff's Department by mistake and they were investigating it. Mr. Sevestre would follow up. Mr. Leary received a letter from the Florida Department of Transportation (FDOT), regarding the Board's request for a meeting to see if noise walls could be installed in parts of Sampson Creek, due to the widening of I-95. FDOT determined that there would be no benefit by this community receiving noise walls. Mr. Leary requested that this letter be attached to the minutes of this meeting. Mr. Laughlin would upload it to the website. Resident Jen Haynes of Drury Court asked if there was any other method of alleviating the noise since the privacy fence was removed between I-95 and the road. Mr. Laughlin would provide a copy of the letter to Ms. Haynes. Mr. Leary questioned the status of the sidewalk repairs. Mr. Laughlin recalled that only the sidewalks with the most damage were repaired. Mr. Rousseau would obtain proposals.

Mr. Yuro requested input from the Board on the budget as many items were over budget and administering the Facilities Assistant scope per the contract. He pointed out that the email from Mr. James Carol that was sent to the Board today, was regarding about an incident that occurred in September between residents and the tennis team about court use. Mr. Yuro's wife was in North Carolina when this incident occurred. Ms. Webb felt that there were many inaccuracies with Mr. Carol's email. Mr. Yuro believed that there were correlations between the tennis members and Mr. Carol as Mr. Carol referred to bullying. Mr. Weger noted that the cameras were installed years ago and asked if they could assess gaps with coverage. Ms. Tinchler acknowledged that they had issues with the cameras. The person who worked on the cameras left the company. Ms. Webb noted that some cameras were working, but some were not. Mr. Haber recommended discussing this matter at a shade session, as this meeting was public.

NINTH ORDER OF BUSINESS**Public Comments**

Resident Mike Davis of 250 Eagle Point Drive requested that the Supervisors consider the proper role and function of the Amenity Manager, as it was not the job of the Amenity

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Manager to request a photo ID and that the Board consider the costs for the soccer field and noise abatement for the pickleball courts. Resident Jen Hughes of Drury Court appreciated the Board opening up the floor to audience comments during the pickleball discussion and suggested that non-residents pay a fee to use their amenities. Ms. Webb recalled that \$25 more was charged for non-residents to swim on the Stingrays swim team and suggested raising it by \$100. Mr. Yuro asked if they could have different tiers of fees. Mr. Haber pointed out that most Districts had one fee for the use of the community, but the Board could adopt other fees by holding a public hearing. Mr. Laughlin stated that non-residents could use their facilities at no cost if they were guests of a resident. Resident Lori Weitzel suggested fencing the playground so non-residents could not use them. Resident Ralph Darling of Glenfield Crossing Court questioned how they could close off the amenities and still keep reasonable access to the golf course, which was public.

TENTH ORDER OF BUSINESS**Approval of Consent Agenda**

- A. Approval of Minutes of the April 20, 2023 Meeting**
- B. Balance Sheet as of April 30, 2023 and Statement of Revenues & Expenditures for the Period Ending April 30, 2023**
- C. Check Register**

Mr. Laughlin presented the minutes of the April 20, 2023 meeting and Balance Sheet and Statement of Revenues and Expenditures for the Period Ending as of April 30, 2023 and Check Register from May 18, 2023 in the amount of \$90,067.06.

On MOTION by Mr. Leary seconded by Ms. Webb with all in favor the consent agenda items as stated above were approved.

ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – June 15, 2023
@ 6:00 p.m. @ St. Johns Golf & Country
Club Meeting Room**

Mr. Laughlin stated the next meeting was scheduled for June 15, 2023 at 6:00 p.m. at this location.

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TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Webb seconded by Mr. Yuro with all in favor the meeting was adjourned.

DocuSigned by:

Daniel Langelin

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Secretary/Assistant Secretary

DocuSigned by:

Robert Semestre

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Chairman/Vice Chairman