

Sampson Creek
Community Development District

August 17, 2023

AGENDA

Sampson Creek Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.stjohnsgcc.org

August 10, 2023

Board of Supervisors
Sampson Creek Community Development District

Dear Board Members:

The Sampson Creek Community Development District Meeting is scheduled for **Thursday, August 17, 2023 at 6:00 p.m. at the St. Johns Golf & Country Club Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida 32092.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment (*regarding agenda items listed below*)
- III. Brightview Landscape Update
 - A. Quality Site Assessment
 - B. Reports
- IV. Discussion and Ratification of Agreement with Riverside Management Services
- V. Approval of Four Days per Week for Riverside Management Operations Manager
- VI. Public Hearings to Adopt the Fiscal Year 2024 Budget
 - A. Consideration of Resolution 2023-04, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2024
 - B. Consideration of Resolution 2023-05, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2024
- VII. Discussion of Pickleball Courts

- VIII. Consideration of Proposals
 - A. The Lake Doctors for Fiscal Year 2024
 - B. Tennis Court Resurfacing
 - C. Tree Trimming Contractors
- IX. Consideration of Beachside High School Swim Team Pool Usage
- X. Staff Reports
 - A. Attorney
 - B. Engineer – Proposal for Professional Engineering Services (Aquatics Phase 2 Project)
 - C. Manager – Discussion of Fiscal Year 2024 Meeting Schedule
 - D. Amenities & Recreation Manager
 - E. Operations Manager
 - 1. Report & Updates on Approved Projects
 - 2. Lake Doctors Report
 - 3. Soccer Field Maintenance Report
- XI. Supervisors' Request
- XII. Public Comments
- XIII. Approval of Consent Agenda
 - A. Approval of Minutes of the July 20, 2023 Meeting
 - B. Balance Sheet as of July 31, 2023 and Statement of Revenues & Expenditures for the Period Ending July 31, 2023
 - C. Check Register
- XIV. Next Scheduled Meeting – September 21, 2023 @ 6:00 p.m. @ St. Johns Golf & Country Club Meeting Room
- XV. Adjournment

THIRD ORDER OF BUSINESS

A.



Quality Site Assessment

Prepared for: **Governmental Management Services_Sampson Creek CDD**

General Information

DATE: Thursday, Aug 10, 2023
NEXT QSA DATE: Monday, Nov 06, 2023
CLIENT ATTENDEES: Daniel Laughlin, Marc Rousseau
BRIGHTVIEW ATTENDEES: Daniel Bauman

Customer Focus Areas

Quality you can count on.

7 Seven Standards of Excellence	1  Site Cleanliness	2  Weed Free	3  Green Turf
	4  Crisp Edges	5  Spectacular Flowers	6  Uniformly Mulched Beds

QUALITY SITE ASSESSMENT

Governmental Management Services_Sampson Creek CDD



Maintenance Items



1 The crew leader did a good job pruning the grasses off the walkway.

2 The crew is doing a great job on keeping weed pressure to a minimum, that's out front of the amenities.

3 We are working on pruning the tall patio Ligustrum trees that run around the tennis courts.

4 I've asked the crew leader to spray the weeds that are inside the perimeter of the tennis courts on a regular bases

Recommendations for Property Enhancements



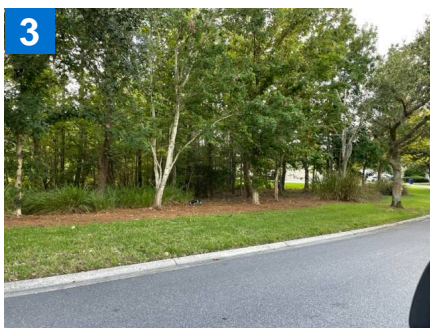
- 1** Recommend considering removing the older declining tree Holly trees.

QUALITY SITE ASSESSMENT

Governmental Management Services_Sampson Creek CDD



Notes to Owner / Client



- 1** Summer flower rotation is performing well.
- 2** Regular monthly irrigation inspections are being met.
- 3** We will schedule the next pine straw application prior to the holiday season.

B.



Landscape Maintenance
(904) 292-0716

Service Communication Report

Property Name: Sampson Creek

Date: 7/18/2023

The following landscape maintenance services were performed on your property today.
If you have any questions about your service please call us at:

Grounds Maintenance Customer Service (904)-292-0716

Turf		Landscape Beds		Fertilization		Pest Control	
Mowing	<input checked="" type="checkbox"/>	Pruning	<input checked="" type="checkbox"/>	Turf	<input type="checkbox"/>	Turf	Trees
Edging	<input type="checkbox"/>	Hedging	<input type="checkbox"/>	Trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Curbs	<input checked="" type="checkbox"/>	Weeding	<input checked="" type="checkbox"/>	Shrubs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beds	<input type="checkbox"/>	Trees	<input type="checkbox"/>	Annuals	<input type="checkbox"/>	Shrubs	Fire Ants
Line Trim	<input checked="" type="checkbox"/>	Pruning	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
		Palms	<input type="checkbox"/>				
		Pruning	<input type="checkbox"/>				
Irrigation		Planting		Clean Up		Other Services Performed	
Inspect	<input type="checkbox"/>	Annuals	<input type="checkbox"/>	Trash	<input checked="" type="checkbox"/>		
Adjust	<input type="checkbox"/>	Shrubs	<input type="checkbox"/>	Leaves &	<input type="checkbox"/>		
Repair	<input type="checkbox"/>	Mulch	<input type="checkbox"/>	Debris	<input checked="" type="checkbox"/>		

Comments, Areas Which Require Special Attention Or Work:

mow, edge concrete, line trim, and blow off property. hand pull weeds in flower beds.
spray weeds on islands going into Clubhouse parking lot.

****If you have any concerns please let me know and we will schedule to get it done.
hand pulled weeds from flower beds**

Service Provided By: BrightView

Service Communication Report

Property Name: Sampson Creek

Date: 7/31/2023

The following landscape maintenance services were performed on your property today.
 If you have any questions about your service please call us at:

Grounds Maintenance Customer Service (904)-292-0716

Turf		Landscape Beds		Fertilization		Pest Control	
Mowing	<input checked="" type="checkbox"/>	Pruning	<input checked="" type="checkbox"/>	Turf	<input type="checkbox"/>	Turf	Trees
Edging	<input type="checkbox"/>	Hedging	<input type="checkbox"/>	Trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Curbs	<input checked="" type="checkbox"/>	Weeding	<input checked="" type="checkbox"/>	Shrubs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beds	<input type="checkbox"/>	Trees	<input type="checkbox"/>	Annuals	<input type="checkbox"/>	Shrubs	Fire Ants
Line Trim	<input checked="" type="checkbox"/>	Pruning	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
		Palms	<input type="checkbox"/>				
		Pruning	<input type="checkbox"/>				
Irrigation		Planting		Clean Up		Other Services Performed	
Inspect	<input type="checkbox"/>	Annuals	<input type="checkbox"/>	Trash	<input checked="" type="checkbox"/>		
Adjust	<input type="checkbox"/>	Shrubs	<input type="checkbox"/>	Leaves &	<input type="checkbox"/>		
Repair	<input type="checkbox"/>	Mulch	<input type="checkbox"/>	Debris	<input checked="" type="checkbox"/>		

Comments, Areas Which Require Special Attention Or Work:

mow, edge concrete, line trim, blow off property.

*Treated Fakahatchee grasses for Spider Mites at Clubhouse and entrance

**If you have any concerns please let me know and we will schedule to get it done.
hand pulled weeds from flower beds

Service Provided By: 

Service Communication Report

Property Name: Sampson

Date: 8/7/2023

The following landscape maintenance services were performed on your property today.
 If you have any questions about your service please call us at:

Grounds Maintenance Customer Service (904)-292-0716

Turf		Landscape Beds		Fertilization		Pest Control	
Mowing	<input checked="" type="checkbox"/>	Pruning	<input checked="" type="checkbox"/>	Turf	<input type="checkbox"/>	Turf	Trees
Edging	<input type="checkbox"/>	Hedging	<input type="checkbox"/>	Trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Curbs	<input checked="" type="checkbox"/>	Weeding	<input checked="" type="checkbox"/>	Shrubs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beds	<input type="checkbox"/>	Trees	<input type="checkbox"/>	Annuals	<input type="checkbox"/>	Shrubs	Fire Ants
Line Trim	<input checked="" type="checkbox"/>	Pruning	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>
		Palms	<input type="checkbox"/>				
		Pruning	<input type="checkbox"/>				
Irrigation		Planting		Clean Up		Other Services Performed	
Inspect	<input type="checkbox"/>	Annuals	<input type="checkbox"/>	Trash	<input checked="" type="checkbox"/>		
Adjust	<input type="checkbox"/>	Shrubs	<input type="checkbox"/>	Leaves &	<input type="checkbox"/>		
Repair	<input type="checkbox"/>	Mulch	<input type="checkbox"/>	Debris	<input checked="" type="checkbox"/>		

Comments, Areas Which Require Special Attention Or Work:

mow, edge concrete. Line trim, blow off property mow all common areas / lakes except three will resume next scheduled service. Sprayed inside / outside pool area.

****If you have any concerns please let me know and we will schedule to get it done.
hand pulled weeds from flower beds.**

Service Provided By: 

Property Name: Valley

Tech Name: James Lee

Run Time

Job #:

Clock #: 2 of 2

Date: 2/11/23

Prog	Run Days	Start Time	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
Spray Rotor Drip:			R	R	S	S	R	R	R		R	S	R	S	R	R	R	R	R			S		S	R	R
A	SIM T W TH F S	10:00 AM	40	40	20	20	40	40	40	40	40	20	40	20	100	40	40	40	40	20	20	40	20	100	20	100
B	SIM T W TH F S	10:00 AM																								
C	SIM T W TH F S	2:00 PM																								
D	SIM T W TH F S	2:45 AM																								
E	SIM T W TH F S																									
F	SIM T W TH F S																									

	Broken Head																									
	Broken Riser																									
	Missing Head																									
	Change Nozzle																									
	Lower/Raise Head																									
	Vehicle Damage																									
	Straighten Head																									
	Adjust Spray																									
	Relocate/Add Head(s)																									
	Leaking Pipe																									
	Turf/Plant Condition																									
	Valve Inoperable																									
	Good Zone																									
	Maint. Damage (NO CHARGE)																									

Condition of Clock: _____

Pump Start: _____

Pressurized System: _____

Recycled Water: _____

Rain Sensor: _____

Comments:

1st second exit side. 2nd night, 1st second exit. 8th exit side. 7th exit side. 19, 21, Add 9 wires. Probes.

Property Name: Sunshine Creek

Tech Name: John R. 1

Run Time

Job #: _____

Clock #: 2 of 2

Date: 27/10/13

Prog	Run Days	Spray Rotor Drip:	Start Time	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	
A	S MT W TH F S	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00
B	S MT W TH F S	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00	10:00
C	S MT W TH F S	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45
D	S MT W TH F S	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45	2:45
E	S MT W TH F S																											
F	S MT W TH F S																											

Broken Head																													
Broken Riser																													
Missing Head																													
Change Nozzle																													
Lower/Raise Head																													
Vehicle Damage																													
Straighten Head																													
Adjust Spray																													
Relocate/Add Head(s)																													
Leaking Pipe																													
Turf/Plant Condition																													
Valve Inoperable																													
Good Zone																													
Maint. Damage (NO CHARGE)																													

Condition of Clock: _____

Pump Start: _____

Pressurized System: _____

Recycled Water: _____

Rain Sensor: _____

Comments: _____

Property Name: Penning Creek

Tech Name: W/S

Job #: _____

Clock #: _____ of _____

Date: 27/10/15

Prog	Run Days	Start Time	Run Time																							
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
A	S MIT W TH F S	Spray Rotor Drip:	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
B	S MIT W TH F S	7-PA 30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
C	S MIT W TH F S	8-PA 30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30	30
D	S MIT W TH F S																									
E	S MIT W TH F S																									
F	S MIT W TH F S																									

Handwritten notes in the table:

- Row A: 12-15: 1 hr (circled)
- Row A: 16-19: 45
- Row A: 20-24: 5
- Row B: 12-15: 1 hr (circled)
- Row B: 16-19: 45
- Row B: 20-24: 5
- Row C: 12-15: 1 hr (circled)
- Row C: 16-19: 45
- Row C: 20-24: 5

Broken Head	<u>1 hr</u>																									
Broken Riser																										
Missing Head																										
Change Nozzle																										
Lower/Raise Head																										
Vehicle Damage																										
Straighten Head																										
Adjust Spray																										
Relocate/ Add Head(s)																										
Leaking Pipe																										
Turf/ Plant Condition																										
Valve Inoperable																										
Good Zone																										
Maint. Damage (NO CHARGE)																										

Condition of Clock: _____ Comments: 1 Riser found not s. pool

Pump Start: _____

Pressurized System: _____

Recycled Water: _____

Rain Sensor: _____

FOURTH ORDER OF BUSINESS

- Operations Manager scope change approved by Board in November 2022, but contract signed in late June 2023 without Board review.
 - Effective date of new contract was Oct 1, 2022
- Schedule “B” added that sets all rates for 2023 & 2024 and includes increases not previously discussed or approved by the Board such as:
 - Amenity Assistant (\$25/hr to \$26.50/hr)
 - Also added \$32,206 “Approved Budget Amount”
 - Added language to say, “amount in excess of annual adopted budget will require Board of Supervisors approval.”
 - Previous language indicated that “more than 86 hrs/month requires approval” ...this has been removed.
 - Maintenance & Repair Services (\$35/hr to \$40/hr)
- Changed Field Operation Scope
 - Removed “Inspect & clean tennis courts periodically – requested to blow off courts 3 days per week.”
 - This item has been moved to “maintenance & repairs” which means instead of being included in the Lump Sum amount agreed upon by the Board back in November, it is now going to be charged as part of the hourly services, which will cost the District more
- Added new language to “Assistant Amenity Manager.”
 - “...able to provide coverage if the Amenity Center Manager is out of office for illness, PTO or resignation.”
 - “The staffing schedule is variable and will be adjusted based upon the needs of District and their scheduled events and/or staff vacation/holiday coverage needs.”
 - This is directly related to the issue I’ve brought up at many meetings about being double billed...which now the contract basically states that whenever the Amenity Manager is out, we will pay hourly for the assistant to cover those hours ON TOP OF the Lump Sum amount already being billed. For an exaggerated example, the way I read this, if the Amenity Manager resigns and it takes RMS 9 months to find a replacement, then we will be paying the Assistant position hourly for 9 months on top of the Lump Sum amount for the Amenity Manager!
 - Recommend language added to indicate Assistant is for “additional staffing needs such as summer camp, special events, etc.”
 - We should NOT be paying additional to cover sick, vacation or holiday time for the full-time position that is paid Lump Sum.

**AGREEMENT BETWEEN
RIVERSIDE MANAGEMENT SERVICES, INC.,
AND THE
SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
FOR
AMENITY MANAGEMENT, ASSISTANT AMENITY MANAGEMENT, FIELD
OPERATIONS MANAGEMENT, AND PREVENTATIVE MAINTENANCE AND
REPAIR SERVICES**

This Agreement (“Agreement”) is effective as of the first day of October, 2022 by and between:

Sampson Creek Community Development District, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, being situated in St. Johns County, Florida, and whose mailing address is 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (“District”); and

Riverside Management Services, Inc., a Florida corporation, with a mailing address of 9655 Florida Mining Boulevard West, Building 300, Suite 305, Jacksonville, Florida 32257 (“Contractor”, together with District, “Parties”).

RECITALS

WHEREAS, the District is a local unit of special-purpose government established pursuant to the Uniform Community Development District Act of 1980, as codified in Chapter 190, *Florida Statutes* (“Act”), by ordinance adopted by St. Johns County, Florida; and

WHEREAS, the District was established for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure; and

WHEREAS, the District owns, operates, and maintains certain amenity facilities (“Facilities”); and

WHEREAS, the District desires to enter into an agreement with an independent contractor to provide amenity management, assistant amenity management, field operations management, and preventative maintenance and repair services for the Facilities; and

WHEREAS, Contractor submitted a proposal and represents that it is qualified to provide amenity management, assistant amenity management, field operations management, and preventative maintenance and repair services and has agreed to provide to the District those services identified in **Exhibit A**, attached hereto and incorporated by reference herein (“Services”); and

WHEREAS, the District and Contractor warrant and agree that they have all right, power

and authority to enter into and be bound by this Agreement.

NOW, THEREFORE, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties agree as follows:

SECTION 1. INCORPORATION OF RECITALS. The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

SECTION 2. DESCRIPTION OF WORK AND SERVICES.

A. The District desires that the Contractor provide professional amenity management, assistant amenity management, field operations management, and maintenance services within presently accepted standards. Upon all Parties signing this Agreement, the Contractor shall provide the District with the Services identified in **Exhibit A**.

B. While providing the Services, the Contractor shall assign such staff as may be required, and such staff shall be responsible for coordinating, expediting, and controlling all aspects to assure completion of the Services.

C. The Contractor shall provide the Services as shown in **Section 3** of this Agreement. Contractor shall solely be responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District.

D. This Agreement grants to Contractor the right to enter the lands that are subject to this Agreement, for those purposes described in this Agreement, and Contractor hereby agrees to comply with all applicable laws, rules, and regulations.

SECTION 3. SCOPE OF SERVICES. The Contractor will provide amenity management, assistant amenity management, field operations management, and maintenance services for the Facilities. The duties, obligations, and responsibilities of Contractor are to provide the material, tools, skill and labor necessary for the Services attached as **Exhibit A**. To the extent any of the provisions of this Agreement are in conflict with the provisions of **Exhibit A**, this Agreement controls.

SECTION 4. MANNER OF CONTRACTOR'S PERFORMANCE. The Contractor agrees, as an independent contractor, to undertake work and/or perform the Services as specified in this Agreement or any addendum executed by the Parties or in any authorized written work order by the District issued in connection with this Agreement and accepted by the Contractor. All work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with industry standards. The performance of the Services by the Contractor under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.

A. Should any work and/or services be required which are not specified in this Agreement or any addenda, but which are nevertheless necessary for the proper provision of services to the District, such work or services shall be fully performed by the Contractor as if described and delineated in this Agreement.

B. The Contractor agrees that the District shall not be liable for the payment of any work or services not included in **Section 3** unless the District, through an authorized representative of the District, authorizes the Contractor, in writing, to perform such work.

C. The District shall designate in writing a person to act as the District's representative with respect to the services to be performed under this Agreement. The District's representative shall have complete authority to transmit instructions, receive information, interpret and define the District's policies and decisions with respect to materials, equipment, elements, and systems pertinent to the Contractor's services.

(1) The District hereby designates the District Manager to act as its representative.

(2) Upon request by the District Manager, the Contractor agrees to meet with the District's representative to walk the property to discuss conditions, schedules, and items of concern regarding this Agreement.

D. Contractor shall use all due care to protect the property of the District, its residents, and landowners from damage. Contractor agrees to repair any damage resulting from Contractor's activities and work within twenty-four (24) hours.

SECTION 5. COMPENSATION; PAYMENT TERMS.

A. Fees and Expenses:

1. A schedule of fees for the Services is attached hereto as **Exhibit B**, and incorporated herein. The District shall pay the Contractor for the Services in accordance with the schedule of fees in **Exhibit B**. For purposes of the Contractor's compensation for the Services, the District shall compensate the Contractor only for those Services provided under the terms of this Agreement.

2. Unless otherwise specified by this Agreement, the Contractor will invoice the District for the Services as soon as may be practicable in advance of each month and in the amounts set forth in Exhibit B. The fees for those services which are not being requested at the time this Agreement is approved will be provided to the District at such time as those services are required and requested by vote of

the Board of Supervisors. All invoices shall be due and payable by the District within forty-five (45) days from the date of receipt of a correctly submitted invoice or as otherwise provided by the Prompt Payment Act, Chapter 218.70, Florida Statutes. Invoices not paid within forty-five (45) days of presentation shall be charged interest on the balance due at the maximum legally permissible rate.

3. Fees for the Services may be negotiated annually by the Parties. Any amendment to Services fees must comply with the amendment procedure in this Agreement.
4. In the event the District authorizes a requested change in the scope of Services, Contractor shall submit, in writing to the District, a request for a fee amendment corresponding to the change in Services being requested, if it has not already done so. Any change in the scope of requested services and the corresponding fee amendment shall comply with the amendment procedure in this Agreement. Such amendment must be validly executed by the Parties before Contractor is authorized to begin providing services pursuant to the change in scope and the revised fees are adopted.
5. For the purposes of this Agreement, an out-of-pocket expense is an unexpected expense that the Contractor or one of its subcontractors, if applicable, incurs during the performance of the Services, as provided in this Agreement. Such out-of-pocket expenses are included in the fees shown in **Exhibit B**. Out-of-pocket expenses incurred in connection with performance under this Agreement will be subject to reimbursement at cost. These expenses include, but are not limited to, airfare, mileage, transportation/parking, lodging, postage, and copies.

B. Payment Terms.

1. **Services.** Services will be billed monthly pursuant to the schedule shown in **Exhibit B**.
2. **Additional Services.** Additional Services, as such term is defined on Exhibit B, will either be billed monthly at the Contractor's proposed hourly rate or per occurrence both as authorized by the District and negotiated by the Parties.
3. **Out-of-Pocket Expenses.** Out-of-Pocket expenses not included

under the Services of the Contractor will be billed monthly as incurred, subject to the \$500 limitation set forth on **Exhibit B**.

C. The District may require, as a condition precedent to making any payment to the Contractor that all subcontractors, materialmen, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that the Contractor provide an Affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from the Contractor, in a form satisfactory to the District, that any indebtedness of the Contractor, as to services to the District, has been paid and that the Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workers' Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.

D. Should the District desire additional work or services, or to add additional areas to be maintained, the Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the Parties shall agree in writing to an addendum, addenda, or change order to this Agreement. The Contractor shall be compensated for such agreed additional work or services based upon a payment amount acceptable to the Parties and agreed to in writing.

E. The Contractor shall maintain records conforming to usual accounting practices. As soon as may be practicable at the beginning of each month, the Contractor shall invoice the District for all services performed in the prior month and any other sums due to the Contractor. The Contractor may cease performing services under this Agreement if any payment due hereunder is not paid within forty-five (45) days of the invoice date. Each monthly invoice will include such supporting information as the District may reasonably require the Contractor to provide.

SECTION 6. INSURANCE.

A. The Contractor shall maintain throughout the term of this Agreement the following insurance:

- (1)** Workers' Compensation Insurance in accordance with the laws of the State of Florida.
- (2)** Commercial General Liability Insurance covering the Contractor's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:
 - (i)** Independent Contractors Coverage for bodily injury and

property damage in connection with any subcontractors' operation.

- (3) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.
- (4) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

- B. Except with respect to Professional Liability and Workers' Compensation insurance policies, the District, its staff, consultants, and supervisors shall be named as additional insured, on a primary non-contributory basis, on each insurance policy described above. The Contractor shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida.
- C. If the Contractor fails to have secured and maintained the required insurance, the District has the right but not the obligation to secure such required insurance in which event the Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

SECTION 7. INDEMNIFICATION.

- A. Contractor Indemnification. The Contractor agrees to defend, indemnify, and hold harmless the District and its officers, agents, employees, successors, assigns, members, affiliates, or representatives from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, judgments against the District, or loss or damage, whether monetary or otherwise, arising out of, wholly or in part by, or in connection with the Services to be performed by Contractor, its subcontractors, its employees and agents in connection with this Agreement, including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto. Additionally, nothing in this

Agreement requires Contractor to indemnify the District for the District's percentage of fault if the District is adjudged to be more than 50% at fault for any claims against the District and Contractor as jointly liable parties; however, Contractor shall indemnify the District for any and all percentage of fault attributable to Contractor for claims against the District, regardless whether the District is adjudged to be more or less than 50% at fault.

- B.** District Indemnification. To the extent allowable under applicable law (and only to the extent of the limitations of liability set forth in Section 768.28, Florida Statutes), except to the extent caused by the negligence, reckless, and/or willful misconduct of the Contractor, the District agrees to indemnify, defend, and hold harmless the Contractor and its officers, supervisors, staff, and employees from and against any and all liability, claims, actions, suits, demands, assessments or judgments asserted and any and all losses, liabilities, damages, costs, court costs, and expenses, including attorney's fees, that Contractor may hereafter incur, become responsible for, or be caused to pay out arising out of or relating to the negligent or intentionally wrongful acts or omissions of the District. The indemnification provided for herein shall not be deemed exclusive of any other rights to which the Contractor may be entitled and shall continue after the Contractor has ceased to be engaged under this Agreement. In addition to any other conditions and/or limitations set forth herein, the District shall be obligated to indemnify Contractor only if such indemnification obligation is covered by the District's insurance.
- C.** Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees, expert witness fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), any interest, expenses, damages, penalties, fines, or judgments against the District.

SECTION 8. LIMITATIONS ON GOVERNMENTAL LIABILITY. Nothing in this Agreement shall be deemed as a waiver of the District's sovereign immunity or the District's limits of liability as set forth in Section 768.28, *Florida Statutes*, or other statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under such limitations of liability or by operation of law.

SECTION 9. COMPLIANCE WITH GOVERNMENTAL REGULATION. The Contractor shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules, regulations, or ordinances. If the Contractor fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any action of the

Contractor or any of its agents, servants, employees, or materialmen, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation, the District may terminate this Agreement, such termination to be effective upon the giving of notice of termination.

SECTION 10. LIENS AND CLAIMS. The Contractor shall promptly and properly pay for all labor employed, materials purchased, and equipment hired by it to perform under this Agreement. The Contractor shall keep the District's property free from any materialmen's or mechanic's liens and claims or notices in respect to such liens and claims, which arise by reason of the Contractor's performance under this Agreement, and the Contractor shall immediately discharge any such claim or lien. In the event that the Contractor does not pay or satisfy such claim or lien within three (3) business days after the filing of notice thereof, the District, in addition to any and all other remedies available under this Agreement, may terminate this Agreement to be effective immediately upon the giving of notice of termination.

SECTION 11. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE. A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

SECTION 12. CUSTOM AND USAGE. It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that the District shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of the District in refraining from so doing; and further, that the failure of the District at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.

SECTION 13. SUCCESSORS. This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the Parties to this Agreement, except as expressly limited in this Agreement.

SECTION 14. TERMINATION. The District agrees that the Contractor may terminate this Agreement with cause by providing thirty (30) days' written notice of termination to the District stating a failure of the District to perform according to the terms of this Agreement; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that the District may terminate this Agreement immediately for cause by providing written notice of termination to the Contractor. The District shall provide thirty (30) days' written notice of termination without cause. Upon any termination of this

Agreement, the Contractor shall be entitled to payment for all work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets the District may have against the Contractor.

SECTION 15. PERMITS AND LICENSES. All permits and licenses required by any governmental agency directly for the District shall be obtained and paid for by the District. All other permits or licenses necessary for the Contractor to perform under this Agreement shall be obtained and paid for by the Contractor.

SECTION 16. ASSIGNMENT. Neither the District nor the Contractor may assign this Agreement without the prior written approval of the other. Any purported assignment without such approval shall be void.

SECTION 17. INDEPENDENT CONTRACTOR STATUS. In all matters relating to this Agreement, the Contractor shall be acting as an independent contractor. Neither the Contractor nor employees of the Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. The Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of the Contractor, if there are any, in the performance of this Agreement. The Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and the Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

SECTION 18. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

SECTION 19. ENFORCEMENT OF AGREEMENT. A default by either Party under this Agreement shall entitle the other Party to all remedies available at law or in equity. In the event that either the District or the Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing Party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.

SECTION 20. AGREEMENT. This instrument shall constitute the final and complete expression of this Agreement between the Parties relating to the subject matter of this Agreement.

SECTION 21. AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the Parties.

SECTION 22. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of the Parties, the Parties have complied with all the

requirements of law, and the Parties have full power and authority to comply with the terms and provisions of this Agreement.

SECTION 23. NOTICES. All notices, requests, consents and other communications under this Agreement ("Notice" or "Notices") shall be in writing and shall be hand delivered, mailed by First Class Mail, postage prepaid, or sent by overnight delivery service, to the Parties, as follows:

A. If to District: Sampson Creek Community Development
District
475 West Town Place, Suite 114
World Golf Village
St. Augustine, Florida 32092
Attn: District Manager

With a copy to: Kutak Rock LLP
107 West College Avenue
Tallahassee, Florida 32301
Attn: District Counsel

B. If to the Contractor: Riverside Management Services, Inc.
9655 Florida Mining Boulevard West
Building 300, Suite 305
Jacksonville, Florida 32257
Attn: President

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notices on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the Parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the Parties and addressees set forth in this Agreement.

SECTION 24. THIRD PARTY BENEFICIARIES. This Agreement is solely for the benefit of the Parties hereto and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the Parties hereto any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall

be binding upon the Parties hereto and their respective representatives, successors, and assigns.

SECTION 25. CONTROLLING LAW AND VENUE. This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. All actions and disputes shall be brought in the proper court and venue, which shall be St. Johns County, Florida.

SECTION 26. COMPLIANCE WITH PUBLIC RECORDS LAWS. Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is District Manager, **Daniel Laughlin** (“Public Records Custodian”). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor’s possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 940-5850, INFO@GMSNF.COM, 475 WEST TOWN PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092.

SECTION 27. E-VERIFY REQUIREMENTS. The Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, beginning January 1, 2021, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security’s E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, *Florida Statutes*.

If the Contractor anticipates entering into agreements with a subcontractor for the Work, Contractor will not enter into the subcontractor agreement without first receiving an affidavit from the subcontractor regarding compliance with Section 448.095, *Florida Statutes*, and stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor shall maintain a copy of such affidavit for the duration of the agreement and provide a copy to the District upon request.

In the event that the District has a good faith belief that a subcontractor has knowingly violated Section 448.095, *Florida Statutes*, but the Contractor has otherwise complied with its obligations hereunder, the District shall promptly notify the Contractor. The Contractor agrees to immediately terminate the agreement with the subcontractor upon notice from the District. Further, absent such notification from the District, the Contractor or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09(1), *Florida Statutes*, shall promptly terminate its agreement with such person or entity.

By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

SECTION 28. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

SECTION 29. ARM'S LENGTH TRANSACTION. This Agreement has been negotiated fully between the Parties as an arm's length transaction. The Parties participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the Parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

SECTION 30. COUNTERPARTS. This instrument may be executed in any number of counterparts, each of which, when executed and delivered, shall constitute an original, and such counterparts together shall constitute one and the same instrument. Signature and acknowledgment pages, if any, may be detached from the counterparts and attached to a single copy of this document to physically form one document.

SECTION 31. COMPLIANCE WITH SECTION 20.055, FLORIDA STATUTES. The Contractor agrees to comply with Section 20.055(5), *Florida Statutes*, to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant such section and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), *Florida Statutes*.

SECTION 32. TERM. This The initial term of this Agreement commences on October 1, 2022, and continues until September 30, 2023 ("**Initial Term**"), unless terminated earlier by either party in accordance with the provisions of this Agreement. This Agreement shall automatically

renew for additional one-year terms ("**Renewal Terms**"), unless terminated pursuant to its terms. The Contractor acknowledges that the prices of this Agreement are firm, and that the Contractor may change the prices only with the District's written consent, as evidenced by a vote of the District's Board of Supervisors. The District will consider price adjustments each twelve (12) month period to compensate for market conditions and the planned workload of the District to be performed during the next twelve (12) month period. Evidence of price or fee adjustments will be approved by the Board in its adopted or amended Fiscal Year Budget.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the Parties hereto have signed and sealed this Agreement on the day and year first written above.

Attest:

**SAMPSON CREEK COMMUNITY
DEVELOPMENT DISTRICT**

DocuSigned by:
Daniel Laughlin
B48FC211DC1144D...

DocuSigned by:
Robert Sevestre
9724814CA626446...

Secretary / Assistant Secretary

By: Robert Sevestre

Board of Supervisors

Its: Chairman

Board of Supervisors

Print Name: Daniel Laughlin

RIVERSIDE MANAGEMENT SERVICES, INC.

Alison Mossing

By: *Darrin Mossing*

Witness

Print: Darrin Mossing

Its: President

Alison Mossing

Print Name of Witness

Exhibit "A": Scope of Services
Exhibit "B": Schedule of Fees

Exhibit “A”: Scope of Services

STANDARD ON-GOING SERVICES (“SERVICES”): These services will be provided on a recurring basis and are commonly referred to as the basic services necessary for the normal and routine functioning of the District Amenity Center management.

1. AMENITY MANAGEMENT:

Onsite staffing levels consisting of One (1) full-time employee “(Amenity Manager)” of Contractor to meet the current staffing level requirements to include:

- Serves as a key member reporting to the Community Development District Board of Supervisors and attends all District meetings.
- Primary area of responsibility will be management of District owned amenities and recreational facilities, to include the planning and execution of special events, programming of resident services, seasonal camps, and facility rentals.
- Amenity Manager will provide a monthly report for inclusion in the monthly Board of Supervisors agenda package. The report will include a detailed account of Amenity Complex future projects, special events, camps, and future planned events.
- Respond to all resident questions and concerns regarding the District in a timely and professional manner.
- Maintain a professional relationship with all residents, welcoming and educating new homeowners, issuing access cards, updating resident information, monitoring facility rentals.
- Inventory cleaning products, paper products, office and first aid supplies.
- Coordinate, organize and promote various community events.
- Update and maintain District communications platforms, to include the community website, Smart phone/tablet apps, marquee board, e-blasts.
- Maintain access control system and resident card data.
- Manage District contracts related to the Amenity Center Complex, to include pool maintenance, janitorial, pest control, lifeguards, communications, cable television and fitness equipment preventative maintenance to ensure they are in compliance with contract specifications.
- Responsible for following up on any issues or requests directed by the Board.
- Will obtain at least three (3) cost estimates, when possible, for improvements within Amenity Complex, and shall be included in the agenda packets.
- Provide recommendations for annual budget, policies and procedures, and community

Exhibit “A”: Scope of Services

events.

- Interface with vendors for repairs and purchases, billing, and approval of invoices for payments for goods and services related to specific areas of responsibility.
- Hires and trains all seasonal counselors/volunteers.
- Interactions regarding budgeting, policy recommendations and enforcement, maintenance recommendations, community event recommendations, coordination and communication with the Board of Supervisors and others.
- Provide input for any security issues within the Amenity Center Complex to the Field Operations Manager.
- Schedule and maintain reservation calendars for private and special events. Scheduling the reservations of soccer field and basketball courts.
- Conduct hourly rounds of the clubhouse, gym, pool deck, playgrounds, tennis courts to monitor usage, cleanliness, and any other items that should be reported to the District Manager and Board of Supervisors
- Register golf carts and monitor inappropriate or dangerous usage of carts
- Schedule food trucks and engage usage
- Plan, staff, and run a 9-week children’s summer camp including field trips, etc.
- Attend monthly Board of Supervisors meetings

Onsite staffing levels consisting of part-time employee(s) “(Assistant Amenity Manager)” of Contractor to meet the current staffing level requirements to include:

- Professionally address all resident questions, concerns, and comments regarding the District.
- Maintain a professional relationship with all residents, issuing access cards, updating resident information and monitoring facility usage and rentals.
- Educate staff members, lifeguards and residents on District Policies and Procedures.
- Enforce all District Policies
- Inspect and document the Amenity Center Complex for lighting, trash removal, pest control, signage and fencing for necessary maintenance.
- Concentrated on the safety and cleanliness of the facilities to minimize potential hazards and accidents. Will adhere to all legal, health and sanitation codes and complete necessary tasks to keep the facility clean and safe.

Exhibit “A”: Scope of Services

- Stock cleaning products, paper products, office, restroom and first aid supplies as needed.
- Assist with Community Events and any Facility Rentals
- Monitor lifeguards and gate monitors.
- Assist Amenity and Recreation Manager as needed.
- Conduct hourly rounds of the clubhouse, gym, pool deck, playgrounds, tennis courts to monitor usage, cleanliness, and any other items that should be reported to the Amenity Center
- Manager, District Manager and Board of Supervisors.
- Maintain training and familiarity at facility to be able to provide coverage if the Amenity Center Manager is out of office for illness, PTO or resignation.
- Provide assistance and support to the Amenity Center Manager during the 9-week summer camp
- Hold a leadership role in the summer camp program – planning, hiring, ordering camp supplies, and organizing of the camp closet
- The Assistant Amenity Manager shall have the responsibilities of overseeing all the first-class amenity facility and providing the highest quality of customer services.
- Our proposal is structured to provide an experienced, professional part-time Facility Assistant on a year-round basis. The staffing schedule is variable and will be adjusted based upon the needs of District and their scheduled events and/or staff vacation/holiday coverage needs.

2. FIELD OPERATIONS MANAGEMENT:

The following is the scope of work performed for Field Operations Management based upon three (3) days per week:

- Provide oversight of the landscape maintenance contractor.
- Provide oversight of the lake maintenance contractor.
- Provide oversight of all other maintenance contractors such as security, outside pest control, tree services, sidewalk repairs, road maintenance, FPL, site inspections, etc.
- Periodically inspect lakes, outfall-structures for needed maintenance, issues, and repairs.
- Oversee the Bermuda common area grasses along the golf course at amenity center area.

Exhibit "A": Scope of Services

- Maintain and monitor the field operations Board of supervisors adopted annual budget.
- Conduct onsite meetings with CDD service providers.
- Monitor all CDD field related utility accounts.
- Provide Operations Memorandum for field related activity to Board of Supervisors monthly agenda package one week prior to scheduled CDD meeting.
- Attend all District Board of Supervisor meeting with representation of CDD management activities.
- Receive and respond to resident emails, phone calls pertaining to CDD property related issues.
- Prepare an Emergency Action Plan for significant weather events.
- Forecast and document a plan for future district infrastructure needs.
- Oversee & assist maintenance personnel with CDD projects on site. (Trash pickup on CDD common areas, parking lots, sports fields & courts, along roadways, lake banks & along fences)
- Trash receptacles emptied and trash bags replaced.
- Provide oversight, proposals if needed of future capital projects.
- Maintain all the entry monuments and CDD signage, to include outside contracting for repairs and pressure-washing as needed.
- Inspect & maintain all sunshade structures & sails, to include outside contracting for repairs & pressure washing as needed.
- Perform lighting inspections for all district owned interior and exterior lighting.
- Field Operation manager to work cohesively with Amenity Manager to obtain efficiency and effectiveness.
- Inspect, maintain playground equipment to safe standards, provide proposals for repairs if needed.
- Monitor all gates and doors for proper operating conditions.
- Maintain pool decks, pool slide, outdoor pool furniture, obtain proposal for services and repair as needed.
- Maintain & keep building free of cob & spider webs and other debris around amenity, pools and tennis courts.

Exhibit “A”: Scope of Services

- Replace HVAC filters as needed.
- Complete minor touchup of paint and wall repairs as needed.
- Maintain an aesthetically pleasing CDD community as possible within budget & approvals.

3. PREVENTATIVE MAINTENANCE AND REPAIR SERVICES:

- To assist the Field Operations Manager on an as needed basis
- Pick up debris in and around all District owned facilities, including walkways, fields, courts, entryways, roadways, pool deck amenity Center and common areas
- Clean and maintain all features associated with the athletic fields and sport courts including nets, fencing, windscreens, playing surfaces, etc.
- Replace trash can liners weekly throughout the District
- Tasks as assigned by Facility Manager and/or Field Operations Manager
- Prepped tennis courts prior to tournament/matches
- Pressure wash Amenity Facility as needed (based upon separate proposal)

4. ADDITIONAL SERVICES:

All other requested items not specifically denoted in Exhibit “A” or Exhibit “B” will be subject to either a flat rate proposal or an hourly rate proposal to the District.

Contractor Services	Fiscal Year 2023 Fees *	Fiscal Year 2024 Fees **
Amenity Management: <ul style="list-style-type: none"> • The Amenity Manager position is an onsite full-time position. 	\$72,064	\$76,387
Assistant Amenity Management: <ul style="list-style-type: none"> • The Assistant Amenity Manager is an onsite part-time position. • The hours and days of service will be at the discretion of the Amenity Manager in order to meet to highest levels of service that is expected by the community and Board of Supervisors. • Amounts in excess of the annual adopted budget will require Board of Supervisors approval. 	\$25.00 / Hour (\$30,672 Approved Budget Amount)	\$26.50 / Hour (\$32,206 Approved Budget Amount)
Field Operations Management – October 1, 2022, to December 31, 2022 <ul style="list-style-type: none"> • The Field Operations Manager is an onsite full-time position. • The hours and days of service will be scheduled to meet the highest levels of service that is expected by the community and Board of Supervisors. 	\$18,750 (25% of the \$75,000 Approved Budget Amount)	Not Applicable
Field Operations Management – Starting January 1, 2023 <ul style="list-style-type: none"> • The Field Operations Manager is an onsite part-time position. • The hours and days of service will be scheduled to meet the highest levels of service that is expected by the community and Board of Supervisors. 	\$33,750 (75% of the \$45,000 Approved Budget Amount)	\$47,700 (Full Fiscal Year)
Preventative Maintenance and Repair Services: <ul style="list-style-type: none"> • The Maintenance Technician is an onsite part-time position. • The hours and days of service will be scheduled at the direction of the Amenity Manager in coordination with the District Manager. • Vehicle Mileage will be reimbursed at the current Statutory Reimbursement Rates • A proposal may be submitted for pre-approval for larger- scope projects. 	\$35.00 / Hour	\$40.00 / Hour

Exhibit “B”: – Schedule of Fees

Contractor Services	Fiscal Year 2023 Fees *	Fiscal Year 2024 Fees **
Additional Services: <ul style="list-style-type: none"> All other requested items not specifically denoted in Exhibit “A” or Exhibit “B” will be subject to either a flat rate proposal or an hourly rate proposal to the District. 	To Be Negotiated	To Be Negotiated
Amenity Management and Field Operations Management: <ul style="list-style-type: none"> Will be billed monthly in equal parts. 		
Assistant Amenity Management and Preventative Maintenance and Repair Services: <ul style="list-style-type: none"> Will include supporting detail itemizing or explaining the variable nature of the hours or expenses included on the invoice. 		
Out of Pocket Expenses: <ul style="list-style-type: none"> Written pre-approval from the District Manager or District must be included for any expenses over \$500.00 a month. 		
<p>* Fees reflect the Adopted Budget for services For Fiscal Year 2023 with dates effective October 1st, 2022, through September 30th, 2023.</p> <p>** Fees reflect the Proposed Budget for services For Fiscal Year 2024 with dates effective October 1st, 2023, through September 30th, 2024.</p>		

SIXTH ORDER OF BUSINESS

Approved Budget
Fiscal Year 2024

Sampson Creek Community
Development District

August 17, 2023



Sampson Creek

Community Development District

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Sampson Creek

General Fund

Community Development District

Description	Adopted Budget FY 2023	Actual Thru 7/31/23	Projected Next 2 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Maintenance Assessments	\$965,283	\$970,330	\$0	\$970,330	\$1,109,669
Interest Income	\$75	\$14,855	\$3,128	\$17,983	\$75
Youth Programs Income	\$45,000	\$36,433	\$8,567	\$45,000	\$45,000
Clubhouse Income	\$250	\$3,235	\$0	\$3,235	\$250
Carryforward Surplus	\$145,385	\$300,493	\$0	\$300,493	\$163,315
TOTAL REVENUES	\$1,155,993	\$1,325,346	\$11,695	\$1,337,041	\$1,318,310
Expenditures					
<u>Administrative</u>					
Supervisor Fees	\$12,000	\$9,600	\$2,000	\$11,600	\$12,000
FICA Expense	\$918	\$734	\$153	\$887	\$918
Engineering	\$15,000	\$8,440	\$2,813	\$11,254	\$15,000
Dissemination	\$2,000	\$1,667	\$333	\$2,000	\$2,120
Arbitrage	\$1,200	\$600	\$600	\$1,200	\$1,200
Assessment Roll	\$5,000	\$5,000	\$0	\$5,000	\$5,300
Attorney	\$30,000	\$18,085	\$6,028	\$24,114	\$30,000
Annual Audit	\$3,715	\$0	\$3,715	\$3,715	\$3,715
Trustee Fees	\$8,750	\$8,405	\$0	\$8,405	\$8,500
Management Fees	\$59,100	\$49,250	\$9,850	\$59,100	\$62,600
Information Technology	\$1,000	\$833	\$167	\$1,000	\$1,060
Telephone	\$400	\$467	\$93	\$560	\$400
Postage	\$500	\$818	\$164	\$982	\$500
Printing & Binding	\$1,000	\$914	\$183	\$1,096	\$500
Insurance	\$10,351	\$9,273	\$0	\$9,273	\$10,200
Legal Advertising	\$1,350	\$607	\$500	\$1,107	\$1,350
Other Current Charges	\$1,500	\$548	\$110	\$658	\$1,500
Office Supplies	\$100	\$258	\$52	\$309	\$100
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
TOTAL ADMINISTRATIVE	\$154,059	\$115,674	\$26,761	\$142,434	\$157,138
<u>Field</u>					
Field Operation Manager	\$78,750	\$45,000	\$7,500	\$52,500	\$47,700
Landscape Maintenance (Brightview Landscape)	\$104,088	\$127,195	\$25,154	\$152,349	\$158,472
Landscape Maintenance (St Johns Golf)	\$65,000	\$53,479	\$10,513	\$63,992	\$65,000
Landscape Maintenance Contingency	\$52,000	\$46,757	\$5,243	\$52,000	\$52,000
Lake Maintenance	\$27,360	\$27,151	\$4,560	\$31,711	\$30,000
Amenities and Recreation Management	\$72,064	\$60,053	\$12,011	\$72,064	\$76,387
Amenities and Recreation Management-Assistant	\$30,672	\$17,289	\$3,458	\$20,747	\$32,206
Security	\$59,854	\$54,967	\$10,993	\$65,960	\$57,514
Lifeguards/Pool Monitors	\$40,892	\$39,072	\$1,820	\$40,892	\$46,434
Pool Maintenance	\$35,000	\$17,527	\$3,505	\$21,033	\$35,000
Splash Pad Maintenance/Chemicals	\$6,000	\$5,000	\$1,000	\$6,000	\$6,000
Janitorial Maintenance	\$22,500	\$16,810	\$3,362	\$20,172	\$22,500
Electric	\$76,500	\$63,687	\$12,737	\$76,425	\$76,500
Water	\$16,000	\$11,869	\$2,374	\$14,242	\$16,000
Refuse Service	\$500	\$0	\$500	\$500	\$500

Sampson Creek

General Fund

Community Development District

Description	Adopted Budget FY 2023	Actual Thru 7/31/23	Projected Next 2 Months	Total Projected 9/30/23	Proposed Budget FY 2024
<i>Field - continued</i>					
Permits	\$2,000	\$575	\$1,425	\$2,000	\$2,000
Repairs & Maintenance	\$20,000	\$48,526	\$9,705	\$58,231	\$45,000
Street & Tennis Court Lighting Maintenance	\$11,000	\$4,676	\$6,324	\$11,000	\$11,000
Repairs & Replacements-Amenity Center	\$20,000	\$16,127	\$3,225	\$19,352	\$20,000
Tennis Court Maintenance	\$7,500	\$2,925	\$4,575	\$7,500	\$7,500
Supplies	\$20,000	\$22,759	\$4,552	\$27,311	\$20,000
Special Events	\$25,000	\$25,172	\$0	\$25,172	\$25,000
Holiday Decorations	\$20,000	\$11,575	\$0	\$11,575	\$15,000
Workers Compensation Insurance	\$2,000	\$0	\$0	\$0	\$2,000
Property Insurance	\$29,452	\$27,532	\$0	\$27,532	\$41,298
Telephone/Internet/Cable TV	\$12,500	\$10,277	\$2,055	\$12,332	\$12,500
Website Maintenance	\$5,040	\$3,160	\$210	\$3,370	\$5,040
Office Supplies	\$700	\$670	\$134	\$804	\$700
Contingencies	\$3,000	\$0	\$0	\$0	\$11,004
Youth Programs	\$45,000	\$33,439	\$11,561	\$45,000	\$45,000
TOTAL FIELD	\$910,372	\$793,270	\$148,497	\$941,768	\$985,255
TOTAL EXPENDITURES	\$1,064,431	\$908,944	\$175,258	\$1,084,202	\$1,142,394

Other Sources/(Uses)

Capital Reserve Transfer	(\$91,562)	(\$91,562)	\$0	(\$91,562)	(\$200,000)
Interfund Transfer-Excess/Shortage DS Revenues	\$0	\$2,038	\$0	\$2,038	\$24,084
TOTAL OTHER SOURCES AND USES	(\$91,562)	(\$89,524)	\$0	(\$89,524)	(\$175,916)
EXCESS REVENUES (EXPENDITURES)	\$0	\$326,879	(\$163,564)	\$163,315	\$0

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Net Assessment	\$965,414.03	\$965,414.03	\$965,283.04	\$965,283.04	\$1,109,669.41
Golf Course	\$13,256.58	\$13,256.58	\$13,256.58	\$13,256.58	\$14,571.70
Net to Residential	\$952,157.45	\$952,157.45	\$952,026.46	\$952,026.46	\$1,095,097.71
No. of Residential Units	799	799	799	799	799
Net Residential Unit Assessment	\$1,191.69	\$1,191.69	\$1,191.52	\$1,191.52	\$1,370.59
Gross Residential Unit Assessment	\$1,267.75	\$1,267.75	\$1,267.75	\$1,267.75	\$1,458.07
Assessment Increase per unit compared to prior FY	\$0	\$0	\$0	\$0	\$190.32

15.01%

Sampson Creek

Community Development District

Capital Projects Funds

Description	Adopted Budget FY 2023	Actual Thru 7/31/23	Projected Next 2 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Interest Income	\$500	\$1,738	\$2	\$1,740	\$500
Carry Forward Surplus	\$109,327	\$100,476	\$0	\$100,476	\$103,933
TOTAL REVENUES	\$109,827	\$102,213	\$2	\$102,216	\$104,433
Expenditures					
Repairs and Replacements	\$63,797	\$89,844	\$0	\$89,844	\$63,797
TOTAL EXPENDITURES	\$63,797	\$89,844	\$0	\$89,844	\$63,797
Other Sources/(Uses)					
Capital Reserve Transfer	\$91,562	\$91,562	\$0	\$91,562	\$200,000
TOTAL OTHER	\$91,562	\$91,562	\$0	\$91,562	\$200,000
EXCESS REVENUES	\$137,591	\$103,931	\$2	\$103,933	\$240,636

SAMPSON CREEK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2024

REVENUES:

Maintenance Assessments

The District will levy a non ad-valorem special assessment on all taxable property within the District to fund all of the General Operating Expenditures for the fiscal year.

Interest Income

The District will have all excess funds invested in a custodian account with US Bank. The amount is based upon the estimated average balance of funds available during the fiscal year.

Youth Programs Income

Income earned from hosting a summer camp, Kids Night Out, Tiny Tots Soccer, and School Days Out.

Miscellaneous Income

Income earned from Clubhouse activities.

EXPENDITURES:

Administrative:

Supervisor Fees

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon all five supervisors attending the estimated 6 meetings.

FICA Expense

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

Engineering Fees

The District's engineer will be providing general engineering services to the District including attendance and preparation for board meetings, etc.

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues. The District has contracted with Governmental Management Services, to provide this service.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2016 and 2020 Special Assessment Bonds.

Attorney

The District's legal counsel will be providing general legal services to the District, i.e., attendance and preparation for monthly meetings, review operating and maintenance contracts, etc.

SAMPSON CREEK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2024

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm.

Trustee Fees

The District issued Series 2016 Capital Improvement Revenue and Refunding Bonds and Series 2020 Capital Improvement Bonds which are held with a Trustee at US Bank. The amount of the trustee fees is based on the agreement between US Bank and the District.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services. These services are further outlined in Exhibit "A" of the Management Agreement.

Assessment Roll

Governmental Management Services serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc..

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings, etc. in a newspaper of general circulation.

Other Current Charges

Bank charges and any other miscellaneous expenses that are incurred during the year.

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

SAMPSON CREEK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2024

Maintenance:

Field Operation Manager

The District has contracted with Riverside Management Services, Inc. for the property management of Sampson Creek Community Development District. Their responsibilities include supervising contracted vendors, coordinating of maintenance repairs and replacement of District grounds, buildings and roads, and to review/approve all related invoices.

Landscape Maintenance

The District has contracted with Brightview Landscape to provide landscaping and irrigation maintenance services to all the common areas within the District. St. Johns Golf Management will provide maintenance of all Bermuda turf areas.

<u>Description</u>	<u>Monthly</u>	<u>Annually</u>
Brightview Landscape	\$13,206	\$158,472
St. Johns Golf Club	\$5,417	\$65,000
Contingency		<u>\$52,000</u>
Total		\$275,472

Lake Maintenance

The District has a contract with Lake Doctors who provide monthly water management services to all the lakes throughout the District.

<u>Description</u>	<u>Monthly</u>	<u>Annually</u>
Lake Doctors	\$2,500	\$30,000

Amenities and Recreation Management

The District has contracted with Riverside Management Services for providing a full-time Recreational Director, who coordinates special events and youth programs for the District and manages use of the recreational facilities. Included in this line is also a part-time facility assistant.

Security

Security Alarm services of the clubhouse provided by Certified Security Systems. Also included are the costs for St. Johns Sheriff's Office patrol and Central Security Agency.

Lifeguards and Pool Monitors

Cost to provide lifeguard services and pool monitors during the pool operation season from ASG/Vesta.

Pool Maintenance

The District currently has a contract with C Buss Enterprises for pool cleaning, water testing, treatment, checking chemicals and back washing of the Amenity Center pool.

Splash Pad Maintenance/Chemicals

The cost to maintain the newly built splash pad.

Janitorial Maintenance

Weekly cleaning of the clubhouse.

SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2024

Electric

The cost of electricity for Sampson Creek CDD for the following accounts:

Account Number	Description	Amount
08744-67061	380 St. John's Golf Drive #IRR	\$91.80
16229-99512	219 St. John's Golf Drive #Pool	\$13,189.48
19350-09421	211 St. John's Golf Drive #LITES	\$2,121.12
46974-44356	9402 Leo Maguire Pkwy #2	\$313.20
55613-33054	2125 County Road 210 W	\$1,136.76
59216-52565	205 St. John's Golf Drive	\$5,079.88
61084-35154	944 Leo Maguire Parkway #1	\$313.20
80369-00598	205 St. John's Golf Drive #Swim Club	\$8,451.64
72556-88074	Leo Maguire Parkway #Streetlights	\$31,755.68
33381-88364	1574 Drury Court #1	\$8,895.52
	Contingency	\$5,151.72
TOTAL		\$76,500.00

Water/Sewer

Cost of water/sewer from JEA for the following accounts:

Account Number	Description	Amount
8274324200	380 St. John's Golf Drive #IRR	\$10,406.75
1487324200	Eagle Point Drive #IRR	\$4,618.25
	Contingency	\$975.00
TOTAL		\$16,000.00

Refuse

This item includes the cost of garbage disposal for the District.

Permits

Pool permit fees from the St. Johns County Health Department.

Repairs and Maintenance

Unscheduled repairs and maintenance to the District's Facilities throughout the community.

Street & Tennis Court Lighting Maintenance

Represents costs associated with repairs and replacement of district street lights, tennis court lights and other facility lighting.

SAMPSON CREEK

COMMUNITY DEVELOPMENT DISTRICT

GENERAL FUND BUDGET
FISCAL YEAR 2024

Repairs and Replacements-Amenity Center

Represents costs associated with repairs and replacement for the Amenity Center.

Tennis Court Maintenance

Represents costs associated with repairs of the tennis courts.

Lighting Repairs and Maintenance

Represents costs associated with repairs of the lighting throughout the District.

Supplies

Miscellaneous supplies needed for the Clubhouse.

Special Events

Monthly events and organized functions the District provides for all residents.

Property Insurance

The District's Property Insurance policy is with Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Telephone/Internet/Cable Television

The District has contracted with Comcast to provide telephone, internet, and cable connectivity services and communications.

Website Maintenance

The monthly website maintenance provided by Unicorn Web Development and Constant Contact application fees for community communications via e-blasts and surveys.

Office Supplies

Miscellaneous office supplies.

Contingencies

A contingency for any unanticipated and unscheduled cost to the District.

Capital Outlay

Represents any minor capital expenditures the District may need to make during the Fiscal Year.

Capital Reserve

Money set aside for future replacements of capital related items.

Youth Programs

Costs associated with Youth Programs to include staffing, field trips, and user fees and meals. The program is fully self-supporting and funded by user fees.

Sampson Creek

Community Development District

Debt Service Fund

Series 2016 Capital Improvement Revenue and Refunding Bonds

Description	Adopted Budget FY 2023	Actual Thru 7/31/23	Projected Next 2 Months	Total Projected 9/30/23	Proposed Budget FY 2024
Revenues					
Special Assessments - Levy ⁽¹⁾	\$552,515	\$555,314	\$0	\$555,314	\$552,515
Interest Income	\$25	\$14,127	\$2,825	\$16,952	\$2,500
Carry Forward Surplus ⁽²⁾	\$76,146	\$80,870	\$0	\$80,870	\$98,806
TOTAL REVENUES	\$628,686	\$650,311	\$2,825	\$653,136	\$653,820
Expenditures					
<u>Series 2016</u>					
Interest - 11/01	\$76,146	\$76,146	\$0	\$76,146	\$71,896
Interest - 05/01	\$76,146	\$76,146	\$0	\$76,146	\$71,896
Principal - 05/01	\$400,000	\$400,000	\$0	\$400,000	\$410,000
TOTAL EXPENDITURES	\$552,293	\$552,293	\$0	\$552,293	\$553,793
Other Sources/(Uses)					
Interfund Transfer In / (Out)-GF ⁽³⁾	\$105	(\$2,038)	\$0	(\$2,038)	(\$24,084)
TOTAL OTHER	\$105	(\$2,038)	\$0	(\$2,038)	(\$24,084)
EXCESS REVENUES	\$76,498	\$95,980	\$2,825	\$98,806	\$75,944

11/24 Interest Expense \$67,028

Lot Size	Unit Count	Per Unit	Per Unit	Total	Total
		2016-1	2016-2	2016-1	2016-2
55'	48	\$488.52	\$41.34	\$23,448.96	\$1,984.32
65'	34	\$524.74	\$48.85	\$17,841.16	\$1,660.90
75'	43	\$577.72	\$56.37	\$24,841.96	\$2,423.91
85'	37	\$633.26	\$63.89	\$23,430.62	\$2,363.93
100'	56	\$796.11	\$75.16	\$44,582.16	\$4,208.96
100'	1	\$0.00	\$75.16	\$0.00	\$75.16
Golf Course	1	\$15,244.79	\$751.61	\$15,244.79	\$751.61
Total	220			\$149,389.65	\$13,468.79
Lot Size	Unit Count	Per Unit	Per Unit	Total	Total
		2016-1	2016-2	2016-1	2016-2
55'	96	\$540.78	\$41.34	\$51,914.88	\$3,968.64
65'	160	\$579.30	\$48.85	\$92,688.00	\$7,816.00
65'	1	\$0.00	\$48.85	\$0.00	\$48.85
75'	232	\$636.88	\$56.37	\$147,756.16	\$13,077.84
85'	75	\$698.40	\$63.89	\$52,380.00	\$4,791.75
100'	16	\$875.73	\$75.16	\$14,011.68	\$1,202.56
Total	580			\$358,750.72	\$30,905.64

Net Assessment	\$552,515
Plus Collection Fees (6%)	\$35,267
Gross Assessment	\$587,782

⁽¹⁾ Net Amount Assessed.

⁽²⁾ Carry forward surplus is net of the reserve requirement.

⁽³⁾ Excess funds in the 2016 Revenue account after November 1st get transferred to the general fund.

Sampson Creek

Community Development District

Series 2016 Capital Improvement Revenue and Refunding Bonds

AMORTIZATION SCHEDULE

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
05/01/23	\$ 5,430,000.00	\$ 400,000.00	\$ 76,146.25	\$ -
11/01/23	\$ 5,030,000.00	\$ -	\$ 71,896.25	\$ 548,042.50
05/01/24	\$ 5,030,000.00	\$ 410,000.00	\$ 71,896.25	\$ -
11/01/24	\$ 4,620,000.00	\$ -	\$ 67,027.50	\$ 548,923.75
05/01/25	\$ 4,620,000.00	\$ 420,000.00	\$ 67,027.50	\$ -
11/01/25	\$ 4,200,000.00	\$ -	\$ 61,987.50	\$ 549,015.00
05/01/26	\$ 4,200,000.00	\$ 430,000.00	\$ 61,987.50	\$ -
11/01/26	\$ 3,770,000.00	\$ -	\$ 56,612.50	\$ 548,600.00
05/01/27	\$ 3,770,000.00	\$ 440,000.00	\$ 56,612.50	\$ -
11/01/27	\$ 3,330,000.00	\$ -	\$ 50,837.50	\$ 547,450.00
05/01/28	\$ 3,330,000.00	\$ 455,000.00	\$ 50,837.50	\$ -
11/01/28	\$ 2,875,000.00	\$ -	\$ 44,012.50	\$ 549,850.00
05/01/29	\$ 2,875,000.00	\$ 470,000.00	\$ 44,012.50	\$ -
11/01/29	\$ 2,405,000.00	\$ -	\$ 36,962.50	\$ 550,975.00
05/01/30	\$ 2,405,000.00	\$ 485,000.00	\$ 36,962.50	\$ -
11/01/30	\$ 1,920,000.00	\$ -	\$ 29,687.50	\$ 551,650.00
05/01/31	\$ 1,920,000.00	\$ 500,000.00	\$ 29,687.50	\$ -
11/01/31	\$ 1,420,000.00	\$ -	\$ 22,187.50	\$ 551,875.00
05/01/32	\$ 1,420,000.00	\$ 460,000.00	\$ 22,187.50	\$ -
11/01/32	\$ 960,000.00	\$ -	\$ 15,000.00	\$ 497,187.50
05/01/33	\$ 960,000.00	\$ 475,000.00	\$ 15,000.00	\$ -
11/01/33	\$ 485,000.00	\$ -	\$ 7,578.13	\$ 497,578.13
05/01/34	\$ 485,000.00	\$ 485,000.00	\$ 7,578.13	\$ 492,578.13
		\$ 5,430,000.00	\$ 1,003,725.00	\$ 6,433,725.00

Sampson Creek

Community Development District

Debt Service Fund

Series 2020 Capital Improvement Revenue Bonds

Description	Adopted Budget FY 2023	Actual Thru 7/31/23	Projected Next 2 Months	Total Projected 9/30/23	Proposed Budget FY 2023
Revenues					
Special Assessments - Levy ⁽¹⁾	\$73,780	\$74,156	\$0	\$74,156	\$73,780
Interest Income	\$0	\$4,936	\$987	\$5,923	\$750
Carry Forward Surplus ⁽²⁾	\$33,214	\$34,584	\$0	\$34,584	\$41,000
TOTAL REVENUES	\$106,995	\$113,676	\$987	\$114,663	\$115,530
Expenditures					
Series 2020					
Interest - 11/01	\$31,831	\$31,831	\$0	\$31,831	\$31,713
Interest - 05/01	\$31,831	\$31,831	\$0	\$31,831	\$31,713
Principal - 05/01	\$10,000	\$10,000	\$0	\$10,000	\$10,000
TOTAL EXPENDITURES	\$73,663	\$73,663	\$0	\$73,663	\$73,425
EXCESS REVENUES	\$33,332	\$40,013	\$987	\$41,000	\$42,105

11/24 Interest Expense \$31,594

Assessments per unit for FY 2023-2024:

Lot Size	Unit Count	Per Unit 2020-1	Total 2020-1
55'	48	\$73	\$3,510
65'	34	\$86	\$2,938
75'	43	\$100	\$4,288
85'	37	\$113	\$4,181
100'	57	\$133	\$7,578
Golf Course	1	\$1,329	\$1,329
Total	220		\$23,823.26

Lot Size	Unit Count	Per Unit 2020-2	Total 2020-2
55'	96	\$73	\$7,020
65'	161	\$86	\$13,912
75'	232	\$100	\$23,133
85'	75	\$113	\$8,475
100'	16	\$133	\$2,127
Total	580		\$54,666

Net Assessment	\$73,780
Plus Collection Fees (6%)	\$4,709
Gross Assessment	\$78,490

⁽¹⁾ Net Amount Assessed.

⁽²⁾ Carry forward surplus is net of the reserve requirement.

Sampson Creek

Community Development District

Amortization Schedule

Series 2020, Capital Improvement Revenue Bonds

<u>DATE</u>	<u>BALANCE</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
05/01/23	\$ 2,500,000	\$ 10,000.00	\$ 31,831.25	\$ -
11/01/23	\$ 2,490,000	\$ -	\$ 31,712.50	\$ 73,543.75
05/01/24	\$ 2,490,000	\$ 10,000.00	\$ 31,712.50	\$ -
11/01/24	\$ 2,480,000	\$ -	\$ 31,593.75	\$ 73,306.25
05/01/25	\$ 2,480,000	\$ 10,000.00	\$ 31,593.75	\$ -
11/01/25	\$ 2,470,000	\$ -	\$ 31,475.00	\$ 73,068.75
05/01/26	\$ 2,470,000	\$ 10,000.00	\$ 31,475.00	\$ -
11/01/26	\$ 2,460,000	\$ -	\$ 31,356.25	\$ 72,831.25
05/01/27	\$ 2,460,000	\$ 10,000.00	\$ 31,356.25	\$ -
11/01/27	\$ 2,450,000	\$ -	\$ 31,237.50	\$ 72,593.75
05/01/28	\$ 2,450,000	\$ 10,000.00	\$ 31,237.50	\$ -
11/01/28	\$ 2,440,000	\$ -	\$ 31,118.75	\$ 72,356.25
05/01/29	\$ 2,440,000	\$ 10,000.00	\$ 31,118.75	\$ -
11/01/29	\$ 2,430,000	\$ -	\$ 31,000.00	\$ 72,118.75
05/01/30	\$ 2,430,000	\$ 10,000.00	\$ 31,000.00	\$ -
11/01/30	\$ 2,420,000	\$ -	\$ 30,881.25	\$ 71,881.25
05/01/31	\$ 2,420,000	\$ 10,000.00	\$ 30,881.25	\$ -
11/01/31	\$ 2,410,000	\$ -	\$ 30,762.50	\$ 71,643.75
05/01/32	\$ 2,410,000	\$ 60,000.00	\$ 30,762.50	\$ -
11/01/32	\$ 2,350,000	\$ -	\$ 30,050.00	\$ 120,812.50
05/01/33	\$ 2,350,000	\$ 65,000.00	\$ 30,050.00	\$ -
11/01/33	\$ 2,285,000	\$ -	\$ 29,278.13	\$ 124,328.13
05/01/34	\$ 2,285,000	\$ 270,000.00	\$ 29,278.13	\$ -
11/01/34	\$ 2,015,000	\$ -	\$ 26,071.88	\$ 325,350.00
05/01/35	\$ 2,015,000	\$ 300,000.00	\$ 26,071.88	\$ -
11/01/35	\$ 1,715,000	\$ -	\$ 22,509.38	\$ 348,581.25
05/01/36	\$ 1,715,000	\$ 305,000.00	\$ 22,509.38	\$ -
11/01/36	\$ 1,410,000	\$ -	\$ 18,506.25	\$ 346,015.63
05/01/37	\$ 1,410,000	\$ 315,000.00	\$ 18,506.25	\$ -
11/01/37	\$ 1,095,000	\$ -	\$ 14,371.88	\$ 347,878.13
05/01/38	\$ 1,095,000	\$ 320,000.00	\$ 14,371.88	\$ -
11/01/38	\$ 775,000	\$ -	\$ 10,171.88	\$ 344,543.75
05/01/39	\$ 775,000	\$ 330,000.00	\$ 10,171.88	\$ -
11/01/39	\$ 445,000	\$ -	\$ 5,840.63	\$ 346,012.50
05/01/40	\$ 445,000	\$ 445,000.00	\$ 5,840.63	\$ 450,840.63
<u>Total</u>		<u>\$ 2,500,000</u>	<u>\$ 907,706.25</u>	<u>\$ 3,407,706.25</u>

A.

RESOLUTION 2023-04

THE ANNUAL APPROPRIATION RESOLUTION OF THE SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2023, submitted to the Board of Supervisors (“**Board**”) of the Sampson Creek Community Development District (“**District**”) proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2023 and ending September 30, 2024 (“**Fiscal Year 2023/2024**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit A**, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* (“**Adopted Budget**”), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District’s Local Records Office and identified as “The Budget for the Sampson Creek Community Development District for the Fiscal Year Ending September 30, 2024.”
- d. The Adopted Budget shall be posted by the District Manager on the District’s official website within thirty (30) days after adoption and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2023/2024, the sum of \$_____ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
DEBT SERVICE FUND – SERIES 2016	\$_____
DEBT SERVICE FUND – SERIES 2020	\$_____
TOTAL ALL FUNDS	\$_____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2023/2024, or within 60 days following the end of the Fiscal Year 2023/2024, may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if

the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.

- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District’s website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 17TH DAY OF AUGUST, 2023.

ATTEST:

**SAMPSON CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chair/Vice Chair, Board of Supervisors

Exhibit A: Fiscal Year 2023/2024 Budget

Exhibit A

Fiscal Year 2023/2024 Budget

B.

RESOLUTION 2023-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2023/2024; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Sampson Creek Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in St. Johns County, Florida ("**County**"); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors ("**Board**") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("**Adopted Budget**") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("**Fiscal Year 2023/2024**"), attached hereto as **Exhibit "A"** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2023/2024; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Sampson Creek Community Development District (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B”** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE
SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits “A” and “B,”** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits “A” and “B.”** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as

Exhibit "B," is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 17th day of August, 2023.

ATTEST:

**SAMPSON CREEK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chair / Vice Chair, Board of Supervisors

Exhibit A: Budget

Exhibit B: Assessment Roll

Exhibit A
Budget

Exhibit B
Assessment Roll

EIGHTH ORDER OF BUSINESS

A.



The Lake Doctors, Inc.
Aquatic Management Services

Jacksonville Branch
11621 Columbia Park Drive West
Jacksonville, Florida 32258
904-262-5500
Jacksonville@lakedoctors.com
www.lakedoctors.com

July 17, 2023

Mr. Marc J. Rousseau
Operation Manager
Sampson Creek Community Development District
219 St. John's Golf Drive
St. Augustine, Florida 32092

Dear Marc:

Your current Lake Doctors, Inc. Water Management Agreement for **Sampson Creek Community Development District** is due for renewal on October 1, 2023. Based on your request, we are pleased to provide you with the budget amount. Due to the rising costs of professionally managing your account, including aquatic products, vehicles, equipment, insurance and supplies, we would like to ask for a modest adjustment to your monthly investment amount, from **\$2,280.00/per month to \$2,360.00/per month.**

If you have any questions or concerns regarding your Lake Doctors Water Management Program, please feel free to give me a call at (904)626-0287 or contact me by email at mark.seymour@lakedoctors.com.

To assure continuous and uninterrupted service, kindly return a copy of an executed agreement or approval to continue by September 15, 2023.

As always, we will continue to focus upon fully satisfying your water management needs by providing excellent, quality service, quick response to questions or problems and deep concern for the health of your pond, lake or waterway.

We at The Lake Doctors very much appreciate your current business and look forward to continuing to work with you to keep your waterways in excellent condition.

Sincerely,

Mark A. Seymour
Sales Manager

MAS/707136

B.

Company	Cost <i>(includes acrylic crack filler)</i>	Enhanced Repairs	Fiberglass Crack Repair (2)	Riteway Poly Crack Filler (1)	Pickleball Lines <i>(Addl cost)</i>	1 Set Net Posts	Warranty <i>(Labor & Materials)</i>
Sport Surfaces	\$29,950.00		\$7,500.00		\$3,000.00	\$500.00	1 Year
Pro Court Surfacing	\$30,000.00		\$6,000.00		\$600.00 each court	450.00	1 Year
Court Surfaces	\$34,200.00		5,000.00	\$9,500.00	\$3,000.00	\$1,250.00	1 Year

UPDATE***

As of this date, Pro Court Surfaces is scheduling for the middle to the end of September. Due to a possible scheduling conflict with the women's tennis club, Pro Court Surfaces can resurface the four courts the first full week in November beginning on the week of the sixth. The resurfacing project should take two weeks to complete, weather dependent.

((see tennis schedule attached))

1. Riteway is a three-layer membrane process that is used to span and cover the cracks. It is sanded and painted afterwards so it is not visible. There is a 2-year warranty for cracks treated with Riteway.
2. The fiberglass strips are covered under the guarantee / warranty stated on the quote. Like the complete membrane, we should not ever see them again. The cracks will always be under the acrylic surfacing material. As long as we keep up with the standard resurfacing interval of every 5-6 years, I don't expect to have any issues with delamination of the fiberglass.

SJGCC 2023-2024 Match Season

League Home Matches

updated 8/3/23 (bb)

C League A League B League

HOME matches A1, B, C
HOME matches A2

Aug-23	Mon	Tues	Wed	Thurs	Fri
			1	2	3
	7	8	9	10	11
	14	15	16	17	18
	21	22	23	24	25
	28	29	30	31	1

Sep-23	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

Oct-23	2	3	4	5	6
	9	10	11	12	13
	16	17	18	19	20
	23	24	25	26	27
	30	31	1	2	3

Nov-23	6	7	8	9	10
	13	14	15	16	17
	20	21	22	23	24
	27	28	29	30	1

Dec-23	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

Jan-24	1	2	3	4	5
	8	9	10	11	12
	15	16	17	18	19
	22	23	24	25	26
	29	30	31	1	2

Feb-24	5	6	7	8	9
	12	13	14	15	16
	19	20	21	22	23
	26	27	28	29	1

Mar-24	4	5	6	7	8
	11	12	13	14	15
	18	19	20	21	22
	25	26	27	28	29

Apr-24	1	2	3	4	5
	8	9	10	11	12



May 3, 2023

Att: Marc Rousseau
St. Johns Golf and CC
219 St. Johns Golf Dr.
St. Aug., Fl. 32092

Please call 800-331-1723 or send email to info@courtsurfacesfla.com should you have any questions.

Following are the specifications and separate prices to resurface four existing tennis courts and two basketball courts at St. Johns Golf and CC. Four tennis courts will be priced with one set of pickleball lines on each court utilizing the tennis net for play as Add-On option below. This quote includes general crack filling repairs and patching birdbath areas on courts. Courts have some severe cracks that RiteWay is priced below as Add-On option. Access to court is good. Water available.

Scope of Work
Resurface – Four Tennis Courts
Asphalt (240' x 120') 28,800 sq ft

1. **Mobilization to site**
2. **Prep** - Scrape the court's surface of all dirt, debris and loose material.
3. **Pressure wash courts.** Bad mildew.
4. **Sanding** - Machine sand the surface of court as necessary to smooth and repair any uneven areas.
5. **Cracks** - Apply outdoor court grade patching materials to all cracks and patch areas to bring each area flush with surrounding asphalt. This is our minimum crack treatment which will improve but not eliminate the existing cracks. The only way to guarantee cracks will not return is with RiteWay. Total measured are 800' of which we recommend 650' for RiteWay. This has been priced as an Add-On below.
6. **Patching** - Using outdoor court grade patch compounds.
 - a) One application will be made to each "birdbath". Flooding necessary. This will reduce water depth for faster drying times but may not eliminate all water ponding. **More may be visible after flooding courts.**
 - b) Cover and fill any rough areas of asphalt.
 - c) The edges of all patches will be scraped or ground smooth so that patches are not visible through the finished surface.
 - d) Light sanding on edges to smooth down.
7. **Leveling Course** - Apply one coat of sand - acrylic resurfacer mix over the entire surface of the courts with a broad squeegee according to manufacturer's recommended coverage rates.



- 8. **Texture and Finish Courses** - Apply two successive coats of outdoor court grade filler coat (sand-filled acrylic color coating) to the entire area of the courts with a broad squeegee according to manufacturer's coverage rates.
- 9. **Finished colors** – Will be owner's choice of any two manufacturer's standard colors. Colors are light green borders and blue centers.
- 10. **Lines** – Paint four (4) sets of regulation two-inch-wide white playing lines for Tennis. One set of pickleball lines for each court priced as Add-On below.
- 11. **Clean-up** - Remove all excess materials and debris from the job after completion of the work.

Pricing
Resurface – Four Tennis Courts
Asphalt (240' x 120') 28,800 sq ft

The total price for the above outlined work is **\$34,200.00**, payable in two draws.

First Draw: Due upon acceptance	\$ 17,100.00
Second Draw: Due upon completion of job	\$ 17,100.00

This Price is good for thirty (30) days.

ACCEPTED BY: Court Surfaces

For:	Bryan McMandon Managing Member
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By signing this proposal, the customer acknowledges they have read and accept the proposed scope of work, price and terms and conditions outlined in this quote.

Add-On #1. – Pickleball Lines – paint one set of pickleball lines on each tennis court while we are resurfacing the courts. Four total sets of pickleball lines.

Add **\$3,000.00** to the above base bid for Add-On #1. _____

Add-On #2- Apply Rite Way Crack Repair over the worst 650 linear feet of the cracks that are over 12" long or 1/ 8" wide This is a multi-layered system designed for structural cracks that will allow movement underneath the repair without breaking the surface coatings and guarantees each treated crack to not return for at least two years.

Add **\$9,500.00** to the above **tennis base bid** for Add-on #2 _____



Terms and Conditions

Scope of Work. The work covered by this proposal will be only that specifically outlined herein, and to provide a price for the work in accordance with plans, specifications and or verbally agreed description that were furnished and provided to, Court Surfaces. Any change or variance between, owner, contractors, management, plans, specifications, proposal, or work not covered will be considered as an extra and may be subject to further negotiations, agreement and pricing between both parties prior to work being done. The attached scope of work is an integral part of this proposal/contract and must be completed, signed and returned with all legal owners, property management and job information (Notice of Commencement), before final acceptance can be considered or said work can be scheduled.

Damages/Delays. Court Surfaces agrees to perform, conduct, handle and maintain a professional manner, service, and workmanship. Court Surfaces will not be held responsible for the following (a) damage or replacement to undisclosed underground utilities, cables, lines pipes, irrigation and or landscaping. These areas should be properly surveyed and marked prior to our arrival (b) Damage to property of others, nor any and all of our work caused by other parties. (c) Delays in completion caused by strikes, acts of God, labor disputes, accidents, delays of other contractors, owners, management of property, or any other parties involved, inclement weather conditions, or other contingencies beyond our control. (d) Any unsuitable subsoil condition, or the removal of any unsuitable subsoil condition such as muck, marl, clay, water, etc. or the replacements of clean fill unless specifically stated.

Permitting. Permitting, Testing, Surveys, Engineer's Drawings are not included in this proposal. If permitting is required and Owner/Authorized Agent/Management directs contractor to perform work without permitting; any fines or fees as a result of unpermitted work will be documented in writing and will be the financial responsibility of said Owner/Authorized Agent/Manager.

Warranty. All work is guaranteed against defects in materials and workmanship for one year from date of completion, subject to proper maintenance by owner.

Exception to warranty. Any of the cracks in existing court's surface and / or any new cracks/blisters may reflect through the finished surface at any time. This does not constitute a defect in materials or workmanship. Court Surfaces is responsible for "top-down" workmanship only. We are not responsible for "bottom-up" issues due to existing base material including moisture, cracking, blisters, peeling, etc.

Payment. Payments are due upon receipt unless otherwise stated in writing. Payments over 30 days past due are subject to late fees outlined below:

30 days after Completion date OF 2.5% applied to bill balance

60 days after Completion date OF 5% applied to bill balance

90 Days after Completion date OF 7% applied to bill balance

120 days after Completion date OF 10% applied to bill balance

At 90 days liens will be placed on said property and WILL NOT BE RELEASED UNTILL COMPLETE FINAL PAYMENT IS MADE AND SAID PAYMENT FUNDS HAVE CLEARED.

Failure to pay on time will result in the forfeiture of Warranty.



Work Site. Work site must be closed for the duration of the job. We recommend signage if possible. Damage done to the jobsite while work is in progress is not the responsibility of Court Surfaces and will result in an additional charge if further repairs are necessary as a result. This includes damage from outside factors including but not limited to people, pets, wildlife, vandalism etc.

Irrigation. Direct irrigation will cause damage to surfacing. It is required that any irrigation that directly contacts the court(s) be disabled for the duration of the job.

Weather. Our work schedule is weather dependent, and we will likely not be on the jobsite from 9:00 to 5:00. While we will make every effort to finish your job in a reasonable amount of time, there may be days we are not able to work due to the weather or other scheduling conflicts. Please set these expectations with all stakeholders in advance.

Landscaping. All landscaping work is the responsibility of the customer. While we will do our best to minimize our impact on the surrounding area, landscaping, grass, plants, hedges, etc may be damaged during the job. Court surfaces is not responsible for damage done to existing landscaping or adding landscaping around new construction.

Cancellation. Should customer/contractor cancel or reschedule this project after contract signature and return, before work has started, or within 24 hours of projected start date, a \$3,500.00/new construction or \$1,000.00/surfacing charge will be paid to Court Surfaces as liquidated damages (not as penalty) representing reasonable administrative expenses and interruption to Court Surfaces work schedule.

Entrance/Exit. Please note that we will take caution to try to protect concrete, asphalt or material that is used for entrance or exit points however with weight of construction equipment it is not a guarantee that damage will not occur. Court Surfaces will not be responsible for these damages. Broken areas will be a separate charge to repair or replace at a minimum per square ft. We are not responsible to damage to construction entrance or exits.

Change Orders. All Change Orders will be discussed by all parties and signed upon before changes can be made.

Digging and Setting Sleeves. Quote assumes digging and setting of sleeves will be in normal tennis spec asphalt/limerock. There will be an additional charge if we have to dig through multiple layers of asphalt or rebar or any other material that requires more time.

Remobilization. Our remobilization fee is \$1,500.00.

PRO COURT SURFACING LLC



May 25, 2023

St. Johns Golf & Country Club

205 St Johns Golf Dr,

St. Augustine, FL 32092

Marc J. Rousseau - Operations Manager (904) 803-2763 mrousseau@rmsnf.com

General Conditions: All pricing and scope of work is subject to change pending Contractors formal site visit and inspection of surface and court location.

Standards: The Contractor shall perform all work in a thorough, workmanlike manner and conform to the standards for composition court construction as prescribed by the American Sports Builders Association and the manufacturer's specifications.

Site Facilities: The Property shall provide and maintain reasonable access to the construction site; an area adjacent to the site for storage and preparation of materials; suitable power; adequate water outlets within one hundred feet of the site; and disposal of work debris.

Insurance: The Contractor shall maintain reasonable insurance coverage including, workers compensation, comprehensive liability, and property damage insurance.

Contract Price and Payment Schedule: The Customer agrees to pay the contract price listed below in progress payments. All materials shall remain the property of the Contractor until the Customer pays the Contract in full.

Successors: The terms and conditions contained herein shall apply to and bind the heirs, successors, executors, and administrators of the parties.

Attorney's Fees: In the event the Contractor pursues any of his remedies under the Mechanic's lien laws or any other laws of the State of Florida because of the Customer's failure to make payment, the prevailing party shall be awarded reasonable attorney's fees.

Provisions: Installation to commence once the surface is available and accepted by Contractor. Contractor will complete the project within reasonable limits notwithstanding delays due to weather and/or force majeure. Power and water must be made available at designated work area for installation purposes. The Court surface must have a 1% slope in one plane to guarantee proper removal of water.

Contractor's Notes: Unless otherwise stated, damaged asphalt removal and replacement not included. Contractor is not responsible for replacement of sod or other vegetation damaged gaining access to the court area for services provided. New asphalt must cure for no less than 21 days prior to acrylic surfacing system. All other work not specifically stated in this proposal is to be done by others.

PRO COURT SURFACING LLC



PROPOSAL

Pro Court Surfacing LLC, hereinafter called “Contractor,” shall furnish all materials, labor, travel, and equipment necessary for the resurfacing of one tennis court, for St. Johns Golf & Country Club, hereinafter called “Customer”, as set forth in these general conditions and specifications.

SCOPE OF WORK: (4) Tennis courts - 60’ x 120’

- Clean and power blow court as necessary to remove loose dirt and other debris.
- Float depressions holding water with a depth greater than 1/8” with acrylic patch binder to aid in proper drainage.
- Apply acrylic crack filler to open cracks as needed.
- Apply (1) coat of **ACRYTECH** or **CALIFORNIA PRODUCTS Acrylic Resurfacer** fortified with sand.
- Apply (2) coats of **ACRYTECH** or **CALIFORNIA PRODUCTS Acrylic Color** fortified with sand.
- **Color Choice:** Pad _____ Apron _____
- Mark, apply, and seal striping tape to ensure clean sharp playing lines.
- Apply line primer to ensure proper paint adhesion.
- Apply (2) coats of textured white line paint for tennis. (4) 36’ x 78’

BASE PRICE: \$30,000.00

OPTION 1: Fiberglass Membrane Strips – Add \$6,000.00

- Apply fiberglass membrane strips over all visible cracks prior to the application of acrylic resurfacer.

OPTION 2: Fiberglass Membrane - Add \$19,000.00 _____

- Apply a complete fiberglass membrane over the entire four tennis court area to prevent reflection of repaired cracks on the court surface. (1) additional coat of Acrylic Resurfacer is included to properly conceal the fiberglass membrane.

OPTION 3: Pickleball Playing Lines

- Apply pickleball playing lines, 20’ x 44’, centered on the tennis court. **Add \$600 each set (x) _____**

OPTION 4: Tennis Net Post Replacement

- Remove and replace one pair of damaged tennis net posts with internal tension system. **Add \$450.00**

TOTAL PRICE: \$ _____

Payment Schedule:

- 50% due upon execution of agreement
- Balance due upon completion

Agreed and accepted of all terms and conditions by:

Company: _____ Company: **Pro Court Surfacing LLC**

Printed Name: _____ Representative Name: **Phillip Tannoya**

Title: _____ Title: **Owner**

Signature: _____ Signature: _____



7011 Wilson Rd. West Palm Beach Fl. 33413

888-423-1120

May 24, 2023
St. Johns Golf & Country Club
205 St Johns Golf Dr
St. Augustine, FL 32092

Mr. Rousseau,

Thank you for the opportunity to bid on the resurfacing of four tennis courts at St. Johns Golf & Country Club.

Here at Sports Surfaces, we believe that the key to successful business is having the right product/service at the right time, offering the best quality for the lowest price. We are continually striving to be the most innovative, creative, service-minded company in the tennis industry.

We have over 100 years of combined experience and our highly skilled technicians are trained to perform all phases of athletic court construction, resurfacing and maintenance.

Sports Surfaces has installed top quality athletic courts right in your neighborhood and all over the world. Our Company has a long list of satisfied customers ranging from private clubs to large athletic facilities.

In addition, we carry a full line of sport court equipment, accessories, and lighting products.

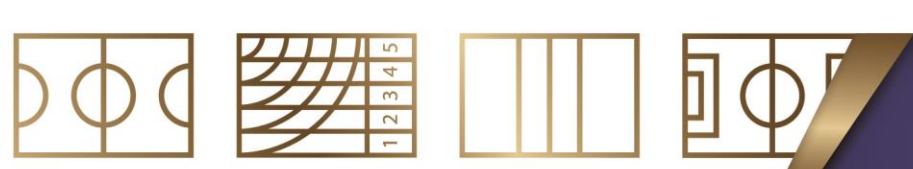
Please let us know if you have any questions or comments. For more detailed information about our services and products, please visit our web page at www.sportsurfaces.com.

We look forward to hearing from you and the possibility of doing business with you. Our reputation and work history guarantee you have made the right decision.

Sincerely,

Theo Strauss

Estimating / Sales - Sport surfaces LLC



PROPOSAL/AGREEMENT

May 24, 2023

CUSTOMER

St. Johns Golf & Country Club
205 St Johns Golf Dr
St. Augustine, FL 32092

Agreement made between Sports Surfaces LLC hereinafter called the Contractor, and St. Johns Golf & Country Club, hereinafter called the Customer, for the resurfacing of four asphalt tennis courts with respect to the following terms and specifications.

TENNIS COURT PREPARATION: (4) 60' x 120'

The Contractor will pressure clean and power blow court as necessary to remove loose dirt, dust, and other debris.
The Contractor will patch depressions holding water greater than 1/16" after one hour in direct sunlight.
The Contractor will fill all cracks using acrylic crack filler as needed.
The Contractor will sand all patched areas in preparation for new acrylic surfacing system.

TENNIS COURT SURFACING / STRIPING:

The Contractor will apply (1) **Coat of AcryTech Resurfacer** to provide a uniform base.
The Contractor will apply (2) **Coats of AcryTech Colorguard** to provide in-depth color and texture.
Inner court Color BLUE Outer Court Color GREEN.
The Contractor will accurately locate and mark playing lines on the court surface.
The Contractor will apply striping tape using taping machine for pinpoint accuracy.
The Contractor will seal the tape to eliminate bleeding of line paint onto the court surface outside of the playing lines.
The Contractor will apply line primer to prepare surface for heavy bodied textured acrylic latex line paint.
The Contractor will paint 2" wide tennis playing lines with 3" wide base lines in accordance with **USTA** regulations using heavy bodied textured white line paint.
The Contractor shall thoroughly and expediently clean up all containers, trash, etc. upon job completion.

GUARANTEE:

The Contractor guarantees all work against defects in workmanship or materials for a period of (1) year from date of completion. This guarantee excludes Normal wear and tear, physical abuse or neglect and any other conditions beyond the contractor's control, such as sub-base settlement causing depressions on court, cracks, hydrostatic pressure or water vapor pressure bubbles, intrusion of weeds or grass, etc. Proper tennis shoes must be worn on court. Some hard bottom or dark soled shoes, stilettos, cleats, skateboards, roller blades, bikes, etc. may scuff or damage surface. Guarantee shall become void upon owner's failure to adhere and comply with the payment schedule.

PRIVACY / TERMS & CONDITIONS POLICY:

Customer agrees that by signing this document they agree to abide by the Sport Surfaces LLC **PRIVACY / TERMS AND CONDITIONS** which can be found at: <https://sportsurfaces.com/terms-and-conditions/>

CREDIT:

If the Customer does not pay as agreed upon, the Contractor shall have the right to file a lien against the real estate for the value of completed work. No further work shall be accomplished if installment payments are not made at the time specified. Interest of 1 ½ % per month will be charged on accounts past due.



May 24, 2023
 St. Johns Golf & Country Club
 205 St Johns Golf Dr
 St. Augustine, FL 32092

PROVISIONS:

The Customer agrees to pay a 33% deposit due upon acceptance of proposal.
 The Customer agrees to pay a 33% deposit due upon commencement.
 The Customer agrees to pay the balance upon completion of the above-proposed work.

FEE:

The Contractor agrees to provide tools, materials, labor, supervision, and insurance to complete the above work for a sum of:
*****TWENTY-NINE THOUSAND NINE HUNDRED FIFTY DOLLARS (\$29,950.00)*****

OPTIONS: Alternate addition – Please initial to accept

- Option I: _____ The Contractor will apply fiberglass strips over existing cracks to prevent reflection and aid in the prevention of cracks returning to the court surface where fiberglass is used. **Add \$7,500.00**
- Option II: _____ The Contractor will apply a complete fiberglass membrane over the entire court area to prevent reflection and aid in the prevention of cracks returning to the court surface. **Add \$22,000.00**
- Option III: _____ The Contractor will paint 2” wide pickleball playing lines centered on each tennis court in accordance with USAPA regulations using textured line paint. **(4) 20’ x 44’ Color TBD Add \$3,000.00**
- Option IV: _____ The Contractor will remove and replace (1) pair of damaged Edwards net posts. **Add \$500.00**

Respectfully submitted by: *Theo Strauss* Title Estimator

Proposal accepted by: _____ Title _____

***Contractors Note – Prices are subject to change after thirty days or upon site inspection. Proposal specification and price is based upon having adequate access for vehicles and equipment to the job site, access to storage areas for materials at the job site, and access to power and water at the job site for construction purposes. The Contractor is not responsible for underground lines of any kind that are not marked. The existing court surface must have a minimum of 1% slope in one plane to guarantee removal of water. The Contractor is not responsible for the replacement of sod damaged during normal construction practices or gaining access to the construction site area.**



C.

Community Tree Trimming Proposals Grid

Company	Tree Trimming
TREECO	\$45,000.00
Tree Tech – All work awarded at once	\$62,500.00
Tree Tech – Sections at a Time	\$70,100.00
Tree Masters	\$

The proposals listed above are to trim and lift the canopies of low hanging oak tree branches over the roadways in the community. All tree trimming contractors were provided with the same scope of work, the same community street map, and the same street spreadsheet to make notes and check off completed work. Each contractor was given the same verbal instructions and escorted through sections of the community to show what is expected with their proposal.

Five vendors were contacted and introduced to the project. So far two have returned a proposal, and I am waiting on one last proposal.



PO Box 3247 | St. Augustine, Florida 32085
 904-810-1033 | info@treecofl.com | Treecofl.com

RECIPIENT:

St Johns Country Club
 219 Saint Johns Golf Drive
 St. Augustine, Florida 32092

Quote #7736

Sent on Jun 22, 2023

Total \$45,500.00

SERVICE ADDRESS:

219 Saint Johns Golf Drive
 St. Augustine, Florida 32092

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Customer Responsibilities	<ul style="list-style-type: none"> - Ensure all trees to be trimmed or removed are accessible by Treeco equipment and personnel. An area that is equal to the heights of the tree being service or greater must be clear of all vehicles and moveable objects that could be damaged by falling debris. - Ensure all subterranean fixtures are clearly marked on a map and provided to Treeco in advance of the work beginning. - Ensure a representative authorized to sign on behalf of the property is present to sign off on completed work while the crew is still on site. 	1	\$0.00	\$0.00
Tree Trimming/Pruning - Amenities center	Elevate tree canopies of seven Live Oak's in amenity center parking lot by sidewalk to a height of approximately 10 feet	1	\$700.00	\$700.00
Tree Trimming/Pruning - Leo Maguire Pkwy	<ul style="list-style-type: none"> Trim tree canopies around both sidewalks down Leo Maguire Parkway from SR 210 down to Stone Hedge Trail Lane. - Tree canopies will be lifted to a height of approximately 10 feet. - Low vegetation encroaching on sidewalk from wood line will be cut back to approximately 5 feet beyond sidewalk. 	1	\$9,500.00	\$9,500.00
Tree Trimming/Pruning - Stone Hedge Trail Lane	<ul style="list-style-type: none"> - Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet. 	1	\$2,500.00	\$2,500.00
Tree Trimming/Pruning - Eagle Point Drive	<ul style="list-style-type: none"> - Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet. 	1	\$15,000.00	\$15,000.00
Tree Trimming/Pruning - Drury court	<ul style="list-style-type: none"> - Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet. 	1	\$1,950.00	\$1,950.00



PO Box 3247 | St. Augustine, Florida 32085
 904-810-1033 | info@treecofl.com | Treecofl.com

PRODUCT / SERVICE	DESCRIPTION	QTY.	UNIT PRICE	TOTAL
Tree Trimming/Pruning - Remington court	- Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet.	1	\$1,200.00	\$1,200.00
Tree Trimming/Pruning - Saint Johns Golf Dr	- Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet.	1	\$9,000.00	\$9,000.00
Tree Trimming/Pruning - Highland view drive	- Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet.	1	\$1,200.00	\$1,200.00
Tree Trimming/Pruning - Pepper Stone court	- Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet.	1	\$1,000.00	\$1,000.00
Tree Trimming/Pruning - Meadow View lane	- Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet.	1	\$1,500.00	\$1,500.00
Tree Trimming/Pruning - Brookhaven dr	- Elevate tree canopies over roadway to a height of approximately 14 feet. - Elevate tree canopies over sidewalks to a height of approximately 10 feet.	1	\$1,950.00	\$1,950.00
Haul Debris	Haul organic debris from job site (not including resulting chips from stump grinding, if performed) **Debris will be removed from job site within 24 business hours of job completion**	1	\$0.00	\$0.00

Total **\$45,500.00**

Treeco Disclaimer and Liability Waiver

Whenever possible, Treeco avoids maneuvering heavy equipment (lifts, skids, cranes, etc.) over lawns, driveways, concrete patios, and pavers given the propensity to cause damage to them and/or subterranean fixtures (ie, septic tanks, piping, etc.) when exposed to even moderate weight and vehicle movements. Ultimately, it is impossible for Treeco to know the quality or thickness of asphalt or concrete located on the property and how they will react to the weight placed on them.

Certain projects require that Treeco uses heavy equipment in these areas. In these instances, the Treeco team might try to mitigate the risk of damage through reasonable efforts if the client has requested it such as laying plywood, roping/rigging techniques, and using other protective methods to disburse heavier



TREE TECH TREE SERVICE, INC.

260 Old Hard Road
Fleming Island, FL 32003
O- 904-269-4069 F- 904-529-8914
EMAIL - Office@treetech-treeservice.com

Job Name: St. Johns G&CC 230719-1

Date: 7/19/2023

Proposed By: AJ Aldridge

aj@treetech-treeservice.com

Riverside Management c/o St. Johns Golf & Country Club

219 St. Johns Golf Drive
St. Augustine, FL 32092
904-803-2763 Mark Rousseau

SEVERE WEATHER: May cause delays to already scheduled non-emergency service work.



#	Item	Description	Cost
1	Tree(s)	Trim Tree(s) & Debris Removal Trim trees for a 14' clearance over roadways and 10' clearance over sidewalks. - St. Johns Golf Drive \$16,000.00 - Drury Court \$2,400.00 - Highland View Drive \$2,000.00 - Eagle Pont Drive \$15,000.00 - Forest Glen Way \$2,400.00 - Crested Heron Court \$2,000.00 - Chelsey Circle \$1,500.00 - Hampton Crossing Way \$2,400.00 - Foxtail Court \$2,400.00 - Glenfield Crossing Court \$4,000.00 - Meadow View Lane \$2,400.00 - Brook Haven Drive \$2,400.00 - Stonehedge Trail Lane \$4,500.00 - Cross Point Way \$2,000.00 - (7) Oak trees at Amenity Center. \$1,200.00 Trim trees for a 14' clearance over roadway, 10' clearance over sidewalks and 5' cutback beyond sidewalks. - Leo McGuire Parkway \$7,500.00 Bulk Rate (all work awarded at once) \$62,500.00	0 \$70,100.00

Subtotal: \$70,100.00

Tax: \$0.00

Total: \$70,100.00

Customer Signature _____

Date _____

SEVERE WEATHER: May cause delays to already scheduled non-emergency service work.



TENTH ORDER OF BUSINESS

B.



August 1, 2023

Jim Oliver
Sampson Creek CDD
475 West Town Place, Suite 114
St. Augustine, FL 32092

Re: Proposal for Professional Engineering Services - Roadway Maintenance Report
Project Name: Sampson Creek Community Development District (CDD)
Project No.: 16080.03

Dear Jim:

Founded in 2005, **Matthews | DCCM** is the largest civil engineering firm based in St. Johns County, offering full-service civil and land development engineering services, roadway design, and landscape architecture throughout Northeast Florida. We proudly serve a wide range of public sector and private clients and have earned a solid reputation as a local leader for providing high-quality, innovative engineering solutions delivered timely and cost-effectively.

Staying true to our mission, Engineering Better Communities, our team takes an innovative approach to every project, creating thoughtful designs that balance functionality while preserving the often historic and eco-sensitive quality of the communities we serve. Our engineers go beyond the rudimentary requirements of a job and intentionally seek ways to optimize a project's usability, convenience, and aesthetics while reducing environmental impact. From conception to completion, we partner closely with and work alongside our clients through each step of the process to successfully bring their vision to reality. Matthews | DCCM continues to receive national, state-wide, and local awards for being among "Best Places to Work" and a "Hot Firm" for growth.

In association with the existing continuing services contract between **Sampson Creek Community Development District (CDD)**, we are pleased to offer you this proposal to provide professional engineering services for the Aquatics Phase 2 (Project) located at the St. Johns Golf and Country Club main Amenity Center.

Matthews | DCCM proposes to furnish professional services as described in "Exhibit A, Scope of Work," and per "Exhibit B, General Terms & Conditions," which are attached hereto and made a binding part hereof by this reference, for an estimated fee of **\$12,300**, plus direct reimbursable expenses. If these terms are agreeable, please sign and return the attached "Exhibit C, Contract Agreement."

We appreciate your consideration of our firm to provide these important services. Do not hesitate to contact us if you have any questions. We look forward to partnering with you and having our dedicated team of industry experts help make your project a success.

Sincerely,
Matthews | DCCM

A handwritten signature in blue ink, appearing to read "A. Acree".

Alex R. Acree, PE
Land Development Lead

Proposal – 16080.03
August 1, 2023
Page 2

EXHIBIT A SCOPE OF WORK

I – Concept Revision

Matthews | DCCM will prepare an engineered site plan of your development project based on the sketch provided. We will provide up to two rounds of revisions based on your feedback before finalizing the conceptual site plan. The site plan will depict the location of the existing pool and proposed terraced paver deck space with associated landscape areas and decorative wall space. Once you have approved a site plan, Matthews | DCCM will use it for the preparation of construction plans suitable for permit applications.

Fees for concept revision services will be billed on a time and materials (T&M) basis, with an initial estimated fee of \$1,500, and in accordance with Exhibit B, General Terms & Conditions, plus direct reimbursable expenses.

II – Construction Plans

Based on the Client approved conceptual site plan, Matthews | DCCM will prepare construction plans for the Project to depict limits of proposed improvements. Plans will detail the construction work to be completed by the selected contractor, including details and specifications in conformance with SJC standards. Specifically, these plans will include:

1. Site plan describing site layout and improvements.
2. Demolition plan describing items to be removed/retained on the existing site.
3. Grading plan describing site grading details, necessary drainage structures and stormwater conveyance.
4. Construction details as needed to expand on the information in the above plan sets.
5. Landscape Design and Details

Fees for construction plans services will be billed on a lump sum fee basis for a total of \$6,500, plus direct reimbursable expenses.

III – Permit Application Preparation and Processing

Matthews | DCCM will prepare permit application packages with supporting documents to apply for the following construction permits:

1. St. Johns County Minor Commercial Plan Review

Matthews | DCCM's proposal includes addressing reasonable comments for up to two rounds of Requests for Information (RFI) from the permitting agencies relating to the scope of work provided by our firm.

Fees for permit application preparation and processing services will be billed on a time and materials (T&M) basis, with an initial estimated fee of \$2,800, and in accordance with Exhibit B, General Terms & Conditions, plus direct reimbursable expenses.

IV – Meetings and Coordination

Matthews | DCCM will attend all necessary meetings with the client and reviewing agencies during the permitting process. This includes meeting with County staff, client, and contractor. This task also includes any coordination time with subconsultants, such as geotechnical and surveying if needed.

Fees for meetings and coordination services will be billed on a time and materials (T&M) basis, with an initial estimated fee of \$1,500, and in accordance with Exhibit B, General Terms & Conditions, plus direct reimbursable expenses.

Proposal – 16080.03
August 1, 2023
Page 3

FEE SUMMARY

The following list summarizes costs associated with work items as described in Exhibit A, Scope of Work.

I – Concept Revision	\$1,500 (T&M)
II – Construction Plans Preparation	\$6,500 (Lump Sum)
III – Permit Application & Processing	\$2,800 (T&M)
IV – Meetings & Coordination	\$1,500 (T&M)
Total Estimated Cost:	\$12,300, plus direct reimbursable expenses

Matthews | DCCM will initiate services on this project immediately following receipt of the fully executed contract, included as Exhibit B, and the following additional data, which will be provided by the project client:

- a) Survey of the project site in state plane coordinates provided in AutoCAD format depicting boundary, topography, utility, tree inventory, and jurisdictional wetland lines.
- b) Survey must also note conversion factor to NGVD 29 datum.
- c) Topography must be correlated to the U.S. Geological Survey (USGS) NAVD88 datum for the site as well as for adjacent lands, including adjacent access roads, to reflect conditions that will affect the site design.
- d) Drawing file to include a minimum of two elevation benchmarks, and topographic surface (TIN) and/or point file.
- e) Tree inventory to include tree species, size (DBH) in a numbered and tabulated format.

Matthews | DCCM will assist in acquiring the above information if requested in writing. These services will be billed on a time and materials (T&M) basis in accordance with Exhibit B, General Terms & Conditions, plus direct reimbursable expenses.

Services or work items not specifically set forth in this proposal are excluded. Should additional scope be requested by the Project Client, a change order for the additional services will be negotiated, and a change order proposal outlining costs will be fully executed before the additional work shall commence.

Proposal – 16080.03
August 1, 2023
Page 4

**EXHIBIT B
CONTRACT AGREEMENT**

Upon acceptance, please sign, date, and return this Agreement to our office. We will return a fully executed copy of this Contract Agreement for your file, which will serve as Authorization to Proceed with services as outlined in Exhibit A, Scope of Work.

The undersigned have executed this Agreement on the day and year set forth below.

<i>Authorized Signature</i>	<i>Date</i>
On Behalf of Matthews DCCM	
Alex R. Acree, PE, Land Development Lead	
7 Waldo Street	
St. Augustine, FL 32084	
904.826.1334	
AAcree@MDGinc.com	

CLIENT ACCEPTANCE AND AUTHORIZATION

<i>Authorized Signature</i>	<i>Date</i>
Jim Oliver	

Name, Title

On Behalf of _____
Company/Client Name

Billing Contact Jim Oliver

Billing Email Address joliver@gmsnf.com

Additional Billing Email Address (Copy to) joliver@gmsnf.com

Billing Address _____
Billing Address

Address

City State, Zip Code

City, State, Zip Code

Billing Phone No. _____
Billing Phone No.

ARA/kb
16080.03p1

Certificate Of Completion

Envelope Id: 46C48FEDFA42497E8F491CD3BD75B63B	Status: Sent
Subject: Proposal from Matthews DCCM: 16080.03 - Sampson Creek CDD	
Source Envelope:	
Document Pages: 4	Signatures: 0
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Matthews DCCM
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	PO Box 3126
	PO Box 3126
	St. Augustine, FL 32085
	accounting@mdginc.com
	IP Address: 50.204.239.74

Record Tracking

Status: Original	Holder: Matthews DCCM	Location: DocuSign
8/1/2023 5:35:39 PM	accounting@mdginc.com	

Signer Events

Signature	Timestamp
Jim Oliver joliver@gmsnf.com Assistant Secretary Security Level: Email, Account Authentication (None)	Sent: 8/1/2023 5:40:31 PM Viewed: 8/8/2023 7:56:45 AM
Electronic Record and Signature Disclosure: Accepted: 8/8/2023 7:56:45 AM ID: d81b3d04-adc4-4f8e-92e1-7d1f4cbdc46e	

Alex Acree
Accounting@mdginc.com
Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events

Signature	Timestamp
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Editor Delivery Events

Status	Timestamp
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Agent Delivery Events

Status	Timestamp
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Intermediary Delivery Events

Status	Timestamp
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Certified Delivery Events

Status	Timestamp
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Carbon Copy Events

Status	Timestamp
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MDG project file saprojectfile@mdginc.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/1/2023 5:40:29 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Alex Acree alex@mdginc.com Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/1/2023 5:40:30 PM
Electronic Record and Signature Disclosure: Accepted: 7/22/2021 7:44:29 AM ID: ea089f19-0c6b-4d97-9912-80c4150b891f		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	8/1/2023 5:40:29 PM
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure		
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ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Matthews Design Group (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Matthews Design Group:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: danielle@mdginc.com

To advise Matthews Design Group of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at danielle@mdginc.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Matthews Design Group

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to danielle@mdginc.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Matthews Design Group

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to danielle@mdginc.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Matthews Design Group as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Matthews Design Group during the course of your relationship with Matthews Design Group.

C.

NOTICE OF MEETINGS
SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Sampson Creek Community Development District will hold their meetings for **Fiscal Year 2023** at **St. Johns Golf & Country Club Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida** at 6:00 p.m. on the third **Thursday** of each month:

October 19, 2023
November 16, 2023
December 21, 2023
January 18, 2024
February 15, 2024
March 21, 2024
April 18, 2024
May 16, 2024
June 20, 2024
July 18, 2024
August 15, 2024
September 19, 2024

E.

1.

8/17/2023

Sampson Creek

Community Development District
Field Operations & Amenity Management Report



Marc J. Rousseau

FIELD OPERATIONS MANAGER
RIVERSIDE MANAGEMENT SERVICES, INC.

Leah Tincher

AMENITY MANAGER
RIVERSIDE MANAGEMENT SERVICES, INC.

Sampson Creek Community Development District

Field Operations & Amenity Management Report

August 17, 2023

To: Board of Supervisors

From: Marc J. Rousseau
Operations Manager

Leah Tincher
Amenity Manager

RE: Sampson Creek Field Operations & Amenity Management Report
August 17, 2023

The following is a summary of items related to the field operations, maintenance and amenity management of Sampson Creek.



Events

Amenity and Recreation Manager:

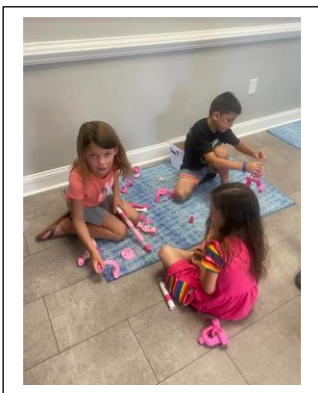
1. Summer Camp ended up great. We had 9 weeks of keeping kids active and engaged for 9 to 10 hours, not a hard task at all.
2. Kindergarten Social and Bus ride went very well. We had 17 kindergarteners that participated and enjoyed the bus ride through the neighborhood and the ice cream after the ride. On the ride they learned how to greet the bus driver, how to pick the first seat available, buckle and unbuckle the seat belt and place the book bag in their lap and only use an inside voice. The kids enjoyed the little trip through the neighborhood looking for friends to pick up at the next stop.
3. August 14 th – Blood Drive
4. Chick-Fil-A has contacted me about coming to the neighborhood on Monday nights – 5-7:30 – They have a new trailer that can serve everything but fries and milkshakes. We are looking at a target date: the first of September.
5. I am no longer able to get food trucks to come to the property unless it's a special occasion or holiday. We just don't have the residents that are coming to visit the trucks.

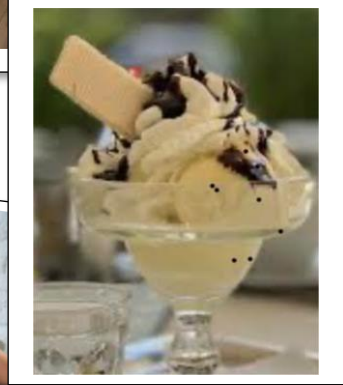
Upcoming Events

Labor Day – Pool Party 11-3



A Day in the Week Summer Camp

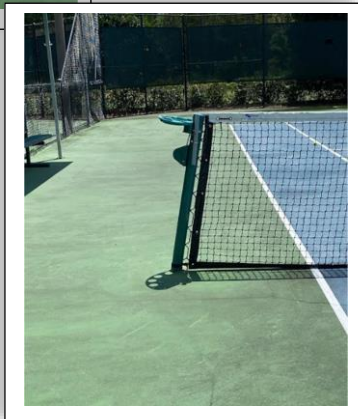
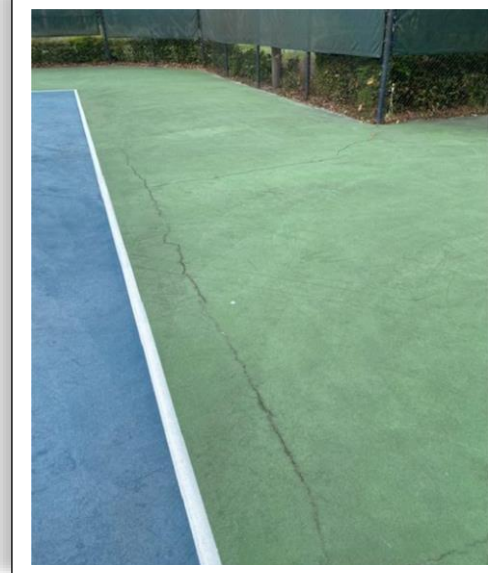




**Kindergarten Ice Cream
Social & Bus Ride**



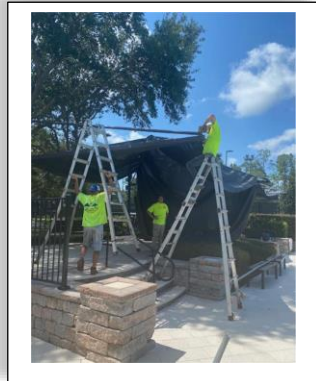
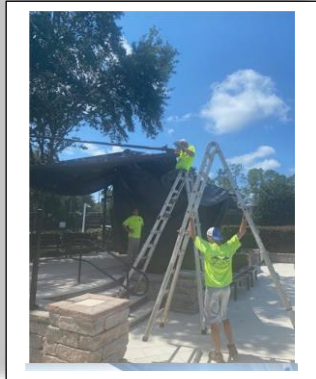
Projects in Pipeline



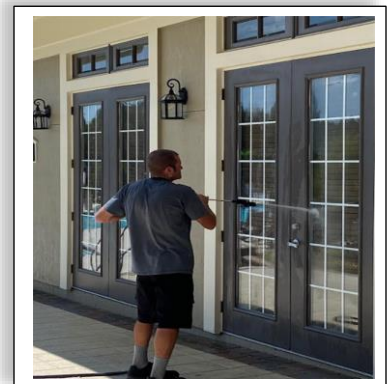
- ✚ We are in the process of obtaining proposals to repair and repaint the four tennis courts. Two pairs of net posts are bent and should be replaced at the same time.

Completed Projects

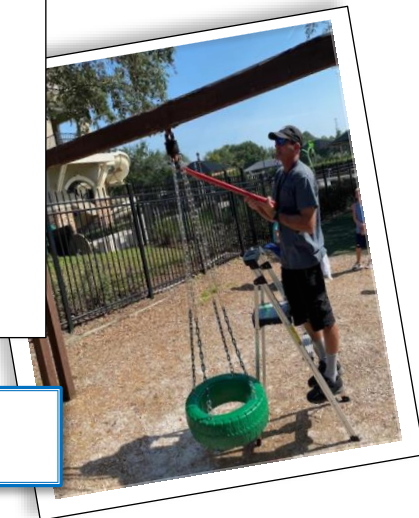
✚ New shade awning being installed.



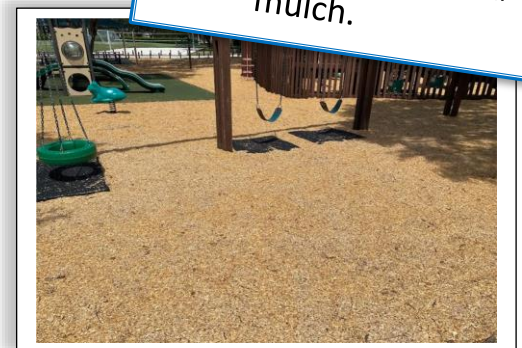
✚ Cleaning up after a successful summer camp.



✚ New tire swing.



✚ New playground mulch.



Conclusion

For any questions or comments regarding the above information please contact Marc J. Rousseau, Operations Manager, at mrousseau@rmsnf.com and Leah Tinchure, Amenity Manager, at [sigcc@rmsnf.com](mailto:siggcc@rmsnf.com) .

Respectfully,

Leah Tinchur
Marc Rousseau

Updates on Approved Projects

Company	Approved Item	Update
Shade America	Brown Dual Shade Awning Upper Deck	The shade awning has finally been installed. It looks great!
JAX Sound & Communications	New 360 degree camera at Basketball court area, and replacement 360 degree camera at splash pad area	Vendor agreements and COIs from the contractor are forthcoming. Once documentation has been received, it will be sent to the Chairman for final signature.
Duval Asphalt – 1720 Highland View Dr.	Storm drain repairs and subsequent asphalt repairs.	All required agreements and COIs have been received. Waiting for Chairman’s review and signature.
Duval Asphalt & Jakes Concrete	Curb replacement and tree root removal. Asphalt to patch repairs.	A vendor agreement and COI from Duval has been received. Waiting for Vendor agreement and COI from Jakes Concrete.
2Men Concrete	Repair/Replace all uplifted sidewalks in community	Waiting for the signed vendor agreement and COI from contractor. Will then send to Chairman for review and signature.
Sport Surfaces	Resurfacing of four tennis courts.	Issue found with company. Will need to discuss at next CDD board meeting.

2.



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Completed Work Order Information

Account #: 707136 SAMPSON CREEK CDD SJGCC
Site Information: 219 St Johns Golf Dr , St. Augustine, FL 32092-
Customer Billing Information: 219 St Johns Golf Dr , St. Augustine FL 32092-

Service Branch Information: 11621 Columbia Park Dr W
(904) 262-5500

Lake Doctors Corporate HQ: 4651 Salisbury Rd. Suite 155 Jacksonville, FL 32256
AR@lakedoctors.com www.lakedoctors.com

Event Name: Water Management - Zone 2
Work Order Number: 1802628
Completed Date: 7/17/2023
Target Pests (if applicable):

**Thank you for
your business!**

Service Notes & Observations

Treated ponds 2-10 for algae. Hole 15 pond still has some algae in it. All other ponds treated for minimal algae also.
Thank you,
Tim

<u>Environmental Conditions</u>	
Weather:	Overcast
Temperature:	81.64
Wind Direction:	South-West
Wind Speed:	1.01
Humidity:	92.0000

Treated for Algae

Services Completed by:

Customer Signature (if needed):

*Thank you
Tim*

Timothy Howard
904-626-1882 | tim.howard@lakedoctors.com





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Site Information: 219 St Johns Golf Dr , St. Augustine, FL 32092-
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Service Branch Information: 11621 Columbia Park Dr W
(904) 262-5500

Lake Doctors Corporate HQ: 4651 Salisbury Rd. Suite 155 Jacksonville, FL 32256
AR@lakedoctors.com www.lakedoctors.com

Event Name: Water Management - Zone 1
Work Order Number: 1802627
Completed Date: 7/18/2023
Target Pests (if applicable):

**Thank you for
your business!**

Service Notes & Observations

19- treated for algae. 24-treated for algae. 23- inspected. 24B-inspected. 21- treated for algae. 24A- treated for algae, cleared outfall. 25A- treated for algae. 25- inspected. 26- inspected. 20- treated for algae. Thanks!
Steven

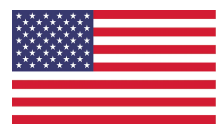
<u>Environmental Conditions</u>	
Weather:	Sunny
Temperature:	87.73
Wind Direction:	North
Wind Speed:	4.61
Humidity:	70.0000

Inspected/Cleared Outfall Area, Inspected Pond(s), Treated for Algae

Services Completed by:

Customer Signature (if needed):

Steven Pye
904-228-8002 | steven.pye@lakedoctors.com



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Completed Work Order Information

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Customer Billing Information: 219 St Johns Golf Dr , St. Augustine FL 32092-

Service Branch Information: 11621 Columbia Park Dr W
 (904) 262-5500

Lake Doctors Corporate HQ: 4651 Salisbury Rd. Suite 155 Jacksonville, FL 32256
 AR@lakedoctors.com www.lakedoctors.com

Event Name: Water Management - Zone 6
Work Order Number: 1803209
Completed Date: 7/24/2023
Target Pests (if applicable):

**Thank you for
your business!**

Service Notes & Observations

Treated for algae blooms in zone 2.
Thank you

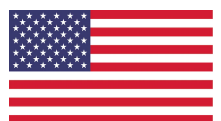
<u>Environmental Conditions</u>	
Weather:	
Temperature:	0
Wind Direction:	null
Wind Speed:	0
Humidity:	

Treated for Algae

Services Completed by:

Customer Signature (if needed):

Garrett Potter
904-626-1883 | garrett.potter@lakedoctors.com



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Completed Work Order Information

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Customer Billing Information: 219 St Johns Golf Dr , St. Augustine FL 32092-

Service Branch Information: 11621 Columbia Park Dr W
(904) 262-5500

Lake Doctors Corporate HQ: 4651 Salisbury Rd. Suite 155 Jacksonville, FL 32256
AR@lakedoctors.com www.lakedoctors.com

Event Name: Water Management - Zone 4
Work Order Number: 1803125
Completed Date: 7/24/2023
Target Pests (if applicable):

**Thank you for
your business!**

Service Notes & Observations

Ponds 19, 21, 24, 26 treated for minimal algae. Ponds 23,24,24a, 24b, 25,25a, 20 inspected. Thanks!
Steven

<u>Environmental Conditions</u>	
Weather:	Partly Cloudy
Temperature:	79.63
Wind Direction:	South-East
Wind Speed:	1.99
Humidity:	91.0000

Inspected Pond(s), Treated for Algae

Services Completed by:

Customer Signature (if needed):



Steven Pye
904-228-8002 | steven.pye@lakedoctors.com





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Service Branch Information: 11621 Columbia Park Dr W
 (904) 262-5500

Lake Doctors Corporate HQ: 4651 Salisbury Rd. Suite 155 Jacksonville, FL 32256
 AR@lakedoctors.com www.lakedoctors.com

Event Name: Water Management - Zone 5
Work Order Number: 1803208
Completed Date: 7/31/2023
Target Pests (if applicable):

**Thank you for
your business!**

Service Notes & Observations

Treated for algae. Spot treated areas for algae due to the amount of rain. Ponds are looking pretty good for this time of year.
 Thank you,
 Tim

<u>Environmental Conditions</u>	
Weather:	Overcast
Temperature:	74.21
Wind Direction:	South-East
Wind Speed:	3.44
Humidity:	96.0000

Treated for Algae

Services Completed by:

Customer Signature (if needed):

*Thank you
Tim*

Timothy Howard
 904-626-1882 | tim.howard@lakedoctors.com





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Service Branch Information: 11621 Columbia Park Dr W
(904) 262-5500

Lake Doctors Corporate HQ: 4651 Salisbury Rd. Suite 155 Jacksonville, FL 32256
AR@lakedoctors.com www.lakedoctors.com

Event Name: Water Management - Zone 3
Work Order Number: 1802629
Completed Date: 7/31/2023
Target Pests (if applicable):

**Thank you for
your business!**

Service Notes & Observations

Treated for algae in zone 11.
Thank you

<u>Environmental Conditions</u>	
Weather:	
Temperature:	0
Wind Direction:	null
Wind Speed:	0
Humidity:	

Treated for Algae

Services Completed by:

Customer Signature (if needed):

Garrett Potter
904-626-1883 | garrett.potter@lakedoctors.com



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Completed Work Order Information

Account #: 707136 SAMPSON CREEK CDD SJGCC
Site Information: 219 St Johns Golf Dr , St. Augustine, FL 32092-
Customer Billing Information: 219 St Johns Golf Dr , St. Augustine FL 32092-

Service Branch Information: 11621 Columbia Park Dr W
(904) 262-5500

Lake Doctors Corporate HQ: 4651 Salisbury Rd. Suite 155 Jacksonville, FL 32256
AR@lakedoctors.com www.lakedoctors.com

Event Name: CUSTOMER COMPLAINT
Work Order Number: 1820303
Completed Date: 8/3/2023
Target Pests (if applicable):

**Thank you for
your business!**

Service Notes & Observations

Pond 21 treated for algae and shoreline vegetation. Thanks!
Steven

<u>Environmental Conditions</u>	
Weather:	Overcast
Temperature:	89.29
Wind Direction:	South-West
Wind Speed:	4.05
Humidity:	68.0000

Treated for Algae, Treated Shoreline Weeds

Services Completed by:

Customer Signature (if needed):



Steven Pye
904-228-8002 | steven.pye@lakedoctors.com



Phase II



3.

St. Johns Golf & Country Club

Amenity Field Report

August 10th, 2023

Prepared by – Ben Pasquith, General Manager

Prepared for – Marc Rousseau, Operations Manager

SUMMARY

Below notates the work completed from July 13th – August 10th. In addition to mowing, blowing, edging the following applications were made and supporting application records were submitted.

- 7.12.2023 – Field Application
 - Liquid Fertility
 - High Potassium Supplement
 - Micro Nutrient
 - Wetting Agent
 - Growth Regulator
- 7.26.2023 – Field Repair
 - Damaged areas in the southwest corner were top dressed.
- 8.2.2023 – Field Application
 - Pre emergent
 - Insecticide targeting turf damaging worms

UPCOMING WORK

In the next thirty days, the following work is expected to be completed.

- Bulk Fertility App
 - 21-0-0 on all Bermuda grass
- We are noticing sedge and goose grass germinating though the area. The entire complex will be treated with an herbicide.
- We will be monitoring surfaces closely for weeds.
- Overseeding will occur in the next 60-90 days.
- Workdays will be scheduled around Amenity needs.
 - Targeting Monday/Tuesday and Thursday/Friday for mowing, blowing, and edging.

COMMENTS

Current weather conditions are exceptionally hot, which is putting stress on the Bermuda grass. This period will be challenging for the plant. Despite this, the field remains healthy and in excellent condition.

Continued inspections of irrigation coverage are essential to ensure the entire area receives adequate hydration.

Respectfully submitted,

Ben Pasquith, General Manager

Mike O'Malley, Superintendent



Chemical & Fertilizer Application Record

Date		Applicator's Name	
Time		Applicator's Signature	
License #		Address, State, ZIP	

Pesticide Information

<u>Product:</u>					
<u>Formulation:</u>					
<u>Active Ingredient:</u>					
<u>Concentration:</u>					
<u>Rate of Application (Product) Per 1000 ft.:</u>					
<u>Rate of Application (Product) Per Acre:</u>					
<u>Rate of Application (a.i.) Per 1000 ft.:</u>					
<u>Rate of Application (a.i.) Per Acre:</u>					
<u>Total Used:</u>					
<u>Target Pest:</u>					
<u>Supplier:</u>					
<u>Manufacturer:</u>					
<u>EPA Registration #:</u>					
<u>Lot #:</u>					

Application Information

Type of Area Treated:	Total Area Treated:	Method of Application:
Speed of Machine: MPH	RPM:	Gear:
Pressure Maintained: Boom:	Control:	Nozzle Size:
Spreader Setting:	Throw to Center: (2 Directions)	Edge to Edge: (1 Direction)
Spreader Width:		
Gallons H2O Per Acre:	Per 1000 ft.:	

Weather Conditions at Time of Applications

Temperature:	Wind Speed:	Wind Direction:	Humidity:	Other:
Triple Rinse:	Area Triple Rinse:			

Comments (Problems, Effectiveness, Jar Test, Safety Notes, Spray Indicator, etc.)

Respirator Use / Maintenance



Chemical & Fertilizer Application Record

Date		Applicator's Name	
Time		Applicator's Signature	
License #		Address, State, ZIP	

Pesticide Information

<u>Product:</u>					
<u>Formulation:</u>					
<u>Active Ingredient:</u>					
<u>Concentration:</u>					
<u>Rate of Application (Product) Per 1000 ft.:</u>					
<u>Rate of Application (Product) Per Acre:</u>					
<u>Rate of Application (a.i.) Per 1000 ft.:</u>					
<u>Rate of Application (a.i.) Per Acre:</u>					
<u>Total Used:</u>					
<u>Target Pest:</u>					
<u>Supplier:</u>					
<u>Manufacturer:</u>					
<u>EPA Registration #:</u>					
<u>Lot #:</u>					

Application Information

Type of Area Treated:	Total Area Treated:	Method of Application:
Speed of Machine: MPH	RPM:	Gear:
Pressure Maintained: Boom:	Control:	Nozzle Size:
Spreader Setting:	Throw to Center: (2 Directions)	Edge to Edge: (1 Direction)
Spreader Width:		
Gallons H2O Per Acre:	Per 1000 ft.:	

Weather Conditions at Time of Applications

Temperature:	Wind Speed:	Wind Direction:	Humidity:	Other:
Triple Rinse:		Area Triple Rinse:		

Comments (Problems, Effectiveness, Jar Test, Safety Notes, Spray Indicator, etc.)

Respirator Use / Maintenance

THIRTEENTH ORDER OF BUSINESS

A.

MINUTES OF MEETING
SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Sampson Creek Community Development District was held on Thursday, July 20, 2023 at 6:00 p.m. at the St. Johns Golf & Country Club, Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida.

Present and constituting a quorum were:

Robert Sevestre	Chairman
Mike Yuro	Supervisor
Brad Weger	Supervisor
Graham Leary	Supervisor

Also present were:

Daniel Laughlin	District Manager
Wes Haber	District Counsel
Tyler Smith	District Engineer
Marc Rousseau	Riverside Management Services
Leah Tincher	Riverside Management Services
Daniel Bauman	Brightview
Dan Fagen	Vesta Property Services
Sean Smith	Vesta Property Services
Residents	

The following is a summary of the actions taken at the July 20, 2023 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 6:00 p.m. A quorum was present.

SECOND ORDER OF BUSINESS

Public Comment *(regarding agenda items listed below)*

Resident Jill Wilde of 200 St. Johns Golf Drive voiced concern that the proposed pickleball courts would affect her property as she worked from home and it would intrude upon her productivity for work and personal lifestyle. Resident Chuck Hood of 216 St. Johns Golf

Drive lived close to the soccer field and voiced concern that one of the options for the pickleball courts was 650 feet from homes except for the option close to the cemetery. Resident Mike McCormick of 604 Remington Court requested that the Board consider extending the off-duty police officer hours as security was a problem.

THIRD ORDER OF BUSINESS

Landscape Update

A. Quality Site Assessment

Mr. Daniel Bauman of Brightview reported the following:

1. Stems and seed pods were removed from Agapanthus plants.
2. A few low hanging Oak tree limbs were being removed. They would focus more on tree canopies in the Winter time. Newer plant materials on the side of the building were being pruned. Dead trees were being removed tomorrow.
3. A Viburnum Hedge on the perimeter of the pool area would not be trimmed to provide layers and consistency.
4. New Summer flowers were recently planted.
5. Mulch was added to area near the playground and tennis courts.
6. Blue Daze plants that were declining around the flower beds and would be replaced tomorrow.
7. Grasses would be cut back to expose the streetlight photocell.

Mr. Yuro appreciated the Mr. Bauman and his crew hitting all of the areas that they were supposed to and asked if the additional sprinkler heads on the soccer field resolved the issue. Mr. Bauman spoke with the Irrigation Manager, who was trying to find the time when nothing was running so there was the ultimate pressure. Mr. Yuro asked if the sod was installed. Mr. Bauman confirmed that it was installed.

B. Soccer Field Maintenance

Mr. Laughlin presented an addendum to the Master Agreement between Brightview and the District for the soccer field maintenance and the scope for the AgroPro Agronomics Program. Mr. Leary stated the scope of the work needed to be up to date and they needed revised proposals. Mr. Laughlin exchanged some emails with Mr. Pasquith and would be working with Mr. Haber. Mr. Yuro felt that the Board needed to set the scope and obtain proposals. This item was tabled.

C. Replacement of Plant Material

Mr. Laughlin presented proposals from Brightview to replace declining sod at the entrances. Maps and renderings were also provided. Mr. Bauman explained this was where the roses were declining and met with their designer to discuss it. Some of it was in good shape and some was not. They wanted to have consistent plant material and sod some areas but tweak it down somewhat. Mr. Yuro noted that the landscape islands were completed not long ago. Mr. Sevestre recalled that the Board selected the material for based on pictures as staff did not have much knowledge about roses. Mr. Leary felt that it looked great, but the issue was the cost because it was not included in the budget for this year and questioned whether it was low maintenance material and if it would help offset any other costs. Mr. Bauman confirmed that they went with low maintenance plants such as the Viburnum hedge. Mr. Yuro suggested waiting until the new budget cycle in the Fall. Mr. Bauman did not recommend having this large of a project until the Fall due to the high temperatures. *There was Board consensus to table this matter.*

FOURTH ORDER OF BUSINESS**Discussion of Fiscal Year 2024 Approved Budget**

Mr. Laughlin recalled that the Board approved the Proposed Budget for Fiscal Year 2024 at the last meeting and this item would be included on every agenda until the public hearing next month. The majority of the increase was for the capital reserve and the increase for the new landscape maintenance contract. There were also increases in property insurance and repair and replacements (R&R). Mr. Yuro understood that they could not increase the budget, but they could lower it. Mr. Laughlin confirmed that the bottom expenditure line could not increase, but they could move money within line items and decrease the budget.

FIFTH ORDER OF BUSINESS**Discussion of Pickleball Courts**

Mr. Yuro recalled at the last meeting, offering to provide some CAD drawings of proposed pickleball court locations, which were included in the agenda package. There was not much empty space that the CDD owned that could be built on as they could not build in a conservation area. The following locations were addressed:

- Basketball courts
- Golf cart parking area on the side of the Amenity Center

- Fenced area by the pool
- Sand volleyball courts
- Tennis courts
- Along Cemetery Road

Mr. Yuro did not realize how much property the District owned on the golf course side of Cemetery Road, noting that all areas were not within 625 feet of homes. Information was provided by the District Engineer regarding noise abatement. One location that had no impact to homes was across from Cemetery Road, which could fit three pickleball courts. It involved site work and moving the berm. There were trees, but most were Pine trees and no mitigation would be needed. There would need to be access control, but there was a meter and power supply and there could be a wireless option. Funds were available from the last bond issue that could be used for this purpose. Mr. Rousseau pointed out that someone in Deer Creek lived further away than 625 feet from a pickleball court and could hear the pickleballs. Mr. Yuro recalled that Mr. Leary recommended 625 feet from homes, but from 420 feet to 625 feet, the decibel level was the sound of a normal conversation. Mr. Leary suggested having an Acoustical Engineer determine if there were any noise abatement issues at the Cemetery Road site. Mr. Yuro suggested having the District Engineer determine what was involved from a site development standpoint. Mr. Leary thanked Mr. Yuro for providing these options. Resident Melissa Kurtz of Eagle Point Drive provided the name of the contractor that built the Deer Creek pickleball courts. Resident Leann Duddario of 1504 Drury Court questioned the result of the survey for the pickleball courts. Mr. Leary recalled from out of 400 responses, 60% said no and 40% said yes. Resident Chuck Hood of 216 St. Johns Golf Drive pointed out that the main issue with pickleball was that it created a piercing noise. *Discussion ensued and the Board directed staff to work with the District Engineer on the details and costs associated with the cemetery location.*

SIXTH ORDER OF BUSINESS

Consideration of Proposals

- A. Curb Replacement (1021 Meadow View Lane)**
- B. Storm Drain Cleaning (1021 Meadow View Lane)**

Mr. Laughlin recalled that the Board received proposals at the last meeting for the curb replacement and at the request of the Board, Mr. Rousseau obtained a proposal from Duval Asphalt in the amount of \$1,337.59, to repair the asphalt. Many of the asphalt companies that he reached out to, were not no longer doing the curbing, in addition to Duval Asphalt. The

proposals for the curb replacement were from Thornton Brothers, Jakes Concrete and 2Men Concrete, with Jakes Concrete being the least expensive in the amount of \$2,000. The drains were recently cleaned on Meadow View Lane; however, there was some restriction behind 1017 Meadow View Lane where the pipe takes a hard left to the pond. If there continued to be drainage issues, they may have to look at the tree roots, as the pipe was against the tree line for the preserve. Discussion ensued.

On MOTION by Mr. Yuro seconded by Mr. Weger with all in favor the proposals with Jakes Concrete for a curb replacement at 1021 Meadow View Lane in the amount of \$2,000 and Duval Asphalt for asphalt repair in the amount of \$1,337.59 were approved.

C. Storm Drain Cleaning (1720 Highland View)

Mr. Rousseau reported that the roadway at 1720 Highland View was being compromised by two leaking pipes, causing small sinkholes by the storm grate and presented proposals that he obtained from Metro Rooter in the amount of \$15,900, from Duval Asphalt in the amount of \$7,028.38 and from A-Team Site Works in the amount of \$7,500. Metro Rooter planned to install a camera to locate the leak and plug it from the side, which was less evasive. Duval Asphalt would explore around the pipes to ascertain the damage. They could repair it for \$7,000, but depending on how extensive the damage was, it could cost \$8,000 to \$10,00. A-Team Site Works believed that the leaking was compromising the road, causing it to sink because the road was not installed correctly and proposed \$7,500 for the same work. Mr. Yuro explained that the cement around it over time shrunk and cracked, causing voids and expected the contractor to cut it out, dig down to the pipe, pour a concrete tower around it and backfill it. Mr. Sevestre and Mr. Yuro preferred the proposal with Duval Asphalt. Mr. Smith agreed, since Duval Asphalt was cheaper.

On MOTION by Mr. Yuro seconded by Mr. Sevestre with all in favor the proposal with Duval Asphalt for storm drain cleaning at 1720 Highland View in the amount of \$7,028.38 was approved.

Mr. Laughlin recommended that the Board approve a not-to-exceed amount in case the damage was more extensive. Mr. Sevestre recommended not approving not more than \$10,000.

On MOTION by Mr. Yuro seconded by Mr. Leary with all in favor amending the prior motion to approve a not-to-exceed amount of \$10,000 for storm drain cleaning at 1720 Highland View was approved.

Mr. Haber clarified that the agreement would be based on Duval Asphalt's proposal in the amount of \$7,028.38 and the Chair would have the authority to approve up to \$10,000. If it exceeded \$10,000, there must be further action from the Board. Mr. Yuro wanted Duval Asphalt to believe they were doing the work for \$7,028.38.

D. Sidewalk Repairs

Mr. Rousseau recalled that proposals were presented to the Board at the last meeting by Thornton Brothers Concrete, AllWeather Contractors, 2Men Concrete and Jakes Concrete. He was trying to get a breakdown from 2Men Concrete like the other proposers, but they did not provide one. Therefore, their price was still the same. In response to Mr. Leary's question, Mr. Rousseau confirmed that the proposals were for all sidewalks in the community, but some additional sidewalks may have lifted since then. All of the severe ones were taken care of. Mr. Yuro questioned whether Mr. Rousseau was comfortable that all proposers were bidding on the same scope of work and if gravel would be placed underneath the sidewalk. Mr. Rousseau provided each proposer with a list of every sidewalk that had lifted. If the lift was extremely high, it would be replaced, but if it was a small lift, it would be grinded. Gravel would be placed and tree roots would be removed. Mr. Laughlin recommended that bond funds be used. Mr. Yuro agreed with the work because if someone tripped over one, the District would have bigger issues. Mr. Rousseau recommended 2Men Concrete, due to their prior work on the severe sidewalks and the golf course cart path. Mr. Yuro asked if a stone base was recommended. Mr. Laughlin confirmed that a stone base would prevent this issue from re-occurring. Mr. Yuro agreed with the recommendation but requested that staff monitor their cleanup. Mr. Laughlin offered to include a clause in their agreement. Discussion ensued.

On MOTION by Mr. Leary seconded by Mr. Yuro with all in favor the proposal with 2Men Concrete for sidewalk repairs throughout the community with a stone base in the amount of \$82,200 was approved.

E. Tennis Court Resurfacing

Mr. Leary recalled at the last meeting; the Board decided to place this item on temporary hold while the pickleball courts were discussed. Yesterday, he spoke with a coach, who believed that the courts were peeling because the surface was not level. Mr. Leary questioned if it was an ongoing problem, a temporary fix by resurfacing and whether leveling was recommended to fill the cracks. Mr. Rousseau was not familiar with the leveling process, but in his community, the cracks were filled in, but it looked horrible and only lasted five months and preferred to resurface. Mr. Sevestre questioned the runoff problem with the plant growth around the edges of the fence. Mr. Rousseau explained that water was not running off properly, causing standing water on the back court from leaves and debris. Mr. Yuro liked that Sports Surfaces filled cracks within a sixteenth of an inch before resurfacing versus Court Surfaces. Mr. Sevestre questioned whether they would level it with the same material that they cover it with. Mr. Yuro pointed out that they would use a material to fill the low spots and come back with a different material to place on top of it, but questioned how long the courts would need to be closed. Mr. Rousseau noted a three-to-four-week window before they could start. They would close two tennis courts, reopen them and then close the other two tennis courts. Mr. Sevestre asked about the posts. Mr. Rousseau stated it would cost an additional \$5,000 to install fence posts.

Resident Melissa Kurtz of Eagle Point Drive noted that the tennis schedule was set and could not be modified; however, they had a break in November for Thanksgiving and from December 22nd until January 5th for Christmas. Their season started on August 28th. Mr. Yuro suggested that the Board approve the proposal and instruct the contractor to schedule the work when there was a break in the Winter. Mr. Rousseau would coordinate with the tennis team. A Resident suggested replacing one tennis court with four pickleball courts, if the cemetery location did not work out. Mr. Yuro felt that putting pickleball on the tennis courts was not viable. Resident Brenda Byman of 436 St. Johns Golf Drive pointed out that a pickleball net was much lower than a tennis net. Mr. Yuro preferred the proposal from Sports Surfaces for the fiberglass crack repair and net posts. Resident Mike Davis of 250 Eagle Point Drive preferred

doing the work in the Summer so it did not interfere with the tennis schedule and address the fence.

On MOTION by Mr. Yuro seconded by Mr. Leary with all in favor the proposal with Sports Surfaces to resurface the tennis courts in the amount of \$29,950, fiberglass crack repair in the amount of \$7,500 and purchasing four sets of net posts in the amount of \$2,000, subject to the contractor holding the price until later in the year and coordinating with the tennis league was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Easement Request for Fence Install (420 St. Johns Golf Drive)

Mr. Laughlin received an email from Resident Mike Haag of 420 St. Johns Golf Drive requesting use of a CDD easement between his home for a fence. Mr. Rousseau confirmed that the landscape and lake contractors had no issues with the easement being blocked as they had another area for access. Mr. Yuro voiced concern about allowing a fence on their easement as they would receive additional requests and they would need access if something was blocked or every couple of years, they had to perform an inspection. Ms. Laughlin stated there was access from the golf cart path to the pond area. Mr. Haber recommended a License Agreement rather than a Release of Easement to allow the homeowner to use the licensed area for the easement purposes and agreeing to move everything at their own cost.

On MOTION by Mr. Yuro seconded by Mr. Leary with all in favor the proposal to install a fence in the CDD easement at 420 St. Johns Golf Drive, subject to an agreement was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Haber stated starting next year, Board Members were required to have four hours of ethics training per year and his office was looking into the best options to accomplish it, such as their office providing the training or watching videos on the Commission on Ethics website. Closer to the Fall, Mr. Haber would provide recommendations.

B. Engineer

Mr. Smith reported that the pool renderings were almost completed.

C. Manager

Mr. Laughlin was asked to provide a list of agreements. A couple needed updating. He was working with Mr. Rousseau to provide a cost breakout for Fiscal Year 2024. Mr. Laughlin also provided a comparison of different communities on how they staff their Amenity Centers, mainly communities of equal in size and demographics. The average community paid \$193 per home for the year. Sampson Creek paid \$195. Mr. Leary thanked Mr. Laughlin for providing this information.

D. Amenities & Recreation Manager

Ms. Tincher presented the Amenities & Recreation Manager Report, which was included in the agenda package.

E. Operations Manager**1. Report**

Mr. Rousseau presented the Operations Manager Report, which was included in the agenda package. They were in the process of obtaining proposals to repair and repaint four tennis courts. Playground mulch was being installed on July 28th. New windows were finally being installed in the Fitness Center. They were waiting for a covering to be installed over the windows. The rotted wood at the base of the windows was repaired, which was due to water damage. New rotors were installed on the soccer field by Brightview. The new pond fountain was installed and looks great. Pictures were provided of five different nozzles that they could use as well as filters that had different colored lights. They were still waiting for Shade America to install the double-shade awning, as they wanted to wait until after the Swim Team finished their season, which was last week. Jacksonville Sound removed the speakers and wires around the shade structure and would reinstall them as soon as the awning was replaced.

2. Lake Doctors Report

Mr. Rousseau presented the Lake Doctors Report, which was included in the agenda package. Mr. Yuro noted quite a bit of algae in Zones 2 and 5, particularly on Pond 7 behind homes on Eagle Point Drive and Meadow View Lane, which was bad. Mr. Rousseau emailed Lake Doctors about the algae blooms, but there was no response and would email them again. Mr. Yuro requested a map with all of the pond numbers. Mr. Rousseau would provide it. Mr.

Laughlin would provide the map that was included in their agreement. A new resident requested that the lake behind Hampton Crossing Way be maintained, as there were grass cuttings and dead trees in the pond.

NINTH ORDER OF BUSINESS

Supervisors' Request

Mr. Sevestre received a complaint about kids driving through the neighborhood and throwing eggs on cars and a question about the stolen license tag reader (LTR). The Police Department did not know who stole it or where it was at. Before they could file with the District's insurance company for the loss, they must have the Police Report. The tag reader on Leo Maguire Parkway costs \$34,640. The District had a \$1,000 deductible. There were new LTRs that were available, which were less expensive. The two LTRs on 210 were solar powered, could take tag numbers as well as pictures of the vehicle and forward to the Police Department. Mr. Sevestre recommended purchasing three from Flock Safety for \$3,200 each, placing at all three entrances and having them make a presentation to the Board. Mr. Laughlin would obtain information from the insurance company. Mr. Yuro asked if they needed to replace the one on the street right outside of the neighborhood. Mr. Sevestre pointed out there were no tag readers on the west side.

Mr. Sevestre received a request from a homeowner who wanted the soccer field and basketball courts to be open from dawn to dusk. Mr. Laughlin pointed out that a couple of communities were changing their hours from sunrise to sunset. Mr. Rousseau noted that the Fitness Center was currently open from 4:30 a.m. to 11:00 p.m., the tennis courts were open from 6:00 a.m. to 10:00 p.m., the Amenity Center patio was open from 6:00 a.m. to 10:00 p.m. and the playground was open from 8:00 a.m. to dusk. Mr. Haber suggested setting the hours as sunrise to sunset as defined on the National Weather Service's website instead of dawn to dusk, which was more definitive. Mr. Laughlin confirmed that the soccer field hours was sunrise to sunset. Resident Ralph Darling of 1929 Glenfield Crossing Court noted that sunrise to sunset hours were fixed points in time versus dawn and dusk, which was based on visibility. Resident Michelle Schultz pointed out that it was still daylight for 31 minutes after sunset. Mr. Yuro stated if the idea was to close the soccer field when the sun goes down, the hours should be dawn to sunset. Mr. Laughlin would review the policy.

Mr. Sevestre received a call from the new Captain of the Tennis League who noted that one of the teams had 75% residents/25% non-residents, but in the future, she wanted it to be consistent. Mr. Sevestre wanted 75% residents/25% non-residents per team across the board. Mr. Yuro understood that the challenge was the highest-level teams could not move down and if a team had 75% residents, residents could not play tennis because they had no other option. Mr. Sevestre questioned the total number of non-residents in relation to the total number of players. Ms. Kurtz confirmed that it was 25%, across the entire team and all Captains agreed with having 75% residents/25% non-residents. Resident Nancy Scranton noted there were two A1 teams last year, but now there was an A2 team along with the A1 team. However, residents on the A1 team would have nowhere to play as there were 95% resident players on the A2 team. Resident Kim Lahersky was on the A1 team for a number of years and in the past, the A1 team had to forfeit because members on the lower teams did not want to move up. Non-residents on a sub-list could be used in the event that there were not enough players. Mr. Yuro pointed out that they needed to be on the roster to be considered part of the 75% residents/25% non-residents. Resident Brenda Byman of 436 St. Johns Golf Drive was the Captain of the C1 team and did not want to give up the opportunity of having 75% residents/25% non-residents on her team. Resident Mike Davis of 250 Eagle Point Drive felt that it was reasonable for the Board to allow the teams to manage the rules appropriately. Mr. Haber recommended that the Board recognize a single team meeting the 75% resident/25% non-resident threshold or request an exemption.

On MOTION by Mr. Yuro seconded by Mr. Leary with all in favor updating the Tennis Team Policy to set a threshold of 75% resident and 25% non-resident players across the entire league was approved.

Mr. Leary requested that a maintenance crew clean out drains every two weeks. Mr. Yuro agreed as there was trash in the drains. Mr. Sevestre suggested that they perform an inspection and make a determination if a vacuum truck needed to clean it out. Mr. Leary wanted a formal request to be made to the golf course to re-install a lightning warning system. *There was Board consensus for Mr. Laughlin to make a formal request to the golf course.* Mr. Leary requested that the Board change the date of the next meeting. Mr. Laughlin could not change it because it was the public hearing on the budget adoption and had to be published 30 days in advance. Mr. Yuro

requested that the Reserve Study be published on the website, that the agenda package be sent via an e-blast to residents prior to each meeting and that the Board encourage residents to participate in neighborhood committees, but not have direct contact with vendors. Mr. Haber preferred that it be an appointed committee by the Board that was subject to the Sunshine Law or residents organize committees and come before the Board with their recommendations. Mr. Yuro questioned the update to Riverside Management Services (RMS) contract, which was emailed to the Board, changing Mr. Rousseau's position from full-time to three days per week as the scope on other items changed. Mr. Yuro was upset about how the Amenity Assistant was used and how the District was being billed when the Amenity Manager was on vacation as the District should not be charged for the Amenity Assistant. According to the revised scope, if a Manager was out for illness or PTO, staff and the schedule would be adjusted based on the needs of the District, which the Board never discussed.

Mr. Weger left the meeting.

Mr. Haber believed that it was intentional because it was discussed at several meetings, but there was never any Board action. The Board now had every right to say that they did not like it and could modify or terminate it. The indemnification provisions were negotiated with RMS and the insurance company. Mr. Yuro expected the only change to the contract to be what was agreed upon and did not like the way this provision was written as he did not want to pay an Amenity Assistant \$26.50 per hour for 40 hours when the Amenity Manager was on vacation. Mr. Sevestre recalled that a motion was made to lower the budget for the Amenity Assistant to \$12,000, but it was not seconded. Mr. Yuro felt that it was RMS' job to fill the position if the Amenity Manager was ill or on vacation. Mr. Leary felt this was a valid position. Mr. Laughlin would place an item on the next agenda for ratification of the agreement and send to Mr. Leary to provide any comments, since he would not be at the next meeting.

TENTH ORDER OF BUSINESS

Public Comments

Resident Lauren Novak questioned who to speak to regarding an incident that occurred on the bus between Ms. Tincture and her son. Mr. Laughlin stated the Board made all of the decisions. Mr. Haber advised that the CDD had an independent contract with RMS for the summer camp and the CDD did not have the ability to hire or fire an RMS employee, but if the Board was dissatisfied with a service that they were providing, they could express those

concerns. Mr. Laughlin worked with RMS, the counselor and the parent and all information was provided to the Board. Ms. Novak was upset that Ms. Tinture was disrespectful to her son. Mr. Sevestre felt that Ms. Tinture takes a great deal of abuse from the kids. Mr. Leary requested that RMS complete their review and report back to the Board. Mr. Sevestre requested that Ms. Tinture report when she was disrespected by kids. Mr. Laughlin would forward all emails to the Board. A Resident who was new to the community, agreed that Ms. Tinture should get the kids names as well as the parents and treat the kids in a certain manner. Resident Ralph Darling of 1929 Glenfield Crossing Court agreed with Mr. Sevestre that Ms. Tinture takes a great deal of abuse from the kids, especially ones that were not supervised by their parents.

A Resident requested that the CDD allow the Boy Scouts to use the Amenity Center room for their scout meetings. Mr. Laughlin recommended that the Board enter into an agreement with the Boy Scouts or rent the room for each event. Mr. Yuro asked if there would be conflicts, as they met for an hour-and-a-half once every couple of weeks. The Resident confirmed that they met every other week for an hour and if there was a conflict, they met outside. Resident Michelle Schultz used the room for girl scouts once a month. Mr. Yuro did not have an issue as long as it was scheduled.

On MOTION by Mr. Yuro seconded by Mr. Leary with all in favor allowing the Boy Scouts usage of the Amenity Center room for their meeting, subject to an agreement was approved.

Resident Melissa Kurtz of Eagle Point Drive lived on the golf cart path between Holes 12 and 13 and had a 5-foot-tall hedge so that people in golf carts could not look into her yard, but the golf course cut a foot and a half off of the hedge. She complained to Mr. Pasquith, but he never returned her call. Mr. Yuro requested that Ms. Kurtz contact the golf course as it was not a CDD issue. Resident Michelle Schultz requested that the tennis court resurfacing be completed sooner as they have a match in August. Mr. Haber recalled that the motion was to approve the resurfacing and work with the Captains on the schedule. Resident Mike Davis of 250 Eagle Point Drive recommended a sketch of the amenities, including the pickleball courts to determine whether it made sense to expand the scope. Mr. Leary stated once they had a plan with the details, a survey would be sent to residents for input. Resident Lori Weitzel of Drury Court recalled that a survey was sent for pickleball, but the only survey that she received was for

Comcast. Mr. Leary mentioned at the last meeting, that before a survey was sent, there should be something concrete that residents could see.

ELEVENTH ORDER OF BUSINESS **Approval of Consent Agenda**

- A. Approval of Minutes of the June 15, 2023 Meeting**
- B. Balance Sheet as of June 30, 2023 and Statement of Revenues & Expenditures for the Period Ending June 30, 2023**
- C. Check Register**

On MOTION by Mr. Yuro seconded by Mr. Sevestre with all in favor the consent agenda items as stated above were approved.

TWELFTH ORDER OF BUSINESS **Shade Session: Discussion of Security Matters**

Mr. Haber requested that the public leave the room for the shade session. Mr. Laughlin explained that the Board was entering into a closed session to discuss security issues and any action must be taken in the Sunshine.

Mr. Laughlin called the Attorney-Client Session to order at 8:40 p.m. After discussion, the Attorney-Client Session was adjourned and Mr. Laughlin requested that the Board approve the JSC proposals for the replacement camera and new camera, subject to the warranty review.

On MOTION by Mr. Yuro seconded by Mr. Sevestre with all in favor the proposals with JSC for a replacement camera and new camera, subject to warranty review for the replacement camera was approved.

ELEVENTH ORDER OF BUSINESS **Next Scheduled Meeting – August 17, 2023 @ 6:00 p.m. @ St. Johns Golf & Country Club Meeting Room**

Mr. Sevestre stated that the next meeting was scheduled for August 17, 2023 at 6:00 p.m. at this location.

• **Amenities & Recreation Manager (Con't)**

Ms. Tinture reported on the issue that occurred on the bus. Ms. Novak's son accused the counselors of using foul language, but Ms. Tinture did not hear it. When Ms. Novak arrived to

pick up her son, Ms. Tinture spoke with her about what occurred, which Ms. Novak got upset about because it sounded like Ms. Tinture accused her son of lying. Mr. Sevestre asked if Ms. Novak's son was a problem in the past. Ms. Tinture stated that he was a problem every day. Ms. Novak did not sign up for the next three weeks of camp. Ms. Tinture admitted that she was not perfect, but did not traumatize Ms. Novak's son. All she did was unbuckle his seat best, moved him to a seat across the aisle and said, "*Now you have more room.*" She did not grab his arm or touch him. The camp counselors all witnessed it.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Sevestre seconded by Mr. Yuro with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT

Unaudited Financial Statements
as of
July 31, 2023

Board of Supervisors Meeting
August 17, 2023

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III. Check Run Summary - August 17, 2023

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SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET

July 31, 2023

	Major Funds			Total Governmental Funds
	General	Debt Service	Capital Projects	
ASSETS:				
Cash	\$13,481	---	\$124,702	\$138,183
Petty Cash	\$41,623	---	---	\$41,623
Due from Other	\$116	---	---	\$116
Due from Other Funds	\$15,505	---	---	\$15,505
US Bank Custodian Account	\$589,115	---	---	\$589,115
State Board - Reserves	---	---	\$235	\$235
Investments:				
<i>Series 2016</i>				
Reserve A	---	\$193,381	---	\$193,381
Revenue A	---	\$95,980	---	\$95,980
Construction	---	---	\$6,333	\$6,333
<i>Series 2020</i>				
Reserve A	---	\$112,710	---	\$112,710
Revenue A	---	\$40,013	---	\$40,013
Construction	---	---	\$674,858	\$674,858
Electric Deposits	\$820	---	---	\$820
Prepaid Expense	\$12,577	---	---	\$12,577
TOTAL ASSETS	<u>\$673,237</u>	<u>\$442,085</u>	<u>\$806,129</u>	<u>\$1,921,451</u>
LIABILITIES:				
Accounts Payable	\$66,480	---	\$5,501	\$71,981
Due to Other Funds	---	---	\$15,505	\$15,505
TOTAL LIABILITIES	<u>\$66,480</u>	<u>\$0</u>	<u>\$21,006</u>	<u>\$87,486</u>
FUND BALANCES:				
Nonspendable:				
Prepaid items and deposits	\$13,397	---	---	\$13,397
Restricted for:				
Debt Service	---	\$442,085	---	\$442,085
Assigned to:				
Current Year Expenditures	\$145,385	---	---	\$145,385
Capital Projects	---	---	\$785,123	\$785,123
Unassigned	\$447,975	---	---	\$447,975
TOTAL FUND BALANCES	<u>\$606,758</u>	<u>\$442,085</u>	<u>\$785,123</u>	<u>\$1,833,965</u>
TOTAL LIABILITIES & FUND BALANCES	<u>\$673,237</u>	<u>\$442,085</u>	<u>\$806,129</u>	<u>\$1,921,451</u>

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended July 31, 2023

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
<u>REVENUES:</u>				
Maintenance Assessments	\$965,283	\$965,283	\$970,330	\$5,047
Interest Income	\$75	\$63	\$14,855	\$14,793
Youth Programs Income	\$45,000	\$37,500	\$36,433	(\$1,067)
Clubhouse Income	\$250	\$208	\$3,235	\$3,027
Non-Resident Membership	\$0	\$0	\$0	\$0
Insurance Proceeds	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$1,010,608	\$1,003,054	\$1,024,854	\$21,800
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisor Fees	\$12,000	\$10,000	\$9,600	\$400
FICA Expense	\$918	\$765	\$734	\$31
Engineering	\$15,000	\$12,500	\$8,440	\$4,060
Dissemination	\$2,000	\$1,667	\$1,667	\$0
Arbitrage	\$1,200	\$1,000	\$600	\$400
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney	\$30,000	\$25,000	\$18,085	\$6,915
Annual Audit	\$3,715	\$3,096	\$0	\$3,096
Trustee Fees	\$8,750	\$8,750	\$8,405	\$345
Management Fees	\$59,100	\$49,250	\$49,250	\$0
Information Technology	\$1,000	\$833	\$833	\$0
Telephone	\$400	\$333	\$467	(\$134)
Postage	\$500	\$417	\$818	(\$401)
Printing & Binding	\$1,000	\$833	\$914	(\$80)
Insurance	\$10,351	\$10,351	\$9,273	\$1,078
Legal Advertising	\$1,350	\$1,125	\$607	\$518
Other Current Charges	\$1,500	\$1,250	\$548	\$702
Office Supplies	\$100	\$83	\$258	(\$174)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$154,059	\$132,429	\$115,674	\$16,755
<u>Field Expenditures:</u>				
Field Operation Manager	\$78,750	\$65,625	\$45,000	\$20,625
Landscape Maintenance (Brightview Landscape)	\$104,088	\$86,740	\$127,195	(\$40,455)
Landscape Maintenance (St Johns Golf)	\$65,000	\$54,167	\$53,479	\$688
Landscape Maintenance Contingency	\$52,000	\$43,333	\$46,757	(\$3,424)
Lake Maintenance	\$27,360	\$22,800	\$27,151	(\$4,351)
Amenities and Recreation Management	\$72,064	\$60,053	\$60,053	(\$0)
Amenities and Recreation Management-Assistant	\$30,672	\$25,560	\$17,289	\$8,271
Security	\$59,854	\$49,878	\$54,967	(\$5,089)
Lifeguards/Pool Monitors	\$40,892	\$34,077	\$39,072	(\$4,995)
Pool Maintenance	\$35,000	\$29,167	\$17,527	\$11,639
Splash Pad Maintenance	\$6,000	\$5,000	\$5,000	\$0
Janitorial Maintenance	\$22,500	\$18,750	\$16,810	\$1,940
Electric	\$76,500	\$63,750	\$63,687	\$63
Water	\$16,000	\$13,333	\$11,469	\$1,465
Refuse Service	\$500	\$417	\$0	\$417
Permits	\$2,000	\$1,667	\$575	\$1,092
Repairs & Maintenance	\$20,000	\$16,667	\$48,526	(\$31,859)
Street & Tennis Court Lighting Maintenance	\$11,000	\$9,167	\$4,676	\$4,491
Repairs & Replacements-Amenity Center	\$20,000	\$16,667	\$16,127	\$540
Tennis Court Maintenance	\$7,500	\$6,250	\$2,925	\$3,325

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended July 31, 2023

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
<i>Field Expenditures: (continued)</i>				
Supplies	\$20,000	\$16,667	\$22,759	(\$6,092)
Special Events	\$25,000	\$25,172	\$25,172	\$0
Holiday Decorations	\$20,000	\$11,575	\$11,575	\$0
Workers Compensation Insurance	\$2,000	\$1,667	\$0	\$1,667
Property Insurance	\$29,452	\$29,452	\$27,532	\$1,920
Telephone/Internet/Cable TV	\$12,500	\$10,417	\$10,277	\$140
Website Fees	\$5,040	\$4,200	\$3,160	\$1,040
Office Supplies	\$700	\$583	\$670	(\$87)
Contingencies	\$3,000	\$2,500	\$0	\$2,500
Youth Programs	\$45,000	\$37,500	\$33,439	\$4,061
TOTAL FIELD	<u>\$910,372</u>	<u>\$762,799</u>	<u>\$793,270</u>	<u>(\$30,471)</u>
TOTAL EXPENDITURES	<u>\$1,064,431</u>	<u>\$895,228</u>	<u>\$908,944</u>	<u>(\$13,716)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(\$53,823)</u>	<u>\$107,826</u>	<u>\$115,910</u>	<u>\$8,084</u>
<u>OTHER FINANCING SOURCES/(USES)</u>				
Interfund Transfer In-Excess DS Revenues	\$0	\$0	\$2,038	\$2,038
Interfund Transfer Out-Capital Reserve (FY21)	(\$91,562)	(\$91,562)	(\$91,562)	\$0
TOTAL OTHER FINANCING SOURCES/(USES)	<u>(\$91,562)</u>	<u>(\$91,562)</u>	<u>(\$89,524)</u>	<u>\$2,038</u>
Net change in fund balance	<u>(\$145,385)</u>	<u>\$16,264</u>	<u>\$26,386</u>	<u>\$10,122</u>
FUND BALANCE - Beginning	\$145,385		\$580,371	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$606,758</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
SERIES 2016

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended July 31, 2023

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$25	\$21	\$14,127	\$14,106
Assessments - Levy	\$552,515	\$552,515	\$555,314	\$2,800
TOTAL REVENUES	<u>\$552,540</u>	<u>\$552,536</u>	<u>\$569,441</u>	<u>\$16,905</u>
<u>EXPENDITURES:</u>				
<u>Series 2016A</u>				
Interest - 11/01	\$76,146	\$76,146	\$76,146	\$0
Interest - 05/01	\$76,146	\$76,146	\$76,146	\$0
Principal - 05/01	\$400,000	\$400,000	\$400,000	\$0
TOTAL EXPENDITURES	<u>\$552,293</u>	<u>\$552,293</u>	<u>\$552,293</u>	<u>\$0</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$247</u>	<u>\$243</u>	<u>\$17,149</u>	<u>\$16,905</u>
<u>OTHER FINANCING SOURCES/(USES)</u>				
Interfund Transfer In / (Out)-To General Fund	\$105	\$105	(\$2,038)	(\$2,143)
TOTAL OTHER FINANCING SOURCES/(USES)	<u>\$105</u>	<u>\$105</u>	<u>(\$2,038)</u>	<u>(\$2,143)</u>
Net change in fund balance	<u>\$352</u>	<u>\$348</u>	<u>\$15,110</u>	<u>\$14,762</u>
FUND BALANCE - Beginning	\$76,146		\$274,251	
FUND BALANCE - Ending	<u>\$76,498</u>		<u>\$289,362</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND
SERIES 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended July 31, 2023

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$4,936	\$4,936
Assessments - Levy	\$73,780	\$73,780	\$74,156	\$376
TOTAL REVENUES	<u>\$73,780</u>	<u>\$73,780</u>	<u>\$79,092</u>	<u>\$5,311</u>
<u>EXPENDITURES:</u>				
<u>Series 2020A</u>				
Interest - 11/01	\$31,831	\$31,831	\$31,831	(\$0)
Interest - 05/01	\$31,831	\$31,831	\$31,831	\$0
Principal - 05/01	\$10,000	\$10,000	\$10,000	\$0
TOTAL EXPENDITURES	<u>\$73,663</u>	<u>\$73,663</u>	<u>\$73,663</u>	<u>(\$0)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$118</u>	<u>\$118</u>	<u>\$5,429</u>	<u>\$5,311</u>
Net change in fund balance	<u>\$118</u>	<u>\$118</u>	<u>\$5,429</u>	<u>\$5,311</u>
FUND BALANCE - Beginning	\$33,214		\$147,294	
FUND BALANCE - Ending	<u>\$33,332</u>		<u>\$152,723</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
Long Term Debt Report
FY 2023

Series 2016, Special Assessment Bonds		
Interest Rate:	2.125%	
Maturity Date:	5/1/23	\$400,000.00
Interest Rate:	2.375%	
Maturity Date:	5/1/24	\$410,000.00
Interest Rate:	2.40%	
Maturity Date:	5/1/25	\$420,000.00
Interest Rate:	2.50%	
Maturity Date:	5/1/26	\$430,000.00
Interest Rate:	2.625%	
Maturity Date:	5/1/27	\$440,000.00
Interest Rate:	3.00%	
Maturity Date:	5/1/31	\$1,910,000.00
Interest Rate:	3.125%	
Maturity Date:	5/1/34	\$1,420,000.00
Bonds outstanding - 9/30/2022		\$5,430,000.00
Less:	May 1, 2023 (Mandatory)	(\$400,000.00)
Current Bonds Outstanding		\$5,030,000.00
Series 2020, Special Assessment Bonds		
Interest Rate:	2.375%	
Maturity Date:	5/1/35	\$785,000.00
Interest Rate:	2.625%	
Maturity Date:	5/1/40	\$1,715,000.00
Bonds outstanding - 9/30/2022		\$2,500,000.00
Less:	May 1, 2023 (Mandatory)	(\$10,000.00)
Current Bonds Outstanding		\$2,490,000.00
Total Current Bonds Outstanding		\$7,520,000.00

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL RESERVE FUND

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended July 31, 2023

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$500	\$417	\$1,738	\$1,321
TOTAL REVENUES	<u>\$500</u>	<u>\$417</u>	<u>\$1,738</u>	<u>\$1,321</u>
<u>EXPENDITURES:</u>				
Repairs & Replacements	\$63,797	\$53,164	\$89,844	(\$36,680)
TOTAL EXPENDITURES	<u>\$63,797</u>	<u>\$53,164</u>	<u>\$89,844</u>	<u>(\$36,680)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(\$63,297)</u>	<u>(\$52,748)</u>	<u>(\$88,107)</u>	<u>(\$35,359)</u>
<u>OTHER FINANCING SOURCES/(USES)</u>				
Interfund Transfer In / (Out)	\$91,562	\$91,562	\$91,562	\$0
TOTAL OTHER FINANCING SOURCES/(USES)	<u>\$91,562</u>	<u>\$91,562</u>	<u>\$91,562</u>	<u>\$0</u>
Net change in fund balance	<u>\$28,265</u>	<u>\$38,814</u>	<u>\$3,455</u>	<u>(\$35,359)</u>
FUND BALANCE - Beginning	\$109,327		\$100,476	
FUND BALANCE - Ending	<u>\$137,591</u>		<u>\$103,931</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL PROJECTS FUND
SERIES 2016

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended July 31, 2023

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$194	\$194
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$194</u>	<u>\$194</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$194</u>	<u>\$194</u>
<u>OTHER FINANCING SOURCES/(USES)</u>				
Interfund Transfer In / (Out)	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES/(USES)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Net change in fund balance	<u>\$0</u>	<u>\$0</u>	<u>\$194</u>	<u>\$194</u>
FUND BALANCE - Beginning	\$0		\$6,140	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$6,333</u>	

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL PROJECTS FUND
SERIES 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Period Ended July 31, 2023

DESCRIPTION	ADOPTED BUDGET	PRORATED THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$20,697	\$20,697
TOTAL REVENUES	<u>\$0</u>	<u>\$0</u>	<u>\$20,697</u>	<u>\$20,697</u>
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$0	\$0
Cost of Issuance	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$0</u>	<u>\$20,697</u>	<u>\$20,697</u>
<u>OTHER FINANCING SOURCES/(USES)</u>				
Bond Proceeds	\$0	\$0	\$0	\$0
TOTAL OTHER FINANCING SOURCES/(USES)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Net change in fund balance	<u>\$0</u>	<u>\$0</u>	<u>\$20,697</u>	<u>\$20,697</u>
FUND BALANCE - Beginning	\$0		\$654,161	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$674,858</u>	

**SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT**

General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance (Month by Month)
FY 2023

	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEP 2023	TOTAL
Revenues													
Maintenance Assessments	\$0	\$107,188	\$179,209	\$560,319	\$72,533	\$29,132	\$745	\$18,749	\$2,455	\$0	\$0	\$0	\$970,330
Interest Income	\$0	\$729	\$609	\$980	\$1,403	\$1,732	\$2,114	\$2,612	\$2,474	\$2,203	\$0	\$0	\$14,855
Youth Programs Income	\$0	\$0	\$0	\$0	\$0	\$0	\$9,250	\$0	\$14,280	\$12,903	\$0	\$0	\$36,433
Clubhouse Income	\$0	\$965	\$275	\$400	\$0	\$0	\$1,100	\$0	\$0	\$495	\$0	\$0	\$3,235
Non-Resident Membership	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$0	\$108,881	\$180,094	\$561,699	\$73,936	\$30,864	\$13,209	\$21,361	\$19,209	\$15,601	\$0	\$0	\$1,024,854

Expenditures

Administrative

Supervisor Fees	\$1,600	\$600	\$800	\$800	\$1,600	\$600	\$800	\$1,000	\$1,000	\$800	\$0	\$0	\$9,600
FICA Expense	\$122	\$46	\$61	\$61	\$122	\$46	\$61	\$77	\$77	\$61	\$0	\$0	\$734
Engineering	\$118	\$0	\$3,312	\$283	\$1,560	\$930	\$1,025	\$1,213	\$0	\$0	\$0	\$0	\$8,440
Dissemination	\$167	\$167	\$167	\$167	\$167	\$167	\$167	\$167	\$167	\$167	\$0	\$0	\$1,667
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$0	\$600
Assessment Roll	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney	\$2,262	\$2,036	\$1,892	\$2,967	\$2,283	\$1,649	\$1,643	\$1,885	\$1,469	\$0	\$0	\$0	\$18,085
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$4,041	\$4,364	\$0	\$0	\$0	\$0	\$0	\$8,405
Management Fees	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$4,925	\$0	\$0	\$49,250
Information Technology	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$833
Telephone	\$60	\$66	\$72	\$0	\$70	\$23	\$21	\$48	\$47	\$59	\$0	\$0	\$467
Postage	\$0	\$73	\$170	\$23	\$1	\$23	\$0	\$0	\$0	\$529	\$0	\$0	\$818
Printing & Binding	\$65	\$50	\$3	\$42	\$39	\$95	\$50	\$40	\$66	\$464	\$0	\$0	\$914
Insurance	\$9,273	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,273
Legal Advertising	\$133	\$67	\$0	\$131	\$71	\$69	\$71	\$0	\$65	\$0	\$0	\$0	\$607
Other Current Charges	\$117	\$27	\$24	\$58	\$68	\$49	\$19	\$28	\$99	\$58	\$0	\$0	\$548
Office Supplies	\$31	\$6	\$44	\$0	\$0	\$0	\$0	\$0	\$0	\$176	\$0	\$0	\$258
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$24,132	\$8,145	\$11,553	\$9,539	\$10,991	\$12,699	\$13,228	\$9,466	\$7,998	\$7,923	\$0	\$0	\$115,674

**SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT**

General Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance (Month by Month)
FY 2023

	OCT 2022	NOV 2022	DEC 2022	JAN 2023	FEB 2023	MAR 2023	APR 2023	MAY 2023	JUN 2023	JUL 2023	AUG 2023	SEP 2023	TOTAL
Field Expenditures													
Field Operation Manager	\$6,250	\$6,250	\$6,250	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$3,750	\$0	\$0	\$45,000
Landscape Maintenance (Brightview Landscap	\$0	\$12,577	\$12,577	\$12,577	\$12,577	\$12,577	\$12,577	\$26,577	\$12,577	\$12,577	\$0	\$0	\$127,195
Landscape Maintenance (St Johns Golf)	\$5,363	\$5,257	\$5,257	\$5,257	\$5,354	\$5,393	\$5,400	\$5,400	\$5,400	\$5,400	\$0	\$0	\$53,479
Landscape Maintenance Contingency	\$0	\$1,800	\$23,975	\$0	\$0	\$4,095	\$3,829	\$5,245	\$1,986	\$5,827	\$0	\$0	\$46,757
Lake Maintenance	\$2,280	\$2,160	\$2,280	\$2,280	\$4,931	\$4,100	\$2,280	\$2,280	\$2,280	\$2,280	\$0	\$0	\$27,151
Amenities and Recreation Management	\$6,005	\$6,005	\$6,005	\$6,005	\$6,005	\$6,005	\$6,005	\$6,005	\$6,005	\$6,005	\$0	\$0	\$60,053
Amenities and Recreation Management-Assist	\$1,075	\$763	\$1,425	\$1,350	\$800	\$1,822	\$1,399	\$2,389	\$3,671	\$2,595	\$0	\$0	\$17,289
Security	\$4,960	\$5,860	\$5,404	\$2,556	\$5,459	\$6,457	\$5,988	\$6,031	\$6,474	\$5,777	\$0	\$0	\$54,967
Lifeguards/Pool Monitors	\$0	\$0	\$0	\$0	\$0	\$2,599	\$3,483	\$4,271	\$13,772	\$14,947	\$0	\$0	\$39,072
Pool Maintenance	\$2,000	\$2,447	\$1,587	\$1,639	\$0	\$428	\$0	\$2,384	\$5,142	\$1,900	\$0	\$0	\$17,527
Splash Pad Maintenance	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$500	\$0	\$0	\$5,000
Janitorial Maintenance	\$1,611	\$1,611	\$1,761	\$1,761	\$1,786	\$1,836	\$1,611	\$1,611	\$1,611	\$1,611	\$0	\$0	\$16,810
Electric	\$5,564	\$5,768	\$6,540	\$6,540	\$5,989	\$6,771	\$6,333	\$6,612	\$6,820	\$6,750	\$0	\$0	\$63,687
Water	\$1,114	\$1,288	\$1,111	\$2,035	\$954	\$1,022	\$997	\$1,042	\$1,115	\$1,190	\$0	\$0	\$11,869
Refuse Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$575	\$0	\$0	\$0	\$575
Repairs & Maintenance	\$9,659	\$3,022	\$3,522	\$9,580	\$448	\$8,753	\$5,880	\$2,066	\$2,748	\$2,850	\$0	\$0	\$48,526
Street & Tennis Court Lighting Maintenance	\$196	\$4,480	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,676
Repairs & Replacements-Amenity Center	\$1,366	\$1,100	\$2,399	\$3,420	\$832	\$2,223	\$2,416	\$931	\$1,138	\$303	\$0	\$0	\$16,127
Tennis Court Maintenance	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$325	\$0	\$0	\$0	\$2,925
Supplies	\$2,957	\$153	\$3,193	\$2,316	\$1,274	\$3,040	\$3,466	\$2,185	\$1,971	\$2,204	\$0	\$0	\$22,759
Special Events	\$8,779	\$700	\$8,730	\$891	\$67	\$1,113	\$3,450	\$890	\$103	\$450	\$0	\$0	\$25,172
Holiday Decorations	\$5,720	\$0	\$5,720	\$135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,575
Workers Compensation Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Property Insurance	\$27,532	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27,532
Telephone/Internet/Cable TV	\$947	\$994	\$862	\$1,239	\$1,063	\$998	\$1,053	\$1,042	\$1,039	\$1,039	\$0	\$0	\$10,277
Website Fees	\$350	\$350	\$420	\$490	\$770	\$570	\$70	\$70	\$70	\$0	\$0	\$0	\$3,160
Office Supplies	\$0	\$0	\$0	\$289	\$220	\$70	\$48	\$44	\$0	\$0	\$0	\$0	\$670
Contingencies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Youth Programs	\$0	\$0	\$0	\$75	\$2,012	\$1,084	\$869	\$1,062	\$16,105	\$12,233	\$0	\$0	\$33,439
Total Field Expenses	\$94,552	\$63,410	\$99,841	\$65,011	\$55,115	\$75,533	\$71,727	\$82,713	\$95,179	\$90,189	\$0	\$0	\$793,270
Subtotal Operating Expenditures	\$118,684	\$71,556	\$111,394	\$74,549	\$66,106	\$88,233	\$84,956	\$92,179	\$103,176	\$98,112	\$0	\$0	\$908,944
Interfund Transfers	\$0	\$0	\$2,038	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,038
Interfund Transfers	\$0	\$0	\$0	\$0	(\$91,562)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$91,562)
Excess Revenues (Expenditures)	(\$118,684)	\$37,326	\$70,738	\$487,150	(\$83,731)	(\$57,368)	(\$71,747)	(\$70,818)	(\$83,967)	(\$82,511)	\$0	\$0	\$26,386

Sampson Creek
Community Development District
Series 2016 Construction Schedule

1. Recap of Capital Project Fund Activity Through July 31, 2023

Opening Balance in Construction Account	\$0.00
Source of Funds:	
Interest Earned	\$21,054.93
Interfund Transfers	\$209,555.02
Miscellaneous Income	\$0.00
Bond Proceeds	\$1,039,435.27
Use of Funds:	
Disbursements:	
Pool Area Improvements	(\$646,823.76)
General Community Lighting Improvements	(\$29,268.00)
Sport Court Improvements	(\$31,339.11)
Security Improvements	(\$78,066.65)
Common Area Enhancements	(\$15,525.00)
Professional Fees	(\$93,426.34)
Cost of Issuance	(\$369,262.90)
Adjusted Balance in Construction Account at July 31, 2023	<u><u>\$6,333.46</u></u>

2. Funds Available For Construction at July 31, 2023

Book Balance of Construction Fund at July 31, 2023	\$6,333.46
A. Crown Pools	
Contract Amount	\$637,347.00
Tuffcoat/Sod Replacement	(\$14,400.00)
Paid to Date (CRF)	(\$64,406.90)
Paid to Date (Series 2016)	(\$558,540.10)
Balance on Contract	<u>\$0.00</u>
Construction Funds available at July 31, 2023	<u>\$6,333.46</u>

3. Investments - US Bank

July 31, 2023	<u>Type</u>	<u>Yield</u>	<u>Due</u>	<u>Maturity</u>	<u>Principal</u>
Construction Fund:	Overnight	4.61%		\$6,333.46	\$6,333.46
				Due to Capital Reserve Fund	\$0.00
				Contracts Payable	\$0.00
				Balance at 7/31/2023	<u><u>\$6,333.46</u></u>

Sampson Creek
Community Development District
Capital Reserve Fund

1. Recap of Capital Project Fund Activity Through July 31, 2023

Opening Balance in Construction Account		\$0.00
Source of Funds:	Interest Earned	\$28,130.71
	Interfund Transfers	\$2,086,648.74
	Miscellaneous Income	\$30,000.00
Use of Funds:		
Disbursements:	Fitness Room Construction	(\$365,869.80)
	Fitness Equipment	(\$149,770.21)
	Clubhouse Equipment	(\$122,203.48)
	Building Renovations	(\$28,990.10)
	Pool Renovations	(\$308,675.54)
	Signs	(\$27,843.80)
	Benches	(\$9,185.00)
	Bike Rack	(\$1,499.00)
	Golf Cart Path	(\$60,590.50)
	Other R & R	(\$903,024.67)
	Reserve Study	(\$8,040.00)
	Professional Fees	(\$55,156.59)
Adjusted Balance in Construction Account at July 31, 2023		<u><u>\$103,930.76</u></u>

2. Funds Available For Construction at July 31, 2023

Book Balance of Construction Fund at July 31, 2023	\$103,930.76
Construction Funds available at July 31, 2023	<u><u>\$103,930.76</u></u>

3. Investments - State Board of Administration

July 31, 2023	<u>Type</u>	<u>Yield</u>	<u>Due</u>	<u>Maturity</u>	<u>Principal</u>
Construction Fund:	Overnight	0.00%		\$124,937.20	\$124,937.20
				Due to/from Other Funds	(\$15,504.98)
				Contracts Payable	(\$5,501.46)
				Balance at 7/31/2023	<u><u>\$103,930.76</u></u>

Sampson Creek
Community Development District
Series 2020 Construction Schedule

1. Recap of Capital Project Fund Activity Through July 31, 2023

Opening Balance in Construction Account	\$0.00
Source of Funds:	
Interest Earned	\$28,347.33
Interfund Transfers	\$0.00
Miscellaneous Income	\$0.00
Bond Proceeds	\$2,362,749.91
Use of Funds:	
Disbursements:	
Road Resurface	(\$1,201,949.76)
Amenity Enhancements	(\$124,231.83)
Recreational Enhancements	(\$67,835.46)
Stormwater System Repairs	\$0.00
Professional Fees	(\$18,169.79)
Cost of Issuance	(\$304,052.04)
Adjusted Balance in Construction Account at July 31, 2023	<u><u>\$674,858.36</u></u>

2. Funds Available For Construction at July 31, 2023

Book Balance of Construction Fund at July 31, 2023	\$674,858.36
Construction Funds available at July 31, 2023	<u>\$674,858.36</u>

3. Investments - US Bank

July 31, 2023	<u>Type</u>	<u>Yield</u>	<u>Due</u>	<u>Maturity</u>	<u>Principal</u>
Construction Fund:	Overnight	4.61%		\$674,858.36	\$674,858.36
				Due to Capital Reserve Fund	\$0.00
				Contracts Payable	\$0.00
				Balance at 7/31/2023	<u><u>\$674,858.36</u></u>

Sampson Creek CDD

Special Assessment Receipts

Fiscal Year Ending September 30, 2023

Date Received	Description	Gross Tax Received	Discounts/Penalties	Commissions Paid	Net Amount Received	\$1,027,034.95	\$587,766.20	\$78,489.51	\$1,693,290.66
						General Fund 60.65%	2016A Debt Svc Fund 34.71%	2020A Debt Svc Fund 4.64%	Total 95%
11/02/22	DISTRIBUTION #1	\$ 17,330.38	\$ 853.96	\$ 329.53	\$ 16,146.89	\$ 9,793.61	\$ 5,604.82	\$ 748.46	\$ 16,146.89
11/17/22	DISTRIBUTION #2	\$ 52,119.06	\$ 2,059.39	\$ 1,001.19	\$ 49,058.48	\$ 29,755.54	\$ 17,028.92	\$ 2,274.02	\$ 49,058.48
11/29/22	DISTRIBUTION #3	\$ 118,533.78	\$ 4,741.37	\$ 2,275.85	\$ 111,516.56	\$ 67,638.36	\$ 38,709.05	\$ 5,169.15	\$ 111,516.56
12/12/22	DISTRIBUTION #4	\$ 154,230.01	\$ 6,169.25	\$ 2,961.22	\$ 145,099.54	\$ 88,007.51	\$ 50,366.19	\$ 6,725.83	\$ 145,099.54
12/15/22	DISTRIBUTION #5	\$ 159,827.64	\$ 6,393.14	\$ 3,068.69	\$ 150,365.81	\$ 91,201.67	\$ 52,194.19	\$ 6,969.94	\$ 150,365.81
01/20/23	DISTRIBUTION #6	\$ 981,939.71	\$ 39,278.13	\$ 18,853.23	\$ 923,808.35	\$ 560,319.31	\$ 320,667.52	\$ 42,821.51	\$ 923,808.35
02/02/23	INTEREST	\$ -	\$ -	\$ -	\$ 2,132.65	\$ 1,293.52	\$ 740.27	\$ 98.86	\$ 2,132.65
02/21/23	DISTRIBUTION #7	\$ 124,120.67	\$ 4,269.97	\$ 2,397.01	\$ 117,453.69	\$ 71,239.42	\$ 40,769.91	\$ 5,444.36	\$ 117,453.69
03/29/23	DISTRIBUTION #8	\$ 49,833.63	\$ 822.84	\$ 980.22	\$ 48,030.57	\$ 29,132.08	\$ 16,672.12	\$ 2,226.37	\$ 48,030.57
04/06/23	INTEREST	\$ -	\$ -	\$ -	\$ 1,229.01	\$ 745.43	\$ 426.61	\$ 56.97	\$ 1,229.01
05/05/23	DISTRIBUTION #9	\$ 31,346.31	\$ (196.65)	\$ 630.86	\$ 30,912.10	\$ 18,749.18	\$ 10,730.05	\$ 1,432.88	\$ 30,912.10
06/15/23	DISTRIBUTION #10	\$ 4,009.47	\$ (120.29)	\$ 82.60	\$ 4,047.16	\$ 2,454.73	\$ 1,404.83	\$ 187.60	\$ 4,047.16
		\$ 1,693,290.66	\$ 64,271.11	\$ 32,580.40	\$ 1,599,800.81	\$ 970,330.37	\$ 555,314.49	\$ 74,155.95	\$ 1,599,800.81

Gross Percent Collected	100.00%
Balance Remaining to Collect	\$0.00

C.

SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT

Check Run Summary

August 17, 2023

GENERAL FUND

<u>Date</u>	<u>Check Numbers</u>	<u>Amount</u>
7/20/2023	8185-8195	\$33,186.18
7/28/2023	8196-8202	\$5,772.02
8/9/2023	8203-8216	\$71,693.39
Total		<u><u>\$110,651.59</u></u>

CAPITAL RESERVE FUND

<u>Date</u>	<u>Check Numbers</u>	<u>Amount</u>
7/28/2023	245	\$7,777.00
8/9/2023	246	\$5,501.46
Total		<u><u>\$13,278.46</u></u>

* FedEx Invoices will be provided separately upon request.

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
7/20/23	00150	7/19/23	144442	202307	310-51300		42000		*	503.37		
			SVCS-07/23									
		7/19/23	144442	202307	310-51300		51000		*	176.09		
			SVCS-07/23									
		7/19/23	144442	202307	310-51300		42500		*	413.16		
			SVCS-07/23									
ADVANCED DIRECT MARKETING											1,092.62	008185
7/20/23	00443	7/07/23	8501680	202307	320-54100		46202		*	923.00		
			SVCS-07/23									
		7/12/23	8503621	202307	320-54100		46202		*	3,025.82		
			SVCS-07/23				IRRIGATION					
BRIGHTVIEW LANDSCAPE SERVICES, INC.											3,948.82	008186
7/20/23	00319	7/04/23	1110956-	202307	320-57200		41000		*	652.89		
			SVCS-07/23									
COMCAST											652.89	008187
7/20/23	00334	7/12/23	23356477	202307	320-57200		54600		*	97.94		
			WATER COOLER/SUPPLY									
CRYSTAL SPRINGS											97.94	008188
7/20/23	00016	7/07/23	0723	202306	320-54100		43000		*	6,916.78		
			SVCS-06/23									
FLORIDA POWER & LIGHT											6,916.78	008189
7/20/23	00026	7/07/23	24550	202307	310-51300		31200		*	600.00		
			ARBITRAGE-SERIES 2016									
GRAU & ASSOCIATES											600.00	008190
7/20/23	00462	7/13/23	84901708	202307	320-57200		54500		*	2,850.00		
			SVCS-07/13/23									
METRO-ROOTER PLUMBING SERVICE											2,850.00	008191
7/20/23	00269	6/30/23	388	202306	320-57200		34701		*	3,671.00		
			FACILITY ASSISTANT-06/23									
		7/01/23	387	202307	320-54100		34000		*	3,750.00		
			CONTRACT ADMIN-07/23									
		7/01/23	387	202307	320-57200		34700		*	6,005.33		
			FACILITY MGMT -07/23									
RIVERSIDE MANAGEMENT SERVICES, INC.											13,426.33	008192
7/20/23	00463	4/18/23	27661	202304	320-57200		54500		*	369.65		
			LED BULB CORN 45 WATT X6									
SUPERIOR LIGHTING											369.65	008193

SAMC SAMPSON CREEK SHENNING

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
7/20/23	00431	7/09/23	3470-062	202306	320-57200	54600	PURCHASES THRU 07/07/23 TRUIST BANK	*	3,129.60	3,129.60	008194
7/20/23	00253	7/12/23	72411776	202307	320-57200	45400	MONITORING-07/22-10/21/23 VECTOR SECURITY INC.	*	101.55	101.55	008195
7/28/23	00371	7/20/23	2250764	202307	320-57200	34500	OFF DUTY OFFICER 07/20/23 CASEY A. ROMEIN LLC	*	229.84	229.84	008196
7/28/23	00048	7/01/23	92299942	202307	320-57200	54600	AED AGREEMENT CINTAS CORPORATION	*	280.00	280.00	008197
7/28/23	00464	7/21/23	28041	202307	320-57200	54502	REPAIRS-07/23	*	179.00	303.00	008198
		7/24/23	28051	202307	320-57200	54502	REPAIRS-07/23 FIBERLITE UMBRELLAS LLC	*	124.00		
7/28/23	00022	7/17/23	14873242	202307	320-54100	43100	SVCS-07/23	*	110.19	1,189.54	008199
		7/17/23	82743242	202307	320-54100	43100	SVCS-07/23 JEA	*	1,079.35		
7/28/23	01003	7/17/23	130643	202307	320-57200	54600	ACCESS CARDS JSC SYSTEMS	*	756.00	756.00	008200
7/28/23	00019	5/12/23	51903938	202305	320-57200	54500	SVCS-05/23	*	125.00	352.00	008201
		6/09/23	52106894	202306	320-57200	54500	SVCS-06/23	*	73.00		
		6/09/23	52106939	202306	320-57200	54500	SVCS-06/23 NADER'S PEST RAIDERS, INC.	*	154.00		
7/28/23	00269	7/17/23	389	202306	320-57200	54503	MAINT-06/23 TENNIS COURT	*	325.00	2,661.64	008202
		7/17/23	389	202306	320-57200	54500	REPAIRS&MAINTENANCE	*	1,198.63		
		7/17/23	389	202306	320-57200	54502	REPAIRS/REPLACEMENTS-AMENI RIVERSIDE MANAGEMENT SERVICES, INC.	*	1,138.01		

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #	
8/09/23	00443	7/24/23 8511453	202307 320-54100-46202	DROP DEAD PINE TREES	*	507.60		
		7/24/23 8511610	202307 320-54100-46202	CUT BACK TREE W/VINES	*	507.60		
		7/25/23 8528033	202307 320-54100-46202	CUT DOWN DEAD PINE TREE	*	564.00		
		7/25/23 8528040	202307 320-54100-46202	REPLACE DEAD BLUE DAZE	*	299.26		
		8/01/23 8515600	202307 320-54100-46200	AUG 2023 LANDSCAPE MAINT.	*	12,577.17		
							BRIGHTVIEW LANDSCAPE SERVICES, INC.	14,455.63 008203
8/09/23	00437	7/26/23 924	202308 320-57200-45200	AUG 23 POOL MAINTENANCE	*	5,775.95		
		7/26/23 925	202307 320-57200-45200	REMOVE/INSTALL DRAIN COVR	*	2,400.00		
							C BUSS ENTERPRISES	8,175.95 008204
8/09/23	00371	8/04/23 505637	202308 320-57200-34500	OFF-DUTY POLICE-08/04/23	*	231.00		
		8/05/23 506023	202308 320-57200-34500	OFF-DUTY POLICE-08/05/23	*	231.00		
							CASEY A. ROMEIN LLC	462.00 008205
8/09/23	00397	8/01/23 19-1127	202307 320-57200-34501	JULY 2023 GUARD SVCS.	*	5,190.00		
							CENTRAL SECURITY AGENCY	5,190.00 008206
8/09/23	00048	8/01/23 51692221	202308 320-57200-54600	FIRST AID CABINET SUPPLY	*	149.22		
							CINTAS CORPORATION	149.22 008207
8/09/23	00461	8/01/23 18632	202308 320-57200-54500	FM DUAL STACK CROSSOVER	*	281.52		
							FITNESS MACHINE TECHNICIANS OF	281.52 008208
8/09/23	00131	8/01/23 397	202308 310-51300-34000	AUG 23 MGMT FEES	*	4,690.50		
		8/01/23 397	202308 310-51300-35100	AUG 23 INFO TECHNOLOGY	*	83.33		
		8/01/23 397	202308 310-51300-31300	AUG 23 DISSEMINATION	*	166.67		
		8/01/23 397	202308 310-51300-42500	COPIES	*	55.35		
		8/01/23 397	202308 310-51300-41000	TELEPHONE	*	89.94		
							GOVERNMENTAL MANAGEMENT SERVICES	5,085.79 008209

SAMC SAMPSON CREEK SHENNING								

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
8/09/23	00285	8/01/23 JAK08230	202308 320-57200-45300	AUG 23 JANITORIAL SCVS. JANI-KING OF JACKSONVILLE	*	1,611.00	1,611.00 008210
8/09/23	00430	8/07/23 3264039	202306 310-51300-31500	LEGAL FEES THRU 6/30/23 KUTAK ROCK LLP	*	1,468.50	1,468.50 008211
8/09/23	00031	8/01/23 114749B	202308 320-54100-46300	AUG 23 LAKE MAINTENANCE THE LAKE DOCTORS, INC.	*	2,280.00	2,280.00 008212
8/09/23	00466	8/03/23 8919	202308 320-54100-46202	PLAYGROUND MULCH MULCH MASTERS, LLC	*	5,200.00	5,200.00 008213
8/09/23	00269	7/31/23 391	202307 320-57200-34701	JULY 23 FACILITY ASST.	*	2,595.00	
		8/01/23 390	202308 320-57200-34000	AUG 23 CONTRACT ADMIN.	*	3,750.00	
		8/01/23 390	202308 320-57200-34700	AUG 23 FACILITY MGMT	*	6,005.33	
				RIVERSIDE MANAGEMENT SERVICES, INC.			12,350.33 008214
8/09/23	00399	7/23/23 99403480	202307 320-57200-41000	SERVICE THRU 07/23/2023 VERIZON	*	36.07	36.07 008215
8/09/23	00377	7/31/23 412326	202307 320-57200-45100	JULY 23 LIFEGUARD/MONITOR VESTA PROPERTY SERVICES, INC	*	14,947.38	14,947.38 008216
TOTAL FOR BANK A						110,651.59	
TOTAL FOR REGISTER						110,651.59	

Advanced Direct Marketing Services

3733 Adirof Rd.
Jacksonville, FL 32207-4719
(V) 904.396.3028 (F) 396.6328

Invoice

DATE	INVOICE #
7/19/2023	144442

BILL TO

Sampson Creek CDD
475 West Town Place
Suite 114
St Augustine, FL 32092

P.O. NO.	TERMS	PROJECT
	With Order	

SERVICE DESCRIPTION	QTY	RATE	AMOUNT
Sampson Creek CDD			
Load, read, convert files; CASS Certify addresses to enable automation based postage rates; Create automation based sack/tray tags & postal documents; format for inkjet addressing	799	0.09387	75.00
Form layout and preparation	1	37.50	37.50
Laser one sheet front & back	799	0.25	199.75
Fold customer materials	799	0.03129	25.00
Insert one piece into #10 envelope, seal, sort and mail, Standard Rate	799	0.095	75.91
Printed #10 window Envelope	819	0.215	176.09
Postage	799	0.63	503.37
 001.310.51300.42000 \$503.37 001.310.51300.51000 \$176.09 001.310.51300.42500 \$413.16			
Subtotal			\$1,092.62
Sales Tax (7.5%)			\$0.00
Total			\$1,092.62



INVOICE

Sold To: 14846146
Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

Customer #: 14846146
Invoice #: 8501680
Invoice Date: 7/7/2023
Sales Order: 8156543
Cust PO #:

Project Name: Sampson Creek - Proposal to replace weeping valve on Zone 4 (2nd Lake)
Project Description: Sampson Creek - Proposal to replace weeping valve on Zone 4 (2nd Lake)

Job Number	Description	Qty	UM	Unit Price	Amount
346100574	Sampson Creek CDD				
	2" Valve	1.000	EA	848.00	848.00
	Tech labor to locate valve	1.000	HR	75.00	75.00
001.320.54100.46202					
Total Invoice Amount					923.00
Taxable Amount					
Tax Amount					
Balance Due					923.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 14846146
Invoice #: 8501680
Invoice Date: 7/7/2023

Amount Due: \$ 923.00

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Proposal for Extra Work at Sampson Creek CDD

Property Name	Sampson Creek CDD	Contact	Marc Rousseau
Property Address	219 St Johns Golf Dr St Augustine, FL 32092	To	Sampson Creek CDD
		Billing Address	475 West Town Pl Ste 114 St. Augustine, FL 32095

Project Name Sampson Creek - Proposal to replace weeping valve on Zone 4 (2nd Lake)

Project Description Sampson Creek - Proposal to replace weeping valve on Zone 4 (2nd Lake)

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	EACH	2" Valve	\$848.00	\$848.00
1.00	HOUR	Tech labor to locate valve	\$75.00	\$75.00

For internal use only

SO# 8156543
JOB# 346100574
Service Line 150

Total Price \$923.00

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
11530 Davis Creek Court, Jacksonville, FL 32258 ph. (904) 292-0718 fax (904) 292-1014

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license, if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. **Access to Jobsite:** Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. **Payment Terms:** Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
12. **Termination:** This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. **Assignment:** The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by, or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities consolidation, change of control or corporate reorganization.
14. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means, at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboriculture) standards will require a signed waiver of liability.

Acceptance of this Contract:

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS, MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer
 6/26/2023
 Signature Title P.M.

Marc Rousseau June 26, 2023
 Printed Name Date

BrightView Landscape Services, Inc. "Contractor"
 Irrigation Manager

Signature Title
 Alan John Wojciechowski June 26, 2023
 Printed Name Date

Job #: 348100574
 SO #: 8156543 Proposed Price: \$823.00

Subject: Re: Sampson Creek - Inv. 8501680
Date: Tuesday, July 11, 2023 at 2:05:24 PM Eastern Daylight Time
From: Marc Rousseau <mrousseau@rmsnf.com>
To: Daniel Laughlin <dlaughlin@gmsnf.com>
CC: Sharyn Henning <shenning@gmssf.com>

Hey Daniel,

The work has been performed by Carlos from Brightview. Approved for payment.

Marc J. Rousseau

Operations Manager
904-803-2763
Sampson Creek @ St. John's Golf & CC
219 St. John's Golf Drive
St. Augustine, FL 32092

On Tue, Jul 11, 2023 at 10:44 AM Daniel Laughlin <dlaughlin@gmsnf.com> wrote:

Hey Marc,

Just wanted to run this invoice by you to make sure the work was completed satisfactorily before approving for payment.

Thank you

Daniel Laughlin

Governmental Management Services, LLC
District Manager
475 West Town Place, Suite 114
Saint Augustine, Florida 32092
(904)-940-5850 x401 (Office)
(904)-940-5899 (Fax)
dlaughlin@gmsnf.com

Begin forwarded message:

From: Sandra Northrup <Sandra.Northrup@brightview.com>
Subject: Sampson Creek - Inv. 8501680
Date: July 11, 2023 at 10:40:29 AM EDT
To: "shenning@gmssf.com" <shenning@gmssf.com>
Cc: Daniel Laughlin <dlaughlin@gmsnf.com>

Thank you,

Sandra Northrup

Branch Administrator

BrightView Landscape Services

South Jacksonville / 34610

11530 Davis Creek Court

Jacksonville FL 32256

tel: (904) 292-0716 x12 fax (904) 292-1014

www.brightview.com



INVOICE

Sold To: 14846146
Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

Customer #: 14846146
Invoice #: 8503621
Invoice Date: 7/12/2023
Sales Order: 8143046
Cust PO #:

Project Name: Split off heads and add a rotor zone to the Soccer field

Project Description: Add a valve and install a new zone adding 2 new rotor heads and splitting off 4 other heads.

Job Number	Description	Qty	UM	Unit Price	Amount
346100574	Sampson Creek CDD				
	2" Rainbird PESB Irrigation Zo	1.000	EA	375.77	375.77
	12" Rectangular Valve Box	1.000	EA	37.06	37.06
	Hunter I-25 Rotor Heads	3.000	EA	68.19	204.57
	Misc. PVC Parts	1.000	EA	168.87	168.87
	Misc. PVC Pipe and flex pipe	1.000	EA	474.95	474.95
	Hunter Node 2 station Battery	1.000	EA	364.76	364.76
	Irrigation Labor	20.000	HR	69.99	1,399.84
Approved 5/17/2023 Marc J. Rousseau 001.320.54100.46202					
Total Invoice Amount					3,025.82
Taxable Amount					
Tax Amount					
Balance Due					3,025.82

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 14846146
Invoice #: 8503621
Invoice Date: 7/12/2023

Amount Due: \$ 3,025.82

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Proposal for Extra Work at Sampson Creek CDD

Property Name	Sampson Creek CDD	Contact	Marc Rousseau
Property Address	219 St Johns Golf Dr St Augustine, FL 32092	To	Sampson Creek CDD
		Billing Address	475 West Town Pl Ste 114 St. Augustine, FL 32095

Project Name Split off heads and add a rotor zone to the Soccer field

Project Description Add a valve and install a new zone adding 3 new rotor heads and splitting off 4 other heads.

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	EACH	2" Rainbird PESB Irrigation Zone Valve	\$375.77	\$375.77
1.00	EACH	12" Rectangular Valve Box	\$37.06	\$37.06
3.00	EACH	Hunter I-25 Rotor Heads	\$68.19	\$204.57
1.00	EACH	Misc. PVC Parts	\$168.87	\$168.87
1.00	EACH	Misc PVC Pipe and flex pipe	\$474.95	\$474.95
1.00	EACH	Hunter Node 2 station Battery Timer	\$364.76	\$364.76
20.00	HOUR	Irrigation Labor	\$69.99	\$1,399.80

For internal use only

SO# 8143046
JOB# 346100574
Service Line 150

Total Price \$3,025.82

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
11530 Davis Creek Court, Jacksonville, FL 32256 ph. (904) 292-0716 fax (904) 292-1014

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. License and Permits: Contractor shall maintain a Landscape Contractor's license if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. Taxes: Contractor agrees to pay all applicable taxes including sales or General Excise Tax (GET), where applicable.
5. Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise agreed to in writing.
12. Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. Assignment: The Customer and the Contractor respectively bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls or is controlled by or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. Cancellation Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year) or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

	P.M
Signature	Title
Marc Rousseau	June 27, 2023
Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	Irrigation Manager
Signature	Title
Alan John Wojciechowski	June 27, 2023
Printed Name	Date

Job #:	346100574		
SO #:	8143046	Proposed Price:	\$3,025.82

Indra Dudley

From: Rodney Hicks
Sent: Tuesday, June 27, 2023 7:42 AM
To: Indra Dudley
Subject: FW: Pineridge soccer field
Attachments: Split off heads and add a rotor zone to the Soccer field SO 8143046.pdf

Rodney Hicks CIC,CIT,CLIA
Senior Branch Manager
BrightView Landscape Services
Certified Pest Control Operator JF339675
T.904-292-0716
C.904-759-7753
Rodney.Hicks@Brightview.com

From: Marc Rousseau <mrousseau@rmsnf.com>
Sent: Tuesday, June 27, 2023 7:34 AM
To: Rodney Hicks <Rodney.Hicks@brightview.com>
Cc: Alan Wojciechowski <Alan.Wojciechowski@brightview.com>
Subject: Re: Pineridge soccer field

Hi Rodney,

I'm not certain of your email message, but I believe that Alan got the go-ahead to perform the installation of additional rotors on the soccer field from the CDD board at the last meeting. Alan can start the installation as soon as possible.

I hope this is what you were looking for.

Marc J. Rousseau
Operations Manager
904-803-2763
Sampson Creek @ St. John's Golf & CC
219 St. John's Golf Drive
St. Augustine, FL 32092

On Mon, Jun 26, 2023 at 7:43 PM Rodney Hicks <Rodney.Hicks@brightview.com> wrote:

Marc,

Do need someone thing from to begin the valve install for the soccer field?

JUL 10 2023

Hello Fitn Sampson Crk Cdd Pool,

Thanks for choosing Comcast Business.

Your bill at a glance

For 219 SAINT JOHNS GOLF DR, HOME OFC 2, SAINT AUGUSTINE, FL, 32092-1053

Previous balance		\$652.81
Payment - thank you	Jun 29	-\$652.81
Balance forward		\$0.00
Regular monthly charges	Page 3	\$647.05
Taxes, fees and other charges	Page 3	\$5.84
New charges		\$652.89

Amount due Jul 25, 2023 \$652.89

Need help?

Visit business.comcast.com/help or see page 2 for other ways to contact us.

001.320.57200.41000

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Jul 04, 2023 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.



Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST BUSINESS

1100 NORTHPOINT PKWY W PALM
BCH FL 33407-1937
96330310 NO RP 04 20230704 NNNNNNNY 0000641 0004

FITN SAMPSON CRK CDD POOL
HOME OFC 2
5385 N NOB HILL RD
SUNRISE, FL 33351-4761

Account number **8495 74 140 1110956**

Payment due **Jul 25, 2023**

Please pay \$652.89

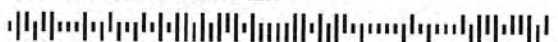
Amount enclosed \$

Make checks payable to Comcast
Do not send cash



Send payment to

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211



849574140111095600652891

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Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

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- Pay your bill and customize billing options
- View upcoming appointments



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Call today for a FREE account review at 877-564-0318.



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Visit us online

Get help and support at business.comcast.com/help



Call us anytime

800-391-3000
Open 24 hours, 7 days a week for billing and technical support

Useful information

Moving?

We can help ensure it's a smooth transition. Visit business.comcast.com/learn/moving to learn more.

Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at support.xfinity.com/accessibility, email accessibility@comcast.com, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838
Attn: M. Gifford.



Ways to pay



No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit business.comcast.com/myaccount



Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cuts down on clutter. Visit business.comcast.com/myaccount to get started.

Additional billing information

More ways to pay:



Online

Visit My Account at business.comcast.com/myaccount



By App

Download the Comcast Business App




In-Store

Visit business.comcast.com/servicecenter to find a store near you



Regular monthly charges \$647.05

Comcast Business		\$364.95
Packaged services		\$479.00
Mobility Voice Line Business Voice. Qty 2 @ \$44.95 each	\$89.90	
 Data, Voice, Access Package, Includes: Business Internet Gigabit Extra, 1 Mobility Voice Line, SecurityEdge, and Wifi Pro Expanded Coverage.	\$429.00	
Voice Credit Qty 2 @ -\$19.95 each	-\$39.90	
Discounts		-\$189.00
Bundle Discount	-\$189.00	
Comcast Business services		\$74.95
TV Standard Business Video.	\$74.95	

Add ons \$0.00

Public View Service Business Video. Includes \$20.00 Service Discount	\$0.00	
---	--------	--

Equipment & services \$229.95

CableCARD Service To Additional TV.	<input checked="" type="checkbox"/>	
Digital Adapter	<input checked="" type="checkbox"/>	
CableCARD Service To Additional TV. Qty 6 @ \$0.00 each Includes \$43.50 Service Discount	\$0.00	
Equipment Fee TV Box.	\$200.00	
Equipment Fee Voice and Wifi Pro Expanded Coverage.	\$29.95	

Service fees \$52.15

Directory Listing Management Fee	\$5.00	
Voice Network Investment	\$5.00	
Broadcast TV Fee	\$30.80	
Regional Sports Fee	\$11.35	

Taxes, fees and other charges \$5.84

Other charges \$5.84

Regulatory Cost Recovery	\$1.93	
Federal Universal Service Fund	\$3.91	

What's included?



Internet: Fast, reliable internet on our Gig-speed network



TV: Keep your employees informed and customers entertained



Voice Numbers: (904)599-9094, (904)819-9956, (904)217-8268

This shows a service is included in your package:

Visit business.comcast.com/myaccount for more details

You've saved \$252.50 this month with your bundle and service discounts.



Additional information

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Fee Update: The FCC modifies the rate that voice providers pay into the USF on a quarterly basis. USF is assessed on applicable voice services as the Federal Universal Service Fund at the FCC's approved rate. See: fcc.gov/encyclopedia/contribution-factor-quarterly-filings-universal-service-fund-usf-management-support. A new rate becomes effective July 1, 2023.

Recent and Upcoming Programming Changes: Information on recent and upcoming programming changes can be found at xfinity.com/programmingchanges/ or by calling 866-216-8634.



Security solutions that help keep you ready.




We're grateful to have you as a customer. And we'd love to offer you a personalized, one-on-one Account Review to align your needs with your goals and to ensure you have the best solutions for your business to meet the future.

It's important to stay ready with the company that powers more businesses than any other provider, bringing you:

- **Advanced security** to help protect your business from cyberthreats.
- 99.9% reliability on the largest, fastest, reliable network for small businesses, **with upload speeds up to 3-5x faster.**
- From the company powered by the **next generation 10G network.**

Please give us a call at 866-429-3617 to schedule a chat. We'll give you the tools to help you clear today's hurdles and be ready for whatever's next.

 Call 866-429-3617 or
visit ComcastBusiness.com/AccountReview

COMCAST
BUSINESS

Restrictions apply. Not available in all areas. Services and features vary depending on level of service. **Internet:** Actual speeds vary and are not guaranteed. **Comcast Business SecurityEdge™:** Requires Comcast Business Internet and leased router. Will not work if connected via public WiFi, and may not work if connected via Connection Pro, virtual private network technology or non-Comcast DNS servers. Call for restrictions and complete details. © 2023 Comcast. All rights reserved. B6053A-ADP-FAR-GEN-3617 PA0230

Upcoming Delivery Dates

<u>July 2023</u>	<u>August 2023</u>	<u>September 2023</u>
Monday 17	Monday 14	Monday 11
Monday 31	Monday 28	Monday 25



Bottled Water * Filtration * Coffee

Are you prepared for a natural disaster?
Have your household ready for an emergency by keeping a minimum of a three-day supply of bottled water on hand. Stock 1-gallon of water per person per day. Order your water today!

Customer Account#:980956523356477

SAMPSON CREEK CDD
219 SAINT JOHNS GOLF DR
SAINT AUGUSTINE, FL 32092

Invoice Date: 07-12-23
Invoice #: 23356477 071223
Purchase Order #:

Date	Transaction #	Details	Qt y.	Each	Amount
06-13-23		Previous Balance			389.50
		Payment - Thank You			-389.50
		Remaining Balance			0.00
06-15-23	863162780	SALES TAX	-1	1.83	-1.83
		Sales Tax			0.00
					-1.83

Rec'd By:

001.320.57200.54600

Did you know that in addition to the top left corner of this bill, you can also find your delivery schedule at water.com/myaccount? Online you can also easily skip or add a delivery as needed.

30356-P-0040

Previous Balance
\$389.50

-

Payment
\$389.50

+

Total New Charges
\$97.94

=

Pay This Amount
\$97.94

Write the complete account number on your check. Detach remittance and mail with payment in the enclosed envelope. To pay online go to www.water.com



200 Eagles Landing Blvd
Lakeland, FL 33810

Customer Account#: 980956523356477
Due By: Upon Receipt
Late Fees May Apply After: 08-04-23
Total Amount Due: \$97.94

Check here and see reverse for address and phone corrections.

\$

Mail Remittance With Payment To:

|||SAMPSON CREEK CDD
|||MARC ROUSSEAU
|||5385 N NOB HILL RD
|||SUNRISE, FL 33351

|||CRYSTAL SPRINGS
|||PO BOX 660579
|||DALLAS, TX 75266-0579

020310 100124 09809565233564772 0009794 6 0009794 6 1

Date	Détails	Qty.	Each	Amount
06-21-23	T231726970063 5.0 GALLON BOTTLE RETURN Sales Tax Total	-2	6.00	-12.00 0.00 -12.00
07-03-23	T231846970017 CRYSTAL SPRINGS 5G PURIFIED WATER 5.0 GALLON BOTTLE DEPOSIT 5.0 GALLON BOTTLE RETURN DELIVERY FEE Sales Tax Total	20 20 -26 1	5.99 6.00 6.00 13.99	119.80 120.00 -156.00 13.99 0.00 97.79
	R2319121085775 BOTTOM LOAD HOT AND COLD COOLER WITH SMARTFLO BOTTOM LOAD HOT AND COLD COOLER WITH SMARTFLO Sales Tax Total	1 1	6.99 6.99	6.99 6.99 0.00 13.98
Total New Charges:				97.94

How to Read Your Bill

Delivery Calendar:
Your scheduled deliveries for the next three months.

Customer Account Number:
For prompt service, please use this number when referring to your account.

Summary:
Previous balance and posted payments since last bill.

Total New Charges:
This information provides totals for various products and transactions.

Important Monthly Message

Important Monthly Promotions:
Register online for access to your account. You can view and pay your bill, check delivery schedule and order products all online.

Bottle Deposits:
Highlights bottle deposits and returns.

Easy to Pay:
Pay your invoice through the mail, online at www.water.com or call us to expedite your remittance with automatic credit card payments



Mail Remittance With Payment To:
Please detach remittance and mail using business envelope provided.

Billing Rights Summary

In case of Errors or Questions About Your Bill:

If you think your bill is incorrect, or if you need more information about a transaction on your bill, write us as soon as possible on a separate sheet, at P.O. Box 660579, Dallas, TX 75266-0579. We must hear from you no later than 60 days after we sent you the first bill on which the error or problem appeared. Your bill shall be deemed correct unless disputed within 60 days from receipt. You can telephone us, but doing so will not preserve your rights.

In your letter, give us the following information:

- Your name and complete account number.
- The dollar amount of the suspected error.
- Describe the error and explain why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the amount of your bill that is not in question. While we investigate your questions, we cannot report you as delinquent or take any action to collect the amount you question.

Electronic Funds Transfer Notice

If you pay by check, it will be converted into an "Electronic Funds Transfer" (EFT), a process in which your financial institution is electronically instructed to transfer funds from your account to ours in lieu of processing the check. By sending your completed check to us, you authorize us to use the account information therein to create an EFT for the amount indicated on the check. If the EFT cannot be processed for technical or other reasons, you authorize us to process an image replacement document, draft, or copy of your check.

OPT OUT NOTICE: If you do not wish to participate in this check conversion program, please write to us on a separate sheet at: P.O. Box 660579, Dallas, TX 75266-0579.

Insufficient Funds Notice

If your check is returned for insufficient or uncollected funds (NSF), your signature on your check gives us permission to debit your checking account electronically for the uncollected amount. Payment by check constitutes your acceptance of these terms.

We appreciate your business.

As a food product, bottled water is subject to rules and regulations promulgated by the Federal Food and Drug Administration (FDA).
For further information, please write DS Services of America, Inc. at P.O. Box 660579, Dallas, TX 75266-0579.

Please print only new address below and check the appropriate box on reverse side. Thank you.

Address Changes

Mailing address only Mailing and delivery address

Name

Address

City

State

Zip Code

()

Phone Number

E-mail Address

Customer Account Number

Do Not Forget To:

- ✓ Detach this remittance and return with your payment.
- ✓ Write the complete account number on your check.
- ✓ Mail remittance and payment using the enclosed envelope.

Sampson Creek CDD

FPL Electric

Code to 001.320.54100.43000

June-23

08744-67061	380 St. John's Golf Drive #IRR	\$	25.66
16229-99512	219 St. John's Golf Drive #Pool	\$	1,485.68
19350-09421	211 St. John's Golf Drive #LITES	\$	153.19
46974-44356	9402 Leo Maguire Pkwy #2	\$	27.45
55613-33054	2125 County Road 210 W	\$	44.66
59216-52565	205 St. John's Golf Drive	\$	-
61084-35154	944 Leo Maguire Parkway #1	\$	27.51
80369-00598	205 St. John's Golf Drive #Swimclub	\$	959.51
72556-88074	Leo Maguire Parkway #Streetlights	\$	4,167.46
33381-88364	1574 Drury Court #1	\$	25.66
Total		<u>\$</u>	<u>6,916.78</u>

*****V#16**

*****PLEASE CODE TO MONTH ON SCHEDULE, NOT INVOICE DATE. THANKS!**



Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 55613-33054

Service Address:

2125 COUNTY ROAD 210 W
SAINT AUGUSTINE, FL 32095

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

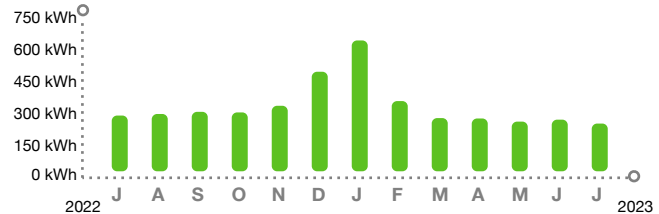
\$44.66

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

ENERGY USAGE HISTORY



KEEP IN MIND

- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

BILL SUMMARY

Amount of your last bill	48.29
Payments received	-48.29
Balance before new charges	0.00
Total new charges	44.66
Total amount you owe	\$44.66

(See page 2 for bill details.)

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/rates).

Customer Service: (386) 252-1541
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



/ 27

1304556133305466644000000

The amount enclosed includes the following donation:

FPL Care To Share: _____

Make check payable to FPL in U.S. funds and mail along with this coupon to:

SAMPSON CREEK CDD
5385 N NOB HILL RD
SUNRISE FL 33351-4761

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Visit [FPL.com/PayBill](https://www.fpl.com/paybill) for ways to pay.

55613-33054

ACCOUNT NUMBER

\$44.66

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

\$

AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	48.29
Payment received - Thank you	-48.29
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS	
Base charge:	\$12.68
Non-fuel: (\$0.094820 per kWh)	\$23.14
Fuel: (\$0.031510 per kWh)	\$7.69
Electric service amount	43.51
Gross receipts tax (State tax)	1.12
Taxes and charges	1.12
Regulatory fee (State fee)	0.03
Total new charges	\$44.66
Total amount you owe	\$44.66

METER SUMMARY

Meter reading - Meter AC94696. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	88454		88210		244

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	244	264	285
Service days	31	32	31
kWh/day	8	8	9
Amount	\$44.66	\$48.29	\$45.25

KEEP IN MIND

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is a direct pass-through to customers. FPL does not profit from fuel, although higher costs do result in higher state and local taxes and fees.

Download the app

Get instant, secure access to outage and billing info from your mobile device.

[Download now >](#)

Watch savings add up

Receive a monthly bill credit by allowing FPL Business On Call® to cycle off your A/C when necessary.

[See if you qualify >](#)

Outstanding reliability

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Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 19350-09421

Service Address:

211 SAINT JOHNS GOLF DR # LITES
SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

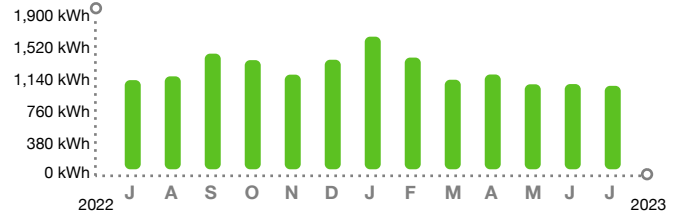
\$153.19

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

ENERGY USAGE HISTORY



BILL SUMMARY

Amount of your last bill	160.54
Payments received	-160.54
Balance before new charges	0.00
<hr/>	
Total new charges	153.19
Total amount you owe	\$153.19

(See page 2 for bill details.)

KEEP IN MIND

- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/rates).

Customer Service: 1-800-375-2434
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



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1304193500942109135100000

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19350-09421

ACCOUNT NUMBER

\$153.19

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

\$

AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	160.54
Payment received - Thank you	-160.54
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS	
Base charge:	\$12.68
Non-fuel: (\$0.094820 per kWh)	\$102.51
Fuel: (\$0.031510 per kWh)	\$34.06
Electric service amount	149.25
Gross receipts tax (State tax)	3.83
Taxes and charges	3.83
Regulatory fee (State fee)	0.11
Total new charges	\$153.19
Total amount you owe	\$153.19

METER SUMMARY

Meter reading - Meter KN51244. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	35762		34681		1081

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	1081	1104	1155
Service days	31	32	31
kWh/day	34	34	37
Amount	\$153.19	\$160.54	\$146.03

KEEP IN MIND

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Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 80369-00598

Service Address:

205 SAINT JOHNS GOLF DR # SWIMCLUB
SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

\$959.51

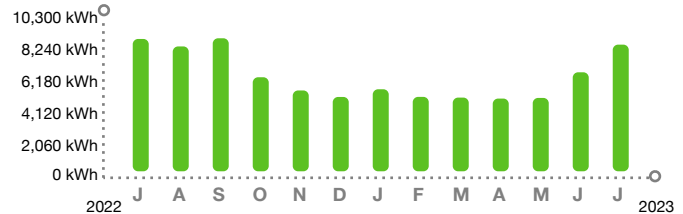
TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

Pay \$733.75 instead of \$959.51 by your due date. Enroll in FPL Budget Billing®. [FPL.com/BB](https://www.fpl.com/BB)

ENERGY USAGE HISTORY



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- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

BILL SUMMARY

Amount of your last bill	790.15
Payments received	-790.15
Balance before new charges	0.00
Total new charges	959.51
Total amount you owe	\$959.51

(See page 2 for bill details.)

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/Rates).

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Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



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80369-00598	\$959.51	Jul 28, 2023	\$
ACCOUNT NUMBER	TOTAL AMOUNT YOU OWE	NEW CHARGES DUE BY	AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	790.15
Payment received - Thank you	-790.15
Balance before new charges	\$0.00

New Charges

Rate: GSD-1 GENERAL SERVICE DEMAND	
Base charge:	\$29.98
Non-fuel: (\$0.034670 per kWh)	\$308.35
Fuel: (\$0.031510 per kWh)	\$280.25
Demand: (\$12.65 per KW)	\$316.25
Electric service amount	934.83
Gross receipts tax (State tax)	23.99
Taxes and charges	23.99
Regulatory fee (State fee)	0.69
Total new charges	\$959.51

Total amount you owe \$959.51

METER SUMMARY

Meter reading - Meter KLJ3017. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	82620		73726		8894
Demand KW	24.56				25

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	8894	6952	9293
Service days	31	32	31
kWh/day	286	217	299
Amount	\$959.51	\$790.15	\$948.81

KEEP IN MIND

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
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Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 08744-67061

Service Address:

380 SAINT JOHNS GOLF DR #IRR
SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

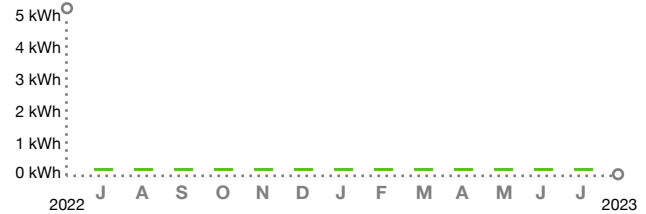
\$25.66

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

ENERGY USAGE HISTORY



KEEP IN MIND

- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

BILL SUMMARY

Amount of your last bill	25.66
Payments received	-25.66
Balance before new charges	0.00
Total new charges	25.66
Total amount you owe	\$25.66

(See page 2 for bill details.)

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/Rates).

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Hearing/Speech Impaired: 711 (Relay Service)



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08744-67061
ACCOUNT NUMBER

\$25.66
TOTAL AMOUNT YOU OWE

Jul 28, 2023
NEW CHARGES DUE BY

\$ _____
AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	25.66
Payment received - Thank you	-25.66
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS	
Base charge:	\$12.68
Minimum base bill charge:	\$12.32
Non-fuel energy charge:	\$0.094820 per kWh
Fuel charge:	\$0.031510 per kWh
Electric service amount	25.00
Gross receipts tax (State tax)	0.64
Taxes and charges	0.64
Regulatory fee (State fee)	0.02
Total new charges	\$25.66
Total amount you owe	\$25.66

METER SUMMARY

Meter reading - Meter AC94663. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	00000		00000		0

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	0	0	0
Service days	31	32	31
kWh/day	0	0	0
Amount	\$25.66	\$25.66	\$25.66

KEEP IN MIND

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Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 16229-99512

Service Address:

219 SAINT JOHNS GOLF DR # POOL
SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

\$1,485.68

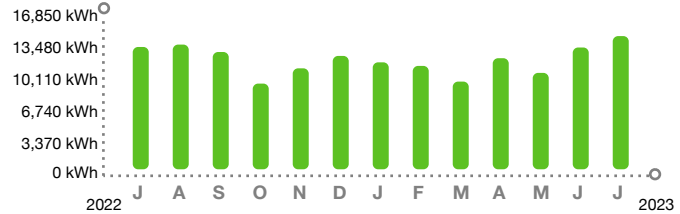
TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

Pay \$1,209.66 instead of \$1,485.68 by your due date. Enroll in FPL Budget Billing®. [FPL.com/BB](https://www.fpl.com/BB)

ENERGY USAGE HISTORY



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- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

BILL SUMMARY

Amount of your last bill	1,425.94
Payments received	-1,425.94
Balance before new charges	0.00
Total new charges	1,485.68
Total amount you owe	\$1,485.68

(See page 2 for bill details.)

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/Rates).

Customer Service: 1-800-375-2434
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Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



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16229-99512	\$1,485.68	Jul 28, 2023	\$
ACCOUNT NUMBER	TOTAL AMOUNT YOU OWE	NEW CHARGES DUE BY	AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	1,425.94
Payment received - Thank you	-1,425.94
Balance before new charges	\$0.00

New Charges

Rate: GSD-1 GENERAL SERVICE DEMAND	
Base charge:	\$29.98
Non-fuel: <small>(\$0.034670 per kWh)</small>	\$530.52
Fuel: <small>(\$0.031510 per kWh)</small>	\$482.17
Demand: <small>(\$12.65 per KW)</small>	\$404.80
Electric service amount	1,447.47
Gross receipts tax (State tax)	37.14
Taxes and charges	37.14
Regulatory fee (State fee)	1.07
Total new charges	\$1,485.68
Total amount you owe	\$1,485.68

METER SUMMARY

Meter reading - Meter KLL8671. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	02440		87138		15302
Demand KW	31.81				32

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	15302	13991	14052
Service days	31	32	31
kWh/day	493	437	453
Amount	\$1,485.68	\$1,425.94	\$1,336.60

KEEP IN MIND

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Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 46974-44356

Service Address:

9402 LEO MAGUIRE PKWY # 2
SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

\$27.45

TOTAL AMOUNT YOU OWE

Jul 28, 2023

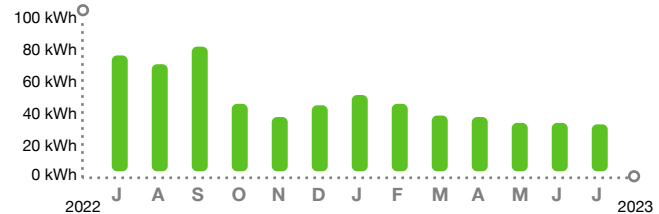
NEW CHARGES DUE BY

BILL SUMMARY

Amount of your last bill	27.64
Payments received	-27.64
Balance before new charges	0.00
<hr/>	
Total new charges	27.45
Total amount you owe	\$27.45

(See page 2 for bill details.)

ENERGY USAGE HISTORY



KEEP IN MIND

- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/rates).

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Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



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46974-44356
ACCOUNT NUMBER

\$27.45
TOTAL AMOUNT YOU OWE

Jul 28, 2023
NEW CHARGES DUE BY

\$ _____
AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	27.64
Payment received - Thank you	-27.64
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS	
Base charge:	\$12.68
Minimum base bill charge:	\$10.02
Non-fuel: (\$0.094820 per kWh)	\$3.03
Fuel: (\$0.031510 per kWh)	\$1.01
Electric service amount	26.74
Gross receipts tax (State tax)	0.69
Taxes and charges	0.69
Regulatory fee (State fee)	0.02
Total new charges	\$27.45
Total amount you owe	\$27.45

METER SUMMARY

Meter reading - Meter AC94682. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	15871		15839		32

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	32	33	79
Service days	31	32	31
kWh/day	1	1	3
Amount	\$27.45	\$27.64	\$29.35

KEEP IN MIND

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Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 61084-35154

Service Address:

944 LEO MAGUIRE PKWY #1
SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

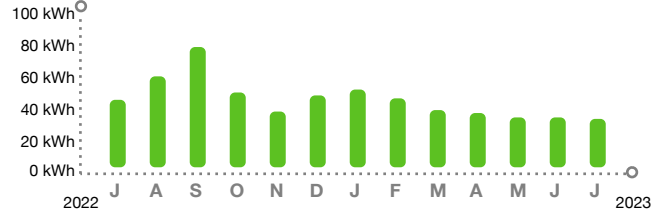
\$27.51

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

ENERGY USAGE HISTORY



KEEP IN MIND

- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

BILL SUMMARY

Amount of your last bill	27.69
Payments received	-27.69
Balance before new charges	0.00
<hr/>	
Total new charges	27.51
Total amount you owe	\$27.51

(See page 2 for bill details.)

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/Rates).

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Hearing/Speech Impaired: 711 (Relay Service)



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MIAMI FL 33188-0001

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61084-35154
ACCOUNT NUMBER

\$27.51
TOTAL AMOUNT YOU OWE

Jul 28, 2023
NEW CHARGES DUE BY

\$
AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	27.69
Payment received - Thank you	-27.69
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS	
Base charge:	\$12.68
Minimum base bill charge:	\$9.95
Non-fuel: (\$0.094820 per kWh)	\$3.13
Fuel: (\$0.031510 per kWh)	\$1.04
Electric service amount	26.80
Gross receipts tax (State tax)	0.69
Taxes and charges	0.69
Regulatory fee (State fee)	0.02
Total new charges	\$27.51
Total amount you owe	\$27.51

METER SUMMARY

Meter reading - Meter AC94705. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	19314		19281		33

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	33	34	46
Service days	31	32	31
kWh/day	1	1	1
Amount	\$27.51	\$27.69	\$27.79

KEEP IN MIND

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
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Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 19350-09421

Service Address:

211 SAINT JOHNS GOLF DR # LITES
SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

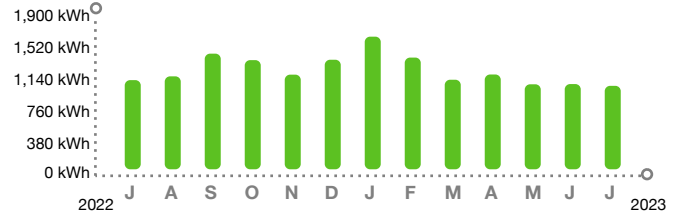
\$153.19

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

ENERGY USAGE HISTORY



BILL SUMMARY

Amount of your last bill	160.54
Payments received	-160.54
Balance before new charges	0.00
<hr/>	
Total new charges	153.19
Total amount you owe	\$153.19

(See page 2 for bill details.)

KEEP IN MIND

- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/rates).

Customer Service: 1-800-375-2434
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



/ 27

1304193500942109135100000

The amount enclosed includes the following donation:

FPL Care To Share: _____

Make check payable to FPL in U.S. funds and mail along with this coupon to:

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5385 N NOB HILL RD
SUNRISE FL 33351-4761

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Visit [FPL.com/PayBill](https://www.fpl.com/paybill) for ways to pay.

19350-09421
ACCOUNT NUMBER

\$153.19
TOTAL AMOUNT YOU OWE

Jul 28, 2023
NEW CHARGES DUE BY

\$ _____
AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	160.54
Payment received - Thank you	-160.54
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS	
Base charge:	\$12.68
Non-fuel: (\$0.094820 per kWh)	\$102.51
Fuel: (\$0.031510 per kWh)	\$34.06
Electric service amount	149.25
Gross receipts tax (State tax)	3.83
Taxes and charges	3.83
Regulatory fee (State fee)	0.11
Total new charges	\$153.19
Total amount you owe	\$153.19

METER SUMMARY

Meter reading - Meter KN51244. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	35762		34681		1081

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	1081	1104	1155
Service days	31	32	31
kWh/day	34	34	37
Amount	\$153.19	\$160.54	\$146.03

KEEP IN MIND

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is a direct pass-through to customers. FPL does not profit from fuel, although higher costs do result in higher state and local taxes and fees.

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[See more >](#)

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 33381-88364

Service Address:

1574 DRURY CT # 1

SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

\$25.66

TOTAL AMOUNT YOU OWE

Jul 31, 2023

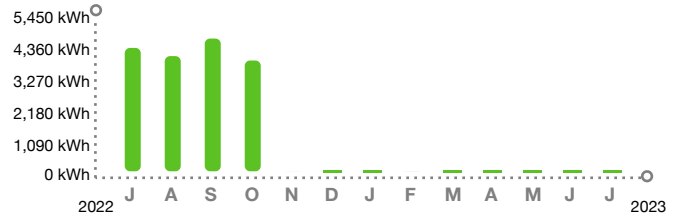
NEW CHARGES DUE BY

BILL SUMMARY

Amount of your last bill	25.66
Payments received	-25.66
Balance before new charges	0.00
Total new charges	25.66
Total amount you owe	\$25.66

(See page 2 for bill details.)

ENERGY USAGE HISTORY



KEEP IN MIND

- Payment received after September 29, 2023 is considered LATE; a late payment charge of 0.640833% will apply.

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at [FPL.com/Rates](https://www.fpl.com/rates).

Customer Service: (386) 252-1541
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



/ 27

1304333818836416652000000

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SUNRISE FL 33351-4761

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MIAMI FL 33188-0001

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33381-88364	\$25.66	Jul 31, 2023	\$
ACCOUNT NUMBER	TOTAL AMOUNT YOU OWE	NEW CHARGES DUE BY	AMOUNT ENCLOSED



BILL DETAILS

Amount of your last bill	25.66
Payment received - Thank you	-25.66
Balance before new charges	\$0.00

New Charges

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS	
Base charge:	\$12.68
Minimum base bill charge:	\$12.32
Non-fuel energy charge:	\$0.094820 per kWh
Fuel charge:	\$0.031510 per kWh
Electric service amount	25.00
Gross receipts tax (State tax)	0.64
Taxes and charges	0.64
Regulatory fee (State fee)	0.02
Total new charges	\$25.66
Total amount you owe	\$25.66

METER SUMMARY

Meter reading - Meter AC94707. Next meter reading Aug 7, 2023.

Usage Type	Current	-	Previous	=	Usage
kWh used	38103		38103		0

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	0	0	4585
Service days	31	32	31
kWh/day	0	0	148
Amount	\$25.66	\$25.66	\$543.44

KEEP IN MIND

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is a direct pass-through to customers. FPL does not profit from fuel, although higher costs do result in higher state and local taxes and fees.

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JUL 11 2023

Electric Bill Statement

For: Jun 6, 2023 to Jul 7, 2023 (31 days)

Statement Date: Jul 7, 2023

Account Number: 72556-88074

Service Address:

LEO MAGUIRE PKWY #STREETLIGHTS
SAINT AUGUSTINE, FL 32092

SAMPSON CREEK CDD,
Here's what you owe for this billing period.

CURRENT BILL

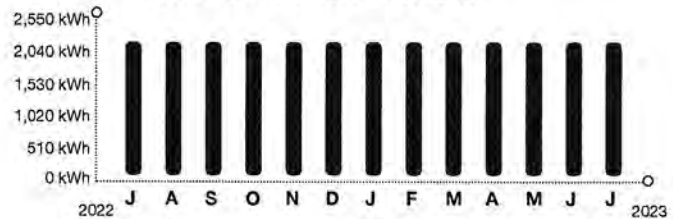
\$4,167.46

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

ENERGY USAGE HISTORY



KEEP IN MIND

- Payment received after September 28, 2023 is considered LATE; a late payment charge of 0.640833% will apply.
- Charges and energy usage are based on the facilities contracted. Facility energy and fuel costs are available upon request.

BILL SUMMARY

Amount of your last bill	4,176.38
Payments received	-4,176.38
Balance before new charges	0.00
Total new charges	4,167.46
Total amount you owe	\$4,167.46

(See page 2 for bill details.)

The Florida Public Service Commission has approved a new fuel reduction effective July 1, 2023. Learn more at FPL.com/Rates.

Customer Service: (386) 252-1541
Outside Florida: 1-800-226-3545

Report Power Outages: 1-800-4OUTAGE (468-8243)
Hearing/Speech Impaired: 711 (Relay Service)



/ 27

1304725568807416476140000

0001 0004 057278

7 10

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72556-88074

ACCOUNT NUMBER

\$4,167.46

TOTAL AMOUNT YOU OWE

Jul 28, 2023

NEW CHARGES DUE BY

\$

AMOUNT ENCLOSED



Customer Name: Account Number:
SAMPSON CREEK CDD 72556-88074

BILL DETAILS

Amount of your last bill	4,176.38
Payment received - Thank you	-4,176.38
Balance before new charges	\$0.00

New Charges

Rate: SL-1 STREET LIGHTING SERVICE

Electric service amount **	4,159.93
Gross receipts tax (State tax)	4.53
Taxes and charges	4.53
Regulatory fee (State fee)	3.00
Total new charges	\$4,167.46
Total amount you owe	\$4,167.46

** Your electric service amount includes the following charges:

Non-fuel energy charge:	\$0.049080 per kWh
Fuel charge:	\$0.030850 per kWh

METER SUMMARY

Next bill date Aug 7, 2023.

Usage Type	Usage
Total kWh used	2302

ENERGY USAGE COMPARISON

	This Month	Last Month	Last Year
Service to	Jul 7, 2023	Jun 6, 2023	Jul 7, 2022
kWh Used	2302	2302	2302
Service days	31	32	31
kWh/day	74	72	74
Amount	\$4,167.46	\$4,176.38	\$3,421.12

KEEP IN MIND

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- The fuel charge represents the cost of fuel used to generate electricity. It is a direct pass-through to customers. FPL does not profit from fuel, although higher costs do result in higher state and local taxes and fees.

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Customer Name: SAMPSON CREEK CDD
 Account Number: 72556-88074

For: 06-06-2023 to 07-07-2023 (31 days)
 kWh/Day: 74
 Service Address:
 LEO MAGUIRE PKWY #STREETLIGHTS
 SAINT AUGUSTINE, FL 32092

Detail of Rate Schedule Charges for Street Lights

Component Code	Watts	Lumens	Owner/ Maint *	Quantity	Rate/Unit	kWh Used	Amount
C861224 Energy Non-energy Fixtures Maintenance	39	3500	F	154	0.400000 9.580000 1.450000	2,002	61.60 1,475.32 223.30
C861225 Energy Non-energy Fixtures Maintenance	73	6000	F	12	0.800000 9.580000 1.450000	300	9.60 114.96 17.40
PMF0001 Non-energy Fixtures				166	9.610000		1,595.26
UCNP Non-energy Maintenance				11,449	0.048650		556.99

* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS
 H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER



SAMPSON CREEK CDD
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761





Customer Name: SAMPSON CREEK CDD
 Account Number: 72556-88074

For: 06-06-2023 to 07-07-2023 (31 days)
 kWh/Day: 74
 Service Address:
 LEO MAGUIRE PKWY #STREETLIGHTS
 SAINT AUGUSTINE, FL 32092

Component Code	Watts	Lumens	Owner/ Maint *	Quantity	Rate/Unit	kWh Used	Amount
					Energy sub total		71.20
					Non-energy sub total		3,983.23
					Sub total	2,302	4,054.43
					Energy conservation cost recovery		0.87
					Capacity payment recovery charge		0.37
					Environmental cost recovery charge		1.01
					Storm restoration recovery charge		35.13
					Transition rider credit		-9.53
					Storm protection recovery charge		6.63
					Fuel charge		71.02
					Electric service amount		4,159.93
					Gross receipts tax (State tax)		4.53
					Regulatory fee (State fee)		3.00
					Total	2,302	4,167.46

* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS
 H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER

Grau and Associates

951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Sampson Creek Community Development District
5385 N Nob Hill Road
Sunrise, FL 33351

Invoice No. 24550
Date 07/07/2023

SERVICE	AMOUNT
Project: Arbitrage - Series 2016 FYE 3/31/23	\$ <u>600.00</u>
	Subtotal: <u>600.00</u>
	Total 600.00
001.310.51300.31200	Current Amount Due \$ <u>600.00</u>

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
600.00	0.00	0.00	0.00	0.00	600.00

Payment due upon receipt.

Customer Service Report

Schedule Now For Service

July 2024

Call 904-695-1911

Work Order # 8490170807

Customer Since: 2018

<p style="text-align: center;">System Owner</p> <p>St. Johns Golf & Country Club 205 Saint Johns Golf Drive Saint Augustine, FL 32092 904-940-3200</p>	<p style="text-align: center;">System Location</p> <p>REP - 1021 Meadow View Ln 1021 Meadow View Lane Saint Augustine, FL 32092 Marc J. Rousseau : 904-803-2763</p>
---	--

Service Date: Jul 07/13/2023 09:30 AM
Service Type: Standard
Approx. Gals.: 0
Depth Below: 0
Cust Home: NO
Township:
County: Saint Johns

Frequency:
Previous Service:
System Treatment:
Custom Clean:
Filter
Inspection/T5:
Build Up:

Description	Qty	Unit Price	Ext. Price
Fuel / Energy Recovery	1.00	\$350.0000	\$350.00
Project-C-Hours-Dry Hi-Vac Truck	1.00	\$2,500.0000	\$2,500.00
Subtotal:			\$2850.00
Tax:			\$0.00
Total:			\$2850.00

<input type="checkbox"/> System Normal	Keep your system healthy by following these 3 steps: <ul style="list-style-type: none"> • Regular Service • Use WRE Septic System Treatment • Use a Filter
<input type="checkbox"/> Excessive Solids	Use WRE Septic System Treatment
<input type="checkbox"/> Heavy Sludge	Use WRE Septic System Treatment
<input type="checkbox"/> Tee Missing/Broken	Repair/Replace Tee
<input type="checkbox"/> High Liquid Level	Possible system failure. Call for evaluation or customer cleaning.
<input type="checkbox"/> Distribution Box Issue	See notes below for details.
<input type="checkbox"/> Missing Filter	Use a filter.
<input type="checkbox"/> Other	See notes below for details.
To schedule repairs, customer cleaning, or system evaluation, call 904-695-1911	

Schedule Now for Service
July 2024
 Call 904-695-1911

Payment Detail:
 Invoice
 Net 30

Customer not on site

X
 Customer Signature

Technician: Craig Boyles **Arrived at:** 3:23 PM **Left at:** 3:26 PM

Tech Notes:
 Clean catchbasins and jet storm lines to pond. Tech Recommendation: No Recommendation - None



WIND RIVER ENVIRONMENTAL A Wind River Environmental Company

Remit payment to P.O. Box 22074 New York, NY 10087-2074


Approved 7/14/2023
 Marc J. Rousseau
 001 320 57200 54500 Repairs & Maintenance

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 387
Invoice Date: 7/1/2023
Due Date: 7/1/2023
Case:
P.O. Number:

Bill To:
Sampson Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.320.54100.34000- Contract Administration - July 2023		3,750.00	3,750.00
1.320.57200.34700- Facility Management - Sampson Creek - July 2023		6,005.33	6,005.33
 7-10-23			

Total \$9,755.33

Payments/Credits \$0.00

Balance Due \$9,755.33

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 388
Invoice Date: 6/30/2023
Due Date: 6/30/2023
Case:
P.O. Number:

Bill To:

Sampson Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Assistant through June 2023 <i>320.57200.34701</i>	146.84	25.00	3,671.00

Jerry Lambert
7-10-23

Total	\$3,671.00
Payments/Credits	\$0.00
Balance Due	\$3,671.00

SAMPSON CREEK CDD

FACILITY ASSISTANT

Qty./Hours	Description	Rate	Amount
146.84	Facility Assistant	\$ 25.00	\$ 3,671.00

Covers Period: June 2023

GL # 320.57200.34701

TOTAL DUE:

\$ 3,671.00

**SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
ASSISTANT MANAGER BILLABLE HOURS
FOR THE MONTH OF JUNE 2023**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/1/23	7.75	D.L.	Completed daily checklist and returned calls and emails
6/2/23	2.3	D.L.	Camp Preparation - planning, scheduling, organizing
6/3/23	3	L.H.	Completed daily checklist and returned calls and emails
6/5/23	8.22	D.L.	Camp - planning, scheduling, organizing, working
6/6/23	8.5	D.L.	Camp - planning, scheduling, organizing, working
6/7/23	7.48	D.L.	Camp - planning, scheduling, organizing, working
6/8/23	7.65	D.L.	Camp - planning, scheduling, organizing, working
6/9/23	6.5	D.L.	Camp - planning, scheduling, organizing, working
6/10/23	3.03	L.H.	Completed daily checklist and returned calls and emails
6/12/23	7.27	D.L.	Camp - planning, scheduling, organizing, working
6/13/23	8.05	D.L.	Camp - planning, scheduling, organizing, working
6/14/23	7.65	D.L.	Camp - planning, scheduling, organizing, working
6/15/23	7.1	D.L.	Camp - planning, scheduling, organizing, working
6/16/23	7.85	D.L.	Camp - planning, scheduling, organizing, working
6/17/23	3.18	L.H.	Completed daily checklist and returned calls and emails
6/19/23	1.47	D.L.	Camp - planning, scheduling, organizing, working
6/19/23	6.07	L.H.	Completed daily checklist and returned calls and emails
6/20/23	3.92	D.L.	Camp - planning, scheduling, organizing, working
6/20/23	2.62	L.H.	Completed daily checklist and returned calls and emails
6/21/23	4	D.L.	Camp - planning, scheduling, organizing, working
6/22/23	4.1	D.L.	Camp - planning, scheduling, organizing, working
6/23/23	4.82	D.L.	Camp - planning, scheduling, organizing, working
6/24/23	2.98	L.H.	Completed daily checklist and returned calls and emails
6/26/23	5.58	D.L.	Camp - planning, scheduling, organizing, working
6/27/23	4.23	D.L.	Camp - planning, scheduling, organizing, working
6/28/23	4.93	D.L.	Camp - planning, scheduling, organizing, working
6/28/23	3.42	L.H.	Completed daily checklist and returned calls and emails
6/30/23	3.17	L.H.	Completed daily checklist and returned calls and emails

146.84

Back Order



Page 1/1
Back Order 27661
Date 4/18/2023

Superior Lighting
3530 N.W. 53rd Street
Ft. Lauderdale FL 33309

Bill To: SAMPSON CREEK CDD
Jacksonville Florida 32257

Ship To: SAMPSON CREEK CDD
Mark Rousseau
St. Augustine Florida 32092

Purchase Order No.	Customer ID	Salesperson ID	Shipping Method	Payment Terms	Req Ship Date	Master No.
MARK	132023		UPS-GROUND	CREDIT CARD	4/18/2023	324,805
Quantity	Item Number	Description	UOM	Discount	Unit Price	Ext. Price
6	S49673	LED BULB CORN 45 WATT 4000K MOGUL BASE	EACH	\$0.00	\$59.95	\$359.70

Subtotal \$359.70
Misc \$0.00
Tax \$0.00
Freight \$9.95
Trade Discount \$0.00
Total \$369.65

*Repair & Maintenance
320.57200.54500*



JUL 17 2023



SAMPSON CREEK CDD
Business Rewards Mastercard

Page 1 of 4
Billing cycle 06/10/23 - 07/09/23
Account number ending in 3470

Account summary

Previous balance		\$1,993.77
Payments & other credits	-	\$2,012.03
Purchases & other charges	-	\$3,147.86
Balance transfers	+	\$0.00
Cash advances	+	\$0.00
Interest charged	+	\$0.00
Fees charged	+	\$0.00
New balance		\$3,129.60

Credit limit	\$10,000.00
Available credit	\$6,870.40
Available for cash advance	\$3,000.00
Statement closing date	07/09/2023
Days in billing cycle	30

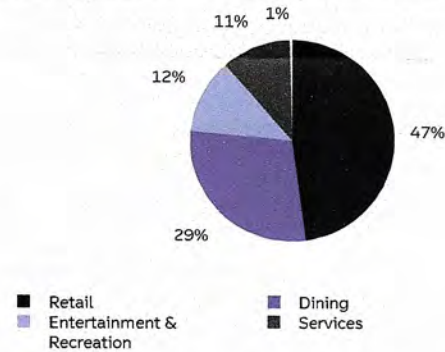
Questions?

- Visit truist.com
- Call 844-4TRUIST (844-487-8478)
- International collect 910-914-8250
- Write TRUIST CARD SERVICES PO BOX 200 WILSON, NC 27894-0200

Payment information

New balance	\$3,129.60
Minimum payment due	\$31.00
Payment due date	08/03/23

Spending this cycle



001.320.57200.54600

Important information

We may delay the availability of credit until we confirm that your payment on your business credit card has cleared. Questions? Call us at 844-4TRUIST (844-487-8478).

Organization account activity

Tran date	Post date	Reference number	Transaction description	Amount
			Account number ending in 3470	Total: -\$1,993.77

Please detach bottom portion and submit with payment using enclosed envelope.

Account number ending in	3470
Statement closing date	07/09/23
New balance	\$3,129.60
Minimum payment due	\$31.00
Payment due Date	08/03/23
Amount enclosed	\$

TRUIST BANK
PO BOX 400
WILSON NC 27894-0400

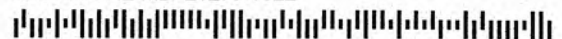
Pay online at: TRUIST.COM
Pay by phone: 844-487-8478
Make checks payable to: TRUIST BANK

48000005792450000000000000000310000000000312960

SAMPSON CREEK CDD
5385 N NOB HILL RD
SUNRISE FL 33351-4761

**N0000550

TRUIST BANK
PO BOX 791622
BALTIMORE MD 21279-1622



50347043156130175655836503470



SAMPSON CREEK CDD

Business Rewards Mastercard

Important contact details

Lost/Stolen Card? Please call us immediately at 844-487-8478 to report any loss, theft, or suspected or actual Unauthorized Use of Card or Account.

Address Change? Call us at 844-487-8478

Making payments

You must pay the Minimum Payment each month by the Payment Due Date. You may make payments on the Account in any of the following ways:

- At any Truist branch during normal business hours.
- By calling the Truist Contact Center at 844-4TRUIST (844-487-8478).
- By using Truist Online Banking.
- By mail at the address listed on the payment coupon on the front of this statement - please allow at least five (5) business days for delivery.

Payments that Truist receives prior to midnight ET through Truist Online Banking, a Truist branch, or by phone or mail at the address shown on the front of your statement will be credited as of the date received.

Any failure to comply with the following instructions may cause your payment to be delayed. This delay may result in additional charges and possible suspension/closure (or all of these) of the Account.

- Payment must be in U.S. dollars, but not in cash unless the payment is made at a Truist branch.
- Payment must come from a U.S. deposit account or cashier's check drawn on a U.S. financial institution.
- Payment must not include restrictive language (e.g., "payment in full") or other language attached to the payment; Truist may accept any payment with restrictive language without losing our rights.
- Payment cannot come from a credit account that Truist provides you (e.g., a Convenience Check, Cash Advance, or Balance Transfer made on this Account).
- Payment in a paper form (such as a check, money order, or cashier's check) must include the payment coupon from the Statement or have the Account number (or Cardholder Account number, if applicable) written on the payment.

Authorization to convert your check to an electronic transfer debit

When you provide a check as payment, you authorize us to use information from your check to make a one-time electronic fund transfer from your account. In certain circumstances, such as for technical or processing reasons, we may process your payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution.

Calculating interest charges

To calculate the Average Daily Balance on your Account: Truist adds the outstanding daily Balance (including new Transactions) and periodic interest charges, fees, and unpaid interest charges while deducting payments and credits; this is done for each Transaction type (e.g., Purchases, Balance Transfers, Cash Advances) for each day in the Billing Cycle. We may make additional adjustments, as appropriate, subject to applicable law (e.g., when a Transaction is disputed). This gives us the daily Balance for each Transaction type. Truist then adds all of the daily Balances for each separate Transaction type on the Account for each day of the Billing Cycle and divides that total amount by the number of days in the Billing Cycle. This results in the Average Daily Balance for each Transaction type for the Billing Cycle. This amount(s) appears on the reverse side in the column headed "Balance Subject to Interest Rate".

To calculate the Finance Charges on your Account: Truist first determines the Daily Periodic Rate (DPR) for each Transaction type by taking the applicable APR and dividing it by 365 (366 days during leap year). Truist then multiplies the Average Daily Balance for each Transaction type by the number of days in the Billing Cycle and the resulting figure by the DPR for that Transaction type (Average Daily Balance x # of days in Billing Cycle x DPR). We then total all of the interest charges for each Transaction type. This is the total interest charge for the Billing Cycle.

If you see an error on your statement or wish to dispute a charge

If you see an error, wish to dispute a charge, or if you need more information about a transaction on your bill, write us at Truist Bank P.O. Box 607039 Orlando FL 32809. Your dispute must be submitted no later than 60 days after we sent you the first bill on which the error or problem appeared. You may also submit a dispute by calling 844-4TRUIST (844-487-8478).

In your letter, give us the following information:

- Account Information: Your name and account number
- Dollar Amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Sharing of information

Truist may, to the extent and in the manner permitted by applicable law, communicate information about Truist's experiences and Transactions with you to credit bureaus, Truist's affiliates, and others who may properly receive that information. Truist only reports Business Credit to Business Bureaus. A complete copy of the Truist Privacy Policy is available at Truist.com or by calling 844-4TRUIST (844-487-8478).



SAMPSON CREEK CDD

Billing cycle 06/10/23 - 07/09/23

Business Rewards Mastercard

Account number ending in 3470

Organization account activity - continued

Tran date	Post date	Reference number	Transaction description	Amount
06/29	06/30	2023063015500006	PAYMENT RECEIVED -- THANK YOU	-\$1,993.77

Cardholder activity

Total cardholder new activity: \$3,129.60

Tran date	Post date	Reference number	Transaction description	Amount
LEAH TINCHER				
Account number ending in 7282				Total: \$3,129.60
06/09	06/11	55506293161400070000840	CRONIN ACE HARDWARE SAINT JOHNS FL	-\$18.09
06/09	06/11	75418233160175798606639	EIG*CONSTANTCONTACT.CO WALTHAM MA	\$70.00
06/09	06/11	55506293161400070000501	CRONIN ACE HARDWARE SAINT JOHNS FL	\$18.09
06/09	06/11	05436843161600031530650	PAPA JOHN'S #4404 SAINT JOHNS FL	\$165.94
06/12	06/14	85189933164700786030018	FLIGHT JACKSONVILLE JACKSONVILLE FL	\$377.87
06/14	06/15	55310203165083305553774	AMZN MKTP US*1W95M6OC3 AMZN.COM/BILLWA	\$384.30
06/16	06/18	05436843168000393395367	DOMINO'S 3140 JACKSONVILLE FL	\$139.38
06/16	06/18	05416013167141001645515	WAL-MART #0928 ST JOHNS FL	\$94.31
06/19	06/21	55308763171547681524541	SHELL OIL 575416200QPS JACKSONVILLE FL	\$17.34
06/19	06/20	05416013170141001384268	WAL-MART #0928 ST JOHNS FL	\$122.05
06/23	06/23	05587453174000000189218	RBT SHELL OIL 57541620 EasySavings NY	-\$0.17
06/23	06/25	55432863174200288404618	AMZN Mktp US*J79RB5TQ3 Amzn.com/billWA	\$31.53
06/23	06/25	05436843175000375514051	DOMINO'S 3140 JACKSONVILLE FL	\$209.66
06/23	06/25	55506293175400074000543	CRONIN ACE HARDWARE SAINT JOHNS FL	\$7.65
06/26	06/27	82711163177000010253319	WORLD GOLF HOF ST. AUGUSTINEFL	\$340.00
06/28	06/29	02305373180000637808297	WINN-DIXIE #0002 JACKSONVILLE FL	\$25.50
06/29	06/30	55432863180202096936767	AMZN Mktp US*4V8KE9CA3 Amzn.com/billWA	\$30.53
06/30	07/02	55432863181202351114232	Amazon.com*FE02G5M13 Amzn.com/billWA	\$217.22
06/30	07/02	05436843182000379544352	DOMINO'S 3140 JACKSONVILLE FL	\$240.66
06/30	07/02	55506293182400074000874	CRONIN ACE HARDWARE SAINT JOHNS FL	\$12.74
07/01	07/02	55432863182202703653050	AMZN Mktp US*IQ5VV31I3 Amzn.com/billWA	\$163.24
07/01	07/02	55310203182083727864501	AMAZON.COM*205QK6BI3 A AMZN.COM/BILLWA	\$5.02
07/01	07/02	55310203182083332255301	AMZN MKTP US*GL7965XP3 AMZN.COM/BILLWA	\$7.44
07/03	07/04	05416013184141001569664	WAL-MART #0928 ST JOHNS FL	\$138.19
07/03	07/04	05436843185000397323919	DOLLAR TREE JACKSONVILLE FL	\$40.31
07/04	07/05	55432863185200648889737	LOWES #00502* JACKSONVILLE FL	\$103.07
07/04	07/05	02305373186000466985442	WINN-DIXIE #0002 JACKSONVILLE FL	\$21.25
07/06	07/07	05436843188000367901782	DOLLARTREE ST JOHNS FL	\$10.70
07/07	07/09	05436843189000379264335	DOMINO'S 3140 JACKSONVILLE FL	\$153.87

Interest charge calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

Type of balance	Annual percentage rate (APR)	Periodic interest rate	Balance subject to interest rate	Interest charge	Expires on
PURCHASE	21.24% (V)	0.05820% (D)	\$3,129.60	\$0.00	-

(V) = Variable Rate
(D) = Daily, (M) = Monthly



SAMPSON CREEK CDD

Business Rewards Mastercard

Page 4 of 4

Billing cycle 06/10/23 - 07/09/23

Account number ending in 3470

Rewards summary

Previous balance	\$1,778.09
Earned	+\$31.65
Bonus earned	+\$0.35
Redeemed	-\$0.00
Other adjustments	+\$0.00
Ending balance	\$1,809.74

About the rewards summary

The rewards balance listed here is valid as of your statement closing date. To redeem rewards or to check your up-to-date rewards balance, sign into Truist Online Banking.

Go paperless.

Enjoy quicker access to your monthly statements - viewable anytime, anywhere. Enroll today at [Truist.com](https://www.truist.com).

Set up automatic payments

Automatically pay your full statement balance, minimum payment or a set amount each each month. Sign in to Truist online banking to set up recurring payments today.

43731900 - 000550 - 0002 - 0002 - 2

Account Information

Invoice Number: 72411776
 Invoice Date: 07/12/2023
 Branch: 72
Account Number: 6415195
Due Date: 08/11/2023



9456 Philips Highway, Suite 1
 Jacksonville, FL 32256

Account Activity

Description	Qty	Unit Amt	Extended Amt	Tax Amt	Total Amt
ST. JOHNS GOLF SWIM CLUB 219 ST. JOHNS GOLF DR. ST AUGUSTINE, FL 32092					
Service From: 07/22/2023 To: 10/21/2023 MONITORING - INTRUSION	3.00	26.92	80.76	0.00	80.76
Service From: 07/22/2023 To: 10/21/2023 SERVICE AGMT INTRUSION SYS	3.00	6.93	20.79	0.00	20.79
Site Subtotal			101.55	0.00	101.55

001.320.57200.45400

JUL 17 2023

Extended Total	Tax Total	Invoice Total	Prior Balance	Total Due
\$101.55	\$0.00	\$101.55	\$0.00	\$101.55

Important Messages

Sales scams are on the rise. Learn how to protect yourself.

www.vectorsecurity.com/sales-scam

For all inquiries call your local branch phone number: 1-904-265-7890

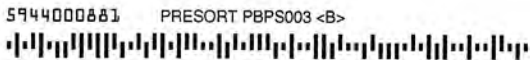
Please detach and return below portion with your payment
 DO NOT SEND CORRESPONDENCE WITH YOUR PAYMENT

5SJVK8HF



9456 Philips Highway, Suite 1
 Jacksonville, FL 32256

Address Service Requested



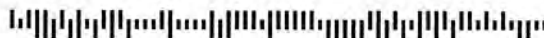
5944000681 PRESORT PBPS003
 SAMPSON CREEK CCD
 5385 N NOB HILL ROAD
 SUNRISE FL 33351-4761

Invoice

Customer Name: SAMPSON CREEK CCD
 Invoice Number: 72411776
 Invoice Date: 07/12/2023
Account Number: 6415195
Due Date: 08/11/2023
Amount Due: \$101.55

Amount Enclosed: \$
 Please write your account number on your check. Thank you in advance for your prompt payment. Use the enclosed envelope and make checks payable to:

VECTOR SECURITY, INC.
 PO BOX 89462
 CLEVELAND, OHIO 44101-6462



Check box and fill out reverse side to correct billing address.

00000000720000000641519540072411776000000000101555



Home Depot Credit Services
PO Box 790340
St. Louis MO 63179

JUL 17 2023

July 7, 2023

Return Service Requested

! ACTION REQUIRED

00000414 1 69001382 DTF 00000414

01090814



UPGR

LAKE ASHTON II CDD
5385 N NOB HILL ROAD
SUNRISE FL 33351

LAKE ASHTON II CDD
The Home Depot® Commercial Account ending in 8869

! We need to update your information

Please call us by July 22, 2023

Thanks for being a The Home Depot® Commercial Account customer. As a financial institution, we are required to ensure that our customer records remain up to date and contain an accurate picture of our customers and their finances. This is necessary to comply with our regulatory obligations. Occasionally we'll need to reach out to you to request information.

Please call us to update information on your The Home Depot® Commercial Account account.

We've designated a special team of agents to assist you. Our direct line is 1-800-395-7363. For TTY: We accept 711 or other Relay Service. . You can also call the number on the back of your card.

It's important that you contact us by July 22, 2023

Please note we may need additional information while updating your account. If we're unable to update your account information, we may be required to suspend your account.

Your Card Services Team

CallUs.A20230707P0216194.14200.N.N.



886988

Invoice

INVOICE DATE

7/21/2023

INVOICE NUMBER

497347

BILLED FROM

ANGIE KASTING
St Johns County Sheriff's Office
St. Augustine, FL 32084

BILLED TO

SHARYN HENNING
5385 North Nob Hill Road
Sunrise, FL 33351

JOB ID	DATE	TIME	JOB NAME	OFFICER	FEES	HOURS	RATE	AMOUNT
2250764	7/20/23	05:05 PM 09:04 PM	St. Johns Golf	Casey Romein - 10343	0.00 A 0.00 A 0.00 E 0.00 V 0.00 M	3.98	\$55.00	\$218.90
TOTAL OFFICERS PAY								\$218.90
SERVICE FEE								\$10.94
TAX								\$0.00
TOTAL DUE								\$229.84

A - Admin E - Equipment V - Vehicle M - Miscellaneous

001.320.57200.34500
\$229.84
Casey Romein

Client Information

Attn:

Receipt

Transaction #: 41828
Date: 07/21/2023
Total Amount: **\$229.84**

Job #	Invoice #	Date/Time	Location	Officers	Quantity	Rate(\$)	Amount Due(USD)
2250764	497347	07/20/2023 16:05 - 20:04	St Johns Golf and CC	Casey Romein	3.98	\$55.00/hr	\$218.90
Total Officers Pay							\$218.90
Coordination							
				Casey Romein	0	\$0/hr	\$0
Total Coordination Fees					0	\$0/hr	\$0
Subtotal							\$218.90
RollKall Fees							\$10.94
Tax							\$0.00
Total							\$229.84



ST JOHNS COUNTY SHERIFF'S OFFICE
Statistic Sheet

Samson Creek CDD
St Johns Golf Community

RollKall Invoice#: 2250764

RollKall Invoice#: 2250764				
NAME / ID:	Sergeant Casey Romein #10343			
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS
Thursday, July 20, 2023	SJSO23CAD179989	5:00 P.M.	9:00 PM	4

ACTIVITY / COMMENTS:

Total Contacts: 4 Citations: 2 Warnings: 2

Activity Log

- (Vehicle) owner warned for illegally parking on Eagle Point Drive
- (Vehicle) driver was cited for speeding on Leo Maguire Pkwy (52mph)
- (Vehicle) driver was cited for speeding on Leo Maguire Pkwy (50mph)
- (Vehicle) owner warned for illegally parking on Meadow View Lane
- \

RollKall Invoice#:



CINTAS
 P.O. Box 631025
 CINCINNATI, OH 45263-1025

Service / Billing # (888)994-2468
 Fax # (972)501-9102
 Payment Inquiry # (972)996-7923

Invoice

Ship To Pool
 SAMPSON CREEK CDD
 219 SAINT JOHNS GOLF DR
 SAINT AUGUSTINE, FL 32092-1053

Invoice # 9229994284
Invoice Date 07/01/2023
Credit Terms NET 30 DAYS
Customer # 10552255
Cintas Route LOC #0292 ROUTE 0009
Order # 0060324959
Payer # 10552255

0118238 01 AB 0.507 **AUTO T9 0 2133 32092-105319 -C01-P18256-I


Bill To Pool
 SAMPSON CREEK CDD
 219 SAINT JOHNS GOLF DR
 SAINT AUGUSTINE, FL 32092-1053



Material #	Description	Quantity	Unit Price	Ext Price	Tax
4003Z_AGRMT	ZOLL 3 AED - AUTOMATIC AGREEMENT	2 EA	\$140.00	\$280.00	
Invoice Sub-total				\$280.00	
Tax				\$0.00	
Invoice Total				\$280.00	

Supplies
 3205720054600



Pool
 SAMPSON CREEK CDD
 219 SAINT JOHNS GOLF DR
 SAINT AUGUSTINE, FL 32092-1053

Payer #	Due Date	Invoice #
10552255	07/31/2023	9229994284
		Total Amount Due
		280.00

9229994284 7 0000028000 3 2



CINTAS
 P.O. Box 631025
 CINCINNATI, OH 45263-1025

To ensure proper application of payment, please remit this stub along with check in the return envelope provided

22CIN104687

9133-01-01-0118298-0001-0018378

FIBERLITE UMBRELLAS, LLC

P.O. Box 600040, Jacksonville, FL 32260-0040
1.800.350.6615 PH 904.230.7552 FAX
email Ray@Fiberliteumbrellas.com

Invoice

Date	7/24/2023
Invoice #	28051

Payment Due Date	7/24/2023
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Bill To
ST. JOHNS GOLF AND COUNTRY CLUB 205 ST JOHNS GOLF DR ST AUGUSTINE, FL 32092 USA

Ship To
REPAIRS PER MARK

P.O. Number	Terms	Ship Date	Tracking Number	Ship Via	F.O.B.
	Due on receipt	7/24/2023			Fort Laud

Quantity	Item Code	Price Each	Description	Amount
3	repair only	25.00	Repair of an umbrella not under warranty RESEW POCKETS AND HEM	75.00
7	Pins	7.00	Pins with stainless steel chain	49.00

Approved 7/24/2023
Marc J. Rousseau
001 320 57200 54502 Repairs/Replacements – Amenity

REMIT TO: FIBERLITE UMBRELLAS P.O. BOX 600040 JACKSONVILLE, FL 32260-0040

Subtotal	\$124.00
Sales Tax (0.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$124.00

PAST DUE FINANCE
CHARGE 1.5% PER
MONTH

Freight must be marked damage upon
delivery on the delivery ticket or the
customer will be responsible for all
damaged merchandise returned

FIBERLITE UMBRELLAS, LLC

P.O. Box 600040, Jacksonville, FL 32260-0040
1.800.350.6615 PH 904.230.7552 FAX
email Ray@Fiberliteumbrellas.com

Invoice

Date	7/21/2023
Invoice #	28041

Payment Due Date	7/21/2023
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Bill To
ST. JOHNS GOLF AND COUNTRY CLUB 205 ST JOHNS GOLF DR ST AUGUSTINE, FL 32092 USA

Ship To
REPAIRS PER MARK

P.O. Number	Terms	Ship Date	Tracking Number	Ship Via	F.O.B.
	Due on receipt	7/21/2023			Fort Laud

Quantity	Item Code	Price Each	Description	Amount
6	repair only	25.00	Repair of an umbrella not under warranty RESEW POCKETS AND HEM	150.00
1	repair only	15.00	Repair of an umbrella not under warranty REPLACED 3 END TIPS, WIRE AND POCKET TIPS	15.00
2	Pins	7.00	Pins with stainless steel chain	14.00

Approved 7/24/2023
Marc J. Rousseau
001 320 57200 54502 Repairs/Replacements – Amenity

took 3
more

REMIT TO: FIBERLITE UMBRELLAS
P.O. BOX 600040
JACKSONVILLE, FL 32260-0040

Subtotal	\$179.00
Sales Tax (0.0%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$179.00

PAST DUE FINANCE
CHARGE 1.5% PER
MONTH

Freight must be marked damage upon
delivery on the delivery ticket or the
customer will be responsible for all
damaged merchandise returned



225 North Pearl Street, Jacksonville, FL 32202-4513
 Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com



Customer Name: SAMPSON CREEK COMMUNITY

JUL 21 2023

Account #: 1487324200

Cycle: 15

Bill Date: 07/17/23

TOTAL SUMMARY OF CHARGES

Irrigation \$ 110.19
 (A complete breakdown of charges can be found on the following pages.)
 Total New Charges: \$ 110.19



Please note your account has a credit balance, which will be subtracted from your next bill. There is NO NEED to pay. Thank you.



By turning off the faucet, following irrigation restrictions and checking for leaks, you can help preserve our most valuable natural resource.

001.320.54100.43100

No payment due

Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay
-\$541.36	\$0.00	-\$541.36	\$110.19	-\$431.17

**WE APPRECIATE
YOUR BUSINESS**

Additional information on reverse side. →



Add \$_____ to my monthly bill: \$_____ for Neighbor to Neighbor and/or \$_____ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

Check here for telephone/mail address correction and fill in on reverse side.

Acct#: 1487324200	Bill Date: 07/17/23	No payment due.
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0000125 I=10010000



125 1 MB 0.558
 SAMPSON CREEK COMMUNITY
 DEVELOPMENT DISTRICT
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761



BILLING AND PAYMENT OPTIONS

JEA offers a number of convenient billing and payment options. You can pay online, by phone, by mail, in person or automatically using your bank account. And you can go paperless by receiving your bill by email, which is easy for you and good for the environment.

eBill: Receive, view, and pay your bill online. JEA ebill is one of our most convenient ways to receive, view and pay your bill.

MyBudget: With MyBudget, your bill is based on a rolling 12-month average. This prevents drastic changes in your bill month to month, even in the coldest or hottest months when you use more.

Auto-Pay: Our Automatic Bill Payment service ensures your JEA bill is paid automatically. You still receive a bill, but Automatic Bill Pay deducts the amount you owe from your bank account on your due date. Once set up, you don't have to do a thing.

Pay Online: When you pay your JEA bill on jea.com, your payment is credited to your account immediately. It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01-\$1,000: \$4.40, \$1,000.01 - \$10,000: \$9.95.

Pay Through Your Bank: Use your bank's bill payer system to pay JEA electronically. Provide your JEA account information to your bank and enter the date and amount to pay each month.

Pay by Phone: Call 665-6000 to pay your JEA bill using our automated phone system 24 hours a day. Your payment will be credited to your account immediately.

It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01-\$1,000: \$4.40, \$1,000.01-\$10,000: \$9.95.

Pay by Mail: Please write your account number on your check or money order. Please include the payment stub with your payment and mail to P.O. Box 45047, Jacksonville, FL 32232-5047. Make checks payable to JEA.

Pay in Person: JEA payments are accepted at the JEA Downtown Customer Center, Winn-Dixie stores, Duval County Tax Collector offices and over 140 JEA authorized payment-only locations. Find locations at JEA.com/paymentlocations. Be sure to take a copy of your JEA bill when you go. **The JEA Downtown Customer Center, 225 North Pearl Street, is open 8:00 a.m.–5:00 p.m. Monday through Friday except holidays. Closed Saturday.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

Request an Extension: We understand that sometimes things happen and you need a little more time to pay your bill. You can apply for an extension online at jea.com. Also, residential customers can call 665-6000; commercial customers can call 665-6250. Our self-serve system will let you know if you qualify and give you a new due date.

Need Help Paying Your Bill? United Way maintains a computerized database of programs that may be able to assist you in paying your utility bill. For assistance with your utility bill, dial 2-1-1 or 632-0600.

STATEMENT INFORMATION

APPLICATION AND CONTRACT FOR SERVICE—Customers may review terms and conditions of service and policies on jea.com, or may call, write or e-mail JEA to request a copy. Requesting of utility service and JEA's acceptance to provide utility service, including the rendering of a bill, constitutes a binding contractual agreement between JEA and the customer, including each financially responsible person or entity as defined by applicable State, City and Utility regulations and policies, whether or not service is listed in that individual's name.

Please review your billing statement. Should you suspect a billing or payment error, please notify us immediately at 665-6000. **Commercial customers can call us at 665-6250. You have 90 days from the statement date to request a JEA review for correction or credit.**

Customer Charge is a fixed monthly charge to maintain an account for a customer, including metering, billing and account administration.

Energy Charge pays for the cost of the electric infrastructure, contribution to the City of Jacksonville and to generate and deliver the electricity you use, excluding the cost of fuel.

Fuel Cost is determined by the Adjustable Fuel Rate, which may go up or down based on the cost of fuels JEA uses to generate electricity. A portion of the fuel charge is exempt from the Public Service Tax.

Water/Sewer Service Availability Charge is a fixed monthly charge that covers a portion of the water/sewer infrastructure and the cost to maintain an account for a customer, including metering, billing and account administration.

Conservation Charge applies only if you use more than 2,750 kWh during a billing period. If this occurs, you will be charged an additional \$.01 per kWh over 2,750 kWh to encourage conservation. Average home usage is 1,000 kWh per month.

Environmental Charge provides funding for environmental and regulatory programs.

Water Consumption/Sewer Usage Tiers are based on the amount of water you use. Typical household usage is 6 kgal or less.

Fees and Taxes are government transfers paid to city or state governments.

kgal: 1,000 gallons

cf: Cubic foot of water which equals 7.48 gallons of water

kWh: Kilowatt-hour is a measure of electrical energy. One kWh is the equivalent of using 1,000 watts for one hour. For example, if you use a 100 watt light bulb for 720 hours (i.e. for 30 days straight), you will have used 72 kWh.

ADDRESS CORRECTION

Account #

Tel: [grid] - [grid] - [grid]

Address:

[grid]

City:

State:

Zip Code:

[grid] - [grid]

E-mail:

[grid]



Customer Name: SAMPSON CREEK COMMUNITY

Account #: 1487324200

Cycle: 15

Bill Date: 07/17/23

IRRIGATION SERVICE

Billing Rate: Commercial Irrigation Service

Service Address: 1013 MEADOW VIEW LA APT IR01

Service Period: 06/09/23 - 07/11/23 Reading Date: 07/11/2023

Service Point: Irrigation 1 - Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
73470057	32	2787	Regular	3/4	10000 GAL
Basic Monthly Charge					\$ 18.90
Tier 1 Consumption (1-14 kgal @ \$3.81)					38.10
TOTAL CURRENT IRRIGATION CHARGES					\$ 57.00

IRRIGATION SERVICE

Billing Rate: Commercial Irrigation Service

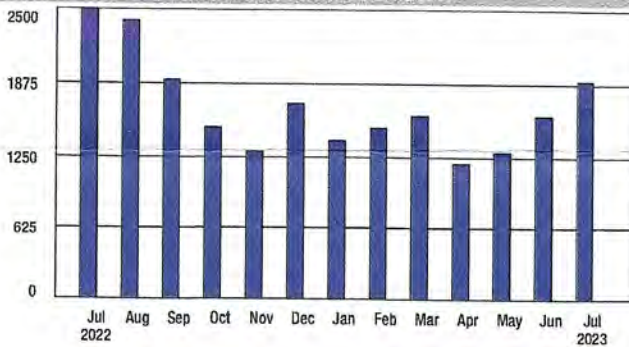
Service Address: 784 EAGLE POINT DR APT IR01

Service Period: 06/09/23 - 07/11/23 Reading Date: 07/11/2023

Service Point: Irrigation 1 - Commercial

Meter Number	Days Billed	Current Reading	Reading Type	Meter Size	Consumption (1 cu ft = 7.48 gal)
72802699	32	2257	Regular	3/4	9000 GAL
Basic Monthly Charge					\$ 18.90
Tier 1 Consumption (1-14 kgal @ \$3.81)					34.29
TOTAL CURRENT IRRIGATION CHARGES					\$ 53.19

CONSUMPTION HISTORY



Water tens Gal Electric Kwh

	1 year ago	Last Month	This Month	Average Daily
Total Kwh used				
Total Gallons used	25,000	16,000	19,000	0



Customer Name: SAMPSON CREEK COMMUNITY

Account #: 8274324200

Cycle: 15

Bill Date: 07/17/23

TOTAL SUMMARY OF CHARGES

Irrigation	\$	536.82
Sewer		108.19
Water		434.34

(A complete breakdown of charges can be found on the following pages.)

Total New Charges: \$ 1,079.35



Please pay immediately to restore service or avoid service interruptions. Please disregard if your payment or other arrangements have been made.



By turning off the faucet, following irrigation restrictions and checking for leaks, you can help preserve our most valuable natural resource.

001.320.54100.43100

A late payment fee will be assessed for unpaid balance.

Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay
\$1,016.69	\$0.00	\$1,016.69	\$1,079.35	\$2,096.04

WE APPRECIATE YOUR BUSINESS

PLEASE DETACH AND RETURN PAYMENT STUB BELOW WITH TOTAL DUE IN ENVELOPE PROVIDED.

Additional information on reverse side. →



Add \$_____ to my monthly bill: \$_____ for Neighbor to Neighbor and/or \$_____ for the Prosperity Scholarship Fund. I will notify JEA when I no longer wish to contribute.

Check here for telephone/mail address correction and fill in on reverse side.

Acct#: 8274324200		Bill Date: 07/17/23		Please pay the full account balance immediately.	
Previous Balance	Payment(s) Received	Balance Before New Charges	New Charges	Please Pay	TOTAL AMOUNT PAID
\$1,016.69	\$0.00	\$1,016.69	\$1,079.35	\$2,096.04	

† 0000126

I=10010000



126 1 MB 0.558
 SAMPSON CREEK COMMUNITY
 DEVELOPMENT DISTRICT
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761



** JEA **
 PO BOX 45047
 JACKSONVILLE FL 32232-5047

12828274324200000000000004000209604010100000001500013



BILLING AND PAYMENT OPTIONS

JEA offers a number of convenient billing and payment options. You can pay online, by phone, by mail, in person or automatically using your bank account. And you can go paperless by receiving your bill by email, which is easy for you and good for the environment.

eBill: Receive, view, and pay your bill online. JEA ebill is one of our most convenient ways to receive, view and pay your bill.

MyBudget: With MyBudget, your bill is based on a rolling 12-month average. This prevents drastic changes in your bill month to month, even in the coldest or hottest months when you use more.

Auto-Pay: Our Automatic Bill Payment service ensures your JEA bill is paid automatically. You still receive a bill, but Automatic Bill Pay deducts the amount you owe from your bank account on your due date. Once set up, you don't have to do a thing.

Pay Online: When you pay your JEA bill on jea.com, your payment is credited to your account immediately. It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01 - \$10,000: \$9.95.

Pay Through Your Bank: Use your bank's bill payer system to pay JEA electronically. Provide your JEA account information to your bank and enter the date and amount to pay each month.

Pay by Phone: Call 665-6000 to pay your JEA bill using our automated phone system 24 hours a day. Your payment will be credited to your account immediately.

It is free to pay using your checking or savings account. Pay by debit or credit card—convenience fees charged by card payment vendor: Payments up to \$500: \$2.20, \$500.01–\$1,000: \$4.40, \$1,000.01–\$10,000: \$9.95.

Pay by Mail: Please write your account number on your check or money order. Please include the payment stub with your payment and mail to P.O. Box 45047, Jacksonville, FL 32232-5047. Make checks payable to JEA.

Pay in Person: JEA payments are accepted at the JEA Downtown Customer Center, Winn-Dixie stores, Duval County Tax Collector offices and over 140 JEA authorized payment-only locations. Find locations at JEA.com/paymentlocations. Be sure to take a copy of your JEA bill when you go. **The JEA Downtown Customer Center, 225 North Pearl Street, is open 8:00 a.m.–5:00 p.m. Monday through Friday except holidays. Closed Saturday.**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction.

Request an Extension: We understand that sometimes things happen and you need a little more time to pay your bill. You can apply for an extension online at jea.com. Also, residential customers can call 665-6000; commercial customers can call 665-6250. Our self-serve system will let you know if you qualify and give you a new due date.

Need Help Paying Your Bill? United Way maintains a computerized database of programs that may be able to assist you in paying your utility bill. For assistance with your utility bill, dial 2-1-1 or 632-0600.

STATEMENT INFORMATION

APPLICATION AND CONTRACT FOR SERVICE—Customers may review terms and conditions of service and policies on jea.com, or may call, write or e-mail JEA to request a copy. Requesting of utility service and JEA's acceptance to provide utility service, including the rendering of a bill, constitutes a binding contractual agreement between JEA and the customer, including each financially responsible person or entity as defined by applicable State, City and Utility regulations and policies, whether or not service is listed in that individual's name.

Please review your billing statement. Should you suspect a billing or payment error, please notify us immediately at 665-6000. Commercial customers can call us at 665-6250. You have 90 days from the statement date to request a JEA review for correction or credit.

Customer Charge is a fixed monthly charge to maintain an account for a customer, including metering, billing and account administration.

Energy Charge pays for the cost of the electric infrastructure, contribution to the City of Jacksonville and to generate and deliver the electricity you use, excluding the cost of fuel.

Fuel Cost is determined by the Adjustable Fuel Rate, which may go up or down based on the cost of fuels JEA uses to generate electricity. A portion of the fuel charge is exempt from the Public Service Tax.

Water/Sewer Service Availability Charge is a fixed monthly charge that covers a portion of the water/sewer infrastructure and the cost to maintain an account for a customer, including metering, billing and account administration.

Conservation Charge applies only if you use more than 2,750 kWh during a billing period. If this occurs, you will be charged an additional \$.01 per kWh over 2,750 kWh to encourage conservation. Average home usage is 1,000 kWh per month.

Environmental Charge provides funding for environmental and regulatory programs.

Water Consumption/Sewer Usage Tiers are based on the amount of water you use. Typical household usage is 6 kgal or less.

Fees and Taxes are government transfers paid to city or state governments.

kgal: 1,000 gallons

cf: Cubic foot of water which equals 7.48 gallons of water

kWh: Kilowatt-hour is a measure of electrical energy. One kWh is the equivalent of using 1,000 watts for one hour. For example, if you use a 100 watt light bulb for 720 hours (i.e. for 30 days straight), you will have used 72 kWh.

ADDRESS CORRECTION

Account #

Tel:

Address:

City:

State:

Zip Code:

E-mail:



225 North Pearl Street, Jacksonville, FL 32202-4513
Phone: 904.665.6000 • Fax: 904.665.7990 • Internet: jea.com

SERVICE DETAILS

Account Name: SAMPSON CREEK COMMUNITY	Account #: 8274324200	Bill Date: 07/17/23	Cycle: 15
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Service Address:	Serv Type:	Current Chgs:	Service Point:	Meter Nbr	Service Period:	Current Reading	Days Billed	Reading Type	Bill Rate:
1054 EAGLE POINT DR Detail Charges:	I	18.90 18.90	Irrigation 1 - Commercial	74457419	06/09/23 - 07/11/23	487	32	Commercial Irrigation Service Regular	0 GAL
1148 STONEHEDGE TRAIL LN APT 1 Detail Charges:	I	61.98 31.50 30.48	Irrigation 1 - Commercial	64314540	06/08/23 - 07/10/23	4082	32	Commercial Irrigation Service Regular	8000 GAL
1401 CRESTED HERON CT Detail Charges:	I	172.63 63.00 53.35 56.28	Irrigation 1 - Commercial	62253178	06/09/23 - 07/11/23	8643	32	Commercial Irrigation Service Regular	27000 GAL
219 SAINT JOHNS GOLF DR Detail Charges:	S	57.29 31.73 25.56	Commercial - Water/Sewer	60873506	06/12/23 - 07/12/23	1926	30	Commercial Sewer Service Regular	4000 GAL
219 SAINT JOHNS GOLF DR Detail Charges:	W	383.52 100.80 282.72	Swimming Pool - Water	74759589	06/12/23 - 07/12/23	21165	30	Commercial Water Service Regular	152000 GAL
219 SAINT JOHNS GOLF DR Detail Charges:	W	26.34 18.90 7.44	Commercial - Water/Sewer	60873506	06/12/23 - 07/12/23	1926	30	Commercial Water Service Regular	4000 GAL
219 SAINT JOHNS GOLF DRAPT 1 Detail Charges:	S	50.90 31.73 19.17	Commercial - Water/Sewer	86955411	06/12/23 - 07/12/23	73	30	Commercial Sewer Service Regular	3000 GAL
219 SAINT JOHNS GOLF DRAPT 1 Detail Charges:	W	24.48 18.90 5.58	Commercial - Water/Sewer	86955411	06/12/23 - 07/12/23	73	30	Commercial Water Service Regular	3000 GAL
380 SAINT JOHNS GOLF DR Detail Charges:	I	30.33 18.90 11.43	Irrigation 1 - Commercial	67063469	06/09/23 - 07/11/23	1304	32	Commercial Irrigation Service Regular	3000 GAL



Service Address:	Serv Type:	Current Chgs:	Service Point:	Service Period:	Bill Rate:
825 HAMPTON CROSSING WAY	I	27.81	Irrigation 1 - Residential	06/09/23 - 07/11/23	Residential Irrigation Service
Detail		18.90	Meter Nbr	Current Reading	Consumption
Charges:		8.91	83711246	288	3000 GAL
					Days Billed
					32
					Regular
884 EAGLE POINT DR APT 1	I	50.55	Irrigation 1 - Commercial	06/09/23 - 07/11/23	Commercial Irrigation Service
Detail		31.50	Meter Nbr	Current Reading	Consumption
Charges:		19.05	83715860	283	5000 GAL
					Days Billed
					32
					Regular
885 EAGLE POINT DR	I	41.76	Irrigation 1 - Commercial	06/09/23 - 07/11/23	Commercial Irrigation Service
Detail		18.90	Meter Nbr	Current Reading	Consumption
Charges:		22.86	81849996	23	6000 GAL
					Days Billed
					32
					Regular
982 EAGLE POINT DR	I	132.86	Irrigation 1 - Commercial	06/09/23 - 07/11/23	Commercial Irrigation Service
Detail		18.90	Meter Nbr	Current Reading	Consumption
Charges:		53.35	82580203	491	28000 GAL
		60.61			Days Billed
					32
					Regular



5021 Stepp Avenue
 Jacksonville, FL 32216
 Phone (904) 737-3511

INVOICE

Invoice Date	Invoice #
7/17/2023	130643
Customer PO #	

Remit Payments To:
 P.O. Box 551629
 Jacksonville, FL 32255

Bill To: SC012
 Sampson Creek CDD
 219 St. Johns Golf Drive
 St. Augustine, FL 32092

Site of Service/Delivery:
 St Johns Golf & Country Club
 219 St. Johns Golf Drive

St. Augustine, FL 32092

JSC Job #	Terms	Date Shipped	Ship Via
X063889	Due Upon Receipt	07/17/2023	

Quantity	Item / Description	Unit Price	Amount
1.00	Access cards, 2 boxes, quoted	756.00	756.00

Approved 7/24/2023
 Marc J. Rousseau
 001 320 57200 54600 Supplies

Sub-Total	756.00
Tax	0.00
Total Invoice Amount	756.00

Conditions of Sale

JSC Systems, Inc. (JSC) shall have the title to and the right to possession of the equipment until the receipt of total payment. All accounts are payable in Duval County, Florida. Failure to pay the amount due shall constitute a default and JSC may repossess the equipment without notice. Purchaser agrees to pay JSC's cost and expense of collection and/or repossession, including the maximum attorney's fees permitted by law.



Nader's Pest Raiders
9143 Philips Hwy
Suite 460
Jacksonville, FL 32256
904-646-4717

INVOICE: 51903938
DATE: 5/12/2023
ORDER: 51903938

[704649]
Sampson Creek CDD
219 Saint Johns Golf Dr
Saint Augustine, FL 32092-1053

[704649] 904-599-9093
Sampson Creek Comm Development
219 Saint Johns Golf Dr
Swim Club, Playground, Tennis
Saint Augustine, FL 32092-1053

5/12/2023 08:46 AM

BKJEFFOR-P

Bradley Jeffords

6/9/2023 SJG

Lic:JE141259

CPC-INITIAL

Initial Commercial Pest Control Service

\$125.00

Quarterly Pest Control- Playground & Golf Cart Storage
Please treat the playground, playground amenities and the east facing golf cart storage wall.
Treated for wasp around clubhouse and water slide also treated playground area for wasp
Thank you for your business!

SUBTOTAL	\$125.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$125.00

AMOUNT DUE \$125.00

320 57200 54500
maintenance



TECHNICIAN SIGNATURE

TW
CUSTOMER SIGNATURE



Nader's Pest Raiders
 9143 Philips Hwy
 Suite 460
 Jacksonville, FL 32256
 904-646-4717

INVOICE: 52106894
DATE: 6/9/2023
ORDER: 52106894

[704649]
 Sampson Creek CDD
 219 Saint Johns Golf Dr
 Saint Augustine, FL 32092-1053

[704649] 904-599-9093
 Sampson Creek Comm Development
 219 Saint Johns Golf Dr
 Swim Club, Playground, Tennis
 Saint Augustine, FL 32092-1053

6/9/2023 09:41 AM

BKJEFFOR-P

Bradley Jeffords

6/9/2023 SJG

Lic:JE141259

CPC-QTRLY

Pest Control Service

\$73.00

Quarterly Pest Control- Swim Club/ Pool House

Leah 599-9093 -Call if any areas are inaccessible for treatment.
 Contact Treated Areas - Do not allow unprotected persons, children, or pets to touch, enter, or replace items or bedding, to contact or enter treated area(s) until dry. Treated for wasp and checked rodent stations please don't touch swept down spiderwebs and wasp nest
 You may notice a slight increase with the cost of your service. We manage our costs to keep prices as low as possible, however it's necessary for us to implement this nominal increase at this time. Thank you for trusting us to protect your home and family.

SUBTOTAL	\$73.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$73.00

AMOUNT DUE \$73.00

3205720054500
 Repair & maintenance
 JD

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE



Nader's Pest Raiders
 9143 Philips Hwy
 Suite 460
 Jacksonville, FL 32256
 904-646-4717

INVOICE: 52106939
DATE: 6/9/2023
ORDER: 52106939

[704649]
 Sampson Creek CDD
 219 Saint Johns Golf Dr
 Saint Augustine, FL 32092-1053

[704649] 904-599-9093
 Sampson Creek Comm Development
 219 Saint Johns Golf Dr
 Swim Club, Playground, Tennis
 Saint Augustine, FL 32092-1053

6/9/2023 09:41 AM RODENTS BKJEFFOR-P Bradley Jeffords
 6/9/2023 SJG Lic:JE141259

CPC-RODENT CTRL	Rodent Control Service	\$154.00
		SUBTOTAL \$154.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$154.00
		AMOUNT DUE \$154.00

Pool & parking lot by flag pole
 10 Bait boxes 1 by flag pole & 9 around bldg
 Leah 599-9093 Call if any areas are inaccessible for treatment.
 Contact Treated Areas - Do not allow unprotected persons, children, or pets to touch, enter, or replace items or bedding, to contact or enter treated area(s) until dry. Treated for wasp and checked rodent stations please don't touch swept down spiderwebs and wasp nest
 You may notice a slight increase with the cost of your service. We manage our costs to keep prices as low as possible, however it's necessary for us to implement this nominal increase at this time. Thank you for trusting us to protect your home and family.

*320 5 7200 54500
 Repairs & Maintenance
 Ⓟ*

 TECHNICIAN SIGNATURE

 CUSTOMER SIGNATURE

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 389
Invoice Date: 7/17/2023
Due Date: 7/17/2023
Case:
P.O. Number:

Bill To:
 Sampson Creek CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance June 1 - June 30, 2023		2,520.00	2,520.00
Maintenance Supplies		141.64	141.64
<p>Approved 7/20/2023 Marc J. Rousseau 001 320 57200 54503 Tennis Court Maintenance \$325.00 001 320 57200 54500 Repairs & Maintenance \$1,198.63 001 320 57200 54502 Repairs/Replacements - Amenity \$1,138.01</p> <p style="text-align: center;"><i>Marc J. Rousseau</i> 7-21-23</p>			

Total	\$2,661.64
Payments/Credits	\$0.00
Balance Due	\$2,661.64

**SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JUNE 2023**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/2/23	8	J.S.	Sprayed for wasps around tennis courts and playground area, raked and blew leaves and debris off new sidewalk on Eagle Point Drive, took down graduation banner from front, zip tied bottom on fence on tennis courts, tightened tables in social room, removed debris around basketball courts, tennis courts, soccer field, roadways, playground area, pool area and picnic area, checked and changed all trash receptacles
6/5/23	8	J.S.	Straightened and organized all pool deck furniture, blew leaves and debris off tennis courts, walkways, playground area, picnic area and pool area, removed debris around tennis courts, playground area, picnic area, roadways, pool area and basketball courts, spray painted around bad spots on the soccer field, installed chains on pool umbrellas, installed new basketball net, removed spider webs on front of building
6/9/23	8	J.S.	Blew leaves and debris off tennis courts, walkways, picnic area and playground area, removed debris around roadways, pool area, picnic area, playground area, basketball courts and tennis courts, assisted putting signs up around soccer field, sprayed for wasps on playground area, assembled games, fixed one lifeguard umbrella holder
6/12/23	8	J.S.	Pressure washed upper deck furniture and pavers, fixed basketball net on basketball court, assisted trimming trees on Eagle Point, zip tied windscreens on courts three and four, pulled weed from around tennis courts and bushes, removed debris on roadways, tennis courts, basketball courts, playground area, picnic area, pool area and soccer field, checked and changed all trash receptacles
6/16/23	8	J.S.	Blew leaves and debris off tennis courts, walkways, picnic area, pool deck and playground area, removed debris around front pond, pool area, tennis courts, playground area, picnic area and soccer field, re-zip tied windscreens on tennis courts one, two and three, installed new American flag on slide tower, assisted moving and straightening out cleaning closet items, checked and changed all trash receptacles
6/19/23	8	J.S.	Re-zip tied windscreen on tennis court one, reset water fountain filter light, sprayed for wasps on slide and slide tower, sprayed tennis courts three and four with thirty second, cleaned out bottom of trash receptacles, Straightened and organized all pool deck furniture, blew leaves and debris off tennis courts, walkways, playground area, picnic area and pool area, removed debris around pool area, tennis courts, basketball courts, basketball courts, playground area, picnic area, roadways and soccer field, checked and changed all trash receptacles
6/23/23	8	J.S.	Fix latch on chemical storage gate, assisted with get July 4th decorations out of storage, cut roots out of playground area and disposed of them, rehang pitcher in office, removed debris around pool area, tennis courts, roadways, playground area, picnic area, soccer field and basketball court, checked and changed all trash receptacles
6/26/23	8	J.S.	Pressure washed kids playground, removed cob webs from front entryway, installed two bollards around soccer field, re-zip tied windscreen on court one, sprayed for wasps on courts one, two, three and four, blew leaves and debris off tennis courts, walkways, playground area, picnic area and pool area, removed debris around pool area, tennis courts, basketball courts, playground area, picnic area and playground area, checked and changed all trash receptacles
6/30/23	8	J.S.	Re-zip tied windscreen on tennis court two, filled in holes in gym windows, sprayed for wasp on tennis courts and playground area, sprayed for weeds on upper pool deck and tennis courts three and four, removed debris along roadways, tennis courts, basketball courts, playground area, picnic area, pool area and soccer field, checked and changed all trash receptacles
TOTAL	<u>72</u>		
MILES	<u>0</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

9:03

JOB WORK ORDER

NAME <i>Joe Sommers</i>		Date of Order <i>6-2-23</i>
Job Location <i>SC</i>	Total Miles <i>36</i>	Total Labor Time <i>8</i>

Description of Work

* Picked up trash around Basketball courts, Tennis courts, soccer field, roadways, play ground area, pool area, and picnic area.
 * Sprayed for wasp around Tennis courts and playground area.
 * Help Mace rake and blow off views side walk on Eagle point Dr.
 * Change trash receptacles as needed.
 * Took down graduation banner from front
 * Zip tied bottom of fence down on Emerald
 * Tightened up tables in social room.

Equipment Used

Mileage Tracking

Equipment Used	Start	End	Number of Miles
Small Trailer			
Large Trailer	<i>house</i>	<i>SC</i>	<i>18</i>
John Deere Gator	<i>SC</i>	<i>house</i>	<i>18</i>

Additional Equipment:

JOB WORK ORDER

NAME <i>Joe Sommers</i>		Date of Order <i>6-5-23</i>
Job Location <i>SC</i>	Total Miles <i>36</i>	Total Labor Time <i>8</i>

Description of Work

* Straightened up pool deck furniture.
 * Blew off Tennis courts, walkways, playground area, picnic area, and pool area.
 * Picked up trash around tennis courts, playground area, picnic area, roadways, pool area, and Basketball courts.
 * Sprayed paint around bad spots on the soccer field.
 * Installed chains on pool umbrellas.
 * Installed new Basketball Net.
 * spider web dusted front of building.

Equipment Used

Mileage Tracking

Equipment Used	Start	End	Number of Miles
Small Trailer			
Large Trailer	<i>house</i>	<i>SC</i>	<i>18</i>
John Deere Gator	<i>SC</i>	<i>house</i>	<i>18</i>

Additional Equipment:

2:15

JS

JS

JOB WORK ORDER

NAME Joe Sommers		Date of Order 6-9-23
Job Location SC	Total Miles 36	Total Labor Time 8

Description of Work

* Blew off Tennis courts, walkways, picnic area, and playground area.

* Picked up trash around road ways, pool area, picnic area, playground area, basketball courts, Tennis courts.

* Help Leah put signs up around soccer field.

* Sprayed for wasp on playground area.

* Put games together for Leah.

* Help Leah fix 7 life ^{guard} ~~gate~~ umbrella holder.

Equipment Used	Mileage Tracking		
	Start	End	Number of Miles
Small Trailer	house	SC	18
Large Trailer	SC	house	18
John Deere Gator			
Additional Equipment:			

1016

JOB WORK ORDER

NAME Joe Sommers		Date of Order 6-12-23
Job Location SC	Total Miles 36	Total Labor Time 8

Description of Work

* Picked up trash on roadways, 4x Tennis courts, basketball courts, play ground area, picnic area, pool area, and soccer field.

* Pressure washed upper pool deck furniture, and pavers.

* Fix basketball net, on Basketball court.

* Help Marc trim trees on eagle Point.

* Tipped wind screens on court 3 and 4.

* Pulled weed from around Tennis courts and Bushes.

Equipment Used	Mileage Tracking		
	Start	End	Number of Miles
Small Trailer	house	SC	18
Large Trailer	SC	house	18
John Deere Gator			
Additional Equipment:			

A

B

JOB WORK ORDER

447

NAME Joe Sommers		Date of Order 6-16-23
Job Location SC	Total Miles 36	Total Labor Time 8

Description of Work

* Blew off tennis courts, lawns, playground area, picnic area, and top half of pool deck.
 * Picked up trash around front yard, pool area, tennis courts, playground area, picnic area, and soccer field.
 * Rezip-tied windcreens on tennis courts 1, 2, and 3.
 * Installed American flag on slide tower
 * Help Leah move and straightened out cleaning closets.

Equipment Used

Equipment Used	Mileage Tracking		
	Start	End	Number of Miles
Small Trailer			
Large Trailer	house	SC	18
John Deere Gator	SC	house	18
Additional Equipment:			

JOB WORK ORDER

NAME Joe Sommers		Date of Order 6-19-23
Job Location SC	Total Miles 36	Total Labor Time 8

Description of Work

* Blew off tennis courts, walkways, playground area, picnic area, and pool area.
 * Picked up trash around pool area, tennis courts, Basketball courts, playground area, picnic area, road ways, and soccer field.
 * Straightened up pool deck furniture.
 * Rezip-tied wind screen on tennis court 1
 * Reset water fountain filter light.
 * Sprayed for wasp on slide and slide tower
 * Sprayed Tennis courts, 3 and 4 with 3E
 * Cleaned out bottom of trash cans.

Equipment Used

Equipment Used	Mileage Tracking		
	Start	End	Number of Miles
Small Trailer			
Large Trailer	house	SC	18
John Deere Gator	SC	house	18
Additional Equipment:			

6424

JOB WORK ORDER

NAME: Joe Sommers Date of Order: 6-23-23

Job Location: SC Total Miles: 34 Total Labor Time: 8

Description of Work

* Pick up trash around pool area, tennis courts, road ways, playground area, picnic area, soccer field, and Basketball court.

* Fix latch on chemical storage gate.

* Help Leah get 4th of July out of storage.

* Ract roots out of playground area and dispose of them.

* change ~~the~~ pitcher in office.

Equipment Used

Equipment Used	Mileage Tracking		
	Start	End	Number of Miles
Small Trailer	house	SC	18
Large Trailer	SC	house	18
John Deere Gator			
Additional Equipment:			

NA

JOB WORK ORDER

NAME: Joe Sommers Date of Order: 6-26-23

Job Location: SC Total Miles: 34 Total Labor Time: 8

Description of Work

* Blew off tennis courts, walkways, playground area, picnic area and pool area.

* Picked up trash around pool area, tennis courts, basketball courts, playground area, picnic area, and playground area.

* Pressure washed kids playground.

* Cols Dusted Front Entry way.

* Put in 2 brown ballards around soccer field.

* Rezip-tical wind screen on court 1

* Sprayed for wasp on court 1, 2, 3, and 4.

Equipment Used

Equipment Used	Mileage Tracking		
	Start	End	Number of Miles
Small Trailer	house	SC	18
Large Trailer	SC	house	18
John Deere Gator			
Additional Equipment:			

NA

241

JOB WORK ORDER

NAME Joe Sommers		Date of Order 6-30-23
Job Location SC	Total Miles 36	Total Labor Time 8

Description of Work

* Pick up trash along roadways, Tennis courts, Basketball courts, playground area, picnic area, pool area, and soccer field.
 * re-ripped windscreen on court 2.
 * Filled in holes in Gym windows.
 * Sprayed for wasp on tennis courts and playground area.
 * Sprayed for weeds on upper pool deck and Tennis courts sand 4.

Equipment Used

Equipment Used	Mileage Tracking		
	Start	End	Number of Miles
Small Trailer			
Large Trailer	house	SC	18
John Deere Gator	SC	house	18
Additional Equipment:			

[Handwritten mark]



How doers
get more done.

50

230 DURBIN PAVILION DRIVE
ST. JOHNS, FL 32259 (904)417-4600

1324 00062 99655 06/03/23 02:23 PM
SALE CASHIER SHARICE

887480030723 ZINC CHAIN <A> 9.38N
#3X15' DBLE LOOP CHAIN ZINC PLATED
888603037230 MOLE KILLER <A> 22.97N
TOMCAT MOLE KILLER

SUBTOTAL 32.35
TAX + PIF 0.00
TAX EXEMPT TOTAL \$32.35
XXXXXXXXXXXX9269 HOME DEPOT USD\$ 32.35
AUTH CODE 003205/8621933 TA

GOVERNMENTAL MANAGEME
ROUSSEAU MARC
Chip Read
AID A0000000049999D8400305 THD PLCC PROX

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-1246 SUMMARY

2023 PRO XTRA SPEND 06/02: \$31,018.90
INCLUDES:
2023 PROXTRA SAVINGS 06/02: \$478.34

Get the CREDIT LINE your business needs
PLUS earn Perks 4X FASTER when you join
Pro Xtra, register, & use your Pro Xtra
Credit Card. Apply and SAVE UP TO \$100.
Learn more at homedepot.com/credit

1324 06/03/23 02:23 PM



1324 62 99655 06/03/2023 1875

PIF NOTICE

THE TAX ON YOUR RECEIPT CONTAINS A 0.50%
PUBLIC INFRASTRUCTURE FEE, PAYABLE TO
THE DPI COMMUNITY DEVELOPMENT DISTRICT.
THE FEE IS COLLECTED AND USED TO FINANCE
PUBLIC IMPROVEMENTS IN THE DISTRICT.
THIS FEE IS NOT A TAX AND IS CHARGED IN
ADDITION TO SALES TAX. THIS FEE BECOMES
PART OF THE SALES PRICE AND IS SUBJECT
TO SALES TAX.

RETURN POLICY DEFINITIONS

POLICY ID DAYS POLICY EXPIRES ON
A 11 365 06/02/2024

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H8B 200923 199661
PASSWORD: 23303 199599

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

The UPS Store #4573
2220 County Road 210 U Ste 108
Jacksonville, FL 32259-4060
904-417-2051

Sampson

Terminal.....: POS4573A Date.: 6/22/2023
Employee.....: 120557 Time.: 11:49 AM

ITEM NAME	QTY	PRICE	TOTAL
11x17 Color 20#			\$3.57
	3 @	\$1.19	
Tax			\$0.23
11x17 B/W Copies			\$2.36
	4 @	\$0.59	
Tax			\$0.15

Subtotal			\$5.93
Shipping/Other Charges			\$0.00
Total tax			\$0.38

Total			\$6.31
Cash			\$7.00
Change back (Cash)			(\$0.69)

Items Designated NR are NOT eligible
for Returns, Refunds or Exchanges.

US Postal Rates Are Subject to Surcharge.



View The UPS Store, Inc.'s privacy notice at
<https://www.theupsstore.com/privacy-policy>

Win a \$250 gift card
Tell us how we're doing for your chance to win
a \$250 gift card. Scan the QR code or visit
the URL below to take the survey.



<https://www.research.net/r/TheUPSStoreCSS250?Center=4573&Creative=PRNT>

NO PURCHASE NECESSARY. Void where prohibited.
Ends 1/31/24. Must be US resident 18 years or older
to enter. Limit (1) entry per person per month.


For Official Rules visit
www.TheUPSStore.com/surveyrules2023

Need Package Help?
(lost/damaged)

Provide details so we can help:
<https://online.ups.com/tccp>

SAMPSON CASH

Jun 23, 2023 order | Order# 2000109-29632553

 Print | [Need help?](#)

Delivery

Arrives by Thu, Jun 29



3 items



Heavy-Duty Anti-Whip Net
Qty 3

\$20.37
\$6.79 ea

[Write a review](#)

[Remove item](#)

Delivery


Address

Marc Rousseau


Delivery instructions

We will leave order at your door

Payment method

 Ending in 6157 [Edit](#) \$27.36

Subtotal \$20.37

Below order minimum fee \$6.99

Tax \$0.00

Total \$27.36

SAMPSON



How doers get more done.

1750 US 1 SOUTH
ST AUGUSTINE, FL 32084 (904)824 3657

6334 00018 69379 06/25/23 11.07 AM
SALE CASHIER JAMES

071121539601 INSECT GRAN <A>	15.97N
SPECTRACIDE TRIAZICIDE GRANULE 20LB	
071121272218 SP W7H 2PK <A>	
SPECTRACIDE WASP & HORNET 2 18.50Z	
206.97	13.94N
045242062483 WREC BLD <A>	19.97N
MKE 9" 8TPI BI-M GEN PUR 5PK	

SUBTOTAL 49.88
SALES TAX 0.00

TAX EXEMPT TOTAL \$49.88

XXXXXXXXXXXX9269 HOME DEPOT

USD\$ 49.88
TA

AUTH CODE 025779/6184131

GOVERNMENTAL MANAGEME
ROUSSEAU MARC
Chip Read
AID A000000004999908400305 THD PIC PROX

PRO XTRA MEMBER STATEMENT

PRO XTRA ###-###-1246 SUMMARY

2023 PRO XTRA SPEND 06/24: \$34,719.37
INCLUDES:
2023 PROXTRA SAVINGS 06/24: \$702.83

Get the CREDIT LINE your business needs
PLUS earn Perks 4X FASTER when you join
Pro Xtra, register, & use your Pro Xtra
Credit Card. Apply and SAVE UP TO \$100.
Learn more at homedepot.com/credit

6334 06/25/23 11:07 AM



6334 18 69379 06/25/2023 4105

RETURN POLICY DEFINITIONS		
POLICY ID	DAYS	POLICY EXPIRES ON
A 11	365	06/24/2024

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HLN 145381 139065
PASSWORD: 23325 139047

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

SAMPSON

THANK YOU FOR SHOPPING AT
CRONIN ACE HARDWARE
2843 COUNTY ROAD 21D WEST
SUITE 101
SAINT JOHNS, FL 32259
(904) 217-3324

CASH

06/30/23 8:52AM HVC 555 SALE

1006459	1	EA	\$8.59	EA
TRIM BRUSH 2" ANG ACE				\$8.59
1499268	1	EA	\$7.59	EA
PUTTY KNIFE FLEX 1.5				\$7.59
18932	1	EA	\$7.99	EA
ACE WOOD FLLR NTRL 24OZ				\$7.99

SUB-TOTAL:\$	24.17	TAX:\$	1.57
		TOTAL:\$	25.74
	BC AMT:\$		25.74

BK CARD#: XXXXXXXXXXXX9922
MID:*****68B3 TID:***4807
AUTH: 379148 AMT:\$ 25.74
Host reference #:947628 Bat#

Authorizing Network: MASTERCARD

Chip Read
CARD TYPE:MASTERCARD EXPR: XXXX
AID : A0000000041010
TVR : 0000008000
IAD : 0110607001220000F59A000000000000
TSI : E800
ARC : 00
MODE : Issuer
CVN :
Name : Mastercard
ATC :0042
AC : 84451ED613D0E6DE
TxnID/ValCode: 180497

Bank card US0\$ 25.74

Total Items: 3



==>> JRNL#J4762B/1 <<==
CUST NO:*22216

THANK YOU MARC J ROUSSEAU
FOR YOUR PATRONAGE
ACE REWARDS ID # 194646602B

I agree to pay above total amount
according to card issuer agreement
(merchant agreement if credit voucher)
Acct: MARC ROUSSEAU

Customer Copy

Tell us about your experience
today and Enter to win a \$50
gift card!

To participate
* Visit: TalkTo.AceHardware.com
or text HELPFUL to 223439
* This survey invitation is
valid for 72 hours



INVOICE

Sold To: 14846146
Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

Customer #: 14846146
Invoice #: 8511453
Invoice Date: 7/24/2023
Sales Order: 8137480
Cust PO #:

Project Name: Sampson Creek - Dead Pine trees
Project Description: Drop dead pine trees of Leo Maguire

Job Number	Description	Qty	UM	Unit Price	Amount
346100574	Sampson Creek CDD Drop dead pine trees of Leo Ma	1.000	LS	507.60	507.60
Approved 8/2/2023 Marc J. Rousseau 001 320 54100 46202 Landscape Maintenance - Brightview					
Total Invoice Amount					507.60
Taxable Amount					
Tax Amount					
Balance Due					507.60

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 14846146
Invoice #: 8511453
Invoice Date: 7/24/2023

Amount Due: \$ 507.60

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Proposal for Extra Work at Sampson Creek CDD

Property Name	Sampson Creek CDD	Contact	Daniel Laughlin
Property Address	219 St Johns Golf Dr St Augustine, FL 32092	To	Sampson Creek CDD
		Billing Address	475 West Town Pl Ste 114 St. Augustine, FL 32095
Project Name	Sampson Creek - Dead Pine trees		
Project Description	Drop dead pine trees of Leo Maguire		

Scope of Work

QTY	UoM/Size	Material/Description
1.00	LUMP SUM	Drop dead pine trees of Leo Maguire

Images

Pic 1



For internal use only

SO# 8137480
JOB# 346100574
Service Line 300

Total Price \$507.60

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
11530 Davis Creek Court, Jacksonville, FL 32266 ph (904) 292-0716 fax (904) 292-1014

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. License and Permits: Contractor shall maintain a Landscape Contractor's license if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. Insurance: Contractor agrees to provide General Liability Insurance, Automobile Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. Additional Services: Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. Access to Jobsite: Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise agreed to in writing.
12. Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. Assignment: The Customer and the Contractor respectively bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities consolidation, change of control or corporate reorganization.
14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. Cancellation: Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. Tree & Stump Removal: Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboriculture) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY

Customer

 _____ **6/5/23**

Signature Title **Property Manager**

Daniel Laughlin Date **June 05, 2023**

Printed Name

BrightView Landscape Services, Inc. "Contractor"
Specialist, Production

Signature Title **June 05, 2023**

Daniel Bauman Date

Printed Name

Job #: **346100574**
SO #: **8137480** Proposed Price: **\$507.60**

Tax (GET), where applicable

5. Insurance: Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. Liability: Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. Subcontractors: Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
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11. Payment Terms: Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
12. Termination: This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. Assignment: The Customer and the Contractor respectively, bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign this Agreement to any company which controls, is controlled by or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

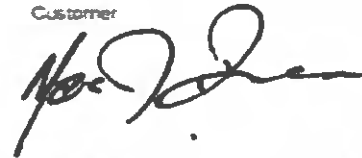
17. Waiver of Liability: Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboricultural) standards will require a signed waiver of liability.

Acceptance of this Contract

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Customer



Signature

Title

Property Manager

Daniel Laughlin
Printed Name

Date

6/5/23
June 05, 2023

BrightView Landscape Services, Inc. "Contractor"

Specialist, Production

Signature

Title

Daniel Bauman

June 05, 2023

Printed Name

Date

Job #: 346100574

SO #: 8137480

Proposed Price: \$507.60



INVOICE

Sold To: 14846146
Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

Customer #: 14846146
Invoice #: 8511610
Invoice Date: 7/24/2023
Sales Order: 8163201
Cust PO #:

Project Name: Sampson Creek - 1311 Chelsea Circle tree from the preserve

Project Description: Cut back the tree that's covered in vines and haul the debris into the woods.

Job Number	Description	Qty	UM	Unit Price	Amount
346100574	Sampson Creek CDD Cut back the tree that's cover	1.000	LS	507.60	507.60
				Total Invoice Amount	507.60
				Taxable Amount	
				Tax Amount	
				Balance Due	507.60

Approved 8/2/2023
Marc J. Rousseau
001 320 54100 46202 Landscape Maintenance – Brightview

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 14846146
Invoice #: 8511610
Invoice Date: 7/24/2023

Amount Due: \$ 507.60

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Proposal for Extra Work at Sampson Creek CDD

Property Name	Sampson Creek CDD	Contact	Daniel Laughlin
Property Address	219 St Johns Golf Dr St Augustine, FL 32092	To	Sampson Creek CDD
		Billing Address	475 West Town Pl Ste 114 St. Augustine, FL 32095

Project Name Sampson Creek - 1311 Chelsea Circle tree from the preserve
Project Description Cut back the tree that's covered in vines and haul the debris into the woods.

Scope of Work

QTY	UoM/Size	Material/Description
1.00	LUMP SUM	Cut back the tree that's covered in vines and haul the debris into the woods.

Images

Pic 3



For internal use only

SO# 8163201
JOB# 346100574
Service Line 300

Total Price \$507.60

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
 11630 Davis Creek Court, Jacksonville, FL 32256 ph. (904) 292-0718 fax (904) 292-1014

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force.** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits.** Contractor shall maintain a Landscape Contractor's license if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. **Taxes.** Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. **Insurance.** Contractor agrees to provide General Liability Insurance, Automobile Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquakes, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
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14. **Disclaimer.** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means. At or about the time this proposal was prepared the price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any accidents/incidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

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17. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboriculture) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.

Customer

[Handwritten Signature] 7/6/2023
 Signature Title Property Manager

Daniel Laughlin
 Printed Name Date July 05, 2023

BrightView Landscape Services, Inc. "Contractor"
 Specialist, Production

Signature Title
 Daniel Bauman July 05, 2023
 Printed Name Date

Job #: 346100574
 SO #: 8163201 Proposed Price: \$507.60



INVOICE

Sampson Creek CDD
475 West Town PI Ste 114
St. Augustine FL 32095

Customer #: 14846146
Invoice #: 8515600
Invoice Date: 8/1/2023
Cust PO #:

Job Number	Description	Amount
346100574	<p>Sampson Creek CDD Exterior Maintenance For August</p> <p style="color: red; text-align: center;">Approved 8/2/2023 Marc J. Rousseau 001 320 54100 46200 Landscape Maintenance – Brightview</p> <p style="text-align: right;">Total invoice amount Tax amount Balance due</p>	<p style="text-align: right;">12,577.17</p> <p style="text-align: right;">12,577.17 12,577.17</p>

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904-292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account#: 14846146
Invoice #: 8515600
Invoice Date: 8/1/2023

Amount Due: \$12,577.17

Thank you for allowing us to serve you

Please reference the invoice # on your check
and make payable to:

Sampson Creek CDD
475 West Town PI Ste 114
St. Augustine FL 32095

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655



INVOICE

Sold To: 14846146
Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

Customer #: 14846146
Invoice #: 8528033
Invoice Date: 7/25/2023
Sales Order: 8153219
Cust PO #:

Project Name: Sampson Creek - Remove dead at 1100 Stone
Project Description: Cut down one dead pine tree and haul away

Job Number	Description	Qty	UM	Unit Price	Amount
346100574	Sampson Creek CDD Drop and remove dead pine tree	1.000	LS	564.00	564.00
<p>Approved 8/2/2023 Marc J. Rousseau 001 320 54100 46202 Landscape Maintenance – Brightview</p>					
Total Invoice Amount					564.00
Taxable Amount					
Tax Amount					
Balance Due					564.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 14846146
Invoice #: 8528033
Invoice Date: 7/25/2023

Amount Due: \$ 564.00

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Proposal for Extra Work at Sampson Creek CDD

Property Name	Sampson Creek CDD	Contact	Daniel Laughlin
Property Address	219 St Johns Golf Dr St Augustine, FL 32092	To	Sampson Creek CDD
		Billing Address	475 West Town Pl Ste 114 St. Augustine, FL 32095

Project Name Sampson Creek - Remove dead at 1100 Stone
Project Description Cut down one dead pine tree and haul away

Scope of Work

QTY	UoM/Size	Material/Description
1.00	LUMP SUM	Drop and remove dead pine tree at 1100 Stonehedge Trail Ln. Price includes hauling and disposing of debris.

Other

Capture



For internal use only

SO# 8153219
JOB# 346100574
Service Line 130

Total Price \$564.00

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
11530 Davis Creek Court, Jacksonville, FL 32256 ph (904) 292-0716 fax (904) 292-1014

TERMS & CONDITIONS

1. **The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.**
2. **Work Force:** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits:** Contractor shall maintain a Landscape Contractor's license if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. **Taxes:** Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. **Insurance:** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law or Customer as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability:** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency epidemic, pandemic health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
7. **Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.**
8. **Subcontractors:** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. **Additional Services:** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. **Access to Jobsite:** Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. **Payment Terms:** Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise agreed to in writing.
12. **Termination:** This Work Order may be terminated by the other party with or without cause upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. **Assignment:** The Customer and the Contractor respectively bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign the Agreement to any company which controls, is controlled by or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities consolidation, change of control or corporate reorganization.
14. **Disclaimer:** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means. At or about the time this proposal was prepared, the price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. **Cancellation:** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

- 1A. **Tree & Stump Removal:** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to, concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible for damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. **Waiver of Liability:** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboriculture) standards will require a signed waiver of liability.

Acceptance of this Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.

Customer:

Signature _____ Title **Property Manager**

Daniel Laughlin _____ Date **June 21, 2023**
Printed Name

BrightView Landscape Services, Inc. "Contractor"
Specialist, Production

Signature _____ Title _____
Daniel Bauman _____ Date **June 21, 2023**
Printed Name

Job #: 346100574
SO #: 8153219 **Proposed Price: \$564.00**

Re: Sampson Creek Dead Tree Proposal



Daniel Laughlin <dlaughlin@g<

To Daniel Bauman

Cc Marc Rousseau



3:42 PM

Retention Policy BV - Delete Inbox items older than 365 da Expires 6/20/2024

 This sender <dlaughlin@gmsnf.com> is from outside your organization.

 You replied to this message on 6/21/2023 3:48 PM.

EXTERNAL E-MAIL

I am fine with proceeding

Thank you

Daniel Laughlin

Governmental Management Services, LLC

District Manager

175 West Town Place, Suite 111

Sebring, Florida 33971

(904)-940-5850 x401 (Office)

(904)-940-5899 (Fax)

dlaughlin@gmsnf.com



INVOICE

Sold To: 14846146
Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

Customer #: 14846146
Invoice #: 8528040
Invoice Date: 7/25/2023
Sales Order: 8163262
Cust PO #:

Project Name: Sampson Creek - Blue Daze
Project Description: Replace dead Blue Daze on an island tip

Job Number	Description	Qty	UM	Unit Price	Amount
346100574	Sampson Creek CDD				
	Demo, prep and haul debris awa	1.000	LS	68.40	68.40
	Deliver and install 12 Blue Da	12.000	EA	12.14	145.66
	Irrigation tech to retro fit a	1.000	LS	85.20	85.20
	001.320.54100.46202				
				Total Invoice Amount	299.26
				Taxable Amount	
				Tax Amount	
				Balance Due	299.26

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 14846146
Invoice #: 8528040
Invoice Date: 7/25/2023

Amount Due: \$ 299.26

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Sampson Creek CDD
475 West Town Pl Ste 114
St. Augustine FL 32095

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

Proposal for Extra Work at Sampson Creek CDD

Property Name	Sampson Creek CDD	Contact	Daniel Laughlin
Property Address	219 St Johns Golf Dr St Augustine, FL 32092	To	Sampson Creek CDD
		Billing Address	475 West Town Pl Ste 114 St. Augustine, FL 32095
Project Name	Sampson Creek - Blue Daze		
Project Description	Replace dead Blue Daze on an island tip		

Scope of Work

QTY	UoM/Size	Material/Description
1.00	LUMP SUM	Demo, prep and haul debris away.
12.00	EACH	Deliver and install 12 Blue Daze 1gal
1.00	LUMP SUM	Irrigation tech to retro fit area for proper coverage and new schedule run times.

Images

Plc 10



Daze

For Internal use only

SO# 8163262
JOB# 346100574
Service Line 130

Total Price \$299.26

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
11530 Davis Creek Court, Jacksonville, FL 32256 ph. (904) 292-0716 fax (904) 292-1014

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force.** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits.** Contractor shall maintain a Landscape Contractor's license if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
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6. **Liability.** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquakes, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency, epidemic, pandemic, health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of this Contract within sixty (60) days.
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13. **Assignment.** The Customer and the Contractor respectively bind themselves, their partners, successors, assignees and legal representative to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however that consent shall not be required to assign this Agreement to any company which controls, is controlled by or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities, consolidation, change of control or corporate reorganization.
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Customer
 7/7/23
 Signature Title Property Manager

Daniel Laughlin July 05, 2023
 Printed Name Date

BrightView Landscape Services, Inc. "Contractor"
 Specialist, Production

Signature Title
 Daniel Bauman July 05, 2023
 Printed Name Date

Job #: 346100574
 SO #: 8163262 Proposed Price: \$299.26

152 Lipizzan Trail
Saint Augustine, FL 32095
clayton@cbussenterprises.com
www.cbussenterprises.com



Invoice 925

BILL TO
St. Johns Golf and Country Club
219 St Johns Golf Dr.
Saint Augustine, FL 32092

SHIP TO
St. Johns Golf and Country Club
219 St Johns Golf Dr.
Saint Augustine, FL 32092

DATE
07/26/2023

PLEASE PAY
\$2,400.00

DUE DATE
08/01/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/26/2023	POOL REPAIR	Remove & Install 18x18 Waterway Anti-Entrapment Pool Main Drain Covers	4	600.00	2,400.00

THIS REPAIR IS NOW COMPLETE. THANK YOU FOR YOUR BUSINESS!

TOTAL DUE **\$2,400.00**

THANK YOU.

*Pool Maintenance
32057200 45200*



152 Lipizzan Trail
 Saint Augustine, FL 32095
 clayton@cbussenterprises.com
 www.cbussenterprises.com



Invoice 924

BILL TO
 St. Johns Golf and Country Club
 219 St Johns Golf Dr.
 Saint Augustine, FL 32092

SHIP TO
 St. Johns Golf and Country Club
 219 St Johns Golf Dr.
 Saint Augustine, FL 32092

DATE 07/26/2023	PLEASE PAY \$5,775.95	DUE DATE 08/01/2023
---------------------------	--	-------------------------------

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
07/26/2023	TRICHLOR	PER LB	323	7.85	2,535.55
07/26/2023	SODA ASH	PER LB	52	1.40	72.80
07/26/2023	LIQUID BLEACH	PER GAL	240	4.49	1,077.60
07/26/2023	CAL HYPO	PER LB	10	4.50	45.00
07/26/2023	BICARB	PER LB	100	1.95	195.00
08/01/2023	POOL SERVICE	AUGUST POOL SERVICE	1	1,850.00	1,850.00

PLEASE NOTE EFFECTIVE 08/01/2023 THERE WILL BE A PRICE INCREASE FOR CODE BROWN'S. THE NEW CHARGE IS \$225.00

TOTAL DUE \$5,775.95

THANK YOU.

*Pool Maintenance
 3205720045200*

Client Information

Attn:

Receipt

Transaction #: 43373
Date: 08/08/2023
Total Amount: **\$462.00**

Job #	Invoice #	Date/Time	Location	Officers	Quantity	Rate(\$)	Amount Due(USD)
2297877	505637	08/04/2023 17:50 - 21:50	St Johns Golf and CC	Casey Romein	4.00	\$55.00/hr	\$220.00
2299687	506023	08/05/2023 10:15 - 14:15	St Johns Golf and CC	Casey Romein	4.00	\$55.00/hr	\$220.00
Total Officers Pay							\$440.00
Coordination							
Casey Romein					0	\$0/hr	\$0
Total Coordination Fees					0	\$0/hr	\$0
Subtotal							\$440.00
RollKall Fees							\$22.00
Tax							\$0.00
Total							\$462.00

Invoice

INVOICE DATE

8/5/2023

INVOICE NUMBER

505637

BILLED FROM

ANGIE KASTING
St Johns County Sheriff's Office
St. Augustine, FL 32084

BILLED TO

SHARYN HENNING
5385 North Nob Hill Road
Sunrise, FL 33351

JOB ID	DATE	TIME	JOB NAME	OFFICER	FEES	HOURS	RATE	AMOUNT
2297877	8/4/23	06:50 PM 10:50 PM	St. Johns Golf	Casey Romein - 10343	0.00 A 0.00 A 0.00 E 0.00 V 0.00 M	4.00	\$55.00	\$220.00
TOTAL OFFICERS PAY								\$220.00
SERVICE FEE								\$11.00
TAX								\$0.00
TOTAL DUE								\$231.00

A - Admin E - Equipment V - Vehicle M - Miscellaneous

Invoice

INVOICE DATE

8/5/2023

INVOICE NUMBER

506023

BILLED FROM

ANGIE KASTING
St Johns County Sheriff's Office
St. Augustine, FL 32084

BILLED TO

SHARYN HENNING
5385 North Nob Hill Road
Sunrise, FL 33351

JOB ID	DATE	TIME	JOB NAME	OFFICER	FEES	HOURS	RATE	AMOUNT
2299687	8/5/23	11:15 AM 03:15 PM	St. Johns Golf	Casey Romein - 10343	0.00 A 0.00 A 0.00 E 0.00 V 0.00 M	4.00	\$55.00	\$220.00
TOTAL OFFICERS PAY								\$220.00
SERVICE FEE								\$11.00
TAX								\$0.00
TOTAL DUE								\$231.00

A - Admin E - Equipment V - Vehicle M - Miscellaneous



ST JOHNS COUNTY SHERIFF'S OFFICE
Statistic Sheet

Samson Creek CDD
St Johns Golf Community

RollKall Invoice#: 2297877

NAME / ID: Sergeant Casey Romein #10343				
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS
Friday, August 4, 2023	SJSO23CAD192609	6:45 P.M.	10:45 PM	4

ACTIVITY / COMMENTS:

Total Contacts: 6 Citations: 7 Warnings: 0

Activity Log

- (Vehicle) driver was cited for speeding on Leo Maguire Pkwy (58mph) also cited for not carrying his DL
- (Vehicle) driver was cited for speeding on Leo Maguire Pkwy (50mph)
- (Vehicle) driver was cited for speeding on Leo Maguire Pkwy (56mph)
- (Vehicle) driver was cited for speeding on Leo Maguire Pkwy (55mph)
- (Vehicle) driver was cited for running the stop sign on St. Johns Golf Drive / Remmington Court
- (Vehicle) driver was cited for speeding on Leo Maguire Pkwy (61mph)

RollKall Invoice#:



ST JOHNS COUNTY SHERIFF'S OFFICE
Statistic Sheet

Samson Creek CDD
St Johns Golf Community

RollKall Invoice#: 2299687

NAME / ID:		Sergeant Casey Romein #10343		
DATE	CAD #	TIME IN	TIME OUT	TOTAL HOURS
Saturday, August 5, 2023	SJSO23CAD193083	11:15 A.M.	3:15 PM	4

ACTIVITY / COMMENTS:

Total Contacts: 7 Citations: 7 Warnings: 1

Activity Log

- (Vehicle) driver was cited for running the stop sign at Eagle Point Drive / Glenfield Crossing Court
- (Vehicle) driver was cited for running the stop sign at Eagle Point Drive / Glenfield Crossing Court
- (Vehicle) driver was cited for running the stop sign at Eagle Point Drive / Glenfield Crossing Court
- (Vehicle) driver was cited for running the stop sign at Eagle Point Drive / Glenfield Crossing Court
- (Vehicle) driver was cited for running the stop sign at Eagle Point Drive / Glenfield Crossing Court
- (Vehicle) driver was cited for running the stop sign at Eagle Point Drive / Glenfield Crossing Court
- (Vehicle) driver was cited for speeding on St Johns Golf Drive (35mph) also warned for a non-functioning brake lamp

RollKall Invoice#:

INVOICE



Central Security Agency
2131 A State Road 16
St Augustine, FL 32084

billing@centsec.us
904-458-5555
www.centsec.us

Sampson Creek Community Development District

Bill to	Ship to
Sampson Creek Community Development District 219 Saint Johns Golf Dr Saint Augustine, FL 320921053 USA	Sampson Creek Community Development District 219 Saint Johns Golf Dr Saint Augustine, FL 320921053 USA

Invoice details

Invoice no.: 19-1127
Terms: Net 20
Invoice date: 08/01/2023
Due date: 08/21/2023

Product or service	Amount
1. Sampson Creek Officer July Week 1	8 units × \$26.00 \$208.00
2. Sampson Creek Officer July Week 2	40 units × \$26.00 \$1,040.00
3. Sampson Creek Officer July Week 3	40 units × \$26.00 \$1,040.00
4. Sampson Creek Officer July Week 4	40 units × \$26.00 \$1,040.00
5. Sampson Creek Officer July Week 5	40 units × \$26.00 \$1,040.00
6. Sampson Creek Officer July Week 6	10 units × \$26.00 \$260.00
7. Sampson Creek Patrol Vehicle Monthly Direct Billed	1 unit × \$500.00 \$500.00
8. Fuel Charge	1 unit × \$62.00 \$62.00

Total **\$5,190.00**

Ways to pay

Note to customer

Thanks for choosing us as your security provider. We greatly appreciate the opportunity.

FEIN #46-3475536

[Pay invoice](#)

Invoice 19-1127 from CENTRAL SECURITY AGENCY

1 message

Central Security Agency <quickbooks@notification.intuit.com>
Reply-To: billing@centsec.us
To: SJGCCmanager@rmsnf.com, shenning@gmsff.com

Sun, Aug 6, 2023 at 10:52 AM



Your invoice is ready!

Total \$5,190.00

BALANCE DUE

\$5,190.00

Dear Sampson Creek Community Development District,

Thank you for choosing CENTRAL SECURITY AGENCY, LLC as your trusted security provider. If you have any questions or concerns, please call us directly at 904-458-5555 or email us at billing@centsec.us

Thanks for your business!
CENTRAL SECURITY AGENCY, LLC

*Security Guards
320 57200.34501*

A

Pay invoice

BANK



SVC/BILLING QUESTIONS : (904)562-7000
 FAX : (904)562-7020
 PAYMENT INQUIRY : (972)996-7923
 ROUTE # : LOC #0292 ROUTE 0009 T026
VIEW & PAY YOUR BILLS ONLINE WWW.CINTAS.COM/MYACCOUNT

REMIT TO: CINTAS
 P.O. Box 631025
 CINCINNATI, OH 45263-1025

INVOICE

PLEASE PAY DIRECTLY FROM THIS INVOICE

View our catalog:



C/O:Pool
 SAMPSON CREEK CDD,
 219 SAINT JOHNS GOLF DR
 SAINT AUGUSTINE, FL 32092-1053
 904-599-9093

INVOICE # : 5169222109
 DATE : 08/01/2023
 PO # : N/A
 STORE # :
 CUSTOMER # : 10552255
 PAYER # : 10552255
 SVC ORDER # : 8034918766
 CREDIT TERMS : NET 30 DAYS

MATERIAL #	DESCRIPTION	QTY	UNIT PRICE	EXT PRICE	TAX
17631113	FITNESS AX22K141422				
110	SERVICE ACKNOWLEDGEMENT	1	\$0.00	\$0.00	N
160	AED CHECKED (NO CHARGE)	1	\$0.00	\$0.00	N
564462	AED BATTERY CHECKED	1	\$0.00	\$0.00	N
564463	AED PADS CHECKED	1	\$0.00	\$0.00	N
				COMPONENT SUBTOTAL :	\$0.00
5150417	OFFICE 02635588				
110	SERVICE ACKNOWLEDGEMENT	1	\$0.00	\$0.00	N
120	CABINET ORGANIZED	1	\$0.00	\$0.00	N
130	EXPIRATION DATES CHECKED	1	\$0.00	\$0.00	N
132	BBP KIT CHECKED	1	\$0.00	\$0.00	N
33129	QUIKHEAL F/P BANDAGES MED	1	\$19.87	\$19.87	N
44429	LARGE PATCH 2INX3IN- MED	1	\$16.30	\$16.30	N
45509	STB FINGERTIP BOX	1	\$16.54	\$16.54	N
50030	ANTISEPTIC WIPES SMALL	1	\$7.58	\$7.58	N
55555	HARD SURFACE DISINFEC SVC	1	\$10.45	\$10.45	N
92019	COLD PACK, LARGE, 1/BOX	1	\$8.32	\$8.32	N
130429	EYE BUFFERED SOL 4OZ	1	\$22.44	\$22.44	N
182030	INSECT STING AMP 10/UNIT	1	\$26.77	\$26.77	N
				COMPONENT SUBTOTAL :	\$128.27
17631116	OFFICE HALLWAY AX22K142978				
110	SERVICE ACKNOWLEDGEMENT	1	\$0.00	\$0.00	N
160	AED CHECKED (NO CHARGE)	1	\$0.00	\$0.00	N
564462	AED BATTERY CHECKED	1	\$0.00	\$0.00	N
564463	AED PADS CHECKED	1	\$0.00	\$0.00	N
				COMPONENT SUBTOTAL :	\$0.00
999900999	Other				
400	SERVICE CHARGE	1	\$20.95	\$20.95	N
REMIT TO: CINTAS P.O. Box 631025 CINCINNATI, OH 45263-1025			SUB-TOTAL :	\$149.22	
			TAX :	\$0.00	
			TOTAL :	\$149.22	

SIGNATURE :

Supplier

DATE:

NAME
 (please print clearly):

320 57200 54600

Thank you for your business. It's been our pleasure to serve you and get you



QUOTE

DATE: 08/01/2023
 EXP. DATE: 08/31/2023
 QUOTE # 18632

Fitness Machine Technicians of Jacksonville
 7251 Salisbury Rd Suite 4
 Jacksonville, FL, 32256
 Phone: 904-478-0072
 Email: chood@fitnessmachinetechnicians.com

BILL TO:

Leah Tincher
 219 Saint Johns Golf Drive
 St. Augustine, FL 32092, United States

SERVICE TO:

Leah Tincher
 219 Saint Johns Golf Drive
 St. Augustine, FL 32092, United States

ITEM	DESCRIPTION	QTY	PRICE PER	UNIT	AMOUNT	TAX
Parts	FM Dual Stack Crossover - Left Cable	1.00	\$108.16	Item	\$108.16	N
Shipping	Shipping and Handling	1.00	\$18.36	Item	\$18.36	N
General Service Commercial	Delivery and Installation	1.00	\$155.00	Item	\$155.00	N

SUBTOTAL \$281.52
 TAX RATE*
 TAX \$0.00
 OTHER -
TOTAL \$281.52

MEMO
 Freemotion Strength Machine
 FM Dual Stack Crossover - Left Cable
 Model: VFMC4007-INTA.0
 Serial: NA

TERMS & CONDITIONS

Payment due at time of service unless agreed upon otherwise by a contract.
 Warranty for new parts and installation is 30 days. General service for equipment lubrication and adjustments are not warranty items.
 Note: On occasion, a repair is made that reveals new issues that require further costs to repair to get the equipment in proper working order. In those situations, the customer is expected to pay for the original corrected issue as quoted before additional quotes are provided for any additional issues that are revealed during the repair.

Handwritten: Repairs & Maintenance - Gym
 320 572 00 54500



Governmental Management Services, LLC

1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 397
Invoice Date: 8/1/23
Due Date: 8/1/23
Case:
P.O. Number:

Bill To:

Sampson Creek CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees -August 2023		4,690.50	4,690.50
Information Technology - August 2023		83.33	83.33
Dissemination Agent Services - August 2023		166.67	166.67
Copies		55.35	55.35
Telephone		89.94	89.94

Total \$5,085.79

Payments/Credits \$0.00

Balance Due \$5,085.79



Remit To:
 JANI-KING OF JACKSONVILLE
 5700 ST. AUGUSTINE ROAD
 JACKSONVILLE FL 32207
 (904) 346-3000

Invoice	
Date 08/01/2023	Number JAK08230023
Due Date 08/31/2023	Cust # 126069
Invoice Amount \$ 1,611.00	Amount Remitted

Sold To:
 SAMPSON CREEK C.D.D.

For:
 Same as Sold To

219 ST. JOHNS GOLF DRIVE
 ST. AUGUSTINE FL 32092

Make All Checks Payable To: JANI-KING OF JACKSONVILLE
 RETURN THIS PORTION WITH YOUR PAYMENT

JANI-KING OF JACKSONVILLE
 Commercial Cleaning Services
 (904) 346-3000



Sold To:
 SAMPSON CREEK C.D.D.
 219 ST. JOHNS GOLF DRIVE
 ST. AUGUSTINE FL 32092

For:
 Same as Sold To

Invoice No	Date	Cust No	Slsmn No	PO Number	Franchisee	Due Date
JAK08230023	08/01/2023	126069	GREENWALT		DARRYL HALL ENTERPRISES LLC	08/31/2023
Quantity	Description				Unit Price	Extended Price
1	MONTHLY CONTRACT BILLING AMOUNT FOR AUGUST				1611.00	1611.00
					Amount of Sale	\$ 1,611.00
					Sales Tax	\$ 0.00
					Total	\$ 1,611.00

Make All Checks Payable To:
 JANI-KING OF JACKSONVILLE

Sanitorial
 320 57200 45300

(Signature)

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

August 7, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3264039

Client Matter No. 17923-1

Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Sampson Creek CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
Orlando, FL 32817

Invoice No. 3264039
17923-1

Re: Sampson Creek CDD - General Counsel

For Professional Legal Services Rendered

06/07/23	W. Haber	0.40	78.00	Participate in call to discuss agenda for June meeting
06/13/23	K. Jusevitch	0.20	21.00	Conference with district manager regarding budget hearing
06/14/23	W. Haber	0.20	39.00	Conference with Nelson regarding agreement
06/14/23	K. Jusevitch	0.40	42.00	Prepare budget and assessment hearing notices; confer with Haber
06/15/23	W. Haber	3.60	702.00	Prepare for and participate in Board meeting
06/16/23	W. Haber	0.50	97.50	Review and revise budget and audit notices
06/16/23	W. Haber	0.20	39.00	Conference with Rousseau regarding notice of commencement revisions
06/16/23	K. Jusevitch	0.20	21.00	Correspond with district manager regarding budget and assessment hearing notices
06/19/23	W. Haber	0.20	39.00	Conference with Laughlin regarding

KUTAK ROCK LLP

Sampson Creek CDD
August 7, 2023
Client Matter No. 17923-1
Invoice No. 3264039
Page 2

06/21/23	W. Haber	0.30	58.50	amenity rentals Conference with Laughlin regarding JSC agreement; review same
06/27/23	W. Haber	0.40	78.00	Conference with Laughlin and Fulks regarding O&M assessment notices; confer with Laughlin regarding cost share easement for parking lot
06/28/23	W. Haber	0.60	117.00	Review and revise agreements for mulch and sign installation; review proposal for AC installation; confer with Nelson regarding agreement with Riverside
06/28/23	K. Jusevitch	1.30	136.50	Prepare signage improvements and mulching agreements; confer with Haber regarding air conditioning agreement
TOTAL HOURS		8.50		
TOTAL FOR SERVICES RENDERED				\$1,468.50
TOTAL CURRENT AMOUNT DUE				<u>\$1,468.50</u>

MAKE CHECK PAYABLE TO:



Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER EXP. DATE
SIGNATURE AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

SAMPSON CREEK CDD SJGCC
GOVERNMENTAL MANAGEMENT SERVICES
219 St Johns Golf Dr
St. Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
707136	8/1/2023	\$2,280.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

0000000014920001000000011474900000022800011

Please Return this portion with your payment

Invoice Due Date 8/31/2023	Invoice 114749B	PO #
-----------------------------------	------------------------	-------------

Invoice Date	Description	Quantity	Amount	Tax	Total
219 St Johns Golf Dr St. Augustine, FL 32092					
8/1/2023	Water Management - Zone 1,Water Management - Zone 2,Water Management - Zone 3,Water Management - Zone 4,Water Management - Zone 5,Water Management - Zone 6		\$380.00	\$0.00	\$380.00
			\$380.00	\$0.00	\$380.00
			\$380.00	\$0.00	\$380.00
			\$380.00	\$0.00	\$380.00
			\$380.00	\$0.00	\$380.00
	Please remit payment for this month's invoice		\$380.00	\$0.00	\$380.00
					AMOUNT DUE

Approved 8/2/2023
Marc J. Rousseau
001 320 54100 46300 Lake Maintenance

Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00
Adjustment \$0.00

Total Account Balance including this invoice:

\$2280.00

This Invoice Total:

\$2280.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 707136
Portal Registration #: AF01BA4E

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Customer Portal Link: www.lakedoctors.com/contact-us/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

Mulch Masters, LLC

230 Lee Road
JACKSONVILLE, FL 32225 US
(904)727-1100
mulchmastersjax@gmail.com
http://www.mulchmasters.com

INVOICE

BILL TO

Sampson Creek @ St. John's
Golf & CC
219 St. John's Golf Drive
St. Augustine, FL 32092

INVOICE # 8919

DATE 08/03/2023

DUE DATE 09/02/2023

TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Installation Playground Mulch	1	5,200.00	5,200.00

BALANCE DUE

\$5,200.00

*Approved 8/3/2023
Marc J. Rousseau*

001.320.54100.46202

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 391
Invoice Date: 7/31/2023
Due Date: 7/31/2023
Case:
P.O. Number:

Bill To:

Sampson Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Assistant through July 2023 <i>320.57200, 34701</i>	103.8	25.00	2,595.00
<i>Jerry Lambert</i> <i>8-7-23</i>			

Total	\$2,595.00
Payments/Credits	\$0.00
Balance Due	\$2,595.00

SAMPSON CREEK CDD

FACILITY ASSISTANT

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
103.8	Facility Assistant	\$ 25.00	\$ 2,595.00

Covers Period: July 2023

GL # 320.57200.34701

TOTAL DUE:

\$ 2,595.00

**SAMPSON CREEK COMMUNITY DEVELOPMENT DISTRICT
ASSISTANT MANAGER BILLABLE HOURS
FOR THE MONTH OF JULY 2023**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/1/23	3.07	L.H.	Completed daily checklist and returned calls and emails
7/5/23	3.02	L.H.	Completed daily checklist and returned calls and emails
7/7/23	3.12	L.H.	Completed daily checklist and returned calls and emails
7/8/23	4.02	T.W.	Completed daily checklist and returned calls and emails
7/10/23	5.03	L.H.	Completed daily checklist and returned calls and emails
7/11/23	7.9	M.B.	Completed daily checklist and returned calls and emails
7/12/23	3.05	L.H.	Completed daily checklist and returned calls and emails
7/12/23	8.45	M.B.	Completed daily checklist and returned calls and emails
7/13/23	7.93	L.H.	Completed daily checklist and returned calls and emails
7/14/23	3.25	L.H.	Completed daily checklist and returned calls and emails
7/14/23	8.2	M.B.	Completed daily checklist and returned calls and emails
7/18/23	8.08	M.B.	Completed daily checklist and returned calls and emails
7/19/23	8.2	M.B.	Completed daily checklist and returned calls and emails
7/25/23	7	M.B.	Completed daily checklist and returned calls and emails
7/26/23	7.95	M.B.	Completed daily checklist and returned calls and emails
7/27/23	8.35	M.B.	Completed daily checklist and returned calls and emails
7/28/23	7.18	M.B.	Completed daily checklist and returned calls and emails

103.8

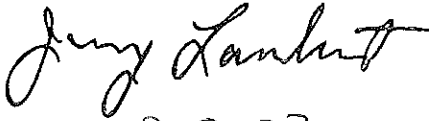
Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 390
Invoice Date: 8/1/2023
Due Date: 8/1/2023
Case:
P.O. Number:

Bill To:

Sampson Creek CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.320.54100.34000- Contract Administration - August 2023		3,750.00	3,750.00
1.320.57200.34700- Facility Management - Sampson Creek - August 2023		6,005.33	6,005.33
 8-3-23			

Total \$9,755.33

Payments/Credits \$0.00

Balance Due \$9,755.33



PO BOX 489
NEWARK, NJ 07101-0489



SAMPSON CREEK
475 W TOWN PL STE 114
SAINT AUGUSTINE, FL 32092-3649

00292055
N1 07

Manage Your Account	Account Number	Date Due
b2b.verizonwireless.com	442199298-00001	08/15/23
Change your address at http://sso.verizonenterprise.com	Invoice Number	9940348051

Quick Bill Summary

Jun 24 – Jul 23

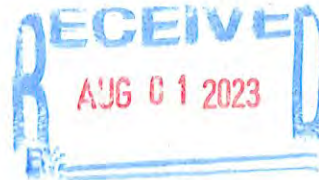
Previous Balance (see back for details)	\$36.07
Payment – Thank You	-\$36.07
Balance Forward	\$.00
Monthly Charges	\$36.05
Surcharges and Other Charges & Credits	\$.02
Taxes, Governmental Surcharges & Fees	\$.00
Total Current Charges	\$36.07

Total Charges Due by August 15, 2023 \$36.07

Verizon Wireless News

904 Area Code Notice

Start using an area code for all calls.
See last page of bill for more details.



Pay from phone	Pay on the Web	Questions:
#PMT (#768)	At b2b.verizonwireless.com	1.800.922.0204 or *611 from your phone



SAMPSON CREEK
475 W TOWN PL STE 114
SAINT AUGUSTINE, FL 32092-3649

Bill Date July 23, 2023
Account Number 442199298-00001
Invoice Number 9940348051

Total Amount Due by August 15, 2023

Make check payable to Verizon Wireless.
Please return this remit slip with payment.

\$36.07

\$.

PO BOX 16810
NEWARK, NJ 07101-6810



99403480510104421992980000100000003607000000036075



Invoice Number Account Number Date Due Page

9940348051 442199298-00001 08/15/23 2 of 5

Get Minutes Used

Get Data Used

Get Balance

#MIN + SEND

#DATA + SEND

#BAL + SEND

Payments

Payments, continued

Previous Balance	\$36.07
Payment – Thank You	
Payment Received 07/21/23	-36.07
Total Payments	-\$36.07
Balance Forward	\$.00

Written notations included with or on your payment will not be reviewed or honored. Please send correspondence to:
Verizon Wireless Attn: Correspondence Team PO Box 15069 Albany, NY 12212

Automatic Payment Enrollment for Account: 442199298-00001 SAMPSON CREEK

By signing below, you authorize Verizon Wireless to electronically debit your bank account each month for the total balance due on your account. The check you send will be used to setup Automatic Payment. You will be notified each month of the date and amount of the debit 10 days in advance of the payment. You agree to receive all Auto Pay related communications electronically. I understand and accept these terms. This agreement does not alter the terms of your existing Customer Agreement. I agree that Verizon Wireless is not liable for erroneous bill statements or incorrect debits to my account. To withdraw your authorization you must call Verizon Wireless, Check with your bank for any charges.

1. Check this box.
2. Sign name in box below, as shown on the bill and date.
3. Return this slip with your payment. Do not send a voided check.

COLR700A 1154 5011 125 07 20230726 P6 1 OF 3
00292055 47961900.S 0-1





Invoice Number Account Number Date Due Page
9940348051 442199298-00001 08/15/23 3 of 5

Overview of Lines

Lines Charges	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Charges and Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
904-466-3018 Ryan Barnett	4	\$36.05	---	---	\$0.02	\$0.00	---	\$36.07	---	---	---	---	---	---
Total Current Charges		\$36.05	\$0.00	\$0.00	\$0.02	\$0.00	\$0.00	\$36.07						





Summary for Ryan Barnett: 904-466-3018

Your Plan

Mobile Broadband Unlimited
\$36.05 monthly charge
\$.25 per minute

MBB Unlimited
Unlimited monthly gigabyte

Have more questions about your charges?
Get details for usage charges at
b2b.verizonwireless.com.

Monthly Charges

Mobile Broadband Unlimited	07/24 – 08/23	36.05
		\$36.05

Surcharges

Regulatory Charge		.02
		\$.02

Total Current Charges for 904-466-3018 **\$36.07**


Need-to-Know Information

Bankruptcy Information

If you are or were in bankruptcy, this bill may include amounts for pre-bankruptcy charges. You should not pay pre-bankruptcy amounts; they are for your information only. In the event Verizon receives notice of a bankruptcy filing, pre-bankruptcy charges will be adjusted in future invoices. Mail bankruptcy-related correspondence to 500 Technology Drive, Suite 550, Weldon Spring, MO 63304.

Explanation of Surcharges

Surcharges include (i) a Regulatory Charge (which helps defray various government charges we pay including government number administration and license fees); (ii) a Federal Universal Service Charge (and, if applicable, a State Universal Service Charge) to recover charges imposed on us by the government to support universal service; and (iii) an Administrative Charge, which helps defray certain expenses we incur, including: charges we, or our agents, pay local telephone companies for delivering calls from our customers to their customers; fees and assessments on our network facilities and services; property taxes; and the costs we incur responding to regulatory obligations. **Please note that these are Verizon Wireless charges, not taxes. These charges, and what's included, are subject to change from time to time.**



Effective January 11, 2023, the definition of the Administrative Charge will be modified to help defray and recover certain direct and indirect costs we or our agents incur, including: (a) costs of complying with regulatory and industry obligations and programs, such as E911, wireless local number portability, and wireless tower mandate costs; (b) property taxes; and (c) costs associated with our network, including facilities (e.g. leases), operations, maintenance and protection, and costs paid to other companies for network services.

Please note that this surcharge is a Verizon Wireless charge, not a tax or government-imposed fee. This charge, and what's included, is subject to change from time to time.

Important Notice If You Have The 904 Area Code

We want to make sure that you are aware of, and prepared for, a calling change coming to anyone with a 904 telephone number. The Florida Public Service Commission has approved the addition of the 324 area code to the geographic region served by the 904 area code. This is called an area code overlay. The 904/324 area code geography covers northeast Florida, and includes communities such as Fernandina Beach, Jacksonville, Jacksonville Beach, Lakeside, Middleburg, Orange Park, and Yulee.

Here's What's Going To Change

Because there will be two area codes serving the same region, it will be necessary to dial or enter the full number, including the area code, for ALL calls -- even local calls within the same area code. For example, for a local 904 call, instead of entering 555-1212, you will enter 904-555-1212.

Important Dates To Know

July 31, 2023 -- Begin including the area code whenever you make a call. If you forget and dial just a 7-digit number, the call will still connect during this grace period.

January 29, 2024 -- The grace period ends and all calls must include the area code. If only a 7-digit number is entered, the call will not go through and a recording will instruct you to hang up and dial again with the area code.

February 26, 2024 -- New lines of service may be issued numbers with the 324 area code.

Here's What Will Not Change

- Your telephone number, which includes your area code, will remain the same.
- The price of a call, your local calling area, and other rates and services will not change due to the overlay.
- 911, 988, 411, 211 and any other 3-digit services in your area will still be reached with just 3 digits.

How To Prepare

- Update pre-programmed phone numbers in your wireless devices as well as any text or email alert services and any call forwarding to include the area code.
- Check other equipment to ensure the preprogrammed phone numbers include the area code. Some examples include: life safety systems and medical monitoring devices, fire or burglar alarm and security systems, security gates, speed dialers, call-forwarding settings, fax machines, Internet dial-up numbers, voice mail services and other similar functions.
- Update personal or business checks, websites, contact information, stationery, advertising materials, personal or pet ID tags, and other important information containing your phone number to include the area code.

We're Here To Help

If you have any further questions, please click verizon.com/areacodes or call 1-800-922-0204. We appreciate your business and look forward to continuing to provide you with the support and service you deserve.

FUSC Change

The Federal Universal Service Charge (FUSC) is a Verizon Wireless charge that is subject to change each calendar quarter based on contribution rates prescribed by the FCC. On July 1, 2023, the FUSC on separately billed interstate and international telecom charges increased to 29.2%. For more details, please call 1-888-684-1888.



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 412326
Date 07/31/2023
Terms Net 30
Due Date 08/30/2023
Memo Lifeguards

Bill To
Sampson Creek CDD
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Lifeguard / Pool Monitor	741.07	20.17	14,947.38

Total 14,947.38

Lifeguards
32057200 45100





Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 300
Jacksonville FL 32202

Invoice # 412326
Date 07/31/2023
Terms Net 30
Due Date 08/30/2023
Memo Lifeguards

Bill To

Sampson Creek CDD
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Lifeguard / Pool Monitor	741.07	20.17	14,947.38
		Total	14,947.38

Lifeguards	Hours
Adkins, Catherine	12.48
Bastow, Natalie	8.03
Bennet, Eden	24.95
Biddle, Bryson	36
Biddle, Laython	28.32
Ceaser, Eliza	24.71
Dolan, Brian	8.13
Duncan, William	24.45
Garner, Carson	29.19
Hansen, Camryn	104.06
Hite, Haylee	12.7
Mitri, Mya	131.45
O'Donnell, Mason	79.41
Sharpe, Leah	45.84
Thomson, Kennedy	57.91
Townsend, Claire	49.56
Valdivia, Jonathan	56.66
Walker, Aaron	7.22
Total	741.07

Lifeguard Service Hours					
Period	Budgeted	Used	PTD +/-	YTD +/-	Detail
3/10-3/31	198	128.86	69.14	69.14	As scheduled, includes closures due to weather 03/13, 03/15, 03/18, and early closures on 03/14, & 03/17.
4/1-4/30	180	172.66	7.32	76.48	As scheduled, includes early closures on 04/09 & 04/29.
5/1-5/31	252	211.76	40.24	116.7	Includes all day closure for Code Brown on 05/30.
6/1-6/30	720	682.81	37.19	153.89	Includes weather and biohazard closures.
7/1-7/31	744	741.07	2.93	156.82	
8/1-9/4					
FINAL	2094	1937.16	153.89	156.82	Year to date we are currently 156.82 hours under budgeted forecast when taking into account closures for weather.

Time Detail Report

Employee: ADKINS, CATHERINE MORGAN (A3DB)	Badge #: 333916	Trm Gp: Web Time Clock
Department: Aquatics	Pay Class: PT Hourly	
Status: Active	Hire Date: 06/05/2022	
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		--	--									
Wed (07/05)		--	--									
Thu (07/06)		--	--									
Fri (07/07)		--	--									
Sat (07/08)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		--	--									
Wed (07/12)		--	--									
Thu (07/13)		--	--									
Fri (07/14)		--	--									
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/16)		ID-10:55 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.08	4.08		
Mon (07/17)		ID-10:54 AM	OD-03:17 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.38	4.38		
Tue (07/18)		--	--									
Wed (07/19)		--	--									
Thu (07/20)		--	--									
Fri (07/21)		--	--									
Sat (07/22)		--	--									
Total Units/Hours For Week:									0.00	8.46		
Sun (07/23)		--	--									
Mon (07/24)		--	--									
Tue (07/25)		--	--									
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		--	--									
Sat (07/29)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/30)		ID-02:49 PM	OD-06:50 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.02	4.02		
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 12.48												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		12.48			

Employee Signature: _____ Days Approved: 0
(CATHERINE ADKINS)

Supervisor Signature: _____ Days Approved: 0

Employee: BASTOW, NATALIE SUZANNE (A3B6)	Badge #: 178152	Trm Gp: Web Time Clock
Department: Aquatics	Pay Class: PT Hourly	
Status: Active	Hire Date: 03/25/2022	
Home Allocation: Aquatics-VESTA-District Services-Northeast-Heritage Landing-Lifeguard-Lifeguard-Heritage Landing		

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
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Time Detail Report

Sat (07/01)	--	--								lisaware (07/01/2023)
Total Units/Hours For Week:										0 0.00
Sun (07/02)	--	--								lisaware (07/02/2023)
Mon (07/03)	--	--								lisaware (07/03/2023)
Tue (07/04)	--	--								lisaware (07/04/2023)
Wed (07/05)	--	--								lisaware (07/05/2023)
Thu (07/06)	--	--								lisaware (07/06/2023)
Fri (07/07)	--	--								lisaware (07/07/2023)
Sat (07/08)	--	--								lisaware (07/08/2023)
Total Units/Hours For Week:										0.00 0.00
Sun (07/09)	--	--								lisaware (07/09/2023)
Mon (07/10)	--	--								lisaware (07/10/2023)
Tue (07/11)	--	--								lisaware (07/11/2023)
Wed (07/12)	--	--								lisaware (07/12/2023)
Thu (07/13)	--	--								lisaware (07/13/2023)
Fri (07/14)	--	--								lisaware (07/14/2023)
Sat (07/15)	--	--								lisaware (07/15/2023)
Total Units/Hours For Week:										0.00 0.00
Sun (07/16)	--	--								lisaware (07/16/2023)
Mon (07/17)	--	--								lisaware (07/17/2023)
Tue (07/18)	--	--								lisaware (07/18/2023)
Wed (07/19)	--	--								lisaware (07/19/2023)
Thu (07/20)	--	--								lisaware (07/20/2023)
Fri (07/21)	--	--								lisaware (07/21/2023)
Sat (07/22)	--	--								lisaware (07/22/2023)
Total Units/Hours For Week:										0.00 0.00
Sun (07/23)	--	--								lisaware (07/23/2023)
Mon (07/24)	--	--								lisaware (07/24/2023)
Tue (07/25)	--	--								lisaware (07/25/2023)
Wed (07/26)	ID-11:01 AM	OD-07:03 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Heritage Landing			8.03		8.03		
Thu (07/27)	--	--								
Fri (07/28)	--	--								
Sat (07/29)	--	--								
Total Units/Hours For Week:										0.00 8.03
Sun (07/30)	--	--								
Mon (07/31)	--	--								
Total Units: 0 Total Hours: 8.03										

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Heritage Landing		8.03			

Employee Signature: _____ Days Approved: 0
 (NATALIE BASTOW)

Supervisor Signature: ** ELECTRONIC APPROVAL ** Days Approved: 25
 Lisa Ware

Employee: BENNETT, EDEN BROOKLYN KAY (A3RP)	Badge #: 180893
Department: Aquatics	Pay Class: PT Hourly Trm Gp: Web Time Clock
Status: Active	Hire Date: 04/15/2023
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	



Time Detail Report

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									
Mon (07/03)		ID-10:47 AM	OD-03:03 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.27	4.27		
Tue (07/04)		--	--									
Wed (07/05)		--	--									
Thu (07/06)		--	--									
Fri (07/07)		--	--									
Sat (07/08)		--	--									
Total Units/Hours For Week:									0.00	4.27		
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		--	--									
Wed (07/12)		ID-02:51 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.15	4.15		
Thu (07/13)		--	--									
Fri (07/14)		--	--									
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	4.15		
Sun (07/16)		--	--									
Mon (07/17)		ID-10:49 AM	OD-02:47 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					3.97	3.97		
Tue (07/18)		--	--									
Wed (07/19)		--	--									
Thu (07/20)		--	--									
Fri (07/21)		--	--									
Sat (07/22)		--	--									
Total Units/Hours For Week:									0.00	3.97		
Sun (07/23)		--	--									
Mon (07/24)		ID-10:49 AM	OD-03:03 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.23	4.23		
Tue (07/25)		--	--									
Wed (07/26)		ID-10:49 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.18	4.18		
Thu (07/27)		--	--									
Fri (07/28)		--	--									
Sat (07/29)		--	--									
Total Units/Hours For Week:									0.00	8.41		
Sun (07/30)		--	--									
Mon (07/31)		ID-10:53 AM	OD-03:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.15	4.15		
Total Units: 0 Total Hours: 24.95												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		24.95			

Employee Signature: _____ Days Approved: 0
 (EDEN BENNETT)

Supervisor Signature: _____ Days Approved: 0

Employee: BIDDLE, BRYSON AUSTIN (A3YN)	Badge #: 295973
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	
Hire Date: 06/26/2023	



Time Detail Report

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		ID-03:00 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Wed (07/05)		ID-11:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00			
Wed (07/05)	Fixed: (OBP)	n/a	n/a	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	1				2.00	6.00		
Thu (07/06)		ID-11:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Fri (07/07)		--	--									
Sat (07/08)		--	--									
Total Units/Hours For Week:									0.00	14.00		
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		--	--									
Wed (07/12)		--	--									
Thu (07/13)		--	--									
Fri (07/14)		ID-11:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Sat (07/15)		ID-11:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Total Units/Hours For Week:									0.00	8.00		
Sun (07/16)		ID-03:00 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Mon (07/17)		--	--									
Tue (07/18)		--	--									
Wed (07/19)		--	--									
Thu (07/20)		--	--									
Fri (07/21)		--	--									
Sat (07/22)		--	--									
Total Units/Hours For Week:									0.00	4.00		
Sun (07/23)		--	--									
Mon (07/24)		--	--									
Tue (07/25)		--	--									
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		ID-11:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Sat (07/29)		ID-03:00 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Total Units/Hours For Week:									0.00	8.00		
Sun (07/30)		--	--									
Mon (07/31)		ID-03:00 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Total Units: 0 Total Hours: 38.00												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] - VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		36.00			
Onboarding Pay	[AQU] - VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	1	2.00			

Employee Signature: _____ Days Approved: 0



Time Detail Report

(BRYSON BIDDLE)

Supervisor Signature: _____

Days Approved: _____

0

Employee: BIDDLE, LAYTHON CHRISTOPHER (A3DT)	Badge #: 252669	
Department: Aquatics	Pay Class: PT Hourly	Trm Gp: Web Time Clock
Status: Active	Hire Date: 04/30/2022	
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		--	--									
Wed (07/05)		--	--									
Thu (07/06)		--	--									
Fri (07/07)		ID-11:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Sat (07/08)		--	--									
Total Units/Hours For Week:									0.00	4.00		
Sun (07/09)		ID-02:55 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.08	4.08		
Mon (07/10)		--	--									
Tue (07/11)		ID-10:55 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.08	4.08		
Wed (07/12)		--	--									
Thu (07/13)		--	--									
Fri (07/14)		ID-03:00 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	12.16		
Sun (07/16)		--	--									
Mon (07/17)		--	--									
Tue (07/18)		ID-02:55 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.08	4.08		
Wed (07/19)		ID-10:55 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.08	4.08		
Thu (07/20)		--	--									
Fri (07/21)		--	--									
Sat (07/22)		--	--									
Total Units/Hours For Week:									0.00	8.16		
Sun (07/23)		ID-11:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Mon (07/24)		--	--									
Tue (07/25)		--	--									
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		--	--									
Sat (07/29)		--	--									
Total Units/Hours For Week:									0.00	4.00		
Sun (07/30)		--	--									
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 28.32												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		28.32			



Time Detail Report

Employee Signature: _____ Days Approved: _____ 0
 (LAYTHON BIDDLE)

Supervisor Signature: _____ Days Approved: _____ 0

Employee: CEASER, ELIZA REBECCA (A3BD)	Badge #: 541734
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	
Hire Date: 03/17/2022	

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:								0	0.00			
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		--	--									
Wed (07/05)		--	--									
Thu (07/06)		--	--									
Fri (07/07)		--	--									
Sat (07/08)		--	--									
Total Units/Hours For Week:								0.00	0.00			
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		--	--									
Wed (07/12)		--	--									
Thu (07/13)		--	--									
Fri (07/14)		--	--									
Sat (07/15)		--	--									
Total Units/Hours For Week:								0.00	0.00			
Sun (07/16)		ID-10:56 AM	OD-03:04 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.13	4.13		
Mon (07/17)		ID-02:51 PM	OD-06:54 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.05	4.05		
Tue (07/18)		--	--									
Wed (07/19)		--	--									
Thu (07/20)		ID-10:51 AM	OD-03:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.18	4.18		
Fri (07/21)		--	--									
Sat (07/22)		ID-02:52 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.13	4.13		
Total Units/Hours For Week:								0.00	16.49			
Sun (07/23)		--	--									
Mon (07/24)		--	--									
Tue (07/25)		--	--									
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		ID-02:57 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.05	4.05		
Sat (07/29)		ID-02:50 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.17	4.17		
Total Units/Hours For Week:								0.00	8.22			
Sun (07/30)		--	--									
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 24.71												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		24.71			



Time Detail Report

Employee Signature: _____ Days Approved: _____ 0
(ELIZA CEASER)

Supervisor Signature: _____ Days Approved: _____ 0

Employee: DOLAN, BRIAN JAMES (A3S7) Department: Aquatics Status: Active Home Allocation: Aquatics-VESTA-District Services-Northeast-Heritage Landing-Lifeguard-Lifeguard-Heritage Landing	Badge #: 661984 Pay Class: PT Hourly Hire Date: 03/05/2023 Trm Gp: Web Time Clock
--	--

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									lisaware (07/01/2023)
Total Units/Hours For Week:								0		0.00		
Sun (07/02)		--	--									lisaware (07/02/2023)
Mon (07/03)		--	--									lisaware (07/03/2023)
Tue (07/04)		--	--									lisaware (07/04/2023)
Wed (07/05)		--	--									lisaware (07/05/2023)
Thu (07/06)		--	--									lisaware (07/06/2023)
Fri (07/07)		--	--									lisaware (07/07/2023)
Sat (07/08)		--	--									lisaware (07/08/2023)
Total Units/Hours For Week:								0.00		0.00		
Sun (07/09)		--	--									lisaware (07/09/2023)
Mon (07/10)		--	--									lisaware (07/10/2023)
Tue (07/11)		--	--									lisaware (07/11/2023)
Wed (07/12)		--	--									lisaware (07/12/2023)
Thu (07/13)		--	--									lisaware (07/13/2023)
Fri (07/14)		--	--									lisaware (07/14/2023)
Sat (07/15)		--	--									lisaware (07/15/2023)
Total Units/Hours For Week:								0.00		0.00		
Sun (07/16)		--	--									lisaware (07/16/2023)
Mon (07/17)		--	--									lisaware (07/17/2023)
Tue (07/18)		--	--									lisaware (07/18/2023)
Wed (07/19)		--	--									lisaware (07/19/2023)
Thu (07/20)		--	--									lisaware (07/20/2023)
Fri (07/21)		--	--									lisaware (07/21/2023)
Sat (07/22)		--	--									lisaware (07/22/2023)
Total Units/Hours For Week:								0.00		0.00		
Sun (07/23)		--	--									lisaware (07/23/2023)
Mon (07/24)		--	--									lisaware (07/24/2023)
Tue (07/25)		--	--									lisaware (07/25/2023)
Wed (07/26)		--	--									lisaware (07/25/2023)
Thu (07/27)		ID-10:52 AM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Heritage Landing					8.13	8.13		
Fri (07/28)		--	--									
Sat (07/29)		--	--									
Total Units/Hours For Week:								0.00		8.13		
Sun (07/30)		--	--									
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 8.13												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
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Time Detail Report

Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Heritage Landing	8.13
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Employee Signature: _____ Days Approved: 0
 (BRIAN DOLAN)

Supervisor Signature: ** ELECTRONIC APPROVAL ** Days Approved: 25
 Lisa Ware

Employee: DUNCAN, WILLIAM JOSEPH (A3UB)	Badge #: 627166
Department: Aquatics	Pay Class: PT Hourly Trm Gp: Web Time Clock
Status: Active	Hire Date: 05/26/2023
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		ID-11:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.00	4.00		
Mon (07/03)		ID-02:52 PM	OD-06:55 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.05	4.05		
Tue (07/04)		ID-10:50 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.17	4.17		
Wed (07/05)		--	--									
Thu (07/06)		--	--									
Fri (07/07)		--	--									
Sat (07/08)		--	--									
Total Units/Hours For Week:									0.00	12.22		
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		ID-10:52 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.13	4.13		
Wed (07/12)		--	--									
Thu (07/13)		--	--									
Fri (07/14)		--	--									
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	4.13		
Sun (07/16)		--	--									
Mon (07/17)		--	--									
Tue (07/18)		ID-02:54 PM	OD-06:58 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.07	4.07		
Wed (07/19)		ID-10:58 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.03	4.03		
Thu (07/20)		--	--									
Fri (07/21)		--	--									
Sat (07/22)		--	--									
Total Units/Hours For Week:									0.00	8.10		
Sun (07/23)		--	--									
Mon (07/24)		--	--									
Tue (07/25)		--	--									
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		--	--									
Sat (07/29)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/30)		--	--									
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 24.45												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
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Time Detail Report

Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	24.45
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Employee Signature: _____ Days Approved: 0
 (WILLIAM DUNCAN)

Supervisor Signature: _____ Days Approved: 0

Employee: GARNER, CARSON JAMES (A3WF)	Badge #: 661734
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	Hire Date: 05/14/2023

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		--	--									
Wed (07/05)		--	--									
Thu (07/06)		ID-10:50 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Fri (07/07)		ID-02:50 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Sat (07/08)		ID-10:50 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Total Units/Hours For Week:									0.00	12.51		
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		--	--									
Wed (07/12)		--	--									
Thu (07/13)		--	--									
Fri (07/14)		--	--									
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/16)		--	--									
Mon (07/17)		ID-02:50 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Tue (07/18)		--	--									
Wed (07/19)		ID-02:50 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Thu (07/20)		ID-02:50 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Fri (07/21)		--	--									
Sat (07/22)		--	--									
Total Units/Hours For Week:									0.00	12.51		
Sun (07/23)		--	--									
Mon (07/24)		--	--									
Tue (07/25)		--	--									
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		--	--									
Sat (07/29)		ID-10:50 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Total Units/Hours For Week:									0.00	4.17		
Sun (07/30)		--	--									
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 29.19												



Time Detail Report

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club		29.19			

Employee Signature: _____ Days Approved: 0
 (CARSON GARNER)

Supervisor Signature: _____ Days Approved: 0

Employee: HANSEN, CAMRYN ASHLEY (A284)	Badge #: 253830
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	Hire Date: 03/16/2020

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		ID-10:45 AM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					8.25	8.25		
Total Units/Hours For Week:									0	8.25		
Sun (07/02)		ID-02:50 PM	OD-06:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					4.15	4.15		
Mon (07/03)		--	--									
Tue (07/04)		ID-10:41 AM	OD-03:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					4.35	4.35		
Wed (07/05)		ID-10:51 AM	OD-02:50 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					3.98	3.98		
Thu (07/06)		--	--									
Fri (07/07)		ID-02:44 PM	OD-06:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					4.25	4.25		
Sat (07/08)		ID-10:48 AM	OD-03:03 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					4.25	4.25		
Total Units/Hours For Week:									0.00	20.98		
Sun (07/09)		ID-03:03 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					3.95	3.95		
Mon (07/10)		ID-10:44 AM	OD-11:31 AM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					0.78	0.78		
Tue (07/11)		ID-02:51 PM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					4.17	4.17		
Wed (07/12)	Fixed: (UNP)	n/a	n/a	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					8.00	8.00		
Thu (07/13)		ID-10:48 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					4.20	4.20		
Fri (07/14)		ID-02:46 PM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					4.25	4.25		
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	25.35		



Time Detail Report

Sun (07/16)	ID-10:53 AM	OD-06:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	8.10	8.10
Mon (07/17)	ID-02:44 PM	OD-06:29 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	3.75	3.75
Tue (07/18)	ID-10:46 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	4.23	4.23
Wed (07/19)	ID-02:46 PM	OD-07:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	4.27	4.27
Thu (07/20)	--	--			
Fri (07/21)	ID-10:47 AM	OD-03:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	4.23	4.23
Sat (07/22)	ID-10:45 AM	OD-06:58 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	8.22	8.22
Total Units/Hours For Week:				0.00	32.80
Sun (07/23)	--	--			
Mon (07/24)	ID-02:43 PM	OD-06:57 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	4.23	4.23
Tue (07/25)	--	--			
Wed (07/26)	ID-02:52 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	4.13	4.13
Thu (07/27)	ID-10:48 AM	OD-02:55 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	4.12	4.12
Fri (07/28)	ID-02:45 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	4.25	4.25
Sat (07/29)	--	--			
Total Units/Hours For Week:				0.00	16.73
Sun (07/30)	ID-03:01 PM	OD-06:48 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	3.78	3.78
Mon (07/31)	ID-10:47 AM	OD-02:57 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek	4.17	4.17
Total Units: 0 Total Hours: 112.06					

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek		104.06			
Unpaid Time Off	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard Supervisor-Julington Creek					

Employee Signature: _____ Days Approved: 0
 (CAMRYN HANSEN)

Supervisor Signature: _____ Days Approved: 0

Employee: HITE, HAYLEE MAKENZIE (A3A2)	Badge #: 565078
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	Hire Date: 05/01/2022



Time Detail Report

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		--	--									
Wed (07/05)		--	--									
Thu (07/06)		--	--									
Fri (07/07)		--	--									
Sat (07/08)		ID-02:48 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.20	4.20		
Total Units/Hours For Week:									0.00	4.20		
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		--	--									
Wed (07/12)		--	--									
Thu (07/13)		--	--									
Fri (07/14)		--	--									
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/16)		--	--									
Mon (07/17)		--	--									
Tue (07/18)		--	--									
Wed (07/19)		--	--									
Thu (07/20)		--	--									
Fri (07/21)		--	--									
Sat (07/22)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/23)		--	--									
Mon (07/24)		--	--									
Tue (07/25)		ID-10:45 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.25	4.25		
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		--	--									
Sat (07/29)		--	--									
Total Units/Hours For Week:									0.00	4.25		
Sun (07/30)		ID-10:45 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.25	4.25		
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 12.70												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		12.70			

Employee Signature: _____ Days Approved: 0
(HAYLEE HITE)

Supervisor Signature: _____ Days Approved: 0

Employee: MITRI, MYA PAULA (A2PW)	Badge #: 132998
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek	Hire Date: 03/17/2021

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		ID-10:47 AM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					8.23	8.23		
Total Units/Hours For Week:									0	8.23		



Time Detail Report

Sun (07/02)	ID-10:49 AM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					8.20	8.20
Mon (07/03)	ID-10:49 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.18	4.18
Tue (07/04)	ID-10:43 AM	OD-04:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					5.32	5.32
Wed (07/05)	--	--							
Thu (07/06)	ID-10:47 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.22	4.22
Fri (07/07)	ID-10:45 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.25	4.25
Sat (07/08)	ID-02:47 PM	OD-07:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.25	4.25
Total Units/Hours For Week:								0.00	30.42
Sun (07/09)	ID-10:43 AM	OD-03:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.30	4.30
Mon (07/10)	--	--							
Tue (07/11)	ID-10:48 AM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					8.22	8.22
Wed (07/12)	ID-10:50 AM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					8.17	8.17
Thu (07/13)	ID-02:45 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.25	4.25
Fri (07/14)	--	--							
Sat (07/15)	ID-10:49 AM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					8.20	8.20
Total Units/Hours For Week:								0.00	33.14
Sun (07/16)	--	--							
Mon (07/17)	ID-10:45 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.25	4.25
Tue (07/18)	ID-02:48 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.20	4.20
Wed (07/19)	--	--							
Thu (07/20)	ID-10:45 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.25	4.25
Fri (07/21)	ID-10:46 AM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					8.23	8.23
Sat (07/22)	ID-10:45 AM	OD-02:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.23	4.23
Total Units/Hours For Week:								0.00	25.16
Sun (07/23)	ID-10:47 AM	OD-03:23 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.60	4.60
Mon (07/24)	ID-10:47 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.22	4.22
Tue (07/25)	ID-02:45 PM	OD-06:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.23	4.23



Time Detail Report

Wed (07/26)		ID-10:46 AM	OD-03:06 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.33	4.33		
Thu (07/27)		--	--									
Fri (07/28)		ID-10:52 AM	OD-03:05 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.22	4.22		
Sat (07/29)		ID-10:46 AM	OD-03:10 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.40	4.40		
Total Units/Hours For Week:								0.00	26.00			
Sun (07/30)		ID-10:46 AM	OD-03:03 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.28	4.28		
Mon (07/31)		ID-02:47 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek					4.22	4.22		
Total Units: 0 Total Hours: 131.45												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard Supervisor-Lifeguard-Julington Creek		131.45			

Employee Signature: _____ Days Approved: 0
 (MYA MITRI)

Supervisor Signature: _____ Days Approved: 0

Employee: O'DONNELL, MASON THOMAS (A2T0)	Badge #: 308850
Department: Aquatics	Pay Class: PT Hourly Trm Gp: Web Time Clock
Status: Active	Hire Date: 05/15/2021
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:								0	0.00			
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		ID-10:41 AM	OD-06:56 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					8.25	8.25		
Wed (07/05)		ID-02:47 PM	OD-06:49 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.03	4.03		
Thu (07/06)		ID-02:49 PM	OD-06:58 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.15	4.15		
Fri (07/07)		--	--									
Sat (07/08)		--	--									
Total Units/Hours For Week:								0.00	16.43			
Sun (07/09)		ID-02:54 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.10	4.10		
Mon (07/10)		--	--									
Tue (07/11)		--	--									
Wed (07/12)		--	--									
Thu (07/13)		ID-10:46 AM	OD-03:05 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek					4.32	4.32		



Time Detail Report

Fri (07/14)	ID-10:48 AM	OD-03:06 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.30	4.30				
Sat (07/15)	ID-10:45 AM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	8.27	8.27				
Total Units/Hours For Week:				0.00	20.99				
Sun (07/16)	ID-02:50 PM	OD-06:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.15	4.15				
Mon (07/17)	--	--							
Tue (07/18)	ID-10:49 AM	OD-03:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.22	4.22				
Wed (07/19)	ID-10:51 AM	OD-02:58 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.12	4.12				
Thu (07/20)	ID-02:58 PM	OD-06:56 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	3.97	3.97				
Fri (07/21)	ID-10:46 AM	OD-03:04 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.30	4.30				
Sat (07/22)	--	--							
Total Units/Hours For Week:				0.00	20.76				
Sun (07/23)	ID-02:54 PM	OD-03:19 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	0.42	0.42				
Mon (07/24)	--	--							
Tue (07/25)	ID-10:45 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.25	4.25				
Wed (07/26)	ID-02:53 PM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.13	4.13				
Thu (07/27)	ID-02:50 PM	OD-06:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.15	4.15				
Fri (07/28)	--	--							
Sat (07/29)	ID-02:50 PM	OD-06:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.15	4.15				
Total Units/Hours For Week:				0.00	17.10				
Sun (07/30)	ID-02:49 PM	OD-06:57 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek	4.13	4.13				
Mon (07/31)	--	--							
Total Units: 0 Total Hours: 79.41									

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Julington Creek		79.41			

Employee Signature: _____ Days Approved: 0
 (MASON ODONNELL)

Supervisor Signature: _____ Days Approved: 0

Employee: PALMERI, DANIEL JOSEPH (A0VM)	Badge #: 823295
Department: Aquatics	Pay Class: FT Hourly
Status: Active	Hire Date: 02/09/2011
	Trm Gp: Web Time Clock



Time Detail Report

Home Allocation: Aquatics-VESTA-District Services-Northeast-Julington Creek-Lifeguard
 Supervisor-Lifeguard Supervisor-Julington Creek

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		--	--									
Wed (07/05)		ID-08:00 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Aquatics Supervisor-Aquatics Staff-Julington Creek					7.00	7.00		
Thu (07/06)		ID-08:06 AM	OD-02:55 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Aquatics Supervisor-Aquatics Staff-Julington Creek					6.82	6.82		
Fri (07/07)		--	--									
Sat (07/08)		--	--									
Total Units/Hours For Week:									0.00	13.82		
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		--	--									
Wed (07/12)		--	--									
Thu (07/13)		--	--									
Fri (07/14)		--	--									
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/16)		--	--									
Mon (07/17)		--	--									
Tue (07/18)		--	--									
Wed (07/19)		--	--									
Thu (07/20)		--	--									
Fri (07/21)		--	--									
Sat (07/22)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/23)		--	--									
Mon (07/24)		--	--									
Tue (07/25)		--	--									
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		--	--									
Sat (07/29)		--	--									
Total Units/Hours For Week:									0.00	0.00		
Sun (07/30)		--	--									
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 13.82												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Aquatics Supervisor-Aquatics Staff-Julington Creek		13.82			

Employee Signature: _____ Days Approved: 0
 (DANIEL JOSEPH PALMERI)

Supervisor Signature: _____ Days Approved: 0

Employee: SHARPE MS, LEAH MICHELE (A3Q8) **Badge #:** 685016
Department: Aquatics **Pay Class:** PT Hourly **Trm Gp:** Web Time Clock
Status: Active **Hire Date:** 04/08/2023
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									
Mon (07/03)		ID-02:56 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.07	4.07		



Time Detail Report

Tue (07/04)		--	--										
Wed (07/05)		ID-02:51 PM	OD-09:29 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						6.63	6.63		
Thu (07/06)		--	--										
Fri (07/07)		--	--										
Sat (07/08)		ID-02:55 PM	OD-07:07 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						4.20	4.20		
Total Units/Hours For Week:										0.00	14.90		
Sun (07/09)		ID-10:45 AM	OD-03:25 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						4.67	4.67		
Mon (07/10)		--	--										
Tue (07/11)		--	--										
Wed (07/12)		ID-10:46 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						4.23	4.23		
Thu (07/13)		--	--										
Fri (07/14)		ID-02:47 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						4.22	4.22		
Sat (07/15)		ID-02:46 PM	OD-07:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						4.27	4.27		
Total Units/Hours For Week:										0.00	17.39		
Sun (07/16)		--	--										
Mon (07/17)		--	--										
Tue (07/18)		--	--										
Wed (07/19)		ID-02:47 PM	OD-07:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						4.25	4.25		
Thu (07/20)		--	--										
Fri (07/21)		--	--										
Sat (07/22)		--	--										
Total Units/Hours For Week:										0.00	4.25		
Sun (07/23)		--	--										
Mon (07/24)		ID-02:48 PM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						4.22	4.22		
Tue (07/25)		--	--										
Wed (07/26)		--	--										
Thu (07/27)		ID-02:46 PM	OD-07:51 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club						5.08	5.08		
Fri (07/28)		--	--										
Sat (07/29)		--	--										
Total Units/Hours For Week:										0.00	9.30		
Sun (07/30)		--	--										
Mon (07/31)		--	--										
Total Units: 0 Total Hours: 45.84													

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] - VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club		45.84			

Employee Signature: _____ Days Approved: 0
 (LEAH SHARPE)

Supervisor Signature: _____ Days Approved: 0

Employee: THOMSON, KENNEDY DEL (A3QF)	Badge #: 689168
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
	Hire Date: 03/25/2023



Time Detail Report

Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		ID-02:50 PM	OD-07:04 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.23	4.23		
Total Units/Hours For Week:									0	4.23		
Sun (07/02)		--	--									
Mon (07/03)		--	--									
Tue (07/04)		ID-02:53 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.12	4.12		
Wed (07/05)		ID-02:49 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.18	4.18		
Thu (07/06)		--	--									
Fri (07/07)		ID-02:48 PM	OD-06:58 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Sat (07/08)		--	--									
Total Units/Hours For Week:									0.00	12.47		
Sun (07/09)		--	--									
Mon (07/10)		--	--									
Tue (07/11)		ID-02:50 PM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.18	4.18		
Wed (07/12)		ID-02:50 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Thu (07/13)		ID-02:49 PM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.20	4.20		
Fri (07/14)		--	--									
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	12.55		
Sun (07/16)		--	--									
Mon (07/17)		--	--									
Tue (07/18)		--	--									
Wed (07/19)		--	--									
Thu (07/20)		ID-02:55 PM	OD-06:57 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.03	4.03		
Fri (07/21)		ID-02:50 PM	OD-07:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.18	4.18		
Sat (07/22)		ID-10:56 AM	OD-02:56 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.00	4.00		
Total Units/Hours For Week:									0.00	12.21		
Sun (07/23)		--	--									
Mon (07/24)		ID-02:52 PM	OD-06:57 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.08	4.08		
Tue (07/25)		ID-02:49 PM	OD-06:55 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.10	4.10		
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		ID-10:53 AM	OD-03:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.15	4.15		
Sat (07/29)		--	--									
Total Units/Hours For Week:									0.00	12.33		
Sun (07/30)		--	--									
Mon (07/31)		ID-10:53 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.12	4.12		



Time Detail Report

Total Units: 0 Total Hours: 57.91

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club		57.91			

Employee Signature: _____ Days Approved: 0
 (KENNEDY THOMSON)

Supervisor Signature: _____ Days Approved: 0

Employee: TOWNSEND, FRANCES CLAIRE (A3QQ)	Badge #: 527809
Department: Aquatics	Pay Class: PT Hourly Trm Gp: Web Time Clock
Status: Active	Hire Date: 03/07/2023
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		ID-02:45 PM	OD-06:58 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.22	4.22		
Mon (07/03)		ID-02:45 PM	OD-06:54 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.15	4.15		
Tue (07/04)		--	--									
Wed (07/05)		--	--									
Thu (07/06)		ID-02:48 PM	OD-06:15 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					3.45	3.45		
Fri (07/07)		--	--									
Sat (07/08)		ID-10:46 AM	OD-02:49 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.05	4.05		
Total Units/Hours For Week:									0.00	15.87		
Sun (07/09)		--	--									
Mon (07/10)		ID-10:48 AM	OD-11:29 AM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					0.68	0.68		
Tue (07/11)		--	--									
Wed (07/12)		ID-10:45 AM	OD-02:53 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.13	4.13		
Thu (07/13)		ID-02:47 PM	OD-06:51 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.07	4.07		
Fri (07/14)		ID-10:46 AM	OD-02:48 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.03	4.03		
Sat (07/15)		--	--									
Total Units/Hours For Week:									0.00	12.91		
Sun (07/16)		--	--									
Mon (07/17)		--	--									
Tue (07/18)		ID-10:46 AM	OD-02:55 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.15	4.15		
Wed (07/19)		--	--									
Thu (07/20)		--	--									
Fri (07/21)		ID-02:57 PM	OD-06:59 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.03	4.03		



Time Detail Report

Sat (07/22)		ID-02:52 PM	OD-06:58 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.10	4.10		
Total Units/Hours For Week:								0.00		12.28		
Sun (07/23)		ID-03:06 PM	OD-03:18 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					0.20	0.20		
Mon (07/24)		--	--									
Tue (07/25)		--	--									
Wed (07/26)		--	--									
Thu (07/27)		--	--									
Fri (07/28)		ID-02:56 PM	OD-07:04 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.13	4.13		
Sat (07/29)		ID-10:46 AM	OD-02:56 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Total Units/Hours For Week:								0.00		8.50		
Sun (07/30)		--	--									
Mon (07/31)		--	--									
Total Units: 0 Total Hours: 49.56												

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club		49.56			

Employee Signature: _____ Days Approved: 0
 (FRANCES TOWNSEND)

Supervisor Signature: _____ Days Approved: 0

Employee: VALDIVIA, JONATHAN HERNAN (A3RI)	Badge #: 627745
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
Home Allocation: Aquatics-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	
Hire Date: 03/26/2023	

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									
Total Units/Hours For Week:								0		0.00		
Sun (07/02)		ID-10:51 AM	OD-03:01 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		
Mon (07/03)		ID-10:47 AM	OD-03:09 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.37	4.37		
Tue (07/04)		--	--									
Wed (07/05)		ID-10:51 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.15	4.15		
Thu (07/06)		ID-02:54 PM	OD-07:02 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.13	4.13		
Fri (07/07)		ID-10:48 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.20	4.20		
Sat (07/08)		--	--									
Total Units/Hours For Week:								0.00		21.02		
Sun (07/09)		ID-10:50 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club					4.17	4.17		



Time Detail Report

Mon (07/10)	ID-10:54 AM	OD-11:31 AM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	0.62	0.62				
Tue (07/11)	--	--							
Wed (07/12)	--	--							
Thu (07/13)	ID-10:45 AM	OD-03:07 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	4.37	4.37				
Fri (07/14)	--	--							
Sat (07/15)	--	--							
Total Units/Hours For Week:				0.00	9.16				
Sun (07/16)	--	--							
Mon (07/17)	--	--							
Tue (07/18)	--	--							
Wed (07/19)	--	--							
Thu (07/20)	ID-10:54 AM	OD-03:47 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	4.88	4.88				
Fri (07/21)	--	--							
Sat (07/22)	--	--							
Total Units/Hours For Week:				0.00	4.88				
Sun (07/23)	ID-10:42 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	4.30	4.30				
Mon (07/24)	ID-10:48 AM	OD-03:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	4.20	4.20				
Tue (07/25)	--	--							
Wed (07/26)	--	--							
Thu (07/27)	ID-10:46 AM	OD-03:18 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	4.53	4.53				
Fri (07/28)	--	--							
Sat (07/29)	--	--							
Total Units/Hours For Week:				0.00	13.03				
Sun (07/30)	ID-10:42 AM	OD-03:16 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	4.57	4.57				
Mon (07/31)	ID-03:00 PM	OD-07:00 PM	[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club	4.00	4.00				
Total Units: 0 Total Hours: 56.66									

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-St Johns Golf & Country Club		56.66			

Employee Signature: _____ Days Approved: 0
 (JONATHAN VALDIVIA)

Supervisor Signature: _____ Days Approved: 0

Employee: WALKER JR, AARON MICHAEL (A3R9)	Badge #: 209991
Department: Aquatics	Pay Class: PT Hourly
Status: Active	Trm Gp: Web Time Clock
Home Allocation: Aquatics-VESTA-District Services-Northeast-Heritage Landing-Lifeguard-Lifeguard-Heritage Landing	Hire Date: 03/05/2023

Date	Pay Code	IN	OUT	Allocation	Tax Profile	Missing	Dollars	Units	Total Hrs.	Total Hrs./Day	Employee Approval	Supervisor Approval
Sat (07/01)		--	--									lisaware (07/01/2023)
Total Units/Hours For Week:									0	0.00		
Sun (07/02)		--	--									lisaware (07/02/2023)



Time Detail Report

Mon (07/03)	--	--																		lisaware (07/03/2023)
Tue (07/04)	--	--																		lisaware (07/04/2023)
Wed (07/05)	--	--																		lisaware (07/05/2023)
Thu (07/06)	--	--																		lisaware (07/06/2023)
Fri (07/07)	--	--																		lisaware (07/07/2023)
Sat (07/08)	--	--																		lisaware (07/08/2023)
Total Units/Hours For Week:											0.00	0.00								
Sun (07/09)	--	--																		lisaware (07/09/2023)
Mon (07/10)	--	--																		lisaware (07/10/2023)
Tue (07/11)	--	--																		lisaware (07/11/2023)
Wed (07/12)	--	--																		lisaware (07/12/2023)
Thu (07/13)	--	--																		lisaware (07/13/2023)
Fri (07/14)	--	--																		lisaware (07/14/2023)
Sat (07/15)	--	--																		lisaware (07/15/2023)
Total Units/Hours For Week:											0.00	0.00								
Sun (07/16)	--	--																		lisaware (07/16/2023)
Mon (07/17)	--	--																		lisaware (07/17/2023)
Tue (07/18)	--	--																		lisaware (07/18/2023)
Wed (07/19)	--	--																		lisaware (07/19/2023)
Thu (07/20)	--	--																		lisaware (07/20/2023)
Fri (07/21)	--	--																		lisaware (07/21/2023)
Sat (07/22)	--	--																		lisaware (07/22/2023)
Total Units/Hours For Week:											0.00	0.00								
Sun (07/23)	--	--																		lisaware (07/23/2023)
Mon (07/24)	--	--																		lisaware (07/24/2023)
Tue (07/25)	ID-11:42 AM	OD-06:55 PM			[AQU]-VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Heritage Landing								7.22	7.22						lisaware (07/25/2023)
Wed (07/26)	--	--																		
Thu (07/27)	--	--																		
Fri (07/28)	--	--																		
Sat (07/29)	--	--																		
Total Units/Hours For Week:											0.00	7.22								
Sun (07/30)	--	--																		
Mon (07/31)	--	--																		
Total Units: 0 Total Hours: 7.22																				

Pay Code	Allocation	TaxPrf	Hours	Units	Rate	Dollars
Regular	[AQU] -VESTA-District Services-Northeast-St Johns Golf and Country Club-Lifeguard-Lifeguard-Heritage Landing		7.22			

Employee Signature: _____ Days Approved: 0

(AARON WALKER)

Supervisor Signature: ** ELECTRONIC APPROVAL ** Days Approved: 25

Lisa Ware



AP300R
*** CHECK NOS. 000245-050000

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
SAMPSON CREEK - CAPITAL RESERV
BANK B SAMPSON CREEK CDD

RUN 8/10/23

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/28/23	00093	7/20/23 PSI95974	202307 600-53800-60000	FOUNTAIN INSTALL SOLITUDE LAKE MANAGEMENT	*	7,777.00	7,777.00 000245
8/09/23	00080	7/26/23 I23-1923	202307 600-53800-60000	BALANCE-FITNESS CNTR WNDW ACE DOOR & WINDOW SERVICE INC	*	5,501.46	5,501.46 000246
TOTAL FOR BANK B						13,278.46	
TOTAL FOR REGISTER						13,278.46	

SAMC SAMPSON CREEK SHENNING



INVOICE

Page: 1

Please Remit Payment to:

Solitude Lake Management, LLC
1320 Brookwood Drive
Suite H
Little Rock, AR 72202
Phone #: (888) 480-5253
Fax #: (888) 358-0088

Invoice Number: PSI-95974
Invoice Date: 7/20/2023

Bill
To: Sampson Creek CDD
219 St Johns Golf Dr
Saint Augustine, FL 32092

Ship
To: Sampson Creek CDD
219 St Johns Golf Dr
St. Augustine, FL 32092

Ship Via
Ship Date 7/20/2023
Due Date 8/19/2023
Terms Net 30

Customer ID 19425
P.O. Number
P.O. Date 7/20/2023
Our Order No.

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fountain Install One-Time Service FOUNTAIN INSTALL Sampson Creek SE Pond Fountain Installed 5HP Kasco fountain		1	1	15,554.00	15,554.00

034.600.53800.60000

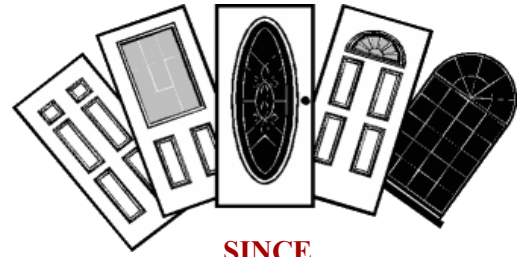
Approved 7/21/2023
Marc J. Rousseau

Amount Subject to Sales Tax 0.00
Amount Exempt from Sales Tax 15,554.00

Subtotal: 15,554.00
Invoice Discount: 0.00
Total Sales Tax: 0.00
Payment Amount: 7,777.00
Total: 7,777.00

7/26/23

INVOICE



SINCE 1985

"Our Success Hinges On Your Satisfaction"

Invoice NO.	2220 Corporate Square Blvd Jacksonville, FL 32216
123-19231	Ph (904) 727-6811 Fx (904) 727-6813 CBC035180 CBC048957 CBC1261470

BILL TO	SHIP TO
Riverside Management Services 9655 Florida Mining Blvd Bldg 300 Ste 305 Jacksonville, FL 32257	Sampson Creek CDD 219 St Johns Golf Drive St Augustine, FL 32092

QTY	DESCRIPTION
	Final Inspection: Thursday 07/06/2023 PASSED *We are unable to schedule inspections for a specific time frame. It is recommended to plan to be home on the day of inspection with the permit paperwork (provided upon completion of installation) to avoid re-inspection fees. If for any reason you need to find out the timing of when the inspector is to arrive, you may contact the building department first thing on the morning of your inspection to find out where they are placing you at on their schedule for the day. Permit#: 12308176 St Johns County Building Department: (904) 827-6800
	Gym (Left Side)
2	Plastpro Smooth Fiberglass Prehung Sidelite Style: Full View Glass: Insulated LoE - Clear Frame: 6 9/16 Smooth Composite Hinges: N/A Swing: Non Operable Sill: Box Sill Bore: N/A Weather Stripping: N/A Panel Finish: Unfinished Frame Finish: Unfinished Note: Non-Operable Panels

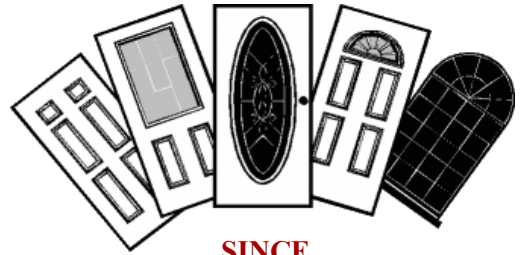
Approved 8/2/2023
Marc J. Rousseau

Total
Payments/Credits
Balance Due

REP: MW

7/26/23

INVOICE



**SINCE
1985**

"Our Success Hinges On Your Satisfaction"

Invoice NO.	2220 Corporate Square Blvd Jacksonville, FL 32216
123-19231	Ph (904) 727-6811 Fx (904) 727-6813 CBC035180 CBC048957 CBC1261470

BILL TO	SHIP TO
Riverside Management Services 9655 Florida Mining Blvd Bldg 300 Ste 305 Jacksonville, FL 32257	Sampson Creek CDD 219 St Johns Golf Drive St Augustine, FL 32092

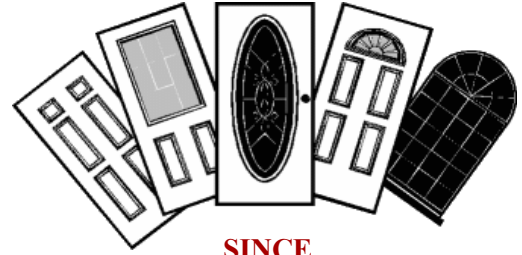
QTY	DESCRIPTION
1	Installation of Unfinished Single Prehung Sidelite 7/0 Note: Install 2 Sidelite's As Double Prehung
1	Trim and install supplies inc. trim as needed, screws, shims, caulk, etc. Note: Reuse Existing Trim - Customer To Paint Unless otherwise noted, trim to come primed only. Nail fill & Painting to be done by others.
1	Haul Away Old Door(s) & Debris
	Gym (Center)
2	Smooth Fiberglass Prehung Sidelite Style: Full View Glass: Insulated LoE - Clear Frame: 6 9/16 Smooth Composite Hinges: N/A Swing: Non Operable Sill: Box Sill Bore: N/A Weather Stripping: N/A Panel Finish: Unfinished Frame Finish: Unfinished
1	Installation of Unfinished Single Prehung Sidelite 7/0 Note: Install 2 Sidelite's As Double Prehung

Total
Payments/Credits
Balance Due

REP: MW

7/26/23

INVOICE



SINCE 1985

"Our Success Hinges On Your Satisfaction"

Invoice NO.	2220 Corporate Square Blvd Jacksonville, FL 32216
123-19231	Ph (904) 727-6811 Fx (904) 727-6813 CBC035180 CBC048957 CBC1261470

BILL TO	SHIP TO
Riverside Management Services 9655 Florida Mining Blvd Bldg 300 Ste 305 Jacksonville, FL 32257	Sampson Creek CDD 219 St Johns Golf Drive St Augustine, FL 32092

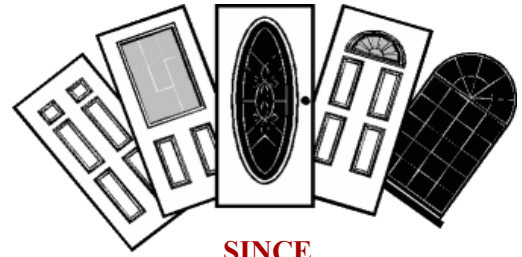
QTY	DESCRIPTION
1	Trim and install supplies inc. trim as needed, screws, shims, caulk, etc. Note: Reuse Existing Trim - Customer To Paint Unless otherwise noted, trim to come primed only. Nail fill & Painting to be done by others.
1	Haul Away Old Door(s) & Debris
	Gym (Right Side)
2	Smooth Fiberglass Prehung Sidelite Style: Full View Glass: Insulated LoE - Clear Frame: 6 9/16 Smooth Composite Hinges: N/A Swing: Non Operable Sill: Box Sill Bore: N/A Weather Stripping: N/A Panel Finish: Unfinished Frame Finish: Unfinished
1	Installation of Unfinished Single Prehung Sidelite 7/0 Note: Install 2 Sidelite's As Double Prehung
1	Trim and install supplies inc. trim as needed, screws, shims, caulk, etc. Note: Reuse Existing Trim - Customer To Paint Unless otherwise noted, trim to come primed only. Nail fill & Painting to be done by others.

Total
Payments/Credits
Balance Due

REP: MW

7/26/23

INVOICE



**SINCE
1985**

"Our Success Hinges On Your Satisfaction"

Invoice NO.	2220 Corporate Square Blvd Jacksonville, FL 32216
123-19231	Ph (904) 727-6811 Fx (904) 727-6813 CBC035180 CBC048957 CBC1261470

BILL TO	SHIP TO
Riverside Management Services 9655 Florida Mining Blvd Bldg 300 Ste 305 Jacksonville, FL 32257	Sampson Creek CDD 219 St Johns Golf Drive St Augustine, FL 32092

QTY	DESCRIPTION
1	Haul Away Old Door(s) & Debris
1	Residential Permit Handling Fee (Permit & NOC charges are NOT included & will be billed at cost on FINAL Invoice) *Note: Owner or Owners agent may need to call Building Dept to schedule Final Inspection and be available for all inspections if applicable, with permit paperwork on site. If inspector arrives to site but can not gain access, a reinspection fee will be incurred at the responsibility of the home owner. Lead Time: 7 To 8 Week's Note: Lead Times Are Subject To Change *** No Painting or Staining Included ***
1	Removal & reinstallation of blinds, plantation shutters, window treatments, etc. to be by others.
1	Cost of Permit & NOC 034.600.53800.60000

Unless otherwise noted:

Alarm reconnection, nail fill, permitting & fees, hurricane shuttering, painting and/or staining, are NOT included in the above price. Not responsible for condition of used or customer supplied locks (call backs are subject to service fee on customer supplied locks) Lead times are ESTIMATES, not promises. Home owners are responsible for being on premise during inspections. All balances are due at time of completion of work. Invoices become past due 30 days after completion of work. A late fee of 1.5% per month with a \$35.00 minimum will be added to all past due invoices. We will accept a maximum credit card charge of \$2,500.00 per project. If you wish to use a credit card for more than that we will add a 3.5% convenience fee for all charges over \$2,500.00.

Total	\$10,844.08
Payments/Credits	-\$5,342.62
Balance Due	\$5,501.46

REP: MW

Sharyn Henning

Wednesday, August 2, 2023 at 11:14:13 Eastern Daylight Time

Subject: Fwd: Invoice I23-19231 from Ace Door & Window Company
Date: Wednesday, August 2, 2023 at 11:03:02 AM Eastern Daylight Time
From: Marc Rousseau <mrousseau@rmsnf.com>
To: Sharyn Henning <shenning@gmssf.com>
CC: Daniel Laughlin <dlaughlin@gmsnf.com>
Attachments: Inv_I2319231_from_Ace_Door__Window_Company_2220.pdf, Ace_Door__Window_Final Invoice_5,501.46.pdf

Good morning Sharyn,

I am forwarding you Invoice #123-19231 for the final payment of \$5,501.46 to ACE Door & Window for the installation of new fitness center windows at Sampson Creek.

I don't recall if the allocation of funds came from (001 320 57200 54500 Repairs & Maintenance) or from Capitol. Daniel, can you shed light on this? I have attached the approved invoice document for your review and records.

Thanks Sharyn

Marc J. Rousseau

Operations Manager

904-803-2763

Sampson Creek @ St. John's Golf & CC

219 St. John's Golf Drive

St. Augustine, FL 32092

----- Forwarded message -----

From: <accounting@acedoor.com>

Date: Tue, Jul 25, 2023 at 4:13PM

Subject: Invoice I23-19231 from Ace Door & Window Company

To: <mrousseau@rmsnf.com>

Ace Door & Window Company

Invoice *Due:07/26/23*
I23-19231

Amount Due: **\$5,501.46**

Dear Marc:

Installation is scheduled tomorrow, Wednesday 07/26/2023, show up time

roughly between 8:30 & 9:30 in the morning to get started.

Your invoice is attached. You can use the link included in this e-mail to pay your invoice. If you prefer, you can provide your installer with check payment upon completion or call the office to pay by credit card.

Thank you for your business - we appreciate it very much.

Sincerely,

Ace Door & Window Service Inc.

[View & Pay Invoice](#)