

**MINUTES OF MEETING
SAMPSON CREEK
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Board of Supervisors of the Sampson Creek Community Development District was held on Thursday, **March 20, 2025** at 6:00 p.m. at the St. Johns Golf & Country Club, Meeting Room, 219 St. Johns Golf Drive, St. Augustine, Florida.

Present were:

Mike Yuro	Chairman
Graham Leary	Vice Chairman
Mike Davis	Assistant Secretary
Lori Weitzel	Assistant Secretary
Kyle Geary	Assistant Secretary

Also present were:

Daniel Laughlin	GMS
Wes Haber <i>via phone</i>	Kutak Rock, LLP

The following is a summary of the discussions and actions taken at the March 20, 2025 Sampson Creek Community Development District's Audit Committee Meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the Audit Committee meeting to order at 6:00 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Approval of Auditor Selection Evaluation Criteria

Mr. Laughlin recalled that the Board appointed themselves as the Audit Committee and at this time, was approving the Auditor Selection Evaluation Criteria. This would be scoring criteria used when the Request for Proposals (RFPs) were received at the next meeting. It awarded up to 100 points for Ability of Personnel (20 points), Proposers Experience (20 points), Understanding Scope of Work (20 points), Ability to Furnish the Required Services (20 points) and Price (20 points). Mr. Yuro asked if this was standard. Mr. Laughlin confirmed that it was

the blanket review for different audits throughout the District. The Board had the ability to change them, if some weighed more importantly than others, but this worked well in the past.

On MOTION by Mr. Yuro seconded by Mr. Leary with all in favor the Auditor Selection Evaluation Criteria was approved.

THIRD ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

FOURTH ORDER OF BUSINESS

Adjournment

On MOTION by Ms. Weitzel seconded by Mr. Davis with all in favor the Audit Committee meeting was adjourned.
